



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

President
Rex Richardson, Long Beach
First Vice President
Clint Lorimore, Eastvale
Second Vice President
Jan C. Harnik, Riverside County
Transportation Commission
Immediate Past President
Alan D. Wapner, San Bernardino
County Transportation Authority

COMMITTEE CHAIRS

Executive/Administration
Rex Richardson, Long Beach
Community, Economic &
Human Development
Jorge Marquez, Covina
Energy & Environment
David Pollock, Moorpark
Transportation
Cheryl Viegas-Walker, El Centro

REMOTE PARTICIPATION ONLY

**EXECUTIVE/
ADMINISTRATION
COMMITTEE**

Remote Participation Only
Wednesday, March 3, 2021
3:00 p.m. – 4:00 p.m.

To Participate on Your Computer:
<https://scag.zoom.us/j/889726747>

To Participate by Phone:
Call-in Number: 1-669-900-6833
Meeting ID: 889 726 747

***Please see next page for detailed
instructions on how to participate in the meeting.***

PUBLIC ADVISORY

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s recent Executive Order N-29-20, the meeting will be held telephonically and electronically.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Peter Waggonner at (213) 630-1402 or via email at waggonner@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency’s essential public information and services. You can request such assistance by calling (213) 630-1402. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

You may submit public comments in two (2) ways:

1. Submit written comments via email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, March 2, 2021.

All written comments received after 5pm on Tuesday, March 2, 2021 will be announced and included as part of the official record of the meeting.

2. If participating via Zoom or phone, during the Public Comment Period, use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: ePublicComment@scag.ca.gov.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.



Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

To Participate and Provide Verbal Comments on Your Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select “Join Audio via Computer.”
4. The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
5. During the Public Comment Period, use the “raise hand” function located in the participants’ window and wait for SCAG staff to announce your name. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer.

To Listen and Provide Verbal Comments by Phone

1. Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
5. During the Public Comment Period, press *9 to add yourself to the queue and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer.



EAC - Executive/Administration Committee
Members – March 2021

1. **Hon. Rex Richardson**
Chair, Long Beach, RC District 29
2. **Hon. Clint Lorimore**
1st Vice Chair, Eastvale, RC District 4
3. **Hon. Jan C. Harnik**
2nd Vice Chair, RCTC Representative
4. **Hon. Alan Wapner**
Imm. Past President, SBCTA
5. **Hon. Jorge Marquez**
CEHD Chair, Covina, RC District 33
6. **Hon. Frank Yokoyama**
CEHD Vice Chair, Cerritos, RC District 23
7. **Hon. David Pollock**
EEC Chair, Moorpark, RC District 46
8. **Hon. Deborah Robertson**
EEC Vice Chair, Rialto, RC District 8
9. **Hon. Cheryl Viegas-Walker**
TC Chair, El Centro, RC District 1
10. **Hon. Art Brown**
TC Vice Chair, Buena Park, RC District 21
11. **Hon. Jose Luis Solache**
LCMC Chair, Lynwood, RC District 26
12. **Hon. Peggy Huang**
LCMC Vice Chair, TCA Representative
13. **Hon. Margaret Finlay**
Pres. Appt., Duarte, RC District 35
14. **Hon. Kim Nguyen**
Pres. Appt., Garden Grove, RC District 18
15. **Sup. Carmen Ramirez**
Pres. Appt., Venutra County

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



16. Hon. Andrew Masiel

Tribal Govt Regl Planning Board Representative

17. Randall Lewis

Business Representative, Non-Voting Member

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



Southern California Association of Governments
Remote Participation Only
Wednesday, March 3, 2021
3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(The Honorable Rex Richardson, Chair)

PUBLIC COMMENT PERIOD

Members of the public are encouraged to submit written comments by sending an email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, March 2, 2021. Such comments will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. Written comments received after 5pm on Tuesday, March 2, 2021 will be announced and included as part of the official record of the meeting. Members of the public wishing to verbally address the Executive/Administration Committee will be allowed up to 3 minutes to speak, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting. The presiding officer has the discretion to reduce the time limit based upon the number of comments received and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION/DISCUSSION ITEMS

1. Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget *
(Kome Ajse, Executive Director)

RECOMMENDED ACTION:

Recommended that the Regional Council: 1) Approve the Fiscal Year 2021-22 (FY 2021-22) Draft Comprehensive Budget in the amount of \$147,812,051; 2) Authorize the release of the Draft Overall Work Program (OWP) to initiate the 30-day public comment period; and 3) Approve the General Fund Budget and Membership Assessment and transmit to the General Assembly.

2. Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA)
Inter-County Apportionments
(Kome Ajse, Executive Director)

RECOMMENDED ACTION FOR EAC:

Recommend that the Regional Council approve apportioning Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds to each of the counties within the Los Angeles-Long Beach-Anaheim Urbanized Area (UZA) that are recipients of CRRSAA funds based on caps of up to 75 percent of 2018 transit operating expenses (TOE) reported by each county consistent with the statutory cap of 75 percent of 2018 TOE applied at the UZA level.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



CONSENT CALENDAR

Approval Items

3. Minutes of the Meeting - February 3, 2021
4. Contracts \$200,000 or Greater: Contract No. 21-015-C01, SCAG Local Demonstration Initiative
5. Contracts \$200,000 or Greater: Contract No. 21-028-C01, Safe and Resilient Streets Strategies and Mini-Grants
6. Contracts \$200,000 or Greater: Contract No. 21-032-C01, Enterprise Business Intelligence
7. Contracts \$200,000 or Greater: Contract No. 21-041-C01, Secondary Data Center Services
8. ACA 1 (Aguiar-Curry) – Voter Approval Threshold
9. SB 4 (Gonzalez) and AB 14 (Aguiar-Curry) - Broadband
10. SB 7 (Atkins) - The Jobs and Economic Improvement Through Environmental Leadership Act of 2021
11. SB 44 (Allen) - CEQA Streamlined Judicial Review: Environmental Leadership Transit Projects
12. AB 43 (Friedman) - Traffic Safety
13. SCAG Memberships and Sponsorships

Receive and File

14. CFO Monthly Report

CFO MONTHLY REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Rex Richardson, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov
Subject: Approval of the Fiscal Year 2021-22 Draft Comprehensive
Budget

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Recommended that the Regional Council: 1) Approve the Fiscal Year 2021-22 (FY 2021-22) Draft Comprehensive Budget in the amount of \$147,812,051; 2) Authorize the release of the Draft Overall Work Program (OWP) to initiate the 30-day public comment period; and 3) Approve the General Fund Budget and Membership Assessment and transmit to the General Assembly.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

SCAG's Bylaws require the adoption of an annual comprehensive budget. Additionally, SCAG is required by federal and state law to develop the Overall Work Program (OWP) and the Indirect Cost Budget each year. Staff has developed the FY 2021-22 Draft Comprehensive Budget that includes: the Draft OWP; the General Fund Budget and Membership Assessment; the FTA Grant Budget; the TDA Budget; the Indirect Cost Budget; and the Fringe Benefits Budget. After the 30-day public comment period, the Final OWP will be submitted to the Regional Council for final approval on May 6, 2021. The General Fund Budget and the Membership Assessment will be forwarded to the General Assembly for approval on May 6, 2021. The proposed FY 2021-22 Comprehensive Budget is \$147.8 million, which is \$52 million or 54% more than the adopted FY 2020-21 Comprehensive Budget of \$95.8 million.

FOREWORD:

Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues. To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

SCAG's primary responsibilities include: the development of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS); the Federal Transportation Improvement Program (FTIP); the annual OWP; and the transportation-related portions of local air quality management plans. Under the federal Clean Air Act, SCAG is responsible for determining if regional transportation plans and programs are in conformity with applicable state air quality plans. SCAG's additional functions include the intergovernmental review of regionally significant development projects, and the periodic preparation of a Regional Housing Needs Assessment (RHNA).

The proposed FY 2021-22 Comprehensive Budget meets SCAG's primary responsibility requirements and furthers the implementation of our long-range Regional Transportation Plan/Sustainable Communities Strategy, Connect SoCal. While Connect SoCal outlines longer-term goals, guiding principles, and planning strategies, the proposed budget also includes funding to address immediate impacts of the COVID-19 pandemic and public health crisis. These impacts, and their disproportionate burden on low-income people and communities of color, have revealed gaps and opportunities to achieve a more resilient region, and will undoubtedly influence planning for years to come. The FY 2021-22 Comprehensive Budget provides funding for identified priorities, including:

- **OVERARCHING PANDEMIC RECOVERY PRIORITIES:** Equity & Engagement, Inclusive Economic Recovery, Regional Resiliency, Public Health, Transportation Safety, and Local Capacity Building.
- **LOCAL TECHNICAL ASSISTANCE RESOURCES:** Sustainable Communities Program, SCAG Housing Program Development and Implementation, Call for Collaboration, Go Human Campaign, and Regional Data Platform.
- **REGIONAL STUDIES AND PROGRAMS:** Transportation System Preservation and Resilience, Transit Backbone, Complete Streets, Goods Movement: Last Mile Delivery, Smart Cities and Job Centers, Accelerated Electrification, Go Zones, Shared Mobility & Mobility as a Service, and Regional Aerial Imagery.

The framework for developing the FY 2021-22 Comprehensive Budget is SCAG's multi-year Strategic Plan that focuses on SCAG's vision and priorities and improves the organization and its operations. The FY 2020-21 Comprehensive Budget supports Strategic Plan Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products. All the work programs funded in the budget support at least one of the seven Strategic Plan Goals.

DISCUSSION:

The proposed FY 2021-22 Comprehensive Budget is \$147.8 million. Table 1 provides a summary of revenue sources included in the proposed Comprehensive Budget in the amount of \$147.8 million. The proposed budget is 54% more than FY 2020-21 adopted budget and the increase is primarily due to: additional FTA pass-through grants that SCAG will administer for local transit operators (under Federal Other); local cash commitments (under Cash/Local Other) to support the FTA grant

projects; and the new Mobile Source Air Pollution Reduction Review Committee (MSRC) Last Mile Freight Program to help goods movement providers invest in clean truck and infrastructure technology.

REVENUES	FY21 Adopted	FY22 Draft
FHWA PL - Metropolitan Planning	\$ 23,289,431	\$ 22,450,065
FTA 5303 - Metropolitan Planning	\$ 15,764,886	\$ 17,965,396
FHWA SPR - Strategic Partnerships Grants	\$ 739,175	\$ 997,365
FTA 5304 - Sustainable Communities Grants	\$ 607,848	\$ 449,146
FEDERAL OTHER	\$ 3,906,532	\$ 10,139,159
SB 1 - Sustainable Communities Formula Grants	\$ 13,921,538	\$ 12,387,815
SB 1 - Sustainable Communities Competitive Grants	\$ 54,003	\$ -
SHA - Sustainable Communities Grants	\$ 893,635	\$ 651,283
AB 101 - Regional Early Action Planning Grants	\$ 11,867,755	\$ 11,867,755
MSRC Last Mile Freight Grant	\$ -	\$ 10,000,000
STATE OTHER	\$ 6,643,885	\$ 3,941,739
TDA	\$ 7,680,345	\$ 8,222,336
IN-KIND COMMITMENTS	\$ 4,177,451	\$ 4,529,697
CASH/LOCAL OTHER	\$ 3,195,521	\$ 41,384,279
GENERAL FUND	\$ 2,683,973	\$ 4,213,001
INDIRECT COST CARRYFORWARD	\$ 555,465	\$ (1,386,985)
TOTAL	\$ 95,981,443	\$ 147,812,051

Table 2 provides a summary of the expenditure categories in the proposed Comprehensive Budget in the amount of \$147.8 million. The increase is primarily due to additional FTA pass-through payments that SCAG will administer for local transit operators (under Pass-Through Payments) and local cash commitments (under Cash/Local Other) for FTA grant projects to purchase buses and related equipment and construct related facilities.

EXPENDITURES	FY21 Adopted	FY22 Draft
SALARIES & BENEFITS	\$ 29,541,881	\$ 31,870,638
CONSULTANTS	\$ 42,366,024	\$ 45,295,523
NON-PROFITS/IHL	\$ 705,601	\$ 776,245
PASS-THROUGH PAYMENTS	\$ 3,031,153	\$ 9,191,406
IN-KIND COMMITMENTS	\$ 4,177,451	\$ 4,529,697
CASH/LOCAL OTHER	\$ 2,268,972	\$ 40,678,773
OTHER COSTS	\$ 13,373,545	\$ 13,518,581
CAPITAL & DEBT SERVICE	\$ 516,816	\$ 1,951,188
Total	\$ 95,981,443	\$ 147,812,051



Draft Overall Work Program (OWP)

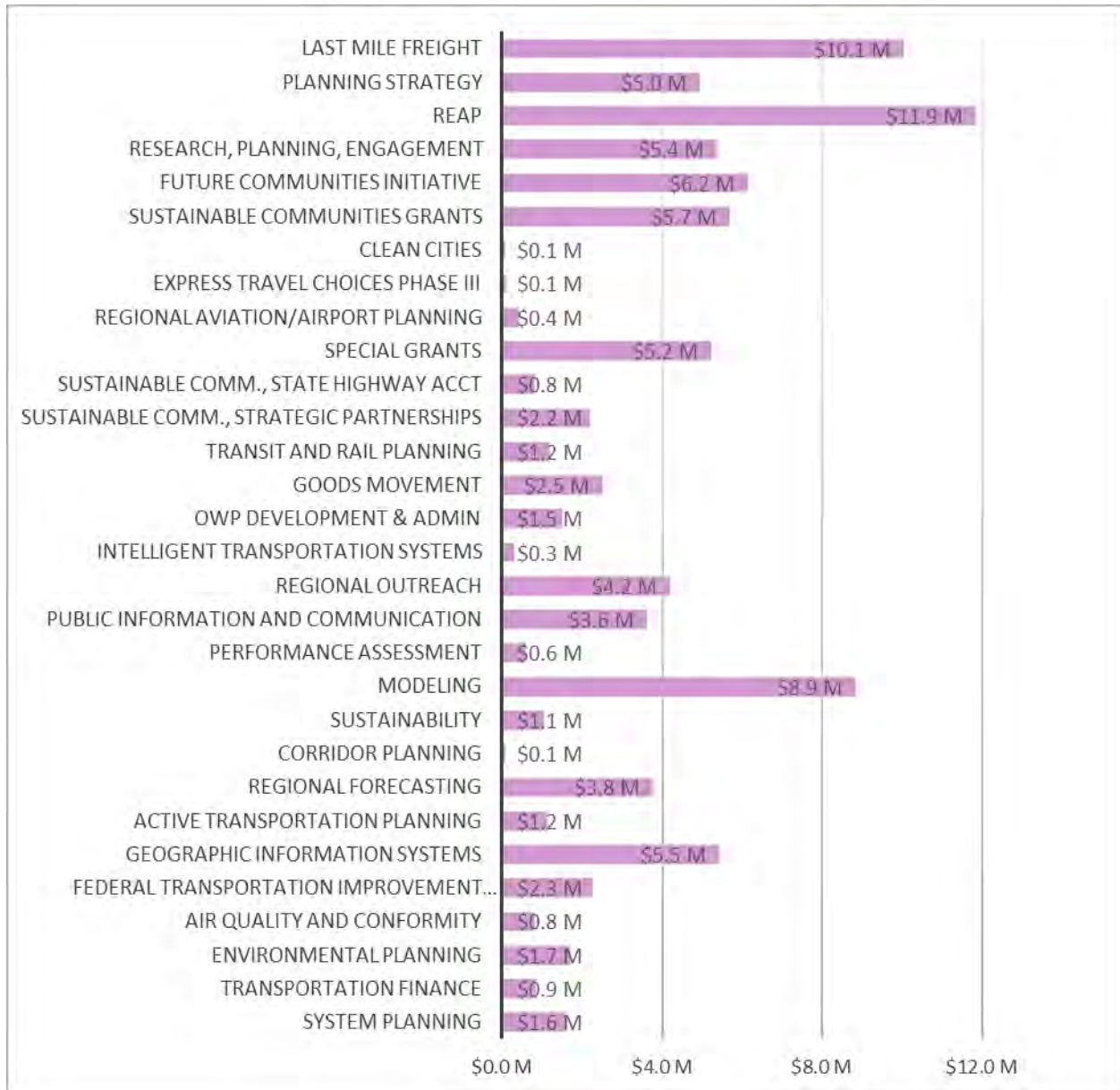
As a Metropolitan Planning Organization (MPO), SCAG is required by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the California Department of Transportation (Caltrans) to develop an annual work program, or OWP. The OWP identifies the work that will be accomplished during FY 2021-22. It discusses the planning priorities, the needs of the region, and the specific programs to meet those needs.

On January 21, 2021, SCAG held its annual OWP development and coordination meeting with Caltrans, FHWA and FTA representatives. SCAG staff presented the proposed work program for FY 2021-22 and reported accomplishments and progress on major projects in the current fiscal year.

The proposed OWP budget is \$94.8 million and includes: \$40.4 million for FHWA PL and FTA 5303 metropolitan planning formula funds; \$13.1 million for Senate Bill (SB) 1 Sustainable Communities Grants; \$7.6 million for Transportation Development Act (TDA) funds; \$28.1 million for other state and federal grants; and \$5.6 million for third party contributions for transportation planning projects. The OWP expenditures are described beginning on page 19 of the Comprehensive Budget.

The Draft OWP will be released for a 30-day public comment period, from March 5 to April 5, 2021. Staff will receive and address comments in the Final OWP before it is submitted to the Regional Council for final approval on May 6, 2021 and to Caltrans on May 15, 2021.

The following chart shows the \$94.8 million OWP budget by program area:



Regional Early Action Planning (REAP) Grant Program

The proposed budget includes \$11.8 million of the \$47.5 million that is available for SCAG under the REAP grant program for eligible activities, including the costs of the 6th cycle RHNA methodology and allocation process and the work associated with REAP program framework. SCAG submitted its full application to the California Housing & Development Department (HCD) on January 28, 2021

and the additional grant funds will be programmed in the budget when the grant award letter is received.

FTA Grant Budget

The proposed budget includes \$49.8 million for FTA Section 5339 and Section 5312 grant funds awarded to transit operators to replace, rehabilitate, and purchase buses as well as to construct related facilities and purchase related equipment. As the designated recipient, SCAG is responsible to apply for and pass-through grant funds to the eligible agencies. The proposed budget supports projects with Anaheim Transportation Network, Riverside Transit Agency, Sunline Transit Agency, Metropolitan Transportation Authority and Foothill Transit (page 40 of the Comprehensive Budget).

TDA Budget

The proposed budget includes \$7.8 million for consultant and staff related costs to support regional transportation planning projects and \$0.4 million debt service payments (page 41 of the Comprehensive Budget).

General Fund Budget and Membership Assessment

The proposed General Fund budget is \$4.2 million and includes \$1.5 million for information technology capital. The General Fund will recover the cost of the information technology capital through depreciation expense included in the Indirect Cost budget and recovered over the next five years. Also, the General Fund budget provides funding for the Regional Council and its Subcommittees for the costs of stipends and travel, and finance program expenditures which must be paid prior to reimbursement from federal and state grantors. The General Fund budget and Membership Assessment will be submitted to the General Assembly for approval on May 6, 2021. The General Fund expenditures are described beginning on page 43 and the Membership Assessment Schedule is included on page 56 of the Comprehensive Budget.

Indirect Cost Budget

The Indirect Cost budget provides funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program. The proposed Indirect Cost budget is \$23.9 million, which is \$1 million more than FY 2021-22 due to increases in staff costs and IT project costs to support agency priorities (page 49 of the Comprehensive Budget).

Staff developed the FY 2021-22 Indirect Cost Allocation Plan (ICAP) based on Caltrans guidelines. The proposed indirect cost rate is 141.31%. The final ICAP will be submitted to Caltrans for approval in May after the Regional Council approves the budget. The indirect costs that are allocated to the salaries in the OWP and General Fund are \$25.3 million. The difference between the indirect cost budget and the allocated indirect costs is approximately \$1.4 million, which represents an under recovery of costs from FY 2019-20. The under recovery is carried forward, as an adjustment to the calculation of the indirect cost rate, in the FY 2021-22 ICAP.

Salaries and Benefits Budget

The proposed budget includes salaries and benefits for 183 positions in the amount of \$31.8 million, which represents an increase of \$2.3 million. Most of this increase, \$1.3 million, is to account for increases in pension costs, the required annual CalPERS unfunded liability payment, and the addition of three new regular/permanent positions. The position changes include the addition of one Deputy Legal Counsel, one Senior Human Resources Analyst, one Lead GIS Enterprise Administrator, and an upgrade of one Planning Manager position to Deputy Director of Planning. The salaries and benefit budget includes performance-based merit increases for staff; however, SCAG proposes to suspend performance-based merit increases for all executive and management staff, resulting in an estimated savings of \$343,000. Also included in the proposed budget is the continuation of the vacation cash-out pilot program. The Regional Council approved the vacation cash-out pilot program, which was initiated in July of 2020. Given the impacts of the on-going pandemic, results on the utilization of this pilot program throughout this pandemic year are not likely indicative of normal usage. As such, the proposed budget includes an extension of the pilot program until such time as a full year of normal operation usage is obtained for final evaluation by the Regional Council. No other changes are proposed to employee benefits. The proposed fringe benefits rate for FY 2021-22 is 78.24% and it is applied to all salaries in the OWP, General Fund and Indirect Cost budget. The employee-associated costs are described beginning on page 47 of the Comprehensive Budget.

FISCAL IMPACT:

There is no immediate fiscal impact as a result of the recommended actions. Staff will return to the Regional Council on May 6, 2021 to recommend adoption of the FY 2021-22 Final Comprehensive Budget.

ATTACHMENT(S):

1. FY 2021-22 Draft Comprehensive Budget
2. Link to FY 2021-22 Draft OWP and Public Comment Form: <https://scag.ca.gov/draft-fy2021-22-owp>*



DRAFT
COMPREHENSIVE BUDGET
FISCAL YEAR 2021–2022

March 2021

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

COMPREHENSIVE BUDGET

Fiscal Year 2021-22

TABLE OF CONTENTS

Section I – Overview	Page
Introduction.....	3
SCAG Organization	4
Organizational Chart	5
SCAG Strategic Plan.....	6
Comprehensive Budget Overview	10
Comprehensive Line Item Budget	12
Section II – Budget Components	
Overall Work Program (OWP)	14
• OWP Revenue Sources.....	14
• OWP Line Item Budget	19
• OWP Programs.....	21
FTA Discretionary and Formula Grant Budget.....	40
TDA Capital & Debt Service Budget.....	41
General Fund Budget (GF).....	42
• Program Overview	42
• Membership Dues Assessments.....	42
• GF Line Item Budget	43
Fringe Benefits Budget (FB).....	46
• Program Overview	46
• FB Line Item Budget.....	47
Indirect Cost Budget (IC)	48
• Program Overview	48
• IC Line Item Budget.....	49
• IC Work Areas.....	50
Section III – Appendices	
Description of Budget Line Items.....	51
Membership Assessment	57
SCAG Salary Schedule	62



DRAFT
**COMPREHENSIVE
BUDGET**
FISCAL YEAR 2021-2022

SECTION I

Overview

ORGANIZATION

INTRODUCTION

This document contains the Southern California Association of Governments (SCAG) or Association Comprehensive Budget for Fiscal Year (FY) 2021-22.

The annual budget for consists of:

- The Overall Work Program (OWP)
A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.
- Federal Transit Administration (FTA) Discretionary & Formula Grant Budget
A budget for federal grant funds of which SCAG is the designated recipient and must pass through to eligible public agencies for specialized transportation programs and projects.
- Transportation Development Act (TDA) Capital & Debt Service Budget
A budget for the local transportation funds that the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties allocate to SCAG as the multi-county planning agency for the region.
- The General Fund Budget (GF)
A budget that utilizes Association members' dues for activities not eligible for federal and state funding.
- The Indirect Cost Budget (IC)
The budget for the administrative and operations support of the Association.
- The Fringe Benefits Budget (FB)
The budget for the fringe benefits and leave time of Association employees.

ORGANIZATION

SCAG ORGANIZATION

SCAG, founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as the Multicounty Designated Transportation Planning Agency for the six (6) county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues. To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

SCAG's primary responsibilities include: the development of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS); the Federal Transportation Improvement Program (FTIP); the annual OWP; and the transportation-related portions of local air quality management plans. Under the federal Clean Air Act, SCAG is responsible for determining if regional transportation plans and programs are in conformity with of applicable state air quality plans. SCAG's additional functions include the intergovernmental review of regionally significant development projects, and the periodic preparation of a Regional Housing Needs Assessment (RHNA).

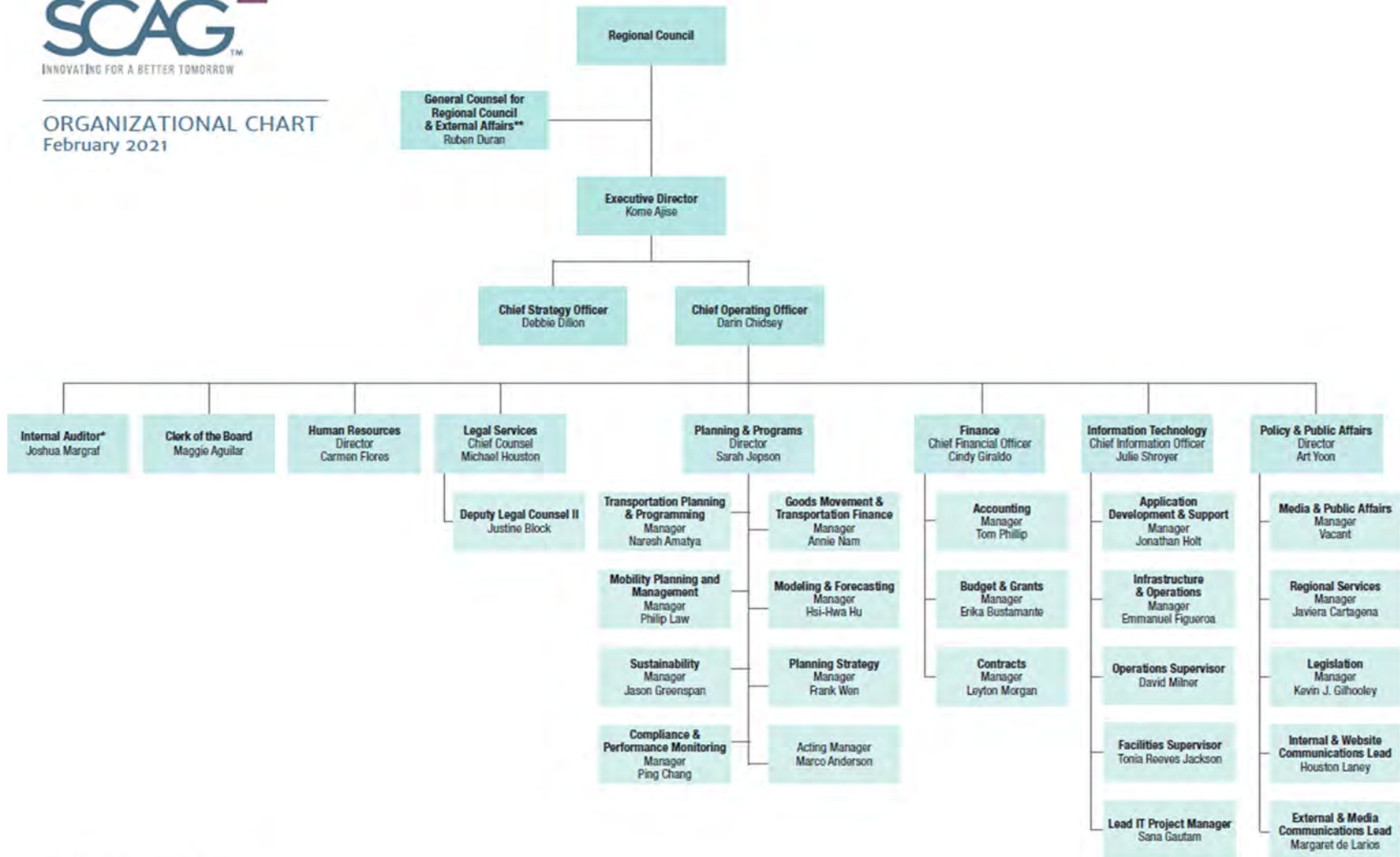
In addition to the six (6) counties and 191 cities that make up SCAG's region, there are six (6) County Transportation Commissions (CTCs) that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration (FHWA), FTA, Federal Aviation Administration, California Transportation Commission, California Department of Transportation (Caltrans), etc.), SCAG's planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) or joint power agencies that represent SCAG's cities and counties.

The framework for developing the FY 2021-22 Comprehensive Budget is SCAG's multi-year Strategic Plan that focuses on SCAG's vision and priorities and improves the organization and its operations. The FY 2020-21 Comprehensive Budget supports Strategic Plan Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products. All the work programs funded in the budget support at least one of the seven Strategic Plan Goals.

ORGANIZATION



ORGANIZATIONAL CHART February 2021



* Takes direction from the Audit Committee
** Takes direction from the Regional Council

AJZSCAG Org Chart 2021.02.08

STRATEGIC PLAN

STRATEGIC PLAN COMPONENTS

Vision Statement

Southern California's Catalyst for a Brighter Future.

Mission Statement

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

Core Values

Be Open

Be accessible, candid, collaborative and transparent in the work we do.

Lead by Example

Commit to integrity and equity in working to meet the diverse needs of all people and communities in our region.

Make an Impact

In all endeavors, effect positive and sustained outcomes that make our region thrive.

Be Courageous

Have confidence that taking deliberate, bold, and purposeful risks can yield new and valuable benefits.

STRATEGIC PLAN

STRATEGIC PLAN GOALS

GOAL #1

Produce innovative solutions that improve the quality of life for Southern Californians.

Objectives

- A. Create plans that enhance the region's strength, economy, resilience and adaptability by reducing greenhouse gas (GHG) emissions and air pollution.
- B. Be the leading resource for best practices that lead to local implementation of sustainable and innovative projects.
- C. Ensure quality, effectiveness, and implementation of plans through collaboration, pilot testing, and objective, data-driven analysis.
- D. Identify partnership opportunities with the private sector yield public benefits.
- E. Facilitate inclusive and meaningful engagement with diverse stakeholders to produce plans that are effective and responsive to community needs.
- F. Partner with the broader research community to ensure plans are informed by the most recent research and technology.

GOAL #2

Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Objectives

- A. Cultivate dynamic knowledge of the major challenges and opportunities relevant to sustainability and quality of life in the region.
- B. Develop and implement effective legislative strategies at both the state and federal level.
- C. Advocate for the allocation, distribution, and expenditure of resources to meet the region's needs.
- D. Promote and engage partners in a cooperative regional approach to problem-solving.
- E. Act as the preeminent regional convener to shape regional, state, and national policies.

GOAL #3

Be the foremost data information hub for the region.

Objectives

- A. Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.
- B. Become the information hub of Southern California by improving access to current, historical, local, and regional data sets that reduce the costs of planning and increase the efficiency of public services.

STRATEGIC PLAN

- C. Allocate resources to accelerate public sector innovation related to big data, open data and smart communities with a focus on social equity in the deployment of new technologies across the region.
- D. Develop partnerships and provide guidance by sharing best practices and promoting collaborative research opportunities with universities, local communities and the private sector regionally, nationally, and internationally.
- E. Facilitate regional conversations to ensure data governance structures are in place at the local and regional level to standardize data sets, ensure timely updates of data, and protect the region's data systems and people.
- F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

GOAL #4

Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Objectives

- A. Promote information-sharing and local cost savings with enhanced services to member agencies through networking events, educational and training opportunities, technical assistance, and funding opportunities.
- B. Provide resources and expertise to support local leaders and agencies in implementing regional plans.
- C. Expand SCAG's ability to address local and regional planning and information needs by prioritizing regular engagement with members to develop innovative, insight-driven, and interactive tools.
- D. Promote data-driven decision making, government transparency, and information as public engagement tools to increase opportunities for the public to inform local and regional policy.
- E. Identify, support, and partner with local champions to foster regional collaboration.

GOAL #5

Recruit, support, and develop a world-class workforce and be the workplace of choice.

Objectives

- A. Integrate the Strategic Plan into SCAG's day-to-day operations by defining roles and responsibilities across the agency.
- B. Prioritize a diverse and cooperative environment that supports innovation, allows for risk-taking, and provides opportunities for employees to succeed.
- C. Encourage interdepartmental collaboration through the use of formal and informal communication methods.

STRATEGIC PLAN

- D. Adopt and support enterprise-wide data tools to promote information sharing across the agency.
- E. Anticipate future organizational needs of the agency by developing a systematic approach to succession planning that ensures leadership continuity and cultivates talent.
- F. Invest in employee development by providing resources for training programs, internal mentorship opportunities, and partnerships with universities.
- G. Foster a culture of inclusion, trust, and respect that inspires relationship-building and employee engagement.

GOAL #6

Deploy strategic communications to further agency priorities and foster public understanding of long- range regional planning.

Objectives

- A. Leverage cutting-edge communication tools and strategies to maximize connectivity and sustain regional partnerships.
- B. Produce clear and consistent communications, media, and promotional campaigns that exemplify agency values and standards.
- C. Enhance the SCAG brand as a respected and influential voice for the region increasing awareness of agency's work and purpose.
- D. Practice robust public engagement, conducting proactive outreach to traditionally underrepresented communities as well as long-term stakeholders.

GOAL #7

Secure funding to support agency priorities to effectively and efficiently deliver work products.

Objectives

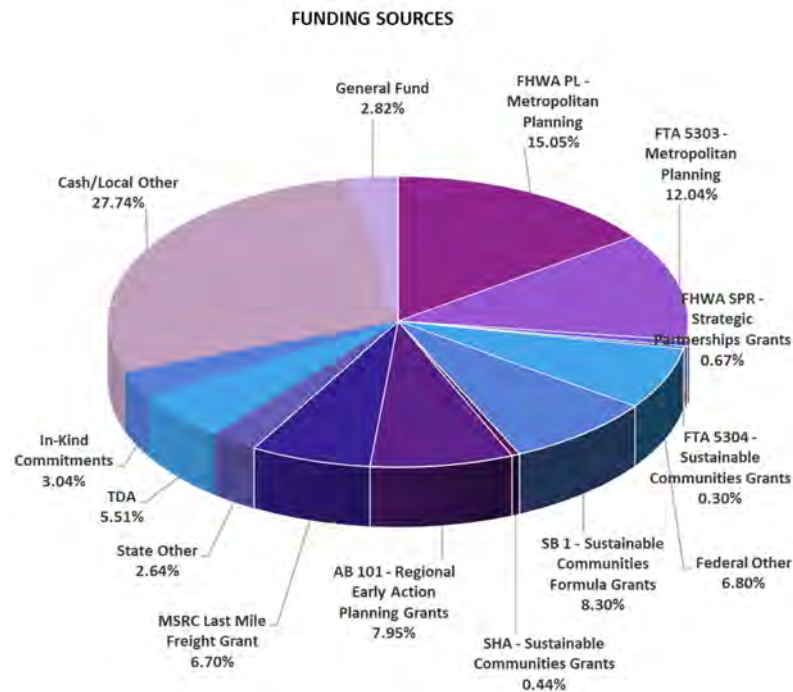
- A. Pursue innovative funding opportunities for planning and infrastructure investments.
- B. Maximize efficiency and effectiveness in resource allocation to maintain adequate working capital, appropriate reserves, and investments, and utilize resources in a timely and responsible fashion.
- C. Pioneer best practices and streamline administrative processes to better support agency activities.
- D. Focus resources to maintain and expand programs that are aligned with agency values.

COMPREHENSIVE BUDGET

FY 2021-22 COMPREHENSIVE BUDGET

Budget Funding Sources

SCAG receives most of its funding from the Federal Consolidated Planning Grant (CPG) which consists of Metropolitan Planning Funds from FHWA (FHWA PL) and FTA (FTA Section 5303). More information on CPG is detailed on page 14. The following chart illustrates the source and relative value of SCAG's funding sources.



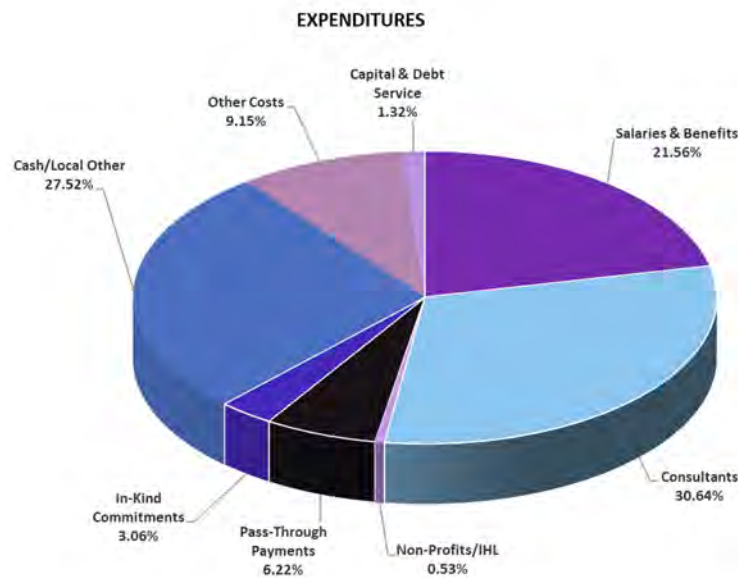
*May not total 100.00% due to rounding

FUNDING SOURCES	AMOUNT
FHWA PL - Metropolitan Planning	22,450,065
FTA 5303 - Metropolitan Planning	17,965,396
FHWA SPR - Strategic Partnerships Grants	997,365
FTA 5304 - Sustainable Communities Grants	449,146
Federal Other	10,139,159
SB 1 - Sustainable Communities Formula Grants	12,387,815
SHA - Sustainable Communities Grants	651,283
AB 101 - Regional Early Action Planning Grants	11,867,755
MSRC Last Mile Freight Grant	10,000,000
State Other	3,941,739
TDA	8,222,336
In-Kind Commitments	4,529,697
Cash/Local Other	41,384,279
General Fund	4,213,001
SUBTOTAL	149,199,036
Indirect Cost Carryforward	(1,386,985)
TOTAL REVENUES	147,812,051

COMPREHENSIVE BUDGET

Budget Expenditures

SCAG allocates its budget into four major expenditure categories. The following chart illustrates the relative values of each category.



EXPENDITURES	AMOUNT
Salaries & Benefits	\$ 31,870,638
Consultants	45,295,523
Non-Profits/IHL	776,245
Pass-Through Payments	9,191,406
In-Kind Commitments	4,529,697
Cash/Local Other	40,678,773
Other Costs	13,518,581
Capital & Debt Service	1,951,188
TOTAL EXPENDITURES	\$ 147,812,051

*Other includes direct and indirect non-labor costs (see pages 12-13)

**Consultants includes the cost categories: Consultant, Consultant TC, and Cloud Services (see page 12)

COMPREHENSIVE BUDGET

Comprehensive Line Item Budget: FY19 through FY22

GL Account	Line Item	FY19 Actuals	FY20 Actuals	FY21 Adopted	FY22 Proposed	% Incr. (Decr)
500XX	Staff	\$ 14,964,261	\$ 16,803,175	\$ 19,255,349	\$ 20,888,216	8%
54300	Consultant	10,578,095	9,785,468	33,324,206	37,595,757	13%
54302	Non-Profits/IHL	82,664	241,527	705,601	776,245	10%
54303	Consultant TC	-	2,946,628	6,919,788	6,064,266	-12%
54340	Legal	155,301	349,807	190,000	160,000	-16%
54360	Pass-Through Payments	2,124,650	1,139,912	3,031,153	9,191,406	203%
55201	Network and Communications	-	-	-	304,000	
55210	Software Support	549,754	624,663	1,606,300	1,148,900	-28%
55220	Hardware Support	296,843	628,362	2,715,000	940,817	-65%
55240	Repair-Maintenance	30,698	54,528	26,500	26,500	0%
55250	Cloud Services	217,816	287,632	2,122,030	1,635,500	-23%
55251	Infrastructure Cloud Services	-	-	-	623,465	
55271	On-Prem Software	-	-	-	247,690	
55275	Co-location Services	-	-	-	250,000	
5528X	3rd Party Contributions	3,326,903	3,811,280	5,569,260	5,196,863	-7%
55310	Furniture & Fixture Principal	228,569	239,928	251,852	264,368	5%
55315	Furniture & Fixture Interest	50,598	39,239	27,315	14,799	-46%
55320	Audio-Visual Equipment Principal	126,639	133,702	141,160	149,034	6%
55325	Audio-Visual Equipment Interest	33,198	26,135	18,678	10,804	-42%
55400	Office Rent / Operating Expense	816,099	1,531,303	2,192,805	2,302,445	5%
55410	Office Rent Satellite	171,470	183,093	260,000	278,200	7%
55415	Off-Site Storage	3,866	10,773	5,000	14,124	182%
55420	Equipment Leases	61,180	62,977	100,000	100,000	0%
55430	Equipment Repair-Maintenance	38,090	1,690	1,000	1,000	0%
55435	Security Services	58,139	42,265	100,000	100,000	0%
55440	Insurance	226,247	300,142	285,931	315,000	10%
55441	Payroll / Bank Fees	27,536	25,839	30,000	32,500	8%
55445	Taxes	2,523	901	5,000	5,000	0%
55460	Materials & Equipment < \$5,000	37,173	4,401	64,000	54,000	-16%
55510	Office Supplies	59,810	47,824	73,800	73,800	0%
55520	Graphic Supplies	13,333	3,648	9,000	9,000	0%
55530	Telephone	136,091	153,719	195,000	-	-100%
55540	Postage	9,998	288	10,000	10,000	0%
55550	Delivery Services	4,088	4,116	5,000	5,000	0%
55580	Outreach/Advertisement	93,808	10,642	50,000	64,000	28%
55600	SCAG Memberships	206,919	201,241	208,200	229,800	10%
55610	Professional Memberships	9,130	8,739	13,000	13,000	0%
55611	Professional Dues	600	1,414	1,350	1,350	0%
55620	Resource Materials/Subscriptions	320,250	333,716	672,300	1,210,480	80%
55700	Depreciation - Furniture & Fixture	170,183	170,183	185,000	250,330	35%
55715	Amortization - Software	91,018	-	-	-	
55720	Amortization - Lease	70,623	74,170	75,000	75,000	0%
55730	Capital Outlay	141,433	26,232	100,000	1,512,183	1412%
55800	Recruitment - Advertising	7,645	12,727	25,000	25,000	0%
55801	Recruitment - Other	17,930	58,690	45,000	45,000	0%
55810	Public Notices	59,136	86,835	97,500	67,500	-31%
55820	Staff Training	1,973	22,427	30,000	30,000	0%
55830	Networking Meetings/Special Events	12,603	9,201	24,000	24,000	0%
55840	Training Registration	53,890	39,739	65,000	65,000	0%
55860	Scholarships	32,000	36,000	36,000	44,000	22%
55910	RC/Committee Meetings	9,469	-	15,000	15,000	0%
55912	RC Retreat	-	12,616	13,000	13,000	0%
55914	RC General Assembly	640,155	59,534	611,500	611,500	0%

COMPREHENSIVE BUDGET

Comprehensive Line Item Budget: FY19 thru FY22 (continued)

GL Account	Line Item	FY19 Actuals	FY20 Actuals	FY21 Adopted	FY22 Proposed	% Incr. (Decr)
55915	Demographic Workshop	27,423	-	28,000	28,000	0%
55916	Economic Summit	84,937	86,957	85,000	85,000	0%
55918	Housing Summit	-	-	20,000	20,000	0%
55920	Other Meeting Expense	108,558	74,078	112,250	108,000	-4%
55930	Miscellaneous Other	185,868	93,307	1,971,894	210,400	-89%
55931	Miscellaneous Labor	-	-	-	247,279	
55932	Miscellaneous Labor Future	-	-	-	2,087,384	
55935	Wellness	-	6,560	-	-	
55936	Engagement Committee	-	390	20,000	20,000	0%
55937	Employee Recognition	-	3,715	15,000	15,000	0%
55938	Department Allowances	-	6,055	15,000	15,000	0%
55940	Stipend-RC Meetings	194,130	201,430	195,000	202,000	4%
55950	Temporary Help	40,718	34,036	106,000	108,317	2%
55980	Contingency - General Fund	(5,428,815)	3,937,569	260	-	-100%
55995	Disallowed Grant Costs	4,832,192	-	-	-	
56100	Printing	54,410	9,765	50,000	42,000	-16%
58100	Travel	197,669	162,118	374,766	215,300	-43%
58101	Travel - Local	69,800	51,313	75,000	72,500	-3%
58110	Mileage	69,983	38,619	79,000	79,000	0%
58150	Staff Lodging Expense	12,880	10,114	13,000	13,000	0%
58800	RC Sponsorships	251,433	105,085	150,000	165,000	10%
59090	Expense - Local Other	465,138	407,898	877,163	40,011,607	4461%
60041	Vacation Cash Out	-	-	266,967	266,967	0%
60110	Retirement-PERS	4,203,649	4,912,388	6,018,361	6,631,379	10%
60120	Retirement-PARS	75,344	76,851	76,595	78,127	2%
60200	Health Insurance - Active Employees	1,247,798	1,355,306	1,670,400	1,756,800	5%
60201	Health Insurance - Retirees PAYGO	560,022	561,875	698,772	698,772	0%
60202	Health Insurance - Retirees GASB 45	320,067	118,911	-	-	
60210	Dental Insurance	181,403	198,457	277,049	283,678	2%
60220	Vision Insurance	50,027	54,040	74,275	79,575	7%
60225	Life Insurance	86,869	94,337	92,345	97,689	6%
60240	Medicare Tax Employers Share	197,770	241,991	270,866	297,539	10%
60250	Medicare Tax ER - Interns	3,438	2,597	6,931	4,031	-42%
60255	Social Security ER - Interns	14,699	11,104	36,567	21,267	-42%
60300	Tuition Reimbursement	24,986	26,573	43,776	43,776	0%
60310	Transit Passes	123,557	106,153	212,795	212,795	0%
60315	Bus Passes NT - Interns	15,395	10,209	38,174	22,201	-42%
60320	Carpool Reimbursement	420	280	420	-	-100%
60360	De Minimis Employee Exp	-	55,400	-	-	
60365	De Minimis Employee Exp Interns	-	2,200	-	-	
60400	Workers Compensation Insurance	205,585	184,205	205,585	184,205	-10%
60405	Unemployment Compensation Insurance	40,469	13,464	35,000	35,000	0%
60410	Miscellaneous Employee Benefits	74,427	81,448	91,254	93,654	3%
60415	SCAG 457 Match	102,915	113,455	109,000	113,000	4%
60450	Benefits Administrative Fees	3,474	3,789	43,400	43,967	1%
60500	Automobile Allowance	26,412	17,565	18,000	18,000	0%
	Total	45,095,447	54,120,678	95,981,443	147,812,051	54%

*Totals may not add due to rounding



DRAFT
**COMPREHENSIVE
BUDGET**
FISCAL YEAR 2021-2022

SECTION II

Budget Components

OVERALL WORK PROGRAM

OVERALL WORK PROGRAM (OWP)

THE FLOW OF FUNDS

Traditionally, the majority of OWP funding has come to SCAG via the Federal appropriations process. Some funding has been directly allocated to SCAG, and some has “passed through” via Caltrans.

SUMMARY OF REVENUE SOURCES

Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called CPG. In California, the four CPG fund sources are described below.

1. FHWA Metropolitan Planning (FHWA PL)

Metropolitan Planning funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

2. FTA Metropolitan Planning, Section 5303 (FTA §5303)

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

3. FHWA State Planning and Research Part I – Strategic Partnership Grants (SP&R)

Funds transportation planning studies in partnership with Caltrans that address the regional, interregional and statewide need of the State highway system, and assist in achieving other State goals. Caltrans awards these grants through an annual, competitive selection process.

OVERALL WORK PROGRAM

4. FTA State Planning and Research, Section 5304 Strategic Partnerships – Transit (FTA §5304)

Funds local and regional multimodal transportation and land use planning projects that further the region’s RTP/SCS, contribute to the State’s GHG reduction targets, and assist in achieving other State goals. Caltrans awards these grants through an annual, competitive selection process.

Sustainable Communities Competitive Grants

Beginning in FY 2017-18, the Sustainable Communities Competitive Grants reside under the Sustainable Transportation Planning Grant Program and include the traditional State Highway Account (SHA) funds and Senate Bill (SB) 1 funds that are deposited into the Road Maintenance and Rehabilitation Account (RMRA). Caltrans awards these grants through an annual, competitive selection process.

SHA, Sustainable Communities Grants

Funds local and regional multimodal transportation and land use planning projects that further the region’s RTP/SCS, contribute to the State’s GHG reduction targets, and assist in achieving other State goals.

Sustainable Communities Formula Grants

Beginning in FY 2017-18, approximately \$12.5 million in Sustainable Communities Formula Grants from SB 1 reside under the Sustainable Transportation Planning Grant Program and are allocated via formula (consistent with the FHWA PL formula) to the 18 MPOs. These funds are for local and regional multimodal transportation and land use planning projects that further the region’s RTP/SCS, contribute to the State’s GHG reduction targets, and assist in achieving other State goals.

Local Funds

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

TDA

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside, and San Bernardino counties to allocate up to $\frac{3}{4}$ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

OVERALL WORK PROGRAM

Cash Match/Local Funds

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match for consultant expenditures as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.

In-Kind Match

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement for staff costs that is a condition of receiving grant funds. In-kind match includes services, such as staff time, provided by a local agency in support of the work funded by a grant.

FTA Pass-Through Funds

As the Designated Recipient of Section 5339 and Section 5312 FTA funds, SCAG is required to pass them through to eligible public agencies. SCAG administers these grant programs which provide capital funding to replace, rehabilitate and purchase buses, vans, and fixed guideway, as well as to construct related facilities and to purchase related equipment.

Special Grant Funds

SCAG receives various discretionary grant funds to carry out a wide array of planning programs such as Go Human Campaign, Pedestrian and Bicycle Safety Program, Clean Cities Coalition, Future Communities Pilot Program, Last Mile Freight Program, and Caltrans Local Assistance Active Transportation Program.

AB2766/Mobile Source Air Pollution Reduction Review Committee (MSRC) Funds

State Health & Safety Code Section 44225 (AB2766) established MSRC to develop a work program to fund projects which help reduce air pollution from motor vehicles within the South Coast Air District. MSRC provides to SCAG the financial assistance which primarily supports Go Human Campaign, Future Communities Pilot Program, and Last Mile Freight Program.

Office of Traffic Safety (OTS) Pedestrian and Bicycle Safety Funds

California OTS competitively award to various agencies for projects that increase awareness of traffic rules, rights, and responsibilities among different age groups.

OVERALL WORK PROGRAM

Department of Energy/National Energy Tech Lab Funds

The Department of Energy/National Energy Tech Lab provides financial assistance to fund projects which provide technical aid and targeted outreach, within the coalition’s territory, to raise awareness and foster a greater understanding of alternative fuels and advanced vehicle technologies in order to increase the market and decrease petroleum dependence.

Active Transportation Program (ATP) Funds

ATP was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking. The ATP program is funded from various federal and state funds appropriated in the annual Budget Act. Caltrans provides the administrative oversight for the Programs and ensures that the terms and conditions of the California Transportation Commission’s guidelines.

Regional Early Action Planning (REAP) Grants Program

The California 2019-20 Budget Act, also known as Assembly Bill (AB) 101, appropriated two new one-time programs to provide regions and jurisdictions with grants for planning activities to enable jurisdictions to increase housing planning and accelerate housing production in order to meet housing needs as determined by the sixth Regional Housing Needs Assessment (RHNA). Up to \$47.5 million is available for SCAG under the REAP Grants Program for eligible activities. This budget includes an advance allocation of the REAP Grants Program funds awarded to SCAG on April 14, 2020 in the amount of \$11,867,755.75.

OVERALL WORK PROGRAM

OWP BUDGET DOCUMENT

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis, and:

- Introduces the agency
- Provides users with an overview of the region
- Focuses on the SCAG regional planning goals and objectives

The OWP serves as the planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30 of the following calendar year. The OWP includes three component pieces:

1. Regional Prospectus

The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:

- The region's regional planning approach
- The agency's organizational structure and interagency arrangements
- An overview of governmental and public involvement
- The progress made towards implementing the RTP/SCS

2. Program/Work Elements

The Program/Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year's work to be completed. It also includes the sources and uses of funds.

3. Budget Revenue & Expenditure Reports

These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal and state grants.

OVERALL WORK PROGRAM

OWP LINE ITEM BUDGET

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

Cost Category	FY21 Adopted	FY22 Proposed	Incr (Decr)
500XX Staff	9,434,096	9,919,926	\$ 485,830
54300 Consultant	30,910,906	34,374,938	3,464,032
54302 Non-Profits/IHL	705,601	776,245	70,644
54303 Consultant TC	6,919,788	6,064,266	(855,522)
55305 Cloud Services	2,122,030	1,635,500	(486,530)
54340 Legal	50,000	-	(50,000)
55210 Software support	250,000	600,000	350,000
5528X Third party contribution	5,569,260	5,196,863	(372,397)
55415 Off-Site Storage	-	9,124	9,124
55520 Graphic supplies	5,000	5,000	-
55580 Outreach/Advertisement	50,000	64,000	14,000
55620 Resource materials/subscriptions	610,000	1,150,380	540,380
55810 Public notices	95,000	65,000	(30,000)
55830 Networking Meetings/Special Events	4,000	4,000	-
55920 Other meeting expense	23,250	19,000	(4,250)
55930 Miscellaneous other	1,818,730	83,445	(1,735,285)
55931 Miscellaneous labor	-	159,695	159,695
55932 Miscellaneous labor, future	-	2,087,384	2,087,384
56100 Printing	17,000	9,000	(8,000)
58100 Travel	213,966	54,500	(159,466)
58101 Travel-local	7,500	5,000	(2,500)
58110 Mileage	24,000	24,000	-
Sub-total	\$ 58,830,127	62,307,266	\$ 3,477,139
51000 Fringe benefits	7,290,965	7,646,043	\$ 355,078
51001 Indirect costs	21,907,080	24,823,201	\$ 2,916,121
Total	\$ 88,028,172	94,776,510	\$ 6,748,338

*Totals may not add due to rounding

OVERALL WORK PROGRAM

This table shows the same budget by program and major budget category.

Program		FY22 Proposed Budget			
		Total *	Other Costs	Consultant	Consultant TC
010	System Planning	1,613,750	897,750	-	716,000
015	Transportation Finance	858,603	458,603	-	400,000
020	Environmental Planning	1,706,567	1,556,567	-	150,000
025	Air Quality and Conformity	831,215	761,215	-	70,000
030	Federal Transportation Improvement Program (FTIP)	2,294,696	2,294,696	-	-
045	Geographic Information Systems (GIS)	5,452,758	4,712,942	-	739,816
050	Active Transportation Planning	1,156,546	1,001,296	65,000	90,250
055	Regional Forecasting, Socioeconomic Technical & Policy Analysis	3,794,222	3,378,882	45,340	370,000
060	Corridor Planning	87,467	87,467	-	-
065	Sustainability Program	1,059,295	1,009,295	50,000	-
070	Modeling	8,856,256	7,378,756	350,000	1,127,500
080	Performance Assessment & Monitoring	593,694	593,694	-	-
090	Public Information and Communications	3,640,583	3,232,583	-	408,000
095	Regional Outreach and Public Participation	4,211,111	3,844,811	-	366,300
100	Intelligent Transportation Systems (ITS)	322,832	96,432	-	226,400
120	OWP Development and Administration	1,514,311	1,514,311	-	-
130	Goods Movement	2,528,782	1,803,782	-	725,000
140	Transit and Rail Planning	1,213,644	788,644	-	425,000
145	Sustainable Communities, Strategic Partnerships and Adaptation Planning Grant Program	2,204,454	257,274	1,947,180	-
155	Sustainable Communities Planning Grant Program - State Highway Account	830,882	114,776	716,106	-
225	Special Grant Projects	5,240,813	1,412,073	3,828,740	-
230	Regional Aviation and Airport Ground Access Planning	423,260	423,260	-	-
265	Express Travel Choices Phase III	108,574	58,574	-	50,000
267	Clean Cities Program	90,357	90,357	-	-
275	Sustainable Communities Program	5,703,332	1,101,556	4,601,776	-
280	Future Communities Initiative	6,170,347	2,071,284	4,099,063	-
290	Research, Planning and Engagement for Sustainable Communities	5,385,483	4,216,338	1,169,145	-
300	Regional Early Action Planning (REAP) Grants Program - AB 101	11,867,755	2,929,667	8,938,088	-
310	Planning Strategy Development and Implementation	4,961,613	4,561,613	200,000	200,000
315	Last Mile Freight Program - MSRC	10,053,308	53,308	10,000,000	-
Total Costs		94,776,510	52,701,806	36,010,438	6,064,266

*Totals may not add due to rounding

*Includes indirect costs, fringe benefits, non-labor, and in-kind match.

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

OVERALL WORK PROGRAM

PROGRAM/WORK ELEMENTS

The following section provides a summary of the OWP Programs and the Strategic Plan goal(s) each program supports.

010 System Planning

Manager: Naresh Amatya

Program Objective:

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, system safety, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The RTP/SCS is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY 2021-22 will be to develop a framework and work with our partners towards implementation of the adopted 2020 RTP/SCS (Connect SoCal). SCAG will ensure that Connect SoCal is consistent with state and federal requirements while addressing the region's transportation needs.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

015 Transportation Finance

Manager: Annie Nam

Program Objective:

This work program is critical to addressing some of SCAG's core activities—specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP/SCS planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY 2021-22, this work program will continue development of the Connect SoCal financial plan.

OVERALL WORK PROGRAM

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

020 Environmental Planning

Manager: Ping Chang

Program Objective:

Prepare environmental documentation to ensure regulatory compliance with applicable federal and state laws. Review environmental plans, programs, and projects of regional significance. Monitor changes in environmental compliance requirements such as OPR’s update to the State California Environmental Quality Act (CEQA) Guidelines and recent case laws regarding CEQA litigation. The focus of FY 21-22 will be developing Addendums to the Connect SoCal Program Environmental Impact Report (PEIR), as needed, pursuant to CEQA. SCAG will initiate a CEQA Program that provides services to SCAG and local jurisdictions. Work efforts would include assisting with CEQA streamlining and exemptions for housing and transit priority projects, strategies for regional mitigation, implementing SCAG mitigation measures, serve in an advisory capacity for updates to the State CEQA Guidelines, coordination with sister agencies (CARB, SCAQMD, Etc.) to develop a cohesive and regionally consistent way to evaluate environmental impacts.

On environmental justice, SCAG staff will also monitor potential changes to EJ requirements and related policies (i.e. SB1000, AB617), provide support services to member agencies, as needed, to ensure regulatory compliance, and provide on-going outreach opportunities with local jurisdictions and EJ stakeholders to discuss and collect input on environmental justice issues relevant to the region by means of the Environmental Justice Working Group. And SCAG staff will use these outreach opportunities to monitor implementation of EJ policies and assist local jurisdictions that may benefit from SCAG’s wide range of EJ analysis and data.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

OVERALL WORK PROGRAM

025 Air Quality and Conformity

Manager: Ping Chang

Program Objective:

Oversee and/or perform regional transportation conformity and GHG emission analyses. Ensure that the RTP/SCS, FTIP and their amendments meet federal transportation Conformity requirements and state SB 375 regional GHG emission reduction targets. Oversee and/or provide support for SCAG air quality planning, analysis, documentation, and policy implementation. This includes collaboration with the California Air Resources Board (ARB) and local air districts in the SCAG region in developing air quality management plans/state implementation plans (AQMPs/SIPs), including new transportation conformity emission budgets to meet federal transportation conformity requirements. Facilitate federally required interagency consultation via SCAG's Transportation Conformity Working Group (TCWG), including the processing and acting as clearinghouse for the particulate matter (PM) hot spot analysis for transportation projects within the region. Continue the process to ensure the timely implementation of transportation control measures (TCMs). Continue to track and participate in relevant air quality rulemaking. Collaborate with six County Transportation Commissions in the SCAG region to compile, review, and upload federally required information for projects funded by the Congestion Mitigation and Air Quality Improvement Program (CMAQ).

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

030 Federal Transportation Improvement Program (FTIP)

Manager: Naresh Amatya

Program Objective:

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The FTIP is the program that implements the RTP. The currently approved FTIP is the 2019 FTIP and was federally approved and found to conform on December 17, 2019. The program contains approximately \$34.6 billion worth of projects beginning FY 2018-19 to FY 2023-24. The FTIP must include all federally funded

OVERALL WORK PROGRAM

transportation projects in the region, as well as all regionally significant transportation projects and projects for which approval from a federal agency is required regardless of funding source. The FTIP is developed to incrementally implement the programs and projects in the RTP/SCS in accordance with federal and state requirements. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the RTP/SCS to move forward toward implementation. While the 2019 FTIP continues to be amended, SCAG's Regional Council will be approving the 2021 FTIP in March 2021 and receive federal approval on April 16, 2021. The 2021 FTIP includes approximately 2,000 projects for the region, totaling nearly \$35.3 billion over a six-year period. SCAG continues work with consultant to enhance the functionality of programming and performance monitoring databases that support the program.

Strategic Plan:

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

045 Geographic Information Systems (GIS)

Manager: Hsi-Hwa Hu & Jonathan Holt

Program Objective:

The GIS program provides agency-wide GIS support to foster widespread use of geographic data in data-driven planning, geospatial analysis, data visualization, GIS mapping, as well as GIS application development. To enhance efficient GIS workflow, staff applies GIS programming and automation techniques to streamline regional geospatial database development and maintenance processes. GIS staff establishes innovative analytical and visualization methodology to facilitate and support policy and planning analysis. In addition, GIS staff provides professional GIS technical support and training to SCAG staff and member jurisdictions. To support SCAG's ongoing role as a Regional Information Center, the program manages and maintains all kinds of data and information for policy and planning analysis for Southern California, and provides data support and mapping capabilities to better serve the needs of the agency and stakeholders.

Additional goals include developing cutting-edge web-GIS applications and tools for information sharing and innovative planning; developing and managing SCAG's Enterprise GIS system (including GIS hardware/software, GIS database, GIS analysis, and GIS applications); developing and implementing GIS governance and GIS data management standards, and providing value-added GIS technical services and products to our local jurisdictions.

OVERALL WORK PROGRAM

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

050 Active Transportation Planning

Manager: Philip Law

Program Objective:

Staff will continue to research and explore opportunities and partnerships to implement the core regional active transportation strategies. In addition, staff will develop partnerships and strategies that are coordinated with the rapid deployment of micro-mobility services to advance complete streets goals and reduce the use of SOVs for short trips. Staff will also work with Caltrans, counties, and individual cities to fund local active transportation plans and multi-jurisdictional active transportation projects that are part of Connect SoCal, the 2020 RTP/SCS.

Staff will also continue to manage the Regional Active Transportation Program, including providing technical assistance to project sponsors, managing planning and program grants, tracking project delivery, and preparing program amendments, as necessary. Staff will provide leadership and input at the state and regional level to ensure future funding cycles align with regional planning goals. Through continued collaboration with the California Transportation Commission, Caltrans and the Southern California county transportation commissions, SCAG will also work to improve the application and allocation procedures.

Efforts will also be continued to expand regional capability to measure the impact of active transportation investments, including through better data collection, modeling, and co-benefit analysis (focusing on greenhouse gas emissions, public health and the economy).

OVERALL WORK PROGRAM

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

055 Regional Forecasting, Socioeconomic Technical & Policy Analysis

Manager: Hsi-Hwa Hu/Jason Greenspan

Program Objective:

The key focus of this work element is to collect, compile, assess, analyze, and research socioeconomic, technology advancement, and demographic data and their trends, develop value-added information products, including but not limited to regional and county-level population, household and employment estimates and projections to inform regional planning and policy development.

This program also addresses the following: promote and advance in-house research and capacity with trainings and teaching research methodology, data, analytical tools - GIS, statistics, programming across the agency. Collaboration with universities, research institutes and international planning partners and peer agencies jointly conduct research and data sharing on important and emerging regional challenges and issues. Serve as the regional data and information hub, promote data and information driven decision-making process and outcome. Additional program objectives include actively promote and advocate SCAG’s innovative planning practices and experiences across the nation and internationally by organizing and conducting summits, workshops, symposiums, participation, presentation at key conferences, and publications in the peer-reviewed journals.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

OVERALL WORK PROGRAM

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

060 Corridor Planning

Manager: Naresh Amatya

Program Objective:

Provide input to the RTP/SCS on the design concept and scope of major transportation corridor investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Initiate and/or support our partners in developing comprehensive, multi-modal and sustainable corridor plans that will meet the needs of the region, including mobility choices, well maintained, sustainable and safer transportation system. Ensure that corridor planning studies are completed in accordance with federal transportation planning requirements as identified in 23 CFR 450.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

065 Sustainability Program

Manager: Jason Greenspan

Program Objective:

SCAG’s Sustainability Program is a core effort for implementing the Connect SoCal, the 2020 RTP/SCS. The program demonstrates that the region can achieve mobility, air quality, and public health goals through local land use and policy changes along with targeted transportation investments. The program also focuses on developing regional resiliency strategies; explores pressing issues and possible challenges Southern California’s residents may face in the coming decades, including climate change impacts to public health; furthers the region’s ability to model the impacts of transportation and land use changes on public health; and considers ways to

OVERALL WORK PROGRAM

address potential disruptions to anticipated regional development patterns and transportation investments.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

070 Modeling

Manager: Hsi-Hwa Hu & Emmanuel Figueroa

Program Objective:

Provide data and modeling services for the development and implementation of the RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Analyze socioeconomic data and build analytical foundations for planning activities. Develop demographic and employment growth forecast through collaborating with local jurisdictions and peer planning agencies and building consensus. Continue to provide small area socioeconomic data for scenario planning and transportation modeling. Provide member agencies tools and data to analyze the impacts of their land use and planning decisions. Develop, maintain, and improve SCAG's modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region's modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing modeling collaboration with SCAG's partners to advance the region's modeling practices.

Strategic Plan:

Supports Goal #3 – Be the Foremost Data Information Hub for the Region.

080 Performance Assessment & Monitoring

Manager: Ping Chang

Program Objective:

Provide performance assessment and monitoring of the SCAG region that is consistent with federal performance-based planning, monitoring, and reporting guidance. Ensure the region is on

OVERALL WORK PROGRAM

track toward achieving the goals of the 2020 RTP/SCS (Connect SoCal) and in the implementation of Connect SoCal. Performance Assessment & Monitoring tasks include the collection and analysis of data needed to identify and evaluate regional growth and development trends, transportation system performance, environmental quality, regional sustainability and climate resilience, public health, and the socioeconomic well-being of the SCAG population, including household income and housing affordability. The results of the monitoring and assessment program provide the basis for informed policy making and support plan implementation, particularly in relation to regional transportation planning and required federal performance monitoring and reporting. The provision of assistance to our local jurisdictions in the implementation of the new CEQA transportation impact assessment requirements per SB 743 is also included in this task item. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

Strategic Plan:

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

090 Public Information & Communications

Manager: Margaret de Larios

Program Objective:

Develop and execute a comprehensive external communications program that informs the region's diverse audiences about SCAG programs, plans, initiatives, and services. SCAG's communications strategies facilitates the agency's transportation planning activities by helping to inform the general public, media, agency stakeholders and partners about the existence, purpose and potential impact of these activities, and to convey this information in ways that are engaging and easy to understand for general audiences. SCAG communicates through various email and social media channels, engagement with local media, video production, websites, print collateral and workshops/events.

Strategic Plan:

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public

OVERALL WORK PROGRAM

understanding of long-range regional planning.

095 Regional Outreach & Public Participation

Manager: Javiera Cartagena

Program Objective:

Provide support for federal and state mandated public outreach for SCAG's planning activities. Engage regional stakeholders in the SCAG planning and programming process through the support, assessment and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

Strategic Plan:

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

100 Intelligent Transportation Systems (ITS)

Manager: Philip Law

Program Objective:

Continue engaging with regional stakeholders on ITS and ITS related matters, including use and maintenance of the updated Regional ITS Architecture. Maintain the web-accessible Architecture and provide documentation to maximize usability of the Architecture and ensure on-going maintenance. Seek to provide training and educational opportunities to stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

OVERALL WORK PROGRAM

120 OWP Development & Administration

Manager: Erika Bustamante

Program Objective:

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of SCAG as the Metropolitan Planning Organization (MPO) for this region and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

Strategic Plan:

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

130 Goods Movement

Manager: Annie Nam

Program Objective:

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process, including efforts to refine and support the implementation of the Comprehensive Regional Goods Movement Plan and Implementation Strategy. This strategy includes proposals set forth in Connect SoCal, the 2020 RTP/SCS.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

140 Transit and Rail Planning

Manager: Philip Law

Program Objective:

Support and engage transit and rail operations in corridor and regional planning efforts and in

OVERALL WORK PROGRAM

further refining the transit and rail strategies for inclusion in future updates to Connect SoCal. Monitor FTA rulemaking and guidance related to new provisions for performance-based planning and coordinate with transit operators to address specific requirements related to transit safety and transit asset management (TAM), as they relate to metropolitan transportation planning. Assess and monitor regional transit system performance. Work with transit operators through the Regional Transit Technical Advisory Committee to ensure stakeholder input and participation in the metropolitan transportation planning process, consistent with the SCAG MOUs with the transit operators.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

145 Sustainable Communities, Strategic Partnerships and Adaptation Planning Grant Program

Manager: Erika Bustamante

Program Objective:

To encourage local and regional planning that furthers state goals; to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system; and to support planning actions at the local and regional levels that advance climate change efforts on the transportation system.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

155 Sustainable Communities Planning Grant Program – State Highway Account

Manager: Erika Bustamante

Program Objective:

To encourage local and regional planning that furthers state goals; to identify and address

OVERALL WORK PROGRAM

statewide, interregional, or regional transportation deficiencies on the State highway system; and to support planning actions at the local and regional levels that advance climate change efforts on the transportation system.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

225 Special Grant Projects

Manager: Frank Wen

Program Objective:

To fund and participate in environmental and transportation specialized projects with funding from discretionary grants and/or local funds contributed by local jurisdictions. Grants assist the region and local agencies to better integrate land use, technology and transportation planning to develop alternatives for addressing growth, sustainability and to assess efficient infrastructure investments that meet community needs. In addition, staff has secured multiple grants to support Go Human, a Regional Active Transportation Safety and Encouragement Campaign. The Campaign will be implemented in partnership with the six county health departments and six county transportation commissions and aims to increase levels of active transportation while reducing collisions. The multi-faceted campaign will include partnering with local agencies on demonstration projects, coordinating safety trainings and workshops, and increasing public awareness of the rules of the road through outreach and advertising partnerships,

SCAG will also administer an ATP grant to develop a regional template for active transportation plans in disadvantaged communities. The template will be used to partner with at least six cities to prepare active transportation plans.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

OVERALL WORK PROGRAM

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

230 Regional Aviation & Airport Ground Access Planning

Manager: Naresh Amatya

Program Objective:

Monitor progress of the 2020 RTP/SCS Aviation Program. Continue ongoing work on regional airport and airport ground access planning. Explore new areas of research on aviation systems planning. Gather and analyze aviation and transportation data. Share data and information with stakeholders. Collaborate with partners through ongoing communication and participation on working groups and committees, Manage and convene the Aviation Technical Advisory Committee. Begin long-term planning and data collection for updating the Aviation Element in the 2024 RTP/SCS.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

265 Express Travel Choices Phase III

Manager: Annie Nam

Program Objective:

Update the Regional Express Lanes Concept of Operations and associated research to facilitate the buildout of the planned express lane system. Conduct related managed lanes and value

OVERALL WORK PROGRAM

pricing research.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

267 Clean Cities Program

Manager: Jason Greenspan

Program Objective:

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region. Partner with public and private entities to displace petroleum gasoline use by encouraging purchase of alternative vehicles, increasing efficiency of existing fleet vehicles, and reduction of vehicle miles traveled (VMT).

Strategic Plan:

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

275 Sustainable Communities Program

Manager: Jason Greenspan

Program Objective:

The Sustainable Communities Program (SCP) is a proven, recognized and effective framework for deploying essential planning resources throughout the SCAG region. This collaborative initiative provides assistance to member local jurisdictions to coordinate sustainable transportation, land use and regional policies and issues in local planning. The SCP seeks to provide needed planning resources to local jurisdictions for sustainability planning efforts; develop local plans that support the implementation of the Connect SoCal, the 2020 RTP/SCS; and increase the region's competitiveness for federal and state funds. The program seeks planning solutions to local growth challenges and results in strategies that promote local and regional sustainability through the integration of transportation and land use, with particular focus on developing and practical

OVERALL WORK PROGRAM

strategies to reduce greenhouse gases. It will continue to be a critical tool in achieving SB 375 targets and other State goals aimed at reducing GHG emissions.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

280 Future Communities Initiative

Manager: Hsi-Hwa Hu & Philip Law

Program Objective:

The Future Communities Initiative, guided by the Emerging Technologies Committee, includes early action items aimed at harnessing the power of new technologies, big data, open data as well as enhanced analytics to promote innovation in regional and local planning and reduce transportation demand. Tools and resources provided through the initiative will enable more informed regional and local policy making, increase the efficiency of public service delivery, and ensure the financial sustainability of future cities. The Future Communities Initiative will play a key role in reducing VMT and GHG emissions by modernizing regional land-use and transportation planning tools, fostering data-driven collaboration with SCAG’s partner agencies, and providing local agencies with planning resources to pilot new technologies and initiatives to reduce travel demand.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

OVERALL WORK PROGRAM

290 Research, Planning and Engagement for Sustainable Communities

Manager: Jason Greenspan & Annie Nam

Program Objective:

SCAG staff initiated the implementation of the 2016 RTP/SCS immediately after its adoption, and has since launched research, planning and studies in preparation for the 2020 SCS. Much of SCAG's research and planning is focused on reducing single occupancy vehicle trips and transportation related GHG through advancing mode shift, transportation demand management, operational efficiency, system accessibility, and integration of future transportation, employment and land use.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

300 Regional Early Action Planning (REAP) Grants Program – AB 101

Manager: Ping Chang

Program Objective:

To accelerate housing production region-wide, SCAG staff will develop a variety of programs to assist local jurisdictions, subregional partners, and stakeholders. The REAP grants program is intended to promote housing production through planning, strategies, and best practices and SCAG staff will encourage the coordination of REAP funding directed toward jurisdictions with other Statewide funding sources directly provided to jurisdictions. The REAP grants program will provide education and technical assistance throughout the region to meet housing need.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

OVERALL WORK PROGRAM

310 Planning Strategy Development and Implementation

Manager: Frank Wen

Program Objective:

This project will develop a strategic framework for implementing, monitoring, and conducting performance assessment of the current Connect SoCal (2020 Regional Transportation Plan/Sustainable Communities Strategy) and integrating existing strategies with emerging trends and technologies and coordinating across all SCAG departments to develop of the next Connect SoCal (2024 RTP/SCS). This project will coordinate and advance planning division priorities and major work programs, and coordinate projects that fall in different departments. Additionally, this program will foster partnerships with federal, state, regional, and local agencies, and identify, seek, and manage resources to advance portfolio projects. To accomplish above objectives, the Planning Strategy Department will coordinate planning teams in the following program areas: Connect SoCal Strategy Teams, Planning Studios—Equity, Education & Engagement, Resilience, Connect SoCal Monitoring and Performance Measurement/Assessment, Local Planning and Program Assistance, and Local Jurisdiction Technical and Information Assistance.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

315 Last Mile Freight Program – MSRC

Manager: Annie Nam

Program Objective:

SCAG has partnered with the Mobile Source Air Pollution Reduction Review Committee (MSRC) to establish the Last Mile Freight Program (LMFP). The LMFP is intended to achieve immediate

OVERALL WORK PROGRAM

reductions in criteria pollutants and greenhouse gas emissions from commercially deployed vehicles/equipment serving the last mile delivery market. The LMFP will inform both industry and the public regarding zero-emissions/near-zero emissions vehicle/equipment and supporting infrastructure performance and how this information can be used to scale emissions reductions to contribute to regional air quality goals.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

FTA GRANT BUDGET

FTA DISCRETIONARY AND FORMULA GRANT BUDGET

Program Overview

SCAG is the Designated Recipient of FTA Urbanized Area Formula Grants under 49 U.S.C. Section 5307 for the large urbanized areas (UZAs) with populations of 200,000 or more (according to the latest U.S. Census) in the SCAG region. Pursuant to the two-year transportation reauthorization bill that was signed into Law on July 6, 2012, the Moving Ahead for Progress in the 21st Century Act (MAP-21; P.L. 112-131), funding is authorized for 49 U.S.C. Section 5339 Bus and Bus Facilities Formula Grants Program and U.S.C. Section 5312 National Research & Technology Program to SCAG due to being the Section 5307 Designated Recipient.

As the Designated Recipient, SCAG is responsible to apply for and pass through Section 5339 and Section 5312 grant funds for specialized transportation programs and projects, which provide capital funding to replace, rehabilitate and purchase buses, vans, fixed guide-way, as well as to construct related facilities and purchase related equipment.

Line Item Budget

The following table shows the FTA Discretionary and Formula Grant line item budget.

Cost Category	FY21 Adopted	FY22 Proposed	Incr (Decr)
500XX Staff	\$ 43,832	\$ 36,504	\$ (7,328)
54300 SCAG Consultant	\$ -	\$ 240,000	\$ 240,000
54360 Pass Through Payments			
Riverside Transit Agency	1,492,532	1,492,532	-
SunLine Transit Agency	1,132,988	1,148,370	15,382
Metro-Foothill	405,633	4,550,504	4,144,871
ATNs'	-	2,000,000	2,000,000
54360 Total	\$ 3,031,153	\$ 9,191,406	\$ 6,160,253
55930 Miscellaneous Other	\$ 106,664	\$ 95,455	\$ (11,209)
55931 Miscellaneous Labor	\$ -	\$ 87,584	\$ 87,584
59090 Exp Local Other			
Riverside Transit Agency	372,901	372,901	-
SunLine Transit Agency	208,941	211,734	2,793
Metro-Foothill	295,321	8,120,899	7,825,578
ATNs'	-	31,306,073	31,306,073
59090 Total	\$ 877,163	\$ 40,011,607	\$ 39,134,444
Sub-total	\$ 4,058,812	\$ 49,662,556	\$ 45,603,744
51000 Fringe Benefits	\$ 34,979	\$ 28,561	\$ (6,418)
51001 Indirect Costs	\$ 103,226	\$ 91,941	\$ (11,285)
Total	\$ 4,197,017	\$ 49,783,058	\$ 45,586,041

TDA BUDGET

TDA BUDGET

Program Overview

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate up to ¾ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. SCAG uses TDA to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

Line Item Budget

In FY 2021-22, the TDA budget includes \$7,795,869 for non-capital (consultants and staff related costs), and \$426,467 for debt service payments for furniture/fixtures and audio-visual equipment for the new SCAG offices.

The following table shows the TDA line item budget.

	FY21 Adopted	FY22 Proposed	Incr (Decr)
REVENUES:			
TDA Revenue	\$ 6,312,424	\$ 5,059,952	\$ (1,252,472)
Transfer from Fund Balance	1,367,921	3,162,384	1,794,463
Total Revenues	7,680,345	8,222,336	541,991
EXPENDITURES:			
500XX Staff	\$ 1,016,346	\$ 1,284,073	\$ 267,727
54300 SCAG consultant	2,587,494	1,728,931	(858,563)
54302 Non-Profits/IHL	80,933	156,622	75,689
55210 Software Support	-	5,735	5,735
55250 Cloud Services	331,927	276,122	(55,805)
55520 Graphic Supplies	5,000	5,000	-
55580 Outreach/Advertisement	-	1,605	1,605
55920 Other meeting expense	1,250	-	(1,250)
55930 Miscellaneous other	90,692	34,797	(55,895)
55931 Miscellaneous labor	-	36,125	36,125
55932 Miscellaneous labor, future	-	225,952	225,952
58100 Travel	17,450	23,500	6,050
Sub-total	4,131,092	3,778,462	(352,630)
51000 Fringe benefits - Reg Staff	698,796	848,219	149,423
51003 Fringe benefits - Intern	28,724	40,839	12,115
51001 Indirect Cost	2,304,917	3,128,349	823,432
Non-Capital	\$ 7,163,529	\$ 7,795,869	\$ 632,340
55310 F&F Principal	251,852	264,368	12,516
55315 F&F Interest	19,237	10,423	(8,814)
55320 AV Principal	141,160	149,034	7,874
55325 AV Interest	4,567	2,642	(1,925)
55730 Capital Outlay	100,000	-	(100,000)
Capital & Debt Service	\$ 516,816	\$ 426,467	\$ (90,349)
Total Expenditures	\$ 7,680,345	\$ 8,222,336	\$ 541,991

GENERAL FUND BUDGET

GENERAL FUND BUDGET (GF)

Program Overview

The General Fund (GF) has been established to: provide support to the Regional Council (RC) and its Subcommittees for the costs of stipends and travel; fund costs not eligible for grant reimbursement; provide a source of working capital; finance program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and authorize establishment of, and borrowing from, a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants.

The RC is responsible for conducting the affairs of SCAG pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase, or decrease the proposed annual GF budget as prepared by the Chief Financial Officer. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all GF expenditures in accordance with the budget.

Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of SCAG in amounts sufficient to provide the funds required by the GF budget. Member dues are calculated in accordance with the guidelines of the By-Laws.

GENERAL FUND BUDGET

General Fund Line Item Budget

The following table shows General Fund revenues and expenditures by task.

		FY20 Actual	FY21 Adopted Budget	FY22 Proposed Budget	FY21 Adopted To FY22 Proposed Incr (Decr)
REVENUE:	Membership Dues:				
	Counties	315,132	320,872	300,519	(20,353)
	Cities	1,689,338	1,742,925	1,544,737	(198,188)
	Commissions	88,500	88,500	88,500	-
	Transportation Corridor Agency	10,000	10,000	10,000	-
	Air Districts	10,000	10,000	10,000	-
	Sub-total	2,112,970	\$ 2,172,297	\$ 1,953,756	\$ (218,541)
	Interest	92,760	130,000	130,000	-
	Other	29,491	41,676	41,800	124
	General Assembly Sponsorships & Registrations	10,000	340,000	340,000	-
Recovery Of Previously Disallowed Grant Costs	4,062,579				
Transfer from Fund Balance	-	-	1,747,445	1,747,445	
Sub-total	4,194,830	\$ 511,676	\$ 2,259,245	\$ 1,747,569	
Total Revenues		6,307,800	\$ 2,683,973	\$ 4,213,001	\$ 1,529,028
EXPENDITURES:					
Task .01 Regional Council	Regional Council:				
	Staff Time	893	10,285	12,884	2,599
	Legal Services	76,366	100,000	100,000	-
	Miscellaneous Other	7,605	-	-	-
	Other Meeting Expense	18,530	20,000	20,000	-
	RC/Committee Meeting	-	15,000	15,000	-
	RC Retreat	12,616	13,000	13,000	-
	Stipends	201,430	195,000	202,000	7,000
	Travel - Outside	46,758	50,000	50,000	-
	Travel - Local	37,243	46,000	46,000	-
	Mileage - Local	19,608	25,000	25,000	-
	Task sub-total	421,050	\$ 474,285	\$ 483,884	\$ 9,599
Task .02 Legislative	External Legislative:				
	Staff Time	8,393	26,715	28,370	1,655
	Federal Lobbyist	-	120,000	120,000	-
	Other Meeting Expense	10,050	15,000	15,000	-
	Resource Materials / Subscriptions	120	2,000	2,000	-
	State Lobbyist	96,311	120,000	108,000	(12,000)
	Travel - Outside	2,412	10,000	10,000	-
	Travel - Local	57	-	-	-
Mileage	224	500	500	-	
Task sub-total	117,566	\$ 294,215	\$ 283,870	\$ (10,345)	
Task .03 RHNA	RHNA:				
	Staff Time	240,880	-	-	-
	Legal Services	6,197	-	-	-
	Public Notices	29,822	-	-	-
	SCAG Consultant	16,913	-	-	-
	Travel - Outside	379	-	-	-
	Travel - Outside	425	-	-	-
Travel - Outside	699	-	-	-	
Task sub-total	295,314	\$ -	\$ -	\$ -	

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

GENERAL FUND BUDGET

General Fund Line Item Budget (continued)

		FY20 Actual	FY21 Adopted Budget	FY22 Proposed Budget	FY21 Adopted To FY22 Proposed Incr (Decr)
Task .04 Other Non-Labor	Other Non-Labor:				
	Bank Fees	14,626	15,000	15,000	-
	Contingency	3,937,569	261	-	(261)
	Demographic Workshop	-	28,000	28,000	-
	Economic Summit	84,742	85,000	85,000	-
	Housing Summit	-	20,000	20,000	-
	Legal Services	21,820		20,000	20,000
	Miscellaneous Other	9,562	15,000	15,000	-
	Other Meeting Expense	39,811	50,000	50,000	-
	Professional Memberships	8,499	11,500	11,500	-
	SCAG Consultant	76,685	-	-	-
	SCAG Memberships	106,009	116,000	127,600	11,600
	Scholarships	36,000	36,000	44,000	8,000
	Software Support	73,851	76,400	-	(76,400)
	Sponsorships	94,995	150,000	165,000	15,000
Travel	421	2,500	2,500	-	
Travel - Local	181	1,500	1,500	-	
Staff Lodging Expense	10,114	13,000	13,000	-	
Mileage - Local	665	500	500	-	
	Task sub-total	4,515,551	\$ 620,661	\$ 598,600	\$ (22,061)
Task .06 General Assembly	General Assembly:				
	Staff Time	8,014	49,562	53,805	4,243
	General Assembly	59,534	611,500	611,500	-
	Miscellaneous Other	125	-	-	-
	Printing	-	10,000	10,000	-
	SCAG Consultant	-	87,000	60,000	(27,000)
	Mileage	280	5,000	5,000	-
	Task sub-total	67,953	\$ 763,062	\$ 740,305	\$ (22,757)
Task .10 Capital Outlay >\$5K	Capital Outlay >\$5K				
	Capital Outlay	-	-	1,512,183	1,512,183
	Task sub-total	-	\$ -	\$ 1,512,183	\$ 1,512,183
Task .11 Public Records Administration	Public Records Administration:				
	Staff Time	5,192	21,611	25,158	3,547
	Task sub-total	5,192	\$ 21,611	\$ 25,158	\$ 3,547
Task .14 International Collaboration	International Collaboration:				
	Staff Time	5,136	9,996	10,641	645
	Miscellaneous Other	-	2,000	2,000	-
	Other Meeting Expense	-	1,500	1,500	-
	Travel	27,474	15,000	15,000	-
	Mileage	25	500	500	-
	Task sub-total	32,634	\$ 28,996	\$ 29,641	\$ 645

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

GENERAL FUND BUDGET

General Fund Line Item Budget (continued)

		FY20 Actual	FY21 Adopted Budget	FY22 Proposed Budget	FY21 Adopted To FY22 Proposed Incr (Decr)
Task .20 Go Human Events	Go Human Events:				
	Go Human	-	-	-	-
	Outreach/Advertisement	-	-	-	-
	RC Sponsorships	90	-	-	-
	Task sub-total	90	\$ -	\$ -	\$ -
Task .23 Other Labor	Other Labor:				
	Staff Time	542	14,075	13,336	(739)
	Task sub-total	542	\$ 14,075	\$ 13,336	\$ (739)
Task .24 Randall Lewis Wellness Program	Randall Lewis Wellness Program:				
	Resource Materials / Subscriptions	411	-	-	-
	Travel - Local	105	-	-	-
	Wellness	6,560	-	-	-
	Task sub-total	7,075	\$ -	\$ -	\$ -
Task .26 Employee Engagement Program	Employee Engagement Program				
	Engagement Committee	390	20,000	20,000	-
	Employee Recognition	3,715	15,000	15,000	-
	Department Allowance	6,055	15,000	15,000	-
	Task sub-total	10,161	\$ 50,000	\$ 50,000	\$ -
	Total for all tasks	5,473,129	\$ 2,266,905	\$ 3,736,977	\$ 1,470,072
	Allocated Fringe Benefits	187,855	105,521	112,822	7,301
	Allocated Indirect Costs	569,759	311,548	363,202	51,654
	Total	6,230,742	\$ 2,683,973	\$ 4,213,001	\$ 1,529,027

*Totals may not add due to rounding

FRINGE BENEFITS BUDGET

FRINGE BENEFITS BUDGET (FB)

Program Overview

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits-eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB budget is \$782.43 (78.2433%).

Part-time staff, interns, and temporary employees may be eligible for SCAG's limited fringe benefits. Part-time staff, interns, and temporary employee benefits are calculated separately and are not part of the fringe benefits burden rate.

FRINGE BENEFITS BUDGET

Line Item Budget

The following table shows the Fringe Benefits line item budget.

GL Account	Line Item	FY21 Adopted	FY22 Proposed	Incr (Decr)
60002	Sick leave	305,888	393,591	87,703
60004	PFH	355,494	427,861	72,367
60003	Holiday	754,169	997,420	243,251
60001	Vacation	1,199,707	1,053,921	(145,786)
60032	Sick - Interns	15,933	9,267	(6,666)
60041	Vacation Cash Out	266,967	266,967	-
60110	PERS	6,018,361	6,631,379	613,018
60120	PARS	76,595	78,127	1,532
60200	Health insurance - actives	1,670,400	1,756,800	86,400
60201	Health insurance - retirees PAYGO	698,772	698,772	-
60210	Dental insurance	277,049	283,678	6,629
60220	Vision insurance	74,275	79,575	5,300
60225	Life insurance	92,345	97,689	5,344
60240	Medicare tax employers - regular staff	270,866	297,539	26,673
60250	Medicare tax employers - interns	6,931	4,031	(2,900)
60255	Social security tax employers - interns	36,567	21,267	(15,300)
60300	Tuition reimbursement	43,776	43,776	-
60310	Bus passes - regular staff	212,795	212,795	-
60315	Bus passes - interns	38,174	22,201	(15,973)
60320	Carpool reimbursement	420	-	(420)
60400	Workers compensation	205,585	184,205	(21,380)
60405	Unemployment compensation Insurance	35,000	35,000	-
60410	Miscellaneous employee benefits	91,254	93,654	2,400
60415	SCAG 457 match	109,000	113,000	4,000
60450	Benefits administrative fees	43,400	43,967	567
60500	Automobile allowance	18,000	18,000	-
		12,917,723	13,864,482	946,759

*Totals may not add due to rounding

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

INDIRECT COST BUDGET

INDIRECT COST BUDGET (IC)

Program Overview

The Indirect Cost Budget is established to provide funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The Indirect Cost Allocation Plan (ICAP) is based on Caltrans guidelines and requires their approval.

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget is \$1,413.15 (141.3148%). A review of the comprehensive line item budget chart beginning on page 12 shows the impact of this concept. Notice that the budgets for the OWP (pg. 19) and General Fund (pg. 43) include allocated funds for the indirect costs which represents each budget component's share of funding the Indirect Cost program.

INDIRECT COST BUDGET

Line Item Budget

The following table shows the Indirect Cost line item budget.

GL Account	Cost Category	FY21 Adopted	FY22 Proposed	Incr (Decr)
	Staff	\$ 7,013,986	\$ 7,905,533	\$ 891,547
54300	SCAG consultant	2,086,300	2,692,819	606,519
54340	Legal	40,000	40,000	-
55201	Network and Communications	-	304,000	304,000
55210	Software support	1,279,900	548,900	(731,000)
55220	Hardware support	2,715,000	940,817	(1,774,183)
55240	Repair- maintenance	26,500	26,500	-
55251	Infrastructure Cloud Services	-	623,465	623,465
55271	On-Prem Software	-	247,690	247,690
55275	Co-location Services	-	250,000	250,000
55315	Furniture & Fixture Interest	8,078	4,376	(3,702)
55325	Audio-visual Equipment Interest	14,111	8,162	(5,949)
55400	Office rent / Operating expense	2,192,805	2,302,445	109,640
55410	Office rent satellite	260,000	278,200	18,200
55415	Off-site Storage	5,000	5,000	-
55420	Equipment leases	100,000	100,000	-
55430	Equip repairs and maintenance	1,000	1,000	-
55435	Security Services	100,000	100,000	-
55440	Insurance	285,931	315,000	29,069
55441	Payroll / bank fees	15,000	17,500	2,500
55445	Taxes	5,000	5,000	-
55460	Materials & equipment <\$5K	64,000	54,000	(10,000)
55510	Office supplies	73,800	73,800	-
55520	Graphic Supplies	4,000	4,000	-
55530	Telephone	195,000	-	(195,000)
55540	Postage	10,000	10,000	-
55550	Delivery services	5,000	5,000	-
55600	SCAG memberships	92,200	102,200	10,000
55610	Professional memberships	1,500	1,500	-
55611	Professional dues	1,350	1,350	-
55620	Resource materials	60,300	58,100	(2,200)
55700	Depreciation - furniture & fixture	185,000	250,330	65,330
55720	Amortization - lease	75,000	75,000	-
55800	Recruitment adverting	25,000	25,000	-
55801	Recruitment - other	45,000	45,000	-
55810	Public notices	2,500	2,500	-
55820	In House Training	30,000	30,000	-
55830	Networking Meetings/Special Events	20,000	20,000	-
55840	Training Registration	65,000	65,000	-
55920	Other meeting expense	2,500	2,500	-
55930	Miscellaneous other	29,500	14,500	(15,000)
55950	Temporary help	106,000	108,316	2,316
56100	Printing	23,000	23,000	-
58100	Travel	83,300	83,300	-
58101	Travel - local	20,000	20,000	-
58110	Mileage	23,500	23,500	-
	Sub-total	\$ 17,391,061	\$ 17,814,303	\$ 423,242
51000	Fringe benefits - regular staff	5,470,331	6,061,129	590,798
51003	Fringe benefits - interns	15,927	15,927	(0)
	Total	\$ 22,877,319	\$ 23,891,359	\$ 1,014,040

*Totals may not add due to rounding

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

INDIRECT COST BUDGET

Indirect Cost Work Areas

The Indirect Cost budget is spread across several functional work areas within the agency. The following chart describes each work area.

Group	Work Area	Activities
Administration	Finance	Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits.
	Human Resources	Human Resources (HR) is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems.
	Information Technology	Information Technology (IT) supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices.
Agency-wide Management		The Agency-wide Management section is responsible for the management of staff, the budget, and day-to-day operations of the departments. The Executive Director is the official representative of the agency and its policies.
Legal Services		Legal Services is responsible for all internal and external legal affairs of the Association.
Policy & Public Affairs	Legislation	This unit is responsible for interfacing with the legislative processes at the federal and state level.
	Regional Services & Public Affairs	The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community, and business interest groups.



DRAFT
**COMPREHENSIVE
BUDGET**
FISCAL YEAR 2021-2022

SECTION III

Appendices

BUDGET LINE ITEMS

DESCRIPTION OF BUDGET LINE ITEM

The following chart provides a description of each budget account/line item.

Account/Line Item	Description
500XX Staff	Staff wages including non-worktime.
54300 Consultant	Outside experts retained to provide special expertise.
54302 Non-Profits/IHL	Partnerships with non-profit organizations and institutes of higher learning (IHL).
54303 Consultant TC	Same as 54300 above. Toll credits are used in lieu of local matching funds, which allows for work to be 100% funded with federal funds.
54340 Legal	Outside legal experts retained to provide special expertise.
54360 Pass-Through Payments	Payments received by SCAG but passed through to other agencies.
55201 Network and Communications	Fees paid for any network infrastructure including network circuits, internet, and VoIP systems and calling plans.
55210 Software Support	Fees paid for telephone support and updates of SCAG's high-end desktop and network software.
55220 Hardware Support	Fees paid for maintenance and repair contracts on SCAG's computer servers.
55240 Repair - Maintenance	Processes that do not enhance function or extend the useful life of an asset are expensed as repairs.
55250 Cloud Services	Monthly recurring costs for cloud compute and storage capacity.
55251 Infrastructure Cloud Services	Fees paid for any software, licenses, or software support that is managed in the cloud by a 3rd party provider or is related to cloud provided software or services.
55271 On-Prem Software	Fee paid for any software, licenses, or software support that is installed to or used for SCAG owned servers in our datacenters or private cloud infrastructure.
55275 Co-location Services	Fee paid for any services, products, features, or support that are provided by an IT co-location or datacenter provider.
5528X 3rd Party Contribution	Like-kind contribution from other agencies that are match for SCAG's grants.
55310 Furniture & Fixtures Principal	Principal portion of furniture and fixtures debt service payments.
55315 Furniture & Fixtures Interest	Interest portion of furniture and fixtures debt service payments.
55320 Audio-visual Equipment Principal	Principal portion of audio-visual equipment debt service payments.

BUDGET LINE ITEMS

Account/Line Item	Description
55325 Audio-visual Equipment Interest	Interest portion of audio-visual equipment debt service payments.
55400 Office Rent / Operating Expense	Rent and operating expense paid for SCAG's main office.
55410 Office Rent Satellite	Rent paid for SCAG's satellite offices.
55415 Off-site Storage	Fees paid for off-site storage.
55420 Equipment Leases	Fees paid for copier, telephone, postage, equipment, etc.
55430 Equipment Repairs - Maintenance	Fees paid to outside vendors to repair SCAG owned equipment.
55435 Security Services	The cost of physical security services at SCAG's locations.
55440 Insurance	SCAG's liability insurance premiums.
55441 Payroll / Bank Fees	Fees paid for payroll processing & bank services.
55445 Taxes	Personal property taxes levied on SCAG's assets.
55460 Materials & Equipment <\$5,000	Used to buy capital equipment with unit costs under \$5,000 (it's not necessary to capitalize and depreciate).
55510 Office Supplies	Routine office supplies and paper for copy machines.
55520 Graphic Supplies	Materials used in the production of documents for agency communications, presentations, etc.
55530 Telephone	SCAG's monthly telephone fees paid for both voice and data lines.
55540 Postage	Postage and delivery fees.
55550 Delivery Services	Cost of outside courier delivery and other non-USPS services.
55580 Outreach/Advertisement	Cost of advertising and public outreach for SCAG programs and services.
55600 SCAG Memberships	Pays for SCAG to belong to various organizations.
55610 Professional Memberships	Fees paid on behalf of SCAG employees to belong to certain professional organizations.
55611 Professional Dues	Dues paid on behalf of SCAG employees for professional licenses (Certified Public Accountant, Certified Internal Auditor or State Bar).

BUDGET LINE ITEMS

Account/Line Item	Description
55620 Resource Materials / Subscriptions	Fees for book purchases, subscriptions and data acquisition.
55700 Depreciation - Furniture & Fixtures	The general fund buys assets that have a cost greater than \$5,000 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account.
55715 Amortization – Software	To account for amortization of software.
55720 Amortization – Lease	To account for amortization of leasehold improvements.
55730 Capital Outlay	Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant.
55800 Recruitment - Advertising	Advertising in certain journals and publications regarding job opportunities at SCAG.
55801 Recruitment – Other	Moving expenses and cost of sponsoring foreign employees (visas).
55810 Public Notices	Legal advertising that SCAG must undertake to support certain programs or grants.
55820 Staff Training	Used to provide access to outside training opportunities or to bring experts for in-house training.
55830 Networking Meetings / Special Events	Cost of informational events attended by SCAG staff and elected officials.
55840 Training Registration	Training registration cost for staff.
55860 Scholarships	Contributions by SCAG to offset the educational expense of selected students.
55910 RC/Committee Meetings	Pays for the food and other expenses associated with hosting RC and committee meetings.
55912 RC Retreat	The RC holds an annual off-site retreat. This budget pays for the actual meeting expenses such as meals and conference facilities.
55914 RC General Assembly	The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities.
55915 Demographic Workshop	Pays for the meeting expenses of the annual workshop that addresses demographic issues.
55916 Economic Summit	Pays for the meeting expenses of the annual summit that addresses economic issues.
55918 Housing Summit	Pays for the expenses of the annual summit that addresses housing issues.
55920 Other Meeting Expense	Pays for other, non-food expenses related to meeting support.

BUDGET LINE ITEMS

Account/Line Item	Description
55930 Miscellaneous Other	Pays for other, minor expenses not categorized elsewhere.
55931 Miscellaneous Labor	Pays for other labor expenses not categorized elsewhere.
55932 Miscellaneous Labor, Future	Pays for other labor expenses not categorized elsewhere for the future budget.
55935 Wellness	Pays for Randall Lewis Wellness Program activities
55936 Engagement Committee	Pays for employee engagement committee activities and projects.
55937 Employee Recognition	Pays for employee recognition activities.
55938 Department Allowances	Pays for employee recognition activities by department managers.
55940 Stipend-RC Meeting	Stipends paid to RC Members for attending meetings.
55950 Temporary Help	SCAG occasionally uses employment agencies to provide short term staffing.
55980 Contingency – General Fund	Funds available for unforeseen spending.
55995 Disallowed Grant Costs	Costs previously charged to a grant that have been disallowed by the grantor.
56100 Printing	Pays for outside printing costs of SCAG publications and brochures.
58100 Travel	Pays for staff and RC travel on behalf of SCAG projects.
58101 Travel – Local	Travel inside the SCAG region.
58110 Mileage	Cost of automobile travel at the IRS rate per mile.
58150 Staff Lodging Expense	General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines.
58800 RC Sponsorships	General funds allocated to events supported by RC actions.
59090 Expense-Local Other	Cash contributions from local agencies for projects funded with federal pass-through funds from SCAG.
60041 Vacation Cash Out	Vacation cash-out program for staff and management.
60110 Retirement-PERS	Pays for employee share of contributions to PERS.
60120 Retirement-PARS	SCAG contribution to the supplemental defined benefit retirement plan.

BUDGET LINE ITEMS

Account/Line Item	Description
60200 Health Insurance – Active Employees	SCAG contribution for employee health insurance
60201 Health Insurance – Retirees PAYGO	Retiree health insurance premiums paid to CalPERS.
60202 Health Insurance – Retirees GASB 45	Retiree health insurance premiums paid to the California Employers' Retiree Benefit Trust, as computed by an actuary.
60210 Dental Insurance	SCAG contribution for employee dental insurance
60220 Vision Insurance	SCAG contribution for employee vision insurance
60225 Life Insurance	SCAG cost of life insurance for each benefit-eligible employee.
60240 Medicare Tax Employer Share	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60250 Medicare Tax ER – Interns	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60255 Social Security ER – Interns	Employer's share of social security on wages paid.
60300 Tuition Reimbursement	All employees can participate in a tuition reimbursement program for work related classes.
60310 Transit Passes	All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60315 Bus Passes NT – Interns	Interns who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60320 Carpool Reimbursement	Eligible employees who are members of a carpool receive a specified monthly allowance.
60360 De Minimis Employee Exp	Stipends paid to employees related to COVID-19
60365 De Minimis Employee Exp Interns	Stipends paid to interns related to COVID-19
60400 Workers Compensation Insurance	This is mandated insurance for employees that provides a benefit for work-related injuries.
60405 Unemployment Comp Insurance	Payments for unemployment insurance claims filed by former employees.
60410 Miscellaneous Employee Benefits	The cost of SCAG's Employee Assistance Program.
60415 SCAG 457 Match	SCAG managers and directors receive matching funds for 457 Plan deferred compensation contributions.
60450 Benefits Administrative Fees	These fees pay for third parties who administer SCAG's cafeteria plan.
60500 Automobile Allowance	Allowances payable to executives in accordance with employment contracts.

MEMBERSHIP ASSESSMENT SCHEDULE

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2021-22

As of February 1, 2021

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2021-22
<u>COUNTIES (4)</u>		
LOS ANGELES	1,034,689	141,374
ORANGE	128,421	38,203
RIVERSIDE	385,388	64,621
SAN BERNARDINO	304,659	56,321
SUB-TOTAL	1,853,157	300,519
<u>CITIES (153)</u>		
ADELANTO	35,663	4,166
AGOURA HILLS	20,566	2,364
ALHAMBRA	86,792	9,423
ALISO VIEJO	50,044	5,645
ANAHEIM	357,325	37,486
ARCADIA	57,212	6,382
ARTESIA	16,490	1,945
AVALON	3,929	504
AZUSA	49,658	5,605
BANNING	31,125	3,700
BARSTOW	24,268	2,745
BEAUMONT	51,475	5,792
BELL	36,531	4,256
BELL GARDENS	42,449	4,864
BEVERLY HILLS	33,775	3,972
BIG BEAR LAKE	5,206	635
BLYTHE	19,255	2,230
BRADBURY	1,052	208
BRAWLEY	27,349	3,312
BREA	45,629	5,191
BUENA PARK	81,998	8,930
BURBANK	105,861	11,633
CALABASAS	24,193	2,737

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

MEMBERSHIP ASSESSMENT SCHEDULE

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2021-22

As of February 1, 2021

	UNINC POP	
	COUNTIES/TOTAL	ASSESSMENTS
	POP CITIES	2021-22
CALEXICO	40,896	4,704
CALIMESA	9,329	1,059
CALIPATRIA	6,843	804
CAMARILLO	70,261	7,723
CANYON LAKE	11,000	1,381
CARSON	93,108	10,072
CATHEDRAL CITY	53,580	6,008
CERRITOS	49,994	5,640
CHINO	89,109	9,661
CLAREMONT	35,807	4,181
COACHELLA	47,186	5,351
COLTON	54,118	6,064
COMMERCE	12,868	1,573
COMPTON	98,032	10,578
CORONA	168,248	18,047
COSTA MESA	114,778	12,550
CYPRESS	49,272	5,566
DANA POINT	33,146	3,908
DESERT HOT SPRINGS	29,660	3,549
DIAMOND BAR	57,177	6,378
DOWNEY	113,529	12,422
EASTVALE	66,413	7,328
EL CENTRO	45,657	5,194
EL MONTE	116,675	12,745
EL SEGUNDO	16,777	1,975
FILLMORE	15,566	1,850
FONTANA	213,000	22,648
FOUNTAIN VALLEY	55,878	6,245
FULLERTON	141,863	15,335
GARDEN GROVE	174,801	18,721
GLENDALE	205,331	21,860
GLENDORA	52,067	5,853
GRAND TERRACE	12,426	1,527
HEMET	85,175	9,257
HERMOSA BEACH	19,614	2,266
HESPERIA	96,393	10,410
HIDDEN HILLS	1,868	292
HIGHLAND	55,323	6,188
HOLTVILLE	6,359	754
INDIAN WELLS	5,403	655

MEMBERSHIP ASSESSMENT SCHEDULE

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2021-22

As of February 1, 2021

	UNINC POP	ASSESSMENTS
	COUNTIES/TOTAL	2021-22
	POP CITIES	
INDIO	90,751	9,830
INDUSTRY	427	144
INGLEWOOD	111,971	12,262
IRVINE	281,707	29,712
IRWINDALE	1,434	247
LA CANADA FLINTRIDGE	20,461	2,354
LA HABRA	63,371	7,015
LA HABRA HEIGHTS	5,461	661
LA MIRADA	48,877	5,525
LA PALMA	15,492	1,843
LA PUENTE	40,568	4,671
LA VERNE	33,300	3,924
LAGUNA NIGUEL	65,316	7,215
LAGUNA WOODS	16,243	1,920
LAKE ELSINORE	63,453	7,023
LAKESWOOD	79,919	8,716
LANCASTER	161,699	17,374
LOMA LINDA	24,535	2,772
LOMITA	20,549	2,363
LONG BEACH	472,217	49,298
LOS ANGELES	4,010,684	369,051
LYNWOOD	71,269	7,827
MALIBU	11,720	1,455
MAYWOOD	27,904	3,369
MENIFEE	97,093	10,482
MISSION VIEJO	94,267	10,191
MONROVIA	37,935	4,400
MONTCLAIR	39,490	4,560
MONTEBELLO	63,544	7,033
MONTEREY PARK	60,734	6,744
MOORPARK	36,278	4,230
MORENO VALLEY	208,838	22,220
MURRIETA	115,561	12,631
NEEDLES	5,248	640
NEWPORT BEACH	85,780	9,319
NORCO	27,564	3,334
NORWALK	105,717	11,619
OJAI	7,557	877
ONTARIO	182,871	19,551
OXNARD	206,352	21,965

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

MEMBERSHIP ASSESSMENT SCHEDULE

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2021-22

As of February 1, 2021

	UNINC POP COUNTIES/TOTAL	ASSESSMENTS
	POP CITIES	2021-22
PALM DESERT	52,986	5,947
PALM SPRINGS	47,427	5,376
PALOS VERDES ESTATES	13,190	1,606
PASADENA	144,842	15,641
PLACENTIA	51,494	5,794
POMONA	154,817	16,666
RANCHO CUCAMONGA	175,522	18,795
RANCHO MIRAGE	19,114	2,215
RANCHO PALOS VERDES	41,731	4,790
REDLANDS	70,952	7,794
RIALTO	104,553	11,499
RIVERSIDE	328,155	34,487
ROLLING HILLS ESTATES	8,066	929
ROSEMEAD	54,363	6,089
SAN BERNARDINO	217,946	23,157
SAN BUENAVENTURA	106,276	11,676
SAN CLEMENTE	64,581	7,139
SAN DIMAS	33,945	3,990
SAN FERNANDO	25,207	3,091
SAN GABRIEL	40,104	4,623
SAN JACINTO	51,028	5,746
SAN JUAN CAPISTRANO	36,318	4,234
SAN MARINO	13,087	1,595
SANTA ANA	335,052	35,196
SANTA CLARITA	221,932	23,566
SANTA FE SPRINGS	18,295	2,131
SANTA MONICA	92,357	9,995
SANTA PAULA	30,389	3,624
SEAL BEACH	24,992	2,819
SIERRA MADRE	10,816	1,362
SIGNAL HILL	11,712	1,454
SIMI VALLEY	125,115	13,613
SOUTH EL MONTE	21,204	2,430
SOUTH GATE	97,003	10,473
STANTON	39,077	4,517
TEMECULA	111,970	12,261
TEMPLE CITY	36,150	4,217
THOUSAND OAKS	126,484	13,754
TORRANCE	145,546	15,713
TUSTIN	80,382	8,764

MEMBERSHIP ASSESSMENT SCHEDULE

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2021-22

As of February 1, 2021

	UNINC POP COUNTIES/TOTAL	ASSESSMENTS
	POP CITIES	2021-22
TWENTYNINE PALMS	29,258	3,508
VERNON	297	131
VICTORVILLE	126,432	13,748
VILLA PARK	5,766	693
WESTLAKE VILLAGE	8,212	944
WESTMINSTER	92,421	10,002
WESTMORLAND	2,346	341
WHITTIER	86,801	9,424
YUCCA VALLEY	22,236	2,536
YUCAIPA	55,712	6,228
SUB-TOTAL	14,760,193	1,544,737
GRAND TOTAL-ASSESSMENTS	16,613,350	1,845,256
 <u>COMMISSIONS</u>		
SBCTA	2,180,537	25,000
RCTC	2,442,304	25,000
VCTC	842,886	10,000
ICTC	188,777	3,500
Transportation Corridor Agency		10,000
OCTA	3,194,332	25,000
Air Districts		10,000
SUB-TOTAL	8,848,836	108,500
 TOTAL MEMBERSHIP AND ASSESSMENTS		<u>1,953,756</u>

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

SCAG SALARY SCHEDULE

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
1	Accountant I	\$62,836.80	\$30.21	\$72,259.20	\$34.74	\$81,660.80	\$39.26	Monthly
2	Accountant II	\$68,473.60	\$32.92	\$78,748.80	\$37.86	\$89,024.00	\$42.80	Monthly
3	Accountant III	\$76,024.00	\$36.55	\$87,422.40	\$42.03	\$98,820.80	\$47.51	Monthly
4	Accounting Systems Analyst	\$84,219.20	\$40.49	\$96,865.60	\$46.57	\$109,512.00	\$52.65	Monthly
5	Accounting Technician	\$45,531.20	\$21.89	\$52,374.40	\$25.18	\$59,196.80	\$28.46	Monthly
6	Administrative Assistant	\$54,184.00	\$26.05	\$62,296.00	\$29.95	\$70,408.00	\$33.85	Hourly
7	Application Developer	\$99,985.60	\$48.07	\$114,982.40	\$55.28	\$129,958.40	\$62.48	Monthly
8	Assistant Analyst to the Ex Director	\$74,796.80	\$35.96	\$86,008.00	\$41.35	\$97,219.20	\$46.74	Monthly
9	Assistant Internal Auditor	\$84,156.80	\$40.46	\$96,782.40	\$46.53	\$109,387.20	\$52.59	Monthly
10	Assistant Regional Planner	\$71,198.40	\$34.23	\$81,910.40	\$39.38	\$92,601.60	\$44.52	Monthly
11	Assistant to the Executive Director	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
12	Associate Accountant	\$49,171.20	\$23.64	\$56,555.20	\$27.19	\$63,939.20	\$30.74	Hourly
13	Associate Analyst to the Ex Director	\$88,836.80	\$42.71	\$102,169.60	\$49.12	\$115,481.60	\$55.52	Monthly
14	Associate Human Resources Analyst	\$62,067.20	\$29.84	\$71,385.60	\$34.32	\$80,683.20	\$38.79	Hourly
15	Associate IT Projects Manager	\$83,033.60	\$39.92	\$95,492.80	\$45.91	\$107,931.20	\$51.89	Monthly
16	Associate Regional Planner	\$83,033.60	\$39.92	\$95,492.80	\$45.91	\$107,931.20	\$51.89	Monthly
17	Budget and Grants Analyst I	\$68,619.20	\$32.99	\$78,936.00	\$37.95	\$89,232.00	\$42.90	Monthly
18	Budget and Grants Analyst II	\$80,496.00	\$38.70	\$92,580.80	\$44.51	\$104,665.60	\$50.32	Monthly
19	Chief Counsel/Director of Legal Services	\$224,744.00	\$108.05	\$258,460.80	\$124.26	\$292,177.60	\$140.47	Monthly
20	Chief Financial Officer	\$213,886.40	\$102.83	\$245,980.80	\$118.26	\$278,054.40	\$133.68	Monthly
21	Chief Information Officer	\$203,590.40	\$97.88	\$234,145.60	\$112.57	\$264,680.00	\$127.25	Monthly
22	Chief Operating Officer	\$245,627.20	\$118.09	\$282,484.80	\$135.81	\$319,321.60	\$153.52	Monthly
23	Clerk of the Board	\$102,481.60	\$49.27	\$117,852.80	\$56.66	\$133,203.20	\$64.04	Monthly
24	Community Engagement Specialist	\$67,641.60	\$32.52	\$77,792.00	\$37.40	\$87,921.60	\$42.27	Monthly
25	Contracts Administrator I	\$68,619.20	\$32.99	\$78,936.00	\$37.95	\$89,232.00	\$42.90	Monthly
26	Contracts Administrator II	\$80,496.00	\$38.70	\$92,580.80	\$44.51	\$104,665.60	\$50.32	Monthly
27	Contracts and Purchasing Assistant	\$55,681.60	\$26.77	\$64,064.00	\$30.80	\$72,425.60	\$34.82	Hourly
28	Database Administrator	\$95,222.40	\$45.78	\$109,512.00	\$52.65	\$123,780.80	\$59.51	Monthly
29	Department Manager	\$141,772.80	\$68.16	\$163,030.40	\$78.38	\$184,288.00	\$88.60	Monthly
30	Deputy Clerk of the Board	\$81,952.00	\$39.40	\$94,307.20	\$45.34	\$106,641.60	\$51.27	Monthly
31	Deputy Director (Division)	\$187,054.40	\$89.93	\$215,113.60	\$103.42	\$243,152.00	\$116.90	Monthly
32	Deputy Executive Director	\$233,729.60	\$112.37	\$268,798.40	\$129.23	\$303,846.40	\$146.08	Monthly
33	Deputy Legal Counsel I	\$122,304.00	\$58.80	\$140,670.40	\$67.63	\$159,036.80	\$76.46	Monthly
34	Deputy Legal Counsel II	\$146,764.80	\$70.56	\$168,792.00	\$81.15	\$190,819.20	\$91.74	Monthly
35	Division Director	\$203,590.40	\$97.88	\$234,145.60	\$112.57	\$264,680.00	\$127.25	Monthly
36	Executive Assistant	\$79,851.20	\$38.39	\$93,953.60	\$45.17	\$108,056.00	\$51.95	Monthly
37	Facilities Supervisor	\$88,691.20	\$42.64	\$98,966.40	\$47.58	\$109,241.60	\$52.52	Monthly
38	GIS Analyst	\$82,264.00	\$39.55	\$94,598.40	\$45.48	\$106,932.80	\$51.41	Monthly
39	GIS Application Developer	\$99,985.60	\$48.07	\$114,982.40	\$55.28	\$129,958.40	\$62.48	Monthly
40	Grants Administrator	\$97,406.40	\$46.83	\$112,008.00	\$53.85	\$126,609.60	\$60.87	Monthly
41	Graphics Designer	\$66,747.20	\$32.09	\$76,752.00	\$36.90	\$86,756.80	\$41.71	Monthly
42	Human Resources Analyst I	\$72,384.00	\$34.80	\$83,241.60	\$40.02	\$94,078.40	\$45.23	Monthly
43	Human Resources Analyst II	\$76,044.80	\$36.56	\$92,684.80	\$44.56	\$109,324.80	\$52.56	Monthly
44	Internal Auditor	\$141,772.80	\$68.16	\$163,030.40	\$78.38	\$184,288.00	\$88.60	Monthly
45	IT Projects Assistant	\$56,763.20	\$27.29	\$65,270.40	\$31.38	\$73,756.80	\$35.46	Hourly
46	Junior Planner	\$58,240.00	\$28.00	\$67,600.00	\$32.50	\$76,960.00	\$37.00	Hourly
47	Lead Accountant	\$106,246.40	\$51.08	\$122,200.00	\$58.75	\$138,132.80	\$66.41	Monthly
48	Lead Budget & Grants Analyst	\$97,406.40	\$46.83	\$112,008.00	\$53.85	\$126,609.60	\$60.87	Monthly
49	Lead Graphics Designer	\$79,393.60	\$38.17	\$91,312.00	\$43.90	\$103,209.60	\$49.62	Monthly
50	Lead IT Help Desk	\$72,800.00	\$35.00	\$83,200.00	\$40.00	\$93,600.00	\$45.00	Monthly
51	Lead IT Projects Manager	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
52	Lead Projects Manager	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

SCAG SALARY SCHEDULE

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
53	Lead Operations Technician	\$75,171.20	\$36.14	\$86,465.60	\$41.57	\$97,739.20	\$46.99	Monthly
54	Lead Programmer Analyst	\$110,344.00	\$53.05	\$126,900.80	\$61.01	\$143,457.60	\$68.97	Monthly
55	Legislative Aide	\$53,664.00	\$25.80	\$61,713.60	\$29.67	\$69,742.40	\$33.53	Hourly
56	Legislative Analyst I	\$61,630.40	\$29.63	\$70,865.60	\$34.07	\$80,100.80	\$38.51	Monthly
57	Legislative Analyst II	\$73,840.00	\$35.50	\$84,905.60	\$40.82	\$95,971.20	\$46.14	Monthly
58	Legislative Analyst III	\$85,404.80	\$41.06	\$98,217.60	\$47.22	\$111,009.60	\$53.37	Monthly
59	Legislative Analyst IV	\$96,844.80	\$46.56	\$111,384.00	\$53.55	\$125,923.20	\$60.54	Monthly
60	Management Analyst	\$79,081.60	\$38.02	\$90,958.40	\$43.73	\$102,814.40	\$49.43	Monthly
61	Office Assistant	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
62	Office Services Specialist	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
63	Operations Supervisor	\$88,691.20	\$42.64	\$98,966.40	\$47.58	\$109,241.60	\$52.52	Monthly
64	Operations Technician	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
65	Operations Technician II	\$56,076.80	\$26.96	\$64,500.80	\$31.01	\$72,904.00	\$35.05	Hourly
66	Operations Technician III	\$62,649.60	\$30.12	\$72,072.00	\$34.65	\$81,473.60	\$39.17	Hourly
67	Planning Technician	\$66,830.40	\$32.13	\$76,876.80	\$36.96	\$86,902.40	\$41.78	Hourly
68	Principal Management Analyst	\$105,976.00	\$50.95	\$119,995.20	\$57.69	\$134,014.40	\$64.43	Monthly
69	Program Manager I	\$112,278.40	\$53.98	\$129,126.40	\$62.08	\$145,953.60	\$70.17	Monthly
70	Program Manager II	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
71	Programmer Analyst	\$82,056.00	\$39.45	\$94,369.60	\$45.37	\$106,662.40	\$51.28	Monthly
72	Public Affairs Specialist I	\$68,868.80	\$33.11	\$79,206.40	\$38.08	\$89,523.20	\$43.04	Monthly
73	Public Affairs Specialist II	\$82,513.60	\$39.67	\$94,910.40	\$45.63	\$107,286.40	\$51.58	Monthly
74	Public Affairs Specialist III	\$95,451.20	\$45.89	\$109,761.60	\$52.77	\$124,072.00	\$59.65	Monthly
75	Public Affairs Specialist IV	\$108,243.20	\$52.04	\$124,488.00	\$59.85	\$140,712.00	\$67.65	Monthly
76	Receptionist	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
77	Records Analyst	\$79,081.60	\$38.02	\$90,958.40	\$43.73	\$102,814.40	\$49.43	Monthly
78	Regional Affairs Officer I	\$68,868.80	\$33.11	\$79,206.40	\$38.08	\$89,523.20	\$43.04	Monthly
79	Regional Affairs Officer II	\$82,513.60	\$39.67	\$94,910.40	\$45.63	\$107,286.40	\$51.58	Monthly
80	Regional Affairs Officer III	\$95,451.20	\$45.89	\$109,761.60	\$52.77	\$124,072.00	\$59.65	Monthly
81	Regional Affairs Officer IV	\$108,243.20	\$52.04	\$124,488.00	\$59.85	\$140,712.00	\$67.65	Monthly
82	Regional Planner Specialist	\$104,936.00	\$50.45	\$120,681.60	\$58.02	\$136,406.40	\$65.58	Monthly
83	Senior Accountant	\$84,156.80	\$40.46	\$96,782.40	\$46.53	\$109,387.20	\$52.59	Monthly
84	Senior Administrative Assistant	\$62,649.60	\$30.12	\$72,072.00	\$34.65	\$81,473.60	\$39.17	Hourly
85	Senior Analyst to the Ex Director	\$100,464.00	\$48.30	\$115,544.00	\$55.55	\$130,624.00	\$62.80	Monthly
86	Senior Application Developer	\$108,284.80	\$52.06	\$124,529.60	\$59.87	\$140,774.40	\$67.68	Monthly
87	Senior Budget & Grants Analyst	\$88,545.60	\$42.57	\$101,836.80	\$48.96	\$115,107.20	\$55.34	Monthly
88	Senior Contracts Administrator	\$88,545.60	\$42.57	\$101,836.80	\$48.96	\$115,107.20	\$55.34	Monthly
89	Senior Database Administrator	\$103,525.76	\$49.77	\$119,061.28	\$57.24	\$134,596.80	\$64.71	Monthly
90	Senior Economist	\$102,710.40	\$49.38	\$118,123.20	\$56.79	\$133,536.00	\$64.20	Monthly
91	Senior Graphic Designer	\$75,275.20	\$36.19	\$86,569.60	\$41.62	\$97,843.20	\$47.04	Monthly
92	Senior Human Resources Analyst	\$88,171.20	\$42.39	\$101,420.80	\$48.76	\$114,649.60	\$55.12	Monthly
93	Senior Management Analyst	\$86,985.60	\$41.82	\$100,048.00	\$48.10	\$113,089.60	\$54.37	Monthly
94	Senior Network Engineer	\$108,284.80	\$52.06	\$124,529.60	\$59.87	\$140,774.40	\$67.68	Monthly
95	Senior Operations Technician	\$68,931.20	\$33.14	\$79,268.80	\$38.11	\$89,585.60	\$43.07	Monthly
96	Senior Programmer Analyst	\$108,284.80	\$52.06	\$124,529.60	\$59.87	\$140,774.40	\$67.68	Monthly
97	Senior Regional Planner	\$91,332.80	\$43.91	\$105,040.00	\$50.50	\$118,747.20	\$57.09	Monthly
98	Senior Regional Planner Specialist	\$112,278.40	\$53.98	\$129,126.40	\$62.08	\$145,953.60	\$70.17	Monthly
99	Senior Systems Engineer	\$108,284.80	\$52.06	\$124,529.60	\$59.87	\$140,774.40	\$67.68	Monthly
100	Transportation Modeler I	\$70,220.80	\$33.76	\$80,745.60	\$38.82	\$91,270.40	\$43.88	Monthly
101	Transportation Modeler II	\$83,033.60	\$39.92	\$95,492.80	\$45.91	\$107,931.20	\$51.89	Monthly
102	Transportation Modeler III	\$97,968.00	\$47.10	\$112,673.60	\$54.17	\$127,379.20	\$61.24	Monthly
103	Transportation Modeler IV	\$112,278.40	\$53.98	\$129,126.40	\$62.08	\$145,953.60	\$70.17	Monthly
104	Transportation Modeling Prog Mgr	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
105	Web/Graphic Designer	\$73,424.00	\$35.30	\$84,448.00	\$40.60	\$95,451.20	\$45.89	Monthly

Attachment: FY 2021-22 Draft Comprehensive Budget (Approval of the Fiscal Year 2021-22 Draft Comprehensive Budget)

The Southern California Association of Governments (SCAG) is the nation's largest metropolitan planning organization and council of governments. To better serve the 19 million residents and 191 cities it represents, SCAG has an office in each of its six member counties: Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura. For more information about SCAG call (213) 236-1800 or visit us at scag.ca.gov.



900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
(213) 236-1800 | scag.ca.gov

REGIONAL OFFICES

IMPERIAL COUNTY

1503 North Imperial Ave., Ste. 104
El Centro, CA 92243
(213) 236-1967

ORANGE COUNTY

OCTA Building
600 South Main St., Ste. 741
Orange, CA 92868
(213) 236-1997

RIVERSIDE COUNTY

3403 10th St., Ste. 805
Riverside, CA 92501
(213) 236-1926

SAN BERNARDINO COUNTY

Santa Fe Depot
1170 West 3rd St., Ste. 140
San Bernardino, CA 92418
(213) 236-1925

VENTURA COUNTY

4001 Mission Oaks Blvd., Ste. L
Camarillo, CA 93012
(213) 236-1960



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Naresh Amatya, Manager of Transportation Planning and
Programming, (213) 236-1885, amatya@scag.ca.gov

Subject: Coronavirus Response and Relief Supplemental Appropriations
Act of 2021 (CRRSAA) Inter-County Apportionments

RECOMMENDED ACTION FOR EAC:

Recommend that the Regional Council approve apportioning Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds to each of the counties within the Los Angeles-Long Beach-Anaheim Urbanized Area (UZA) that are recipients of CRRSAA funds based on caps of up to 75 percent of 2018 transit operating expenses (TOE) reported by each county consistent with the statutory cap of 75 percent of 2018 TOE applied at the UZA level.

RECOMMENDED ACTION FOR RC:

Approve apportioning Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds to each of the counties within the Los Angeles-Long Beach-Anaheim Urbanized Area (UZA) that are recipients of CRRSAA funds based on caps of up to 75 percent of 2018 transit operating expenses (TOE) reported by each county consistent with the statutory cap of 75 percent of 2018 TOE applied at the UZA level.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

The Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) includes \$14 billion in supplemental appropriations for COVID relief support to the transit providers with \$13.26 billion allocated to urbanized areas. Los Angeles – Long Beach – Anaheim, which is a multi-county urbanized area (UZA) within our region, received an apportionment of almost \$955 million through CRRSAA.

As the designated metropolitan planning organization (MPO) for this UZA, SCAG is responsible for allocating the funds apportioned within the UZAs to each of the eligible county transportation commissions (CTCs).

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

BACKGROUND:

On December 27, 2020, CRRSAA was signed into law; the act allocates \$14 billion in Federal Transit Administration (FTA) relief funds with \$13.26 billion allocated to large and small UZAs to support the transit industry during the COVID-19 public health emergency. The CRRSAA funding received by the SCAG region represents the second allocation of federal transit stimulus funding to the transit agencies to address the fiscal impacts of COVID-19 pandemic.

CARES ACT APPORTIONMENTS

In April 2020, the FTA announced \$25 billion in funding as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Under the CARES Act, \$1.453 billion was apportioned to the six UZA's for which SCAG is the designated recipient (Los Angeles County - Los Angeles - Long Beach-Anaheim, Riverside – San Bernardino, Murrieta – Temecula – Menifee, Indio – Cathedral City, Lancaster - Palmdale and Santa Clarita) under the existing FTA Section 5307 Urbanized Area Formula Grants program. The funds were allocated using FTA's 5307 distribution formula (see Attachment 1), which relies on data sets that are released with the annual Federal Register including factors such as rail/fixed guideway, bus incentive, basic bus capital, growing states and low income. SCAG was responsible for distributing the CARES Act funds to the CTCs for two of the multi-county UZAs (the Los Angeles – Long Beach – Anaheim UZA and the Riverside – San Bernardino UZA). The CARES apportionments were made through an administrative process, as is SCAG's procedure for distributing 5307 funds, which carries forward the federal formula for inter-county distribution. The CARES Act funds were released in April 2020 in accordance with FTA's formula distribution.

CRRSAA APPORTIONMENT

The CRRSAA funding received by the SCAG region represents the second allocation of federal transit stimulus funding to the transit agencies to address the fiscal impacts of the COVID-19 pandemic. CRRSAA specifies that FTA Section 5307 funding for a given UZA, when combined with the amounts allocated to that UZA from Section 5307 funds appropriated under the CARES Act, shall not exceed 75 percent of that UZA's 2018 national transit database (NTD) operating cost.

“...That the amounts allocated to any urbanized area from amounts made available under this paragraph in this Act when combined with the amounts allocated to that urbanized area from funds appropriated under this heading in title XII of division B of the CARES Act (Public Law 116–136; 134 Stat. 599) may not exceed 75 percent of that urbanized area's 2018 operating costs based on data contained in the National Transit Database...”

For this reason, only three of the six UZA's in the SCAG region received a share of CRRSAA apportionments. The other three UZA's had already received CARES Act funding exceeding 75

percent of the UZA’s 2018 NTD operating cost and were therefore excluded from the apportionments due to the federal guidelines. Of the \$13.26 billion available under CRRSA, the following UZAs in the SCAG region received CRRSAA apportionments.

<i>Amounts Apportioned to Urbanized Areas 1,000,000 or more in Population:</i>	
Los Angeles-Long Beach-Anaheim, CA	\$954,900,781
Indio-Cathedral City, CA	\$5,011,454
Santa Clarita, CA	\$224,351

SCAG is responsible for distributing the CRRSAA apportionments in the multi-county UZA, Los Angeles – Long Beach – Anaheim. CRRSAA provides SCAG with the discretion to carry forward the federal formula as the basis for inter-county apportionments or develop an alternative methodology for determining each county transportation commission’s apportionment. As is SCAG’s precedent, staff is recommending the federal formula be carried forward for the inter-county distributions relying upon the federal process for apportioning CRRSAA funds to each UZA.

The following table shows SCAG’s inter-county distributions recommended through CRRSAA for the Los Angeles – Long Beach – Anaheim UZA pursuant to this allocation methodology. The allocations for each county are as shown under “CRRSAA Final Allocation” (see fourth row). In addition, the table reflects operating expenses in each county and the total resources apportioned to each county as a result of both federal transit stimulus relief:

Allocations Based on 75% Operating Cost Methodology						
	Los Angeles	Orange	San Bernardino	Riverside	Ventura	Total
2018 Operating Expense	\$2,557,384,189	\$299,429,433	\$36,902,117	\$789,887	\$0	\$2,894,505,626
75% of 2018 NTD OE	\$1,918,038,142	\$224,572,075	\$27,676,588	\$592,415	\$0	\$2,170,879,220
CARES Act Allocation	\$999,267,072	\$181,131,657	\$35,266,741	\$312,970	\$0	\$1,215,978,440
CRRSAA Final Allocation	\$911,525,690	\$43,097,849	\$0	\$277,242	\$0	\$954,900,781
CARES + CRRSAA	\$1,910,792,762	\$224,229,506	\$35,266,741	\$590,212	\$0	\$2,170,879,221
% of OE	74.72%	74.89%	95.57%	74.72%	0.00%	

As a result of this allocation, Los Angeles, Orange and Riverside receive nearly 75% of their operating costs through a combination of the first (CARES Act) the second (CRRSAA) allocation of federal transit stimulus funding. San Bernardino County received about \$7.59 million more through the CARES Act compared to the equivalent of 75% of operating expenses reported by transit operators in the county for 2018. Therefore, San Bernardino County does not receive additional funds through CRRSAA using this allocation methodology.

Per the request of the County Transportation Commissions, SCAG also reviewed and considered proportionately distributing the CRRSAA funds based on the FTA Section 5307 formula.

Allocations Proportionate to CARES Act Distribution						
	Los Angeles	Orange	San Bernardino	Riverside	Ventura	Total
2018 Operating Expense	\$2,557,384,189	\$299,429,433	\$36,902,117	\$789,887	\$0	\$2,894,505,626
75% of 2018 NTD OE	\$1,918,038,142	\$224,572,075	\$27,676,588	\$592,415	\$0	\$2,170,879,220
CARES Act Allocation	\$999,267,072	\$181,131,657	\$35,266,741	\$312,970	\$0	\$1,215,978,440
% of CARES Act Allocation	82.18%	14.90%	2.90%	0.03%	0.00%	100.00%
Ignoring 75%	\$784,718,607	\$142,241,634	\$27,694,766	\$245,774	\$0	\$954,900,781
CARES + CRRSAA	\$1,783,985,679	\$323,373,291	\$62,961,507	\$558,744	\$0	\$2,170,879,221
% of OE	69.76%	108.00%	170.62%	70.74%	0.00%	

The proportionate allocation would result in distributions that exceed operating expenses in several counties while falling below the 75% equivalent in others. Given the intent of the program to address the fiscal impacts of COVID-19 pandemic, SCAG staff does not believe this approach is as well aligned with the intent of the legislation and, instead, recommends following the precedent of carrying forward the federal formula for inter-county distributions per the staff recommendation.

FISCAL IMPACT:

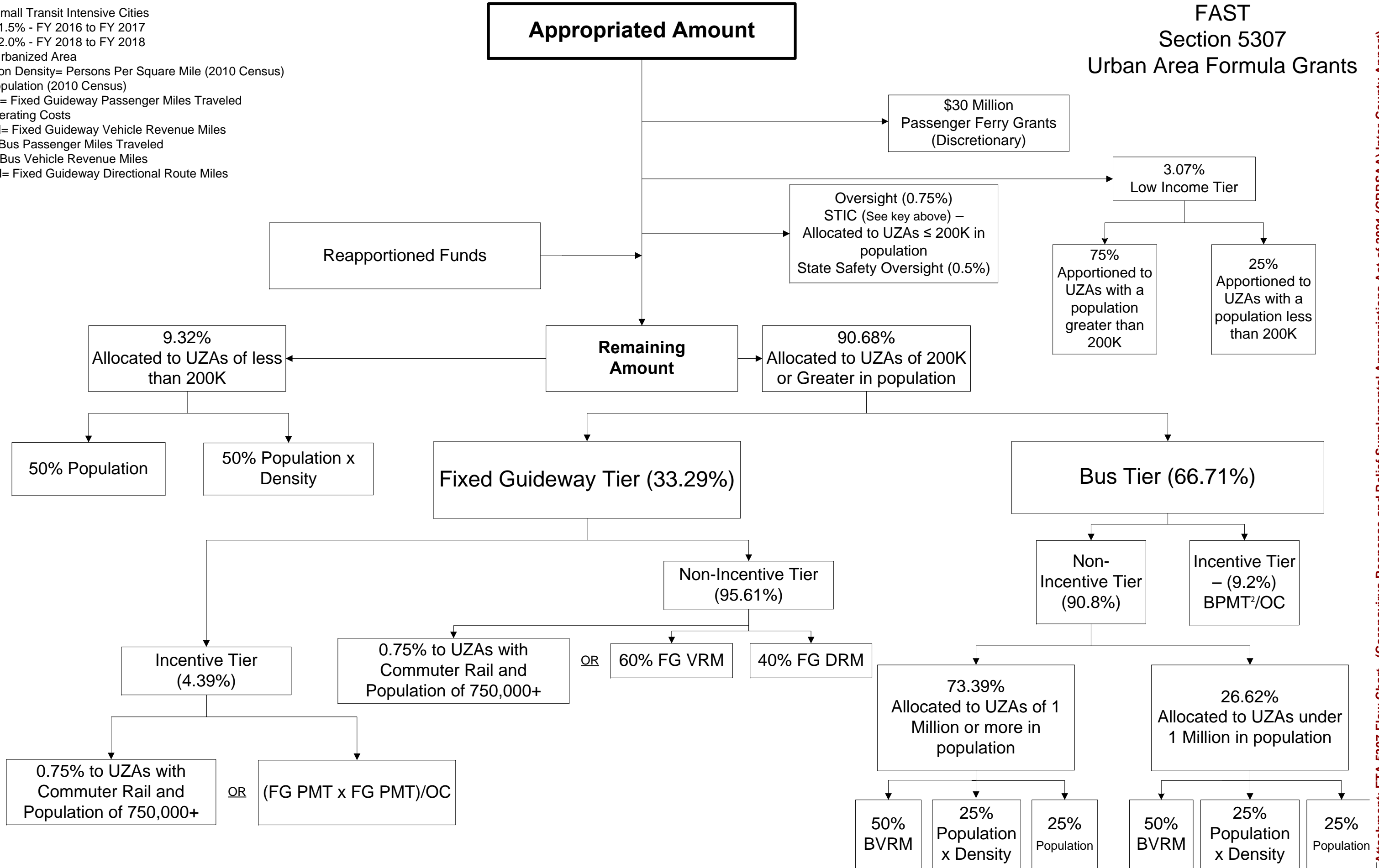
None. Work associated with this item is included in the current FY 20-21 Overall Work Program (030.00146A.02: Federal Transportation Improvement Program and 010.SCG0170.01: RTP Support, Development, and Implementation)

ATTACHMENT(S):

1. FTA 5307 Flow Chart

STIC= Small Transit Intensive Cities
 1.5% - FY 2016 to FY 2017
 2.0% - FY 2018 to FY 2018
 UZA = Urbanized Area
 Population Density= Persons Per Square Mile (2010 Census)
 Pop= Population (2010 Census)
 FG PMT= Fixed Guideway Passenger Miles Traveled
 OC= Operating Costs
 FG VRM= Fixed Guideway Vehicle Revenue Miles
 BPMT= Bus Passenger Miles Traveled
 BVRM= Bus Vehicle Revenue Miles
 FG DRM= Fixed Guideway Directional Route Miles

FAST Section 5307 Urban Area Formula Grants



Attachment: FTA 5307 Flow Chart (Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) Inter-County Apport)



Southern California Association of Governments
Remote Participation Only
March 3, 2021

**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, FEBRUARY 3, 2021**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting telephonically and electronically, given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Executive Order N-29-20. A quorum was present.

Members Present

Hon. Rex Richardson, President	<i>Long Beach</i>	District 29
Hon. Clint Lorimore, 1st Vice President	<i>Eastvale</i>	District 4
Hon. Jan Harnik, 2nd Vice President		RCTC
Hon. Alan D. Wapner, Imm. Past President		SBCTA
Hon. Jorge Marquez, Chair, CEHD	<i>Covina</i>	District 33
Hon. Frank Yokoyama, Vice Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David Pollock, Chair, EEC	<i>Moorpark</i>	District 46
Hon. Deborah Robertson, Vice Chair, EEC	<i>Rialto</i>	District 8
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Jose Luis Solache, Chair, LCMC	<i>Lynwood</i>	District 26
Hon. Peggy Huang, Vice Chair, LCMC		TCA
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Hon. Kim Nguyen, President’s Appt.	<i>Garden Grove</i>	District 18
Hon. Carmen Ramirez, President’s Appt.		Ventura County
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative

Members Not Present

Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative
-------------------------------	---------------------------------	-------------------------

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Art Yoon, Director of Policy and Public Affairs
Julie Shroyer, Chief Information Officer
Ruben Duran, Board Counsel
Pat Chen, Special Counsel
Michael Houston, Chief Counsel, Director of Legal Services
Peter Waggonner, Office of Regional Council Support
Maggie Aguilar, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Rex Richardson called the meeting to order at 3:01 p.m. and asked Immediate Past President Alan Wapner, SBCTA, to lead the Pledge of Allegiance.

Given the public health directives limiting gatherings due to COVID-19, President Richardson announced the meeting was being held telephonically and electronically in compliance with the Governor's Executive Orders.

PUBLIC COMMENT PERIOD

President Richardson opened the Public Comment Period.

He reminded the public to submit comments via email to ePublicComment@scag.ca.gov. Staff acknowledged there was no public comments received by email.

President Richardson closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

CONSENT CALENDAR

Approval Items

1. Minutes of the Meeting – January 6, 2021
 2. Contract Amendment that Exceeds 30% of the Contract's Original Value: Contract No. 18-002-SS1, PC Law Group, Amendment No. 7
-

3. Contracts \$200,000 or Greater: Contract No. 19-066-C05, Aerial Imagery and Related Products - County of San Bernardino
4. Contracts \$200,000 or Greater: Contract No. 21-016-C01, Imperial County Regional Active Transportation Plan
5. Contracts \$200,000 or Greater: Contract No. 21-039-C01, Primary Data Center Services
6. AB 15 (Chiu) - Tenant Stabilization Act

Receive and File

7. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
8. CFO Monthly Report

A MOTION was made (Viegas-Walker) to approve Consent Calendar, Items 1 through 6; Receive and File Items 7 and 8. Motion was SECONDED (Solache) and passed by the following votes:

AYES: Harnik, Huang, Lorimore, Marquez, Masiel, Nguyen, Pollock, Ramirez, Richardson, Robertson, Solache, Viegas-Walker, Wapner and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Chief Financial Officer Cindy Giraldo reported that they had completed the annual financial audit of the FY 2019-20 financial statement, and noted it was available for public review on SCAG's website. Lastly, she stated they continued their collection efforts of the remaining outstanding member dues, with 41 agencies still outstanding and looked forward to reporting significant progress on collection efforts in the next CFO report.

PRESIDENT'S REPORT

President Rex Richardson reported on the ongoing efforts of the Special Committee on Equity and Social Justice, including the latest meeting on January 27, 2021. He noted recent progress, including

reviewing SCAG's updated working definition of equity, which the Special Committee has helped shape, reviewing the draft Early Action Plan (EAP) and reviewing the Inclusive Economic Recovery Strategy (IERS) Work Plan and Draft Framework. He announced that the next Special Committee Meeting is scheduled for March and that SCAG will hold a Joint Policy Committee meeting in March focused on equity. In closing, he reminded the members of the Policy Committees scheduled for tomorrow and the next meeting of the EAC on March 3.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise provided an update on the Regional Housing Needs Assessment (RHNA) appeals process, and he noted that two appeals were partially granted, causing a redistribution. He stated that a final meeting of the RHNA Appeals Board is scheduled for February 16, 2021, and he outlined next steps.

Mr. Ajise reported that a letter was sent to the California Air Resources Board in response to acceptance of our Connect SoCal SCS determination. Finally, he spoke about the Regional Data Platform (RDP) and how it can support local planning activities, including through license offerings. He announced that the SCAG has received recognition from Harvard Kennedy School's Data Smart City Solutions Harvard Kennedy School, and he congratulated staff for their work on the RDP.

FUTURE AGENDA ITEM/S

There were no future agenda items.

ANNOUNCEMENT/S

There were no announcements.

Ruban Duran, Board Counsel, announced Closed Session Agenda Items No. 1, Conference with Legal Counsel – Anticipated Litigation Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One potential case), and Closed Session Agenda Item No. 2, Conference with Legal Counsel - Existing Litigation, Pursuant to Government Code Section 54956.9 (d)(1) - Liu vs CalPERS and SCAG (Case No. 19STCP0456).

President Richardson asked if there was any Public Comment Period.

Seeing no Public Comment, President Richardson closed the Public Comment Period.

President Richardson recessed the EAC into Closed Session.

CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One potential case)
2. Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1) - Liu vs CalPERS and SCAG (Case No. 19STCP0456)

The Open Session reconvened. A quorum was confirmed.

Ruben Duran, Board Counsel, provided a report on the Closed Session. Mr. Duran reported that there was no reportable action for the Closed Session on either item.

ADJOURNMENT

There being no further business, President Richardson adjourned the Regular Meeting of the EAC at 4:17 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

2020-21																Total Mtgs Attended To Date
MEMBERS	CITY	Representing	JUN (Sp. Mtg.)	JULY	AUG (Retreat)	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
Hon. Rex Richardson, President	Long Beach	District 29	1			1	1	1	1	1	1				7	
Hon. Clint Lorimore, 1st Vice Chair	Eastvale	District 4	1			1	1	1	1	1	1				7	
Hon. Jan Harnik, Chair, 2nd Vice Chair		RCTC	1			1	1	1	1	1	1				7	
Hon. Alan Wapner, Imm. Past Chair		SBCTA								1	1				2	
Hon. Jorge Marquez, Chair, CEHD	Covina	District 33	1			1	0	1	1	1	1				6	
Hon. Frank Yokoyama, Vice Chair, CEHD	Cerritos	District 23	1			1	1	1	1	1	1				7	
Hon. David Pollock, Chair, EEC	Moorpark	District 46	1	D	D	1	1	1	1	1	1				7	
Hon. Deborah Roberston, Vice Chair, EEC	Rialto	District 8	1	A	A	0	1	0	0	1	1				4	
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1	1	R	R	1	1	1	1	1	1				7	
Hon. José Luis Solache, Chair, LCMC	Lynwood	District 26	1	K	K	1	1	1	1	1	1				7	
Hon. Peggy Huang, Vice Chair, LCMC		TCA	1			1	1	1	1	1	1				7	
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1			1	1	1	1	1	1				7	
Hon. Kim Nguyen, President's Appt.	Garden Grove	District 18	1			1	1	1	1	1	1				7	
Sup. Carmen Ramirez, President's Appt.		County of Ventura	1			0	1	1	1		1				5	
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0			0	0	0	0	1	1				2	
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative	1			1	1	1	1	1	0				6	
			14	0	0	12	13	13	13	15	15	0	0	0	95	

*Revised to reflect attendance not previously recorded in the minutes approved on 1/7/21

Attachment: EAC Attendance Sheet 2020-21 (Minutes of the Meeting - February 3, 2021)



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 21-015-C01,
SCAG Local Demonstration Initiative

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 21-015-C01 in an amount not to exceed \$1,418,097 with KOA to plan and support implementation of four (4) quick build demonstration projects, or pilot infrastructure projects, for four local agencies, subject to Caltrans final approval of the Indirect Cost Rate. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

Consistent with the requirements of the California Active Transportation Program (ATP) Cycle 4 grant that funds this Architectural and Engineering (design) project, the consultant will plan and support implementation of four (4) quick build demonstration projects for four (4) local agencies including cities of El Monte, Calexico, Glendale, and Pasadena. The Consultant shall plan, support the implementation, and evaluate the performance of the four (4) quick build projects and produce a final report documenting the outcomes for each local jurisdiction.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
KOA Corporation (21-015-C01)	The consultant shall plan and support implementation of four (4) quick build demonstration projects for the cities of El Monte, Calexico, Glendale and Pasadena.	\$1,418,097

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



FISCAL IMPACT:

Funding of \$1,418,097 is available in the FY 2020-21 budget in Project Number 225-3564X4.14. Funding for subsequent fiscal years through FY 2022-23 will be included in Project Number 225-3564X4.14, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 21-015-C01
2. Contract Summary 21-015-C01 COI

CONSULTANT CONTRACT NO. 21-015-C01

Recommended Consultant:

KOA Corporation

Background & Scope of Work:

Consistent with the requirements of the California Active Transportation Program (ATP) Cycle 4 grant that funds this Architectural and Engineering (design) project, the Consultant shall plan and support implementation of four (4) quick build demonstration projects, or pilot infrastructure projects, for four local agencies. Local agencies include the Cities of El Monte, Calexico, Glendale, and Pasadena. The Consultant shall plan, support the implementation, and evaluate the performance of four (4) quick build projects and produce a final report documenting the outcomes for each local jurisdiction.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Engaging local communities in planning processes through demonstrating infrastructure elements;
- Conducting robust community engagement to receive public input and engaging local stakeholders in the planning process;
- Supporting the implementation of SCAGs Connect SoCal goal to, “support healthy and connected communities,” through demonstrating safe active transportation infrastructure; and
- Delivering a final report detailing community feedback, project performance, and support for future grant applications for permanent improvements.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1:
Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed	\$1,418,097
KOA Corporation (prime consultant)	\$1,087,784
Here LA (subconsultant)	\$187,938
Leslie Scott Consulting (subconsultant)	\$71,957
Los Angeles County Bicycle Coalition (subconsultant)	\$35,393
Safe Routes National Partnership (subconsultant)	\$35,025

Contract Period:

Notice to Proceed through February 21, 2023

Project Number(s):

225-3564X4.14 \$1,418,097
Funding source: FY20 ATP Local Demonstration Cycle 4

Funding of \$1,418,097 is available in the FY 2020-21 budget in Project Number 225-3564X4.14. Funding for subsequent fiscal years through FY 2022-23 will be included in Project Number 225-3564X4.14, subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 3,940 firms of the release of RFP 21-015 via SCAG’s Solicitation Management System website. A total of 62 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:

KOA Corporation (4 subconsultants)

Attachment: Contract Summary 21-015-C01 (Contracts \$200,000 or Greater: 21-015-C01, SCAG Local Demonstration Initiative)

Alta Planning + Design (4 subconsultants)
IBI Group (3 subconsultants)
The Street Plans Collaborative, Inc. (2 subconsultants)

This solicitation was conducted as an Architectural and Engineering (A&E) procurement and followed Caltrans A&E requirements, therefore each offeror was evaluated based on qualifications and not cost. The Proposal Review Committee selected KOA and the other three (3) offeror's cost proposals were kept sealed.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Hannah Brunelle, Senior Regional Planner, SCAG
Liliana Falomir, Public Works Manager, City of Calexico
Sarkis Oganessian, Principal Civil Engineer, City of Glendale
Leticia Ortiz, Senior Project Manager, City of El Monte
Donson Liu, Associate Transportation Engineer, City of Pasadena

Basis for Selection:

The PRC recommended KOA for the contract award because the consultant:

- Provided the best technical approach and demonstrated the best qualifications, for example, experience with projects of similar size and scope such as demonstration projects, design experience, and pilot projects, provided a balance between the proposed quantitative and qualitative data the team will utilize to inform the technical analyses and designs, and detailed the ways in which the team will seek quantitative data through a variety of sources to overcome challenges with impacts to traffic patterns in light of COVID-19;
- Demonstrated the best project management approach and understanding of the project. Specifically, the team provided a clear and detailed approach to managing the quick build projects for each city by assigning key staff and a team to manage each project. In addition, the team detailed anticipated challenges, opportunities, and preliminary design solutions; and
- Identified strategic ways to overcome challenges to building consensus and engaging nontraditional stakeholders through multiple community touch points, utilizing multiple outlets for communications, detailed approaches to community advisory committee meetings, and partnering with community-based organizations for creative and innovative engagement strategies.

Although other firms proposed, the PRC did not recommend these firms for contract award because these firms:

- Did not propose a technical approach with as much detail on how the firms would approach the engagement, evaluation, and implementation of the projects, and some firms did not fully meet the RFP scope, for example, the proposal did not include enough detail for how they would meet or exceed the deliverables stated in the RFP;

- Did not demonstrate a fully qualified team in the proposal, specifically with expertise in demonstration and quick build type projects and did not demonstrate a level of flexibility within the proposed schedule; and
- Did not demonstrate the same balanced approach to the qualitative and quantitative data to inform the project design, specifically during the interview.

**Conflict of Interest (COI) Form - Attachment
For March 4, 2021 Regional Council Approval**

Approve Contract No. 21-015-C01 in an amount not to exceed \$1,418,097 with KOA to plan and support implementation of four (4) quick build demonstration projects, or pilot infrastructure projects, for four local agencies, subject to Caltrans final approval of the Indirect Cost Rate. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
KOA Corporation (prime consultant)	No - form attached
Here LA (subconsultant)	No - form attached
Leslie Scott Consulting (subconsultant)	No - form attached
Los Angeles County Bicycle Coalition (subconsultant)	No - form attached
Safe Routes National Partnership (subconsultant)	No - form attached

Attachment: Contract Summary 21-015-C01 (Contracts \$200,000 or Greater: 21-015-C01, SCAG Local Demonstration Initiative)

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-015

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KOA Corporation

Name of Preparer: Min Zhou

Project Title: SCAG Local Demonstration Initiative

RFP Number: 21-015 **Date Submitted:** 10/29/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 21-015-C01 COI (Contracts \$200,000 or Greater: 21-015-C01, SCAG Local Demonstration Initiative)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Min Zhou, hereby declare that I am the (position or title) CEO of (firm name) KOA Corporation, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/29/2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Min Zhou _____ 10/29/2020 _____
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-015

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Here Design Studio, LLC (Here LA)

Name of Preparer: Amber Hawkes

Project Title: SCAG Local Demonstration Initiative

RFP Number: 21-015 **Date Submitted:** 10/16/20

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Amber Hawkes, **hereby declare that I am the (position or title)** Co-Director **of (firm name)** Here Design Studio, LLC (Here LA), **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/16/20 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****



 Signature of Person Certifying for Proposer (original signature required) 10/16/20 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-015

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Los Angeles County Bicycle

Name of Preparer: Kevin Shin

Project Title: Local Demonstration Initiative

RFP Number: 21-015 **Date Submitted:** 10/21/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Kevin Shin, **hereby declare that I am the (position or title)** Senior Director, Policy and Partnerships **of (firm name)** Los Angeles County Bicycle Coalition, **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/21/2020 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****

<u>Kevin C Shin</u> <small>Digitally signed by Kevin C Shin Date: 2020.10.21 10:42:07 -0700</small>	<u>10/21/2020</u> Date
Signature of Person Certifying for Proposer (original signature required)	

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-015

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Safe Routes to School National Partnership
Name of Preparer: Cassandra Isidro
Project Title: SCAG Local Demonstration Initiative
RFP Number: 21-015 **Date Submitted:** October 29, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Cassandra Isidro, hereby declare that I am the (position or title) Executive Director of (firm name) Safe Routes to School National Partnership, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated _____ is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer
 (original signature required)

10-21-2020

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-015

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Leslie Scott Consulting

Name of Preparer: Leslie Scott

Project Title: SCAG Local Demonstration Initiative

RFP Number: (RFP) No. 21-015

Date Submitted: October 28, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Leslie Scott, hereby declare that I am the (position or title) Principal Consultant / Owner of (firm name) Leslie Scott Consulting, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated October 22, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer (original signature required) October 22, 2020 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer, (213) 630-1413,
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 21-028-C01,
Safe and Resilient Streets Strategies and Mini-Grants

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 20-028-C01 in an amount not to exceed \$367,413 with KOA Corporation to assist staff with the administration of a community safety mini-grant program. The primary goal of this mini-grant program is to fund a minimum of 30 community-based partners to carry out safety projects to reduce vehicle versus pedestrian and bicycle collisions, while increasing levels of walking and biking in Southern California. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

Consistent with the requirements of the Pedestrian and Bicycle Safety Program grant that funds this project, the consultant shall administer a community safety mini-grant program within the region. In addition to coordinating the funded projects, the consultant shall develop and implement a communication plan to promote the mini-grant application and to share the outcomes of funded projects. The consultant shall also develop co-branded advertisements and materials for partners across the region.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
KOA Corporation (21-028-C01)	The consultant shall administer a community safety mini-grant program within the region. The primary goal of this program is to fund a minimum of 30 community-based partners to	\$367,413

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

carry out safety projects to reduce vehicle versus pedestrian and bicycle collisions, while increasing levels of walking and biking in Southern California.

FISCAL IMPACT:

Funding of \$367,413 is available in the FY 2020-21 Overall Work Program (OWP) in Project Number 225-3564J6.16.

ATTACHMENT(S):

1. Contract Summary 21-028-C01
2. Contract Summary 21-028-C01 COI

CONSULTANT CONTRACT NO. 21-028-C01

Recommended Consultant:

KOA Corporation

Background & Scope of Work:

Consistent with the requirements of the Pedestrian and Bicycle Safety Program grant that funds this project, the consultant shall administer a community safety mini-grant program for SCAG. The primary goal of this mini-grant program is to fund a minimum of 30 community-based partners to carry out safety projects to reduce vehicle versus pedestrian and bicycle collisions, while increasing levels of walking and biking in Southern California. This contract award includes the following elements:

1. Safe and Resilient Streets Strategies Mini-Grants Program management;
2. Communication Plan development and implementation; and
3. Co-Branding and printing for partner agencies

This program will fund a minimum of 30 small-scale, community-driven projects developed by eligible organizations (such as non-profits and community-based organizations) that address safety concerns of a community. Projects may involve using street space for resilient economic recovery, resource delivery, access to open space, and other purposes to increase safety in communities. Funded organizations may incorporate *Go Human* co-branded safety materials or Kit of Parts deployments (various SCAG safety equipment and promotional materials). This program encourages partnerships between a local jurisdiction, community-based organization, and SCAG.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Communication Plan and contact list for six (6) counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura);
- Repository of applicant documents;
- Co-branded materials for a minimum of 20 partners; and
- Draft and final report, including a community presentation of results, summary, recommendations.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed	\$367,413
KOA Corporation (prime consultant)	\$288,836
Safe Routes Partnership (subconsultant)	\$78,577

Contract Period:

Notice to Proceed through September 30, 2021

Project Number(s):

225.3564J6.16 \$367,413
Funding source(s): Pedestrian and Bicycle Safety Program Grant

Funding of \$367,413 is available in the FY 2020-21 Overall Work Program (OWP) in Project Number 225.3564J6.16.

Request for Proposal (RFP):

SCAG staff notified 2,159 firms of the release of RFP 20-028-C01 via SCAG’s Solicitation Management System website. A total of 30 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

KOA Corporation (1 subconsultant)	\$367,413
Elevate Public Affairs (no subconsultants)	\$233,435
Civilian, Inc. (1 subconsultant)	\$484,942

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

- Andrés Carrasquillo, Community Engagement Specialist, SCAG
- Julia Lippe-Klein, Program Manager, SCAG
- Dorothy Le Suchkova, Senior Regional Planner, SCAG

Basis for Selection:

The PRC recommended KOA for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically regarding execution of tasks and deliverables;
- Provided the best technical approach and most robust strategy for grant administration. For example, they propose to form groups of Mini-Grant awardees to build networks and foster cross-collaboration; and
- Provided the best overall value for the level of effort proposed (proposed more than double the number of staff hours than any other proposer).

Although one firm proposed a lower price, the PRC did not recommend this firm for contract award because this did not include staff with demonstrated experience in the core competencies necessary to complete the tasks, including grant administration and graphic design.

**Conflict Of Interest (COI) Form - Attachment
For March 4, 2021 Regional Council Approval**

Approve Contract No. 20-028-C01 in an amount not to exceed \$367,413 with KOA Corporation to assist staff with the administration of a community safety mini-grant program. The primary goal of this mini-grant program is to fund a minimum of 30 community-based partners to carry out safety projects to reduce vehicle versus pedestrian and bicycle collisions, while increasing levels of walking and biking in Southern California. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
KOA Corporation (prime consultant)	No - form attached
Safe Routes Partnership (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-028

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KOA Corporation
Name of Preparer: Min Zhou, PE
Project Title: CEO/President
RFP Number: 21-028 **Date Submitted:** January 25, 2021

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Min Zhou, PE, hereby declare that I am the (position or title) CEO/President of (firm name) KOA Corporation, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 25, 2021 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ January 25, 2021 _____
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-028

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Safe Routes to School National Partnership
Name of Preparer: Cassandra Isidro
Project Title: Safe and Resilient Streets Strategies and Mini-Grants
RFP Number: 21-028 **Date Submitted:** January 25, 2021

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

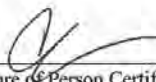
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Cassandra Isidro, hereby declare that I am the (position or title) Executive Director of (firm name) Safe Routes to School National Partnership, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 13, 2021 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


1-14-2021

 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 21-032-C01,
Enterprise Business Intelligence

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 20-032-C01 in an amount not to exceed \$306,038 with AgreeYa Solutions, Inc. to develop and implement a robust Enterprise Business Intelligence System to improve data access and insights as well as to increase reporting flexibility and speed to meet changing business demands. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

The consultant shall provide design and implementation services to successfully Extract, Transform, and Load (ETL) tools and processes, a central data solution, and Microsoft Power Business Intelligence (BI) reporting system. The Consultant shall advise SCAG regarding the best use of these tools to meet business requirements and assist in designing and documenting procedures required to maintain and expand the data solution and various reporting systems to ensure that SCAG can fully leverage this investment to support current and future business demands

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
AgreeYa Solutions, Inc. (21-032-C01)	The consultant shall develop and implement a robust Enterprise Business Intelligence System to improve data access and insights as well as	\$306,038

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

to increase reporting flexibility and speed to meet changing business demands.

FISCAL IMPACT:

Funding of \$150,000 is available in the FY 2020-21 budget in Project Number 811-1163.16. Funding for subsequent fiscal year through FY 2021-22 will be included in Project 811.1163.16, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 21-032-C01
2. Contract Summary 21-032-C01 COI

CONSULTANT CONTRACT NO. 21-032-C01

Recommended Consultant:

AgreeYa Solutions, Inc.

Background & Scope of Work:

Consultant shall implement a robust Enterprise Business Intelligence System to improve data access and insights as well as to increase reporting flexibility and speed to meet changing business demands. The Consultant shall provide design and implementation services to successfully Extract, Transform, and Load (ETL) tools and processes, a central data solution, and Microsoft Power Business Intelligence (BI) reporting system. The Consultant shall advise SCAG regarding the best use of these tools to meet business requirements and assist in designing and documenting procedures required to maintain and expand the data solution and various reporting systems to ensure that SCAG can fully leverage this investment to support current and future business demands.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Implementing a robust enterprise business intelligence system to improve data access and insights as well as to increase reporting flexibility and speed to meet increased business demands in terms of reports from SCAG and its member agencies;
- Enhancing staff’s ability to expeditiously access and analyze data as part of standard business processes, generate reports to improve accessibility of data and information to improve operations, as well as to comply with reporting requirements for financial oversight; and
- Developing a strong and scalable reporting framework that includes: ETL Processes and Procedures, Central Data Solution, and Power BI Reporting System.

Strategic Plan:

- This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; And Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed

\$306,038

AgreeYa Solutions, Inc. (prime consultant)

Contract Period:

Notice to Proceed through June 30, 2022

Project Number(s):

811-1163.16 \$306,038

Funding source: Indirect Cost

Funding of \$150,000 is available in the FY 2020-21 budget in Project Number 811-1163.16. Funding for subsequent fiscal year through FY 2021-22 will be included in Project 811.1163.16, subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 705 firms of the release of RFP 21-032 via SCAG’s Solicitation Management System website. A total of 39 firms downloaded the RFP. SCAG received the following eight (8) proposals in response to the solicitation:

Attachment: Contract Summary 21-032-C01 (Contracts \$200,000 or Greater: 21-032-C01, Enterprise Business Intelligence)

AgreeYa Solutions, Inc. (no subconsultants)	\$306,038
Leonardo Da Vinci dba Quanam (no subconsultants)	\$223,500
Analytica Consulting (no subconsultants)	\$247,080
Kiefer Consulting, Inc. (1 subconsultant)	\$252,750
CoolSoft LLC (no subconsultants)	\$290,000
RSystems, Inc. (no subconsultants)	\$368,600
Rower LLC (no subconsultants)	\$527,700
ABeam Consulting (1 subconsultant)	\$577,500

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors. The PRC consisted of the following individuals:

Sana Gautam, Lead IT Project Manager, SCAG
Jonathan Holt, Manager of Application Development and Support, SCAG
Leigh Guannu, Lead Programmer Analyst, SCAG
Jianhong Sun, Database Administrator, SCAG
Tom Philip, Accounting Manager, SCAG

Basis for Selection: The PRC recommended AgreeYa Solutions, Inc. for the contract award because the consultant:

- Demonstrated the best understanding of the project and enterprise business intelligence platform by proposing a solution which is the most flexible, repeatable, and adaptable to SCAG’s business requirements. They provided sound recommendations for architecture, infrastructure, software, processes, training, and methodologies consistent with the latest industry best practices and standards;
- Provided the best technical approach. They were extremely thorough in their proposed approach which demonstrates their strength in all the key components needed to build a robust logical architecture e.g. Data Source Layer, Orchestration and Data Processing, Semantic Layer and Report Development;
- Provided the best overall value for the level of effort proposed because their solution aligns with our overall IT strategy in terms of technological investments and is highly scalable to build an expanded reporting and analytics solution for SCAG.
- Provided significant detail in describing how the project would be managed as well as detailed key deliverables and task level detail for the project.

Although other firms proposed a lower price, the PRC did not recommend these firms for contract award because the firms:

- Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work;
- Failed to provide adequate information on their technical approach. While they indicated they could complete the deliverables in the project they did not provide sufficient detail in how; and

- Lack of thoroughness and missing details in the proposals, pose an elevated risk of actual cost variance with their estimates.

**Conflict of Interest (COI) Form - Attachment
For March 4, 2021 Regional Council Approval**

Approve Contract No. 20-032-C01 in an amount not to exceed \$306,038 with AgreeYa Solutions, Inc. to develop and implement a robust Enterprise Business Intelligence System to improve data access and insights as well as to increase reporting flexibility and speed to meet changing business demands. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
AgreeYa Solutions, Inc. (prime consultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-032

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal.

Name of Firm: AgreeYa Solutions, Inc.
Name of Preparer: Ajay Kaul
Project Title: Enterprise Business Intelligence
RFP Number: 21-032 Date Submitted: Jan 3, 2021

SECTION II: QUESTIONS

- 1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

Yes No

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name Nature of Financial Interest

Attachment: Contract Summary 21-032-C01 COI (Contracts \$200,000 or Greater: 21-032-C01, Enterprise Business Intelligence)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

Yes No

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

Yes No

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

Yes No

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

Yes No

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, Ajay Kaul, hereby declare that I am the Managing Partner of AgreeYa Solutions, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated Jan 3, 2021 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

Jan 3, 2021

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 21-041-C01,
Secondary Data Center Services

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve contract No. 21-041-C01 in an amount not to exceed \$399,494, with Carahsoft on behalf of QTS Data Centers to provide secondary data center services (space, power, cooling, network and physical security of SCAG's backup and disaster recovery equipment). Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

SCAG's current information technology infrastructure includes backup and disaster recovery equipment hosted in a secondary data center facility located in the city of Irvine. After evaluation of this facility and its services, staff recommend a move to a new secondary datacenter that is a minimum of 400 miles apart from the primary datacenter to be consistent with best practices for disaster preparedness and recovery. This newly-located secondary data center will ensure SCAG's servers, enterprise services, and core data will be available should SCAG experience an unforeseen event. This will enable staff to continue to provide hosting and security of its critical business systems and data and decrease the risk of extended outages related to natural or man-made disasters. For reduction of risk from natural disasters, the provider will provide a managed data center facility out of state (Hillsboro, Oregon).

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Carahsoft	The consultant shall host SCAG's backup and	\$399,494

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



(21-041-C01) disaster recovery equipment.

FISCAL IMPACT:

Funding of \$20,000 is available in the FY 2020-21 budget in Project Number 811.1163.08. Funding for subsequent fiscal years through FY 2025-26 will be included in Project 811.1163.08, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 21-041-C01
2. Contract Summary 21-041-C01 COI

CONSULTANT CONTRACT NO. 21-041-C01

Recommended Consultant:

Carahsoft

Background & Scope of Work:

SCAG’s current information technology infrastructure includes backup and disaster recovery equipment hosted in a secondary data center facility located in the city of Irvine. After evaluation of this facility and its services, staff recommend a move to a new secondary datacenter that is a minimum of 400 miles apart from the primary datacenter to be consistent with best practices for disaster preparedness and recovery. This newly-located secondary data center will ensure SCAG’s servers, enterprise services, and core data will be available should SCAG experience an unforeseen event. This will enable staff to continue to provide hosting and security of its critical business systems and data and decrease the risk of extended outages related to natural or man-made disasters.

The secondary data center service provider will provide space, power, cooling, networking and physical security of SCAG’s backup and disaster recovery equipment. For reduction of risk from natural disasters, the provider will provide a managed data center facility out of state (Hillsboro, Oregon) for SCAG’s backup computer systems and applications.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Reducing risk of network and data outages related to natural disasters due to geographic location;
- Increasing security and uptime through advanced environmental and physical security systems, including emergency generator power, redundant electrical and cooling systems, advanced fire suppression, and multi-step entry systems; and
- Ensuring that SCAG’s core data are available to reliably serve SCAG staff, constituents and partners.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective: Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

Contract Amount:

Total not-to-exceed
Carahsoft

\$399,494

Contract Period:

Notice to Proceed through April 30, 2026

Project Number:

811.1163.08 \$399,494
Funding sources: Indirect Cost

Funding of \$20,000 is available in the FY 2020-21 budget in Project Number 811.1163.08. Funding for subsequent fiscal years through FY 2025-26 will be included in Project 811.1163.08, subject to budget availability.

Basis for Selection: In accordance with SCAG’s Contract Manual Section 7.4, dated 04/17/20, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement). SCAG utilized an MSA with the NASPO ValuePoint, contract number AR2472, that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.

As previously stated, the secondary data center service provider will provide space, power, cooling, networking and physical security of SCAG’s backup and disaster recovery equipment. This newly-located secondary data center will ensure SCAG’s servers, enterprise services, and core data will be available should SCAG experience an unforeseen event. If staff does not acquire these services then an increased risk will exist of network and data outages related to natural or man-made disasters.

**Conflict of Interest (COI) Form - Attachment
For March 4, 2021 Regional Council Approval**

Approve Contract No. 21-041-C01 in an amount not to exceed \$399,494, with Carahsoft on behalf of QTS Data Centers to provide secondary data center services (store SCAG’s backup and disaster recovery servers and related equipment). Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Carahsoft	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-041-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Carahsoft Technology Corp.
Name of Preparer: Kelly Miller
Project Title: SCAG CPP Order
Date Submitted: 2/17/21

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Kelly Miller, hereby declare that I am the (position or title) Director of (firm name) Carahsoft Technology Corp., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/17/21 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

<p><u><i>Kelly Miller</i></u> Signature of Person Certifying for Proposer (original signature required)</p>	<p><u>February 17, 2021</u> Date</p>
---	---

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: ACA 1 (Aguiar-Curry) – Voter Approval Threshold

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Assembly Constitutional Amendment (ACA) 1 is a proposed measure that would lower the voter-approval threshold for the imposition, extension, or increase of special taxes and local general obligation bonds by a city, county, or special district to fund public infrastructure, affordable housing, or permanent supportive housing, from two-thirds to 55 percent. To take effect, ACA 1 would need to achieve a 2/3 votes in both houses of the Legislature and a majority of votes at the next statewide general election.

Staff presented ACA 1 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on February 16, 2021 with a recommendation to “support.” After robust discussion, the LCMC voted to forward a support position on ACA 1 to the Regional Council by a vote of 10-3.

BACKGROUND:

The California Constitution requires that special taxes and general obligation bonds be approved by two-thirds (66.67 percent) of local voters. However, local school districts, community college districts, and county offices of education must achieve only 55 percent voter approval for local revenue measures that fund the construction, reconstruction, rehabilitation, or replacement of school facilities. ACA 1 would provide parity to a city, county, or special district by lowering the voter threshold from two-thirds to 55 percent to levy special taxes or incur indebtedness in the form of general obligation bonds that fund public infrastructure, affordable housing, or permanent supportive housing projects.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

In November 2016, Ventura County placed Measure AA on the ballot, which would have imposed a 0.5 percent sales tax for 30 years for transportation infrastructure in Ventura County. A two-thirds supermajority vote was required for the approval, consistent with the state constitution. However, Measure AA failed because it achieved only 58 percent voter approval. If approved by the Legislature and a majority of voters at the next statewide general election, ACA 1 would make it easier to pass local revenue measures like Measure AA to fund transportation infrastructure.

ACA 1

ACA 1 was introduced by Assemblymember Cecilia Aguiar-Curry (D-Davis) on December 7, 2020. This state constitutional amendment would lower the local vote threshold to 55 percent for approval of local bonds and special taxes that invest in public infrastructure, affordable housing, or permanent supportive housing. ACA 1 specifically defines public infrastructure to include projects for broadband access, water, sanitary sewer, wastewater treatment, parks, recreation facilities, transportation, flood control, hospital construction, public safety buildings and equipment, fire suppression, emergency response equipment, and public library facilities. Affordable housing projects include developments for households earning up to 150 percent of countywide median income or lower, low, or very low-income households. Permanent supportive housing includes housing that is occupied by a target population and linked to onsite or offsite services.

ACA 1 is cosponsored by Assemblymembers Marc Berman (D-Los Altos), Autumn Burke (D-Inglewood), David Chiu (D-San Francisco), Lorena Gonzalez (D-San Diego), Ash Kalra (D-San Jose), Marc Levine (D-San Rafael), Bill Quirk (D-Hayward), Robert Rivas (D-Salinas), Blanca Rubio (D-West Covina), Mark Stone (D-Santa Cruz), Phil Ting (D-San Francisco), and Buffy Wicks (D-Berkeley) and Senator Scott Wiener (D-San Francisco). It has not been referred to committee.

It should be noted that both houses of the Legislature will need to approve the constitutional amendment by a supermajority vote—54 of 80 in the Assembly and 27 of 40 in the Senate. The Governor's signature is not required to refer a constitutional amendment to appear on the state's ballot as a measure. Once on the ballot, the measure would require a majority vote (50 percent + 1) of the people to be approved.

Assemblymember Aguiar-Curry previously authored ACA 1 in the 2019-20 Legislative Session. The measure passed out of the Assembly Local Government Committee and the Assembly Appropriations Committee. When considered by the full Assembly, ACA 1 failed by a vote of 46-17-16. However, legislators are allowed to change their final vote. As noted in the final tally below, Assemblymembers Arambula (D-Fresno), Muratsuchi (D-Torrance), and O'Donnell (D-Long Beach) switched their vote from aye to not voting, Assemblymembers Boerner Horvath (D-Carlsbad), Cervantes (D-Corona), and Petrie-Norris (D-Irvine) changed their vote from not voting to oppose, and Assemblymember Reyes (D-San Bernardino) switched her vote from not voting to aye.

ACA 1 Final Vote		
Aye (44)	No (20)	Not Voting (15)
Aguiar-Curry (D-Davis)	Bigelow (R-Madera)	Arambula (D-Fresno)
Berman (D-Los Altos)	Boerner Horvath (D-Carlsbad)	Bauer-Kahan (D-San Ramon)
Bloom (D-Santa Monica)	Brough (R- San Juan Capistrano)	Daly (D-Anaheim)
Bonta (D-Oakland)	Cervantes (D-Corona)	Flora (R-Ripon)
Burke (D-Inglewood)	Chen (R-Brea)	C. Garcia (D-Downey)
Calderon (D-City of Industry)	Choi (R-Irvine)	Irwin (D-Camarillo)
Carrillo (D-Los Angeles)	Cooley (D-Rancho Cordova)	Kamlager (D-Culver City)
Chau (D-Monterey Park)	Cunningham (R-San Luis Obispo)	Maienschein (D-San Diego)
Chiu (D-San Francisco)	Diep (R-Garden Grove)	Mayes (I-Rancho Mirage)
Chu (D-Milpitas)	Fong (R-Bakersfield)	Muratsuchi (D-Torrance)
Cooper (D-Elk Grove)	Gallagher (R-Chico)	O'Donnell (D-Long Beach)
Eggman (D-Stockton)	Kiley (R-Granite Bay)	Ramos (D-Rancho Cucamonga)
Frazier (D-Brentwood)	Lackey (R-Palmdale)	Salas (D-Bakersfield)
Friedman (D-Burbank)	Mathis (R-Visalia)	Smith (D-Santa Clarita)
Gabriel (D-Woodland Hills)	Melendez (R-Lake Elsinore)	Waldron (R-Escondido)
E. Garcia (D-Coachella)	Obernolte (R- Big Bear Lake)	
Gipson (D-Gardena)	Patterson (R-Fresno)	
Gloria (D-San Diego)	Petrie-Norris (D- Laguna Beach)	
Gonzalez (D-San Diego)	Quirk-Silva (D-Fullerton)	
Gray (D-Merced)	Voepel (R-Santee)	
Grayson (D-Concord)		
Holden (D-Pasadena)		
Jones-Sawyer (D-Los Angeles)		
Kalra (D-San Jose)		
Levine (D-Petaluma)		
Limón (D-Santa Barbara)		
Low (D-Cupertino)		
McCarty (D-Sacramento)		
Medina (D-Riverside)		
Mullin (D-San Mateo)		
Nazarian (D-Van Nuys)		
Quirk (D-Hayward)		
Reyes (D-San Bernardino)		
L. Rivas (D-Arleta)		
R. Rivas (D-Salinas)		

Rodriguez (D-Chino)		
Rubio (D-West Covina)		
Santiago (D-Los Angeles)		
Stone (D-Monterey)		
Ting (D-San Francisco)		
Weber (D-San Diego)		
Wicks (D-Oakland)		
Wood (D-Eureka)		
Rendon (D-Lakewood)		

Support

- N/A

Opposition

- Valley Industry and Commerce Association

Prior Committee Action

Staff presented ACA 1 to the LCMC at its meeting on January 19, 2021 and recommended a “support” position. The recommendation to support was consistent with the 2021 State Legislative Platform, which was adopted by the Regional Council at the start of the new year. Specifically, the legislative platform expresses support for legislative efforts that would decrease the voter approval threshold for the creation, extension, or increase of local transportation tax measures and support for new funding tools to enable local governments to expand broadband, transportation, and affordable housing infrastructure.

At the January 19, 2021 meeting, Members of the LCMC expressed concern that, in 2020, a previous iteration of ACA 1 failed on the Assembly floor even though Democrats held a supermajority of seats. Other members expressed favorability as ACA 1 would provide local governments with more tools to address the housing affordability crisis. After robust discussion on ACA 1, Members of the LCMC decided to table the item pending further information.

Staff presented further information at the February 16, 2021 LCMC meeting, including a special presentation from Assemblymember Cecilia Aguiar-Curry (D-Davis), Chair of the Assembly Committee on Local Government and the author of ACA 1. The Committee again received a staff presentation on this matter and after a period of discussion voted 10-3 to forward a “support” position to the Regional Council.

FISCAL IMPACT:

Work associated with the ACA 1 staff report is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: SB 4 (Gonzalez) and AB 14 (Aguiar-Curry) - Broadband

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

The COVID-19 pandemic has made the digital divide more apparent as schools, jobs, healthcare and a significant number of government services have moved online. Without adequate broadband infrastructure, underserved communities find themselves at an even greater disadvantage, resulting in a widening of the equity gap. Senate Bill (SB) 4 and Assembly Bill (AB) 14 would expedite the financing and construction of broadband infrastructure in areas with limited internet connectivity.

Staff presented SB 4 and AB 14 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on February 16, 2021. After some discussion, the LCMC voted to forward a “support” position on SB 4 and AB 14 to the Regional Council by a vote of 11-1-1.

BACKGROUND:

Broadband has become essential infrastructure for the 21st century and universal access is critical to the state’s economy, education, and basic health and well-being. Additionally, digital skills are increasingly necessary for a growing number of jobs. The COVID-19 pandemic has pushed more activities online and underscored the need for all Californians to have a robust connection that supports distance learning, telework, telehealth, and everyday needs.

California’s connectivity challenges are immense. Over 2 million Californians do not have access to high-speed broadband service at benchmark speeds of 100 megabits per second (Mbps) downloads. Additionally, as of December 2018, 23 percent of the state’s housing units, which house 8.4 million

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

residents, do not have broadband subscriptions. A full 33 percent of rural households in the state have no high-speed broadband.

According to the 2019 United States Census Data, within the SCAG region alone, approximately 650,000 households, or 10 percent, do not have access to adequate internet speeds (i.e. dial-up internet) or no internet access. These households are disproportionately located in low-income and rural areas and the populations are predominantly Black, Latino, or senior citizens. Moreover, due to the pandemic, 124,000 schools across the country closed moving education activities online. With so many households in the SCAG region lacking proper access to broadband, many students in low-income or underserved communities now face a disadvantage in learning and keeping pace with their peers.

Further, telework has created a similar division, allowing for some to safely work from home while others must keep commuting to work and putting their lives and health at risk. Activities shifting towards the digital landscape may remain after the pandemic, and households without access to broadband will face significant educational, health, and economic disadvantages.

California Advanced Services Fund (CASF)

In 2007, the California Public Utilities Commission (CPUC) established the CASF program to encourage deployment of broadband services to all Californians. The CASF provides grants to bridge the digital divide in unserved and underserved areas. CASF is funded by a surcharge rate on revenues collected by telecommunications carriers from end-users of intrastate services. The surcharge is assessed per line on a consumer's monthly bill. The CPUC is authorized to collect up to \$330 million, or \$66 million annually, from 2018 through 2022.

Currently, state law allows projects to be eligible for grant awards that deploy infrastructure with internet speeds as slow as 10 Mbps downstream and 1 Mbps upstream to unserved households.

SB 4 and AB 14

On December 7, 2020, Senator Lena Gonzalez (D-Long Beach) introduced SB 4 to expedite the financing and construction of broadband infrastructure in areas with limited internet connectivity through proposed reforms to the CASF. SB 4 would make it easier for local governments to apply for these CASF grants, as they are currently last in the queue to be considered. Furthermore, the bill would increase broadband speed eligibility requirements for CASF grant projects to a minimum of 25 Mbps downstream and 3 Mbps upstream, with a goal of achieving at least 100 Mbps downstream.

SB 4 would also remove the 2022 sunset on the CASF surcharge that generates revenues for these grants and would cap the fee at \$0.23 cents per line. Lastly, SB 4 would create the Broadband Bond

Financing Securitization Account to allow local governments that finance broadband projects through local bonds to use CASF grants to pay the bond debt in the short-term.

Concurrently, Assemblymember Cecilia Aguiar-Curry (D-Davis) introduced AB 14. Similar to SB 4, AB 14 would ensure that CASF grants prioritize local governments but as part of a new category called “anchor institutions” that includes schools, community colleges, libraries, hospitals, health clinics, public safety entities, and community organizations. AB 14 would also eliminate the sunset to collect the CASF surcharge but does not cap the rate like SB 4. Furthermore, AB 14 changes eligibility requirements for CASF grants awards but further extends it to broadband speeds of a minimum of 25 Mbps downstream and 25 Mbps upstream, with a goal of achieving at least 100 Mbps downstream. This bill would also establish a Broadband Bond Financing Securitization Account.

AB 14 goes a step further and specifically requires the development of recommendations and a model for streamlined local land-use approval and construction permit processes for broadband infrastructure projects. Lastly, it would authorize the CPUC to require internet service providers to report to the CPUC information on free, low-cost, or income-qualified internet service plans they offer.

SB 4 is cosponsored by Senators Anna Caballero (D-Salinas), María Elena Durazo (D-Los Angeles), Robert Hertzberg (D-Van Nuys), Mike McGuire (D-San Rafael), Nancy Skinner (D-Oakland), Henry Stern (D-Calabasas), and Scott Wiener (D-San Francisco) and Assemblymembers Cecilia Aguiar-Curry (D-Davis), Wendy Carrillo (D-Los Angeles), Eduardo Garcia (D-Coachella), Lorena Gonzalez (D-San Diego), Luz Rivas (D-Arleta), and Buffy Wicks (D-Oakland). The bill was referred to the Senate committees on Energy, Utilities and Communications and Judiciary. A hearing date has not been set but is expected sometime this spring.

Support (highlights)

- Electronic Frontier Foundation
- Common Sense
- ACLU of California
- California Center for Rural Policy
- California School Boards Association
- California State Association of Counties (CSAC)
- Central Coast Broadband Consortium
- Computer Science Teacher Association
- Consumer Reports
- County of Marin Board of Supervisors
- County of Monterey Board of Supervisors
- Environmental Center for San Diego

Opposition

- N/A

- Great School Voices
- The Greenlining Institute
- Inland Empire Regional Broadband Consortium
- Imperial Valley Economic Development
- Radio Bilingüe
- Reddit, Inc.
- Rural County Representative of California (RCRC)
- San Diego County Office of Education
- Southeast Communities Development Corporation
- Southern Border Broadband Consortium
- TechEquity Collaborative
- Writers Guild of America West
- YMCA of Greater Long Beach

AB 14 is cosponsored by Assemblymembers Rebecca Bauer-Kahan (D-San Ramon), Richard Bloom (D-Santa Monica), Rob Bonta (D-Oakland), Autumn Burke (D-Inglewood), Wendy Carrillo (D-Los Angeles), Cristina Garcia (D-Downey), Eduardo Garcia (D-Coachella), Jacqui Irwin (D-Camarillo), Evan Low (D-Cupertino), Al Muratsuchi (D-Torrance), Cottie Petrie-Norris (D-Irvine), Bill Quirk (D-Hayward), Sharon Quirk-Silva (D-Fullerton), Eloise Gómez Reyes (D-San Bernardino), Robert Rivas (D-Salinas), Blanca Rubio (D-West Covina), Miguel Santiago (D-Los Angeles), Mark Stone (D-Monterey), Buffy Wicks (D-Berkeley), and Jim Wood (D-Eureka) and Senators Susan Talamantes Eggman (D-Stockton), Lena Gonzalez (D-Long Beach), Monique Limón (D-Oxnard), and Mike McGuire (D- San Rafael). The bill was referred to the Assembly committees on Communications and Conveyance and Local Government. A hearing date has not been set but is expected sometime this spring.

Support (highlights)

- California School Boards Association
- Inland Empire Regional Broadband Consortium
- Imperial Valley Economic Development
- Radio Bilingüe
- Southeast Communities Development Corporation
- Southern Border Broadband Consortium
- YMCA of Greater Long Beach

Opposition

- N/A

Prior Committee Action

Staff presented SB 4 and AB 14 to the LCMC at its meeting on February 16, 2021 and recommended a “support” position consistent with the Regional Council-adopted legislative platform that expresses support for coordinated efforts that would prioritize additional funding and resources for

broadband infrastructure, particularly in low-income and rural communities, to bridge the digital divide exacerbated by the COVID-19 pandemic.

Moreover, on February 4, 2021, the Regional Council adopted a resolution establishing a Broadband Action Plan to rapidly deploy broadband technology and increase broadband access in underserved communities throughout Southern California. It also includes a model resolution and policy paper for local jurisdictions to adopt that supports streamlining permitting processes for broadband infrastructure. This was developed by a working group through SCAG's Emerging Technology Committee.

Staff also recommended including five broadband principles, which are grounded in the Regional Council's resolution, to guide SCAG's advocacy efforts as discussions on these bills continue:

- Empower regional consortia to engage local governments to adopt policies and enact permit streamlining, consistent permitting fees, emergency ordinances, and waivers for microprojects to accelerate broadband deployment and adoption.
- Encourage collaboration between the State, metropolitan planning organizations (MPOs), local governments, regional consortia and other stakeholders (school districts, universities and college districts, health services, community and business stakeholders) to establish broadband working groups.
- Provide grant funding to governmental entities to develop programs, including those integrated into affordable housing development, that provide steady funding for free or subsidized internet access for qualifying residents that bridges the economic digital divide.
- Develop broadband opportunity zones in rural unserved areas and urban poor underserved neighborhoods.
- Encourage rationalization of policies to facilitate broadband infrastructure installation along corridors identified for roadway or other construction, supporting "dig once" and "dig smart" goals.

Many members of the LCMC expressed support for SB 4 and AB 14 because both bills would ensure that CASF grants prioritize local governments. Other members raised a concern that AB 14 does not include a cap on the CASF surcharge as proposed in SB 4. Subsequently, the LCMC voted to recommend a "support" position to the Regional Council for SB 4 and AB 14 by a vote of 11-1-1.

FISCAL IMPACT:

Work associated with the staff report on SB 4 and AB 14 is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: SB 7 (Atkins) - The Jobs and Economic Improvement Through
Environmental Leadership Act of 2021

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Senate Bill (SB) 7 would extend and expand the popular California Environmental Quality Act (CEQA) streamlining process created for environmental leadership development projects under AB 900 (Chapter 354, Statutes of 2011). In 2011, the Legislature and Governor Brown approved AB 900, which streamlined paperwork and expedited legal challenges to large, multi-benefit housing, energy, and manufacturing projects that meet certain environmental and labor standards. The Legislature twice extended the program, though it expired on December 31, 2020. SB 7, authored by Senate President Pro Tem Toni Atkins (D-San Diego), would further extend the streamlined CEQA process through January 1, 2024 and expand its eligibility to include certain smaller housing projects.

At its meeting on February 16, 2021, the Legislative/Communications and Membership Committee (LCMC) voted 13-1 to forward a "support" position on SB 7 to the Regional Council.

BACKGROUND:

AB 900 enacted "the Jobs and Economic Improvement Through Environmental Leadership Act of 2011" and established specified procedures for the judicial review of the environmental impact report (EIR) and approvals granted for a leadership project related to the development of a residential, retail, commercial, sports, cultural, entertainment, or recreational use project, or clean renewable energy or clean energy manufacturing project.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

To qualify as an Environmental Leadership Development Project (ELDP), the project had to:

- Construct a residential, retail, commercial, sports, cultural, entertainment, or recreational use project that is LEED-certified (silver or better);
- Achieve a 10% greater standard for transportation efficiency relative to comparable projects;
- Be located on an infill site and be consistent with the metropolitan planning organization's adopted sustainable communities strategy;
- Result in a minimum investment of \$100 million and create high wage, highly skilled jobs that pay prevailing wages and living wages;
- Result in no additional net emission of greenhouse gases.

Clean renewable energy projects that generate electricity exclusively through wind or solar and clean energy manufacturing project that manufactures products, equipment, or components used for renewable energy generation, energy efficiency, or for production of clean alternative fuel vehicles were also eligible for the Leadership Project determination.

A public or private entity could apply to the Governor's Office of Planning and Research for certification that the ELDP is eligible for streamlining under the Act. If a project receives the ELDP designation, the AB 900 process provides that the courts, to the extent feasible, must complete the judicial review process within 270 days for certain CEQA-related actions or proceedings. While current law requires the courts to give CEQA related cases preference over all other civil actions, typical timelines for CEQA litigation typically last between three to five years, depending on the project's complexity and case.

AB 900 had a January 1, 2015 sunset clause; however, the bill was twice extended. Senate Bill (SB) 734 (Chapter 210, Statutes of 2016), by former Senator Cathleen Galgiani (D-Stockton), and AB 246 (Chapter 522, Statutes of 2017), by Assemblymember Miguel Santiago (D-Los Angeles), extended the bill through the end of 2020. To extend the sunset clause a third time, Senate President Pro Tem Toni Atkins (D-San Diego) authored SB 995.

SB 995 would have extended the AB 900 ELDP program to 2024 and expanded it to include housing projects valued at a minimum of \$15 million and in which at least 15 percent of the project's housing units are dedicated to housing that is affordable to lower-income households. A vote on the Senate floor to accept amendments made on the Assembly floor was not achieved before the clock expired on the 2020 session. Pro Tem Atkins reintroduced this concept, however, and it is now SB 7.

SB 7

Senate President Pro Tem Toni Atkins introduced SB 7 on December 7, 2020, the first day of the 2021-22 legislative session. SB 7 would extend the streamlined judicial for Environmental

Leadership Development Projects first authorized under AB 900 through January 1, 2024. In addition, housing projects valued at a minimum of \$15 million and in which at least 15 percent of the project is dedicated to housing that is affordable to lower-income households would be eligible to participate in the program.

SB 7 is coauthored by Senators Lena Gonzalez (D-Long Beach) and Susan Rubio (D-Baldwin Park). SB 7 has been referred to the Senate Environmental Quality Committee though a hearing date has not yet been set. SB 7 must pass with a 2/3 supermajority vote in the Assembly and State Senate to take effect immediately.

Prior Committee Action

Staff presented SB 7 to the LCMC at its meeting on February 16, 2021 and recommended a “support” position consistent with the 2021 State Legislative Platform, which includes the following points:

- While underscoring our support for environmental protection, support California Environmental Quality Act (CEQA) reform to expedite and streamline both project development and delivery, especially for transportation, transit-oriented, infill, and/or housing projects.
- Provide judicial streamlining and an accelerated schedule for judicial review for projects challenged under CEQA when those projects have a clear public benefit, such as transportation, transit-oriented, infill, and/or housing projects.

After some discussion, Members of the LCMC voted 13-1 to forward a “support” position on SB 7 to the Regional Council.

FISCAL IMPACT:

Work associated with the SB 7 staff report is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: SB 44 (Allen) - CEQA Streamlined Judicial Review:
Environmental Leadership Transit Projects

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

In 2011, the Legislature created a process for certain projects that show environmental leadership by meeting enumerated criteria to receive expedited judicial review in the event of a legal challenge brought pursuant to the California Environmental Quality Act (CEQA). That legislation, AB 900 (Buchanan, Chapter 354, Statutes of 2011), was twice extended until January 1, 2021. SB 44, authored by Senator Ben Allen (D-Redondo Beach), would establish procedures and standards for designating certain transportation projects as environmental leadership projects.

At its meeting on February 16, 2021, the Legislative/Communications and Membership Committee (LCMC) unanimously voted to forward a “support” position on SB 44 to the Regional Council.

BACKGROUND:

AB 900 enacted “the Jobs and Economic Improvement Through Environmental Leadership Act of 2011,” and established specified procedures for the judicial review of the environmental impact report (EIR) and approvals granted for a leadership project related to the development of a residential, retail, commercial, sports, cultural, entertainment, or recreational use project, or clean renewable energy or clean energy manufacturing project.

To qualify as an Environmental Leadership Development Project (ELDP), the project had to:

- Construct a residential, retail, commercial, sports, cultural, entertainment, or

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

- recreational use project that is LEED certified (“Silver” or better);
- Achieve a 10% greater standard for transportation efficiency relative to comparable projects;
- Be located on an infill site and be consistent with the metropolitan planning organization’s adopted sustainable communities strategy;
- Result in a minimum investment of \$100 million and create high wage, highly skilled jobs that pay prevailing wages and living wages;
- Result in no net additional emission of greenhouse gases.

Clean renewable energy projects that generate electricity exclusively through wind or solar and clean energy manufacturing project that manufactures products, equipment, or components used for renewable energy generation, energy efficiency, or for production of clean alternative fuel vehicles were also eligible for the Leadership Project determination.

A public or private entity could apply to the Governor’s Office of Planning and Research for certification that the ELDP is eligible for streamlining under the Act. If a project receives the ELDP designation, the AB 900 process provides that the courts, to the extent feasible, must complete the judicial review process within 270 days for certain CEQA-related actions or proceedings. While current law requires the courts to give CEQA related cases preference over all other civil actions, normal timelines for CEQA litigation typically last between three to five years, depending on the complexity of the project and case.

AB 900 had a January 1, 2015 sunset clause; however, the bill was twice extended. Senate Bill (SB) 734 (Chapter 210, Statutes of 2016), by former Senator Cathleen Galgiani (D-Stockton), and AB 246 (Chapter 522, Statutes of 2017), by Assemblymember Miguel Santiago (D-Los Angeles) extended the bill through the end of 2020. To extend the sunset clause a third time, Senate President Pro Tem Toni Atkins (D-San Diego) authored SB 995 in 2020.

Also in 2020, Senator Allen authored SB 757, which would have expanded the ELDP to include certain transit projects. SB 757 passed both chambers and made it on the Governor’s desk. However, Governor Newsom vetoed SB 757 because the bill was contingent upon the passage of Senator Atkins’ SB 995, which provided the extension of the ELDP in the first place. A vote on the Senate floor to incorporate amendments made on the Assembly floor was not achieved before the clock expired on the 2020 session, so the AB 900 program officially expired. Senator Allen reintroduced this concept, however, and it is now SB 44.

SB 44

Senator Benjamin Allen (D-Santa Monica) introduced SB 44 on December 7, 2020, the first day of the 2021-22 legislative session. SB 44 would expand the Jobs and Economic Improvement Through

Environmental Leadership Act of 2011, first created under AB 900, to include a project that constructs a fixed guideway and related facilities that meet the following criteria:

- The fixed guideway operates at zero-emissions.
- For projects more than two miles in length, the project reduces emissions by no less than 400,000 metric tons of greenhouse gases directly in the corridor of the project defined in the applicable environmental document over the useful life of the project, without using offsets.
- For projects no more than two miles in length, the project reduces emissions by no less than 50,000 metric tons of greenhouse gases directly in the corridor of the project defined in the applicable environmental document over the useful life of the project, without using offsets.
- The project reduces no less than 30,000 vehicle miles traveled in the corridor of the project defined in the applicable environmental document over the useful life of the project.
- The project is consistent with the applicable sustainable communities strategy.
- The project meets specified labor requirements.

If a project achieves the ELDP designation, the AB 900 process provides that the courts, to the extent feasible, must complete the judicial review process within 270 days for certain CEQA-related actions or proceedings. SB 44 would also reduce the public comment timeframe for transit ELDP projects.

The current bill language is not entirely clear on the certification process, but it seems to indicate that the sponsoring public agency would self-certify environmental leadership transit projects. Further, the bill directs the Judicial Council to establish rules for CEQA and Certification cases that may be filed.

One significant difference between SB 44 and its predecessor SB 757 is that projects would not have to be specifically designated as an ELDP by the Governor. Secondly, SB 44 is not conditioned upon the passage of any companion legislation and would take effect immediately upon its enactment.

SB 44 currently does not have any cosponsors. SB 44 has been referred to the Senate Environmental Quality Committee though a hearing has not yet been scheduled.

Prior Committee Action

Staff presented SB 44 to the LCMC at its meeting on February 16, 2021 with a recommendation to take a position of “support,” consistent with the 2021 State Legislative Platform that includes the following points:

-
- While underscoring our support for environmental protection, support California Environmental Quality Act (CEQA) reform to expedite and streamline both project development and delivery, especially for transportation, transit-oriented, infill, and/or housing projects.
 - Provide judicial streamlining and an accelerated schedule for judicial review for projects challenged under CEQA when those projects have a clear public benefit, such as transportation, transit-oriented, infill, and/or housing projects.

After receiving a staff report, Members of the LCMC unanimously voted to forward a “support” position to the Regional Council for SB 44.

FISCAL IMPACT:

Work associated with the SB 44 staff report is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: AB 43 (Friedman) - Traffic Safety

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

In January 2020, the California State Transportation Agency (CalSTA) released the Zero Traffic Fatalities Task Force – Report of Findings that identified policy recommendations, like changes in speed setting methodologies, to reduce traffic-related fatalities and serious injuries. Assembly Bill (AB) 43 would codify some near-term recommendations in CalSTA's Report of Findings that improve safety on roadways across the state.

Staff presented AB 43 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on February 16, 2021, after which the LCMC unanimously voted to forward a “support” position to the Regional Council.

BACKGROUND:

AB 2363 (Friedman, Chapter 650, Statutes of 2018) required the Secretary of Transportation to establish and convene a Zero Traffic Fatalities Task Force. The goal of the Task Force was to identify changes in speed setting methodologies and other efforts to reduce traffic-related fatalities and serious injuries. The Task Force was also charged with exploring complementary strategies, such as automated speed enforcement. The Zero Traffic Fatalities Task Force convened three workshops over summer/fall 2019 to provide input on recommendations. SCAG was represented on the Task Force by the Honorable Meghan Sahli-Wells of Culver City. In January 2020, CalSTA released the *Zero Traffic Fatalities Task Force – Report of Findings*. It included recommendations for changes to speed limits that will help California meet its “Toward Zero Deaths” goals and annual targets. Establishing annual safety targets is federally mandated and requires that state departments of

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

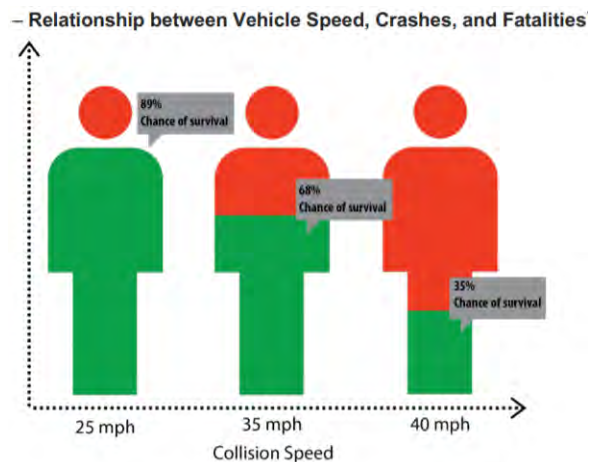
OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

transportation such as Caltrans work with Metropolitan Planning Organizations such as SCAG to assess fatalities and serious injuries on all public roads, establish safety performance measures, and report safety targets.

Many factors contribute to traffic fatalities and injuries, including speeding, distracted driving, and impaired driving. However, the relationship between speeding and traffic fatalities and injuries is an increasing subject of attention. Nationwide, speeding contributes to approximately one-third of all motor vehicle fatalities. According to a National Transportation Safety Board (NTSB) report, speed increases crash risk in two ways: (1) it increases the likelihood of being involved in a crash and (2) it increases the severity of injuries sustained by all road users in a crash.

The relationship between speed and injury severity is especially critical for vulnerable road users such as bicyclists and pedestrians. In the U.S., on average, a pedestrian is killed in a motor vehicle crash every 88 minutes. In the event of a crash between a vehicle and a pedestrian or bicyclist, the vehicle’s speed will largely determine whether the person hit will survive. The adjacent infographic depicts this relationship, demonstrating that the faster a vehicle is traveling, the less likely it is that the person will survive the crash.



On roadways throughout the SCAG region, every year on average, 1,600 people are killed, 6,300 are seriously injured, and 136,000 are injured in traffic collisions. About 90 percent of collisions are occurring in urban areas and most collisions are occurring on local roads, not on highways. Unsafe speed is the primary factor for approximately a third of all collisions in the region. Speeding makes a crash more likely, and in a crash that is speed-related, a person is more likely to be injured and the injuries are more likely to be severe.

85th Percentile Methodology

Current procedures for setting speed limits in California rely on the 85th percentile methodology, an approach developed decades ago for vehicles primarily on rural roads. As its name implies, the 85th percentile speed is the velocity at which 85 percent of vehicles drive at or below on any given road. The 85th percentile methodology assumes that most drivers will drive at a safe and reasonable speed based on the road conditions. It is also based on the idea that speed limits are safest when they conform to the natural speed driven by most drivers and that uniform vehicle speeds increase safety and reduce the risks for crashes.

Using the 85th percentile methodology to establish a posted speed limit is a two-step process. First, traffic engineers calculate the 85th percentile speed for a given roadway by conducting an engineering and traffic survey. Engineers select a roadway and measure the speed of free-flowing traffic with radar or “lidar guns.” The survey results are then analyzed, yielding the speed at which 85 percent of the drivers are traveling at or below. The 85th percentile speed does not automatically become the speed limit that is posted for that road.

In the second step, engineers can apply rounding and adjustment allowances based on a variety of other conditions, resulting in a speed limit that deviates from the 85th percentile speed. California law places parameters and limits on these deviations. When using engineering and traffic surveys to post lower speed limits, the maximum amount that a posted speed limit can deviate from the 85th percentile speed is 7 mph. Ultimately, the speed at which 85 percent of road users drive at or below exercises a profound influence on the final speed limit that is posted for the road. Given that speed is the leading predictor of whether someone survives a crash, changing speed setting methodologies has significant potential for saving lives.

AB 43

On December 7, 2020, Assemblymember Laura Friedman (D-Glendale) introduced AB 43. It would provide greater flexibility to local governments when calculating speed limits along a section of roadway if there is found to be an uptick in traffic-related crashes. Current state law requires a regular survey of traffic speeds on road segments every five or seven years. However, each time a traffic speed survey is taken, it is not uncommon to find that more drivers exceed the limit. As described above, current procedures for setting speed limits in California are set based on the 85th percentile methodology. A new speed survey could force local authorities to raise the speed limit. If a traffic speed survey is older than five or seven years, the state considers the speed limit to be a speed trap, and the speed limit is unenforceable. That leaves some jurisdictions unable to enforce their speed limits because their data is too old. AB 43 extends the number of years required between traffic surveys to ten years, in places that have experienced an increase in crashes. This could be useful, in the short term, to local governments by allowing them to retain the older traffic speed survey and maintain the existing speed limit.

Furthermore, AB 43 would codify a recommendation from the previously mentioned *Report of Findings* by requiring Caltrans to convene a committee of external design experts to advise on revisions to the Highway Design Manual beginning June 1, 2022 and every six months thereafter. This could benefit California cities and counties looking to access a definitive document that provides comprehensive engineering and design standards for low speed roadways that prioritize people walking, bicycling, and taking transit.

In addition, consistent with another recommendation from the *Report*, the bill would require the California Traffic Safety Program to include a traffic safety monitoring program to identify and

address locations with pedestrian- and bicyclist-related crashes. Currently, there are four ongoing traffic safety monitoring programs that identify and address locations statewide that have experienced vehicle-related crash types, but none of these programs provide a regular mechanism to evaluate and improve locations for pedestrian- and bicyclist-safety.

AB 43 is cosponsored by Assemblymembers Tasha Boerner Horvath (D-Carlsbad), David Chiu (D-San Francisco), Bill Quirk (D-Hayward), and Phil Ting (D-San Francisco). The bill was referred to the Assembly Committee on Transportation. A hearing date has not been set but is expected sometime this spring. At this time, there is no official support or opposition of AB 43 by other transportation stakeholders.

Prior Committee Action

Staff presented AB 43 to the LCMC at its meeting on February 16, 2021, after which the LCMC unanimously voted to forward a support recommendation to the Regional Council. Support for AB 43 is consistent with the 2021 State Legislative Program, which was adopted by the Regional Council, and states:

- *Support legislation that implement the recommendations of the state’s Zero Traffic Fatalities Task Force, which would provide jurisdictions with greater local control to combat rising traffic-related fatalities and serious injuries, especially for the most vulnerable roadway users.*
- *Work with the state and local partners to identify new tools to strengthen safety outcomes and achieve the region’s safety targets, especially for those communities most impacted by high concentrations of serious and fatal crashes.*

Moreover, on February 4, 2021, the Regional Council adopted the Regional Safety Policy Resolution and 2021 regional safety targets to annually reduce traffic-related fatalities and serious injuries by 3.5 percent to reach the goal of zero by 2050. Through the resolution, SCAG affirms its commitment to providing regional leadership and endorses the Towards Zero Deaths by 2050 goals by implementing safety strategies in Connect SoCal and the Regional Safety Policy to guide the work, with a focus on data-driven decision-making, equity, and partnerships with local and state agencies.

FISCAL IMPACT:

Work associated with the staff report on AB 43 is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: SCAG Memberships and Sponsorships

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve up to \$22,500 in annual memberships for the 1) METRANS Associates Program (\$12,500); 2) California Contract Cities Association (\$5,000); and 3) Mileage-Based User Fee Alliance (\$5,000).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its February 16, 2021 meeting, the Legislative/Communications and Membership Committee (LCMC) recommended approval of up to \$22,500 in memberships for the 1) METRANS Associates Program (\$12,500); 2) California Contract Cities Association (\$5,000); and 3) Mileage-Based User Fee Alliance (\$5,000).

BACKGROUND:

Item 1: METRANS Associates Program
Type: Membership **Amount:** \$12,500

The METRANS Associates Program is the core support for the METRANS Transportation Center, which operates through a joint partnership with the University of Southern California and California State University, Long Beach. METRANS focuses on solving the most pressing transportation problems facing large metropolitan regions, like the Los Angeles Metropolitan area, through interdisciplinary research, education, and outreach. The METRANS Associate Program offers a medium to encourage and facilitate collaboration between the University community, the private sector, and the public sector to study trends and forecasts in goods movement and international trade and discuss the latest updates, developments, and policies in the transportation sector.

SCAG staff is recommending that the agency obtain membership at the “Bronze” level, which will

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

provide SCAG with the following:

- Opportunities to propose special topical events related to current transportation issues;
- Customized opportunities for student engagement and recruitment;
- Feature article in various METRANS publications and online media;
- Admission to all METRANS events and VIP receptions, including (2) complimentary admissions to the biennial International Urban Freight Conference (I-NUF);
- Recognition on METRANS website and other communication materials and at all METRANS events, including: I-NUF, Town Hall meetings, and the annual Seminar Series; and
- METRANS is honoring the Southern California Association of Governments as an advisory board member for the fiscal year.

Item 2: California Contract Cities Association

Type: Membership **Amount:** \$5,000

California Contract Cities Association (CCCA) is a network of member cities united for a common cause. The goal of CCCA is to serve as an advocate for cities contracting for municipal services and to ensure they receive these services at a minimum cost. Through educational seminars, networking opportunities, and partnerships with numerous public, private, and not-for-profit organizations, the Association provides meaningful resources to influence policy decisions affecting member cities. The Association is composed of 76 member cities and represents nearly seven and a half million residents from across California.

SCAG staff is recommending that the agency maintain membership at the “Silver” level, which will provide SCAG with the following:

- An opportunity to attend monthly CCCA Board of Directors Meetings (meal cost included for one (1) agency representative);
- Link to SCAG website in Associate Members Directory on CCCA website;
- Priority Selection for Annual Municipal Seminar booth location;
- Sponsor recognition (including signage) at educational seminars;
- Invitation to select CCCA City Managers/Administrators Committee meetings;
- Access to CCCA membership roster and conference registration lists;
- One (1) registration at the Annual Municipal Seminar;
- Participation on the Associate Members Program Steering Committee; and
- (2) Company social media recognitions per year.

Item 3: Mileage-Based User Fee Alliance

Type: Membership **Amount:** \$5,000

The Mileage-Based User Fee Alliance (MBUFA) is a national non-profit organization that brings together government, business, academic, and transportation policy leaders to conduct education and outreach on the potential for mileage-based user fees as an alternative for future funding and improved performance of the U.S. transportation system. Formed in 2010, MBUFA is comprised of 40 public and private sector entities from across the United States, including AAA, California Department of Transportation (Caltrans), CDM Smith, WSP (formerly Parsons Brinckerhoff), and nine other state departments of transportation. Staff is recommending continued membership in this group. MBUFA provides members with up-to-date information on all mileage-based use fee activities worldwide through news updates, access to MBUFA workshops, reduced costs to MBUFA conferences, and invitations to attend briefings at quarterly meetings and input towards MBUFA's educational efforts.

FISCAL IMPACT:

\$5,000 for membership in the Mileage-Based User Fee Alliance is included in the approved FY 20-21 Indirect Cost budget. \$17,500 for memberships in the California Contract Cities Association and METTRANS Associate Program are included in the approved FY 20-21 General Fund budget.



Southern California Association of Governments
Remote Participation Only
March 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov
Subject: CFO Monthly Report

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

CFO REPORT UPDATES:

To ensure that we are providing the Executive Administration Committee and the Regional Council with meaningful financial updates, changes have been incorporated into the CFO Charts routinely provided as part of this monthly report.

Changes to the CFO Charts include the elimination of the Interest Earnings Chart and Invoice Aging Chart. The Interest Earnings Chart tracks interest earned by SCAG from funds invested in the Los Angeles County Pool. These funds are invested in low risk instruments as directed by the Los Angeles County investment policy. Annual interest earnings, which have historically ranged from \$20,000 to \$60,000, represents less than 1% of SCAG revenues. The Invoice Aging Chart tracks the administrative time needed to pay vendor and consultant invoices. Due to the complexity of review required to approve consultant/contractor invoices against contractual terms, processing time can vary considerably. SCAG prioritizes the accuracy of invoices and completeness of supporting documentation over payment processing speed. Staff will continue to track this information internally and will provide updates to the Regional Council upon request. New information has been added to the Staffing Report. The Staffing Report now includes tracking of employee headcount based on participation in the CalPERS Classic or PEPRA pension plan. The implementation of the PEPRA defined benefit plan in 2013 and the transition, over the long-term, of employees from Classic to PEPRA will generate operational costs savings and reduce the impact of short-term economic volatility and changes in actuarial assumptions.

Further, on the revised Staffing Report, you will also find information on the utilization of the Regional Council approved Vacation Cash-out Pilot Program initiated in July of 2020. It is important

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

to note that vacation cash-out earnings are not included in CalPERS compensation for purposes of calculating member retirement benefits. Consistent with Regional Council's direction, several conditions apply before an employee is eligible for the Vacation Cash-out Pilot Program. Employees may only participate in the program once a fiscal year, must maintain a minimum of 80 hours of vacation leave after the request is processed, and must have used 40 hours of vacation during the calendar year prior to the request being approved. The pandemic has brought many hardships including economic impacts to businesses and individuals. This program is a valuable resource to SCAG employees who may be experiencing pandemic related economic consequences. That said, results on the utilization of this pilot program throughout this pandemic year are not likely indicative of normal usage. As such, as part of the proposed FY 2021-22 Comprehensive Budget, staff will be recommending an extension of the pilot program until such time as a full year of normal operation usage is obtained for final evaluation by the Regional Council.

OTHER POST EMPLOYMENT BENEFITS (OPEB) & PENSION UPDATE:

On January 19, 2021, staff met with members of CalPERS to review the funding of progress of SCAG's OPEB retiree healthcare benefit liability. SCAG retirees, that have met eligibility requirements, may receive up to a maximum of \$550 per month toward the cost of a healthcare plan available through CalPERS. As it stands, the total gross OPEB liability is \$9.6 million. SCAG has responsibly funded this liability through a 115 CERBT trust account at CalPERS. Trust assets total \$6.3 million, of which \$2.2 million has been funded by CalPERS investment earnings. The resulting net unfunded OPEB liability as of June 30, 2020 is \$3.3 million, or 66% funded. SCAG, through responsible annual funding, has closed the funding gap by 10% to 15% annually. Should market conditions remain stable, SCAG may achieve 100% funded status of the OPEB liability by FY 2025-26, or sooner.

MEMBERSHIP DUES:

As of February 16, 2021, 161 cities and 4 counties had paid their FY21 dues. This represents 78.12% of the dues assessment. This leaves 27 cities and 2 counties yet to renew. SCAG is in the process of reaching out to all members with outstanding dues, the goal being to complete collection by the end of February.

BUDGET & GRANTS (B&G):

On January 29, 2021, staff submitted the FY 2020-21 2nd Quarter Overall Work Program (OWP) Progress Report to Caltrans. The expenditures reported for the period of July to December 2020 are approximately \$23.6 million or 26% of the OWP budget.

On January 29, 2021, staff submitted its sixth application for funding in the amount of \$1.6 million to the California Office of Traffic Safety (OTS) for the Pedestrian and Bicycle Safety Program. The funding will expand the Go Human program in the region. The components of the grant application include:

1. Safety and Resiliency Mini-Grants Program

2. Kit of Parts: Community Management, Engagement Plans & Deployment
3. Amplifying Community Strategies: Safety Convenings & Storytelling
4. Continuum of Care: Communications & Co-Branding

On February 12, 2021, staff submitted four grant applications for the FY 2021-22 Caltrans Sustainable Transportation Planning Grant Program for a total request of \$1.5 million. The four grant proposals are:

1. Implementation Planning for Neighborhood Mobility-Access Hubs in South Bay Disadvantaged Communities (\$517,233)
2. Metrolink Network TOD and Economic Development (\$500,000)
3. SCAG Regional SB 743 VMT Reduction Analysis Study (340,902)
4. South Los Angeles Community Mobility Needs Study for Better Public Health (\$144,906)

CONTRACTS:

In January 2021, the Contracts Department issued four (4) Request for Proposal; awarded five (5) contracts; issued five (5) contract amendments; and processed 29 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 150 consultant contracts. Contracts staff continued to negotiate better pricing as well as reduced costs for services. This month, Contract staff negotiated \$1,885. in budget savings bringing the fiscal year total to \$815,566.

ATTACHMENT(S):

1. CFO Charts March 2021



Office of the Chief Financial Officer

Monthly Status Report

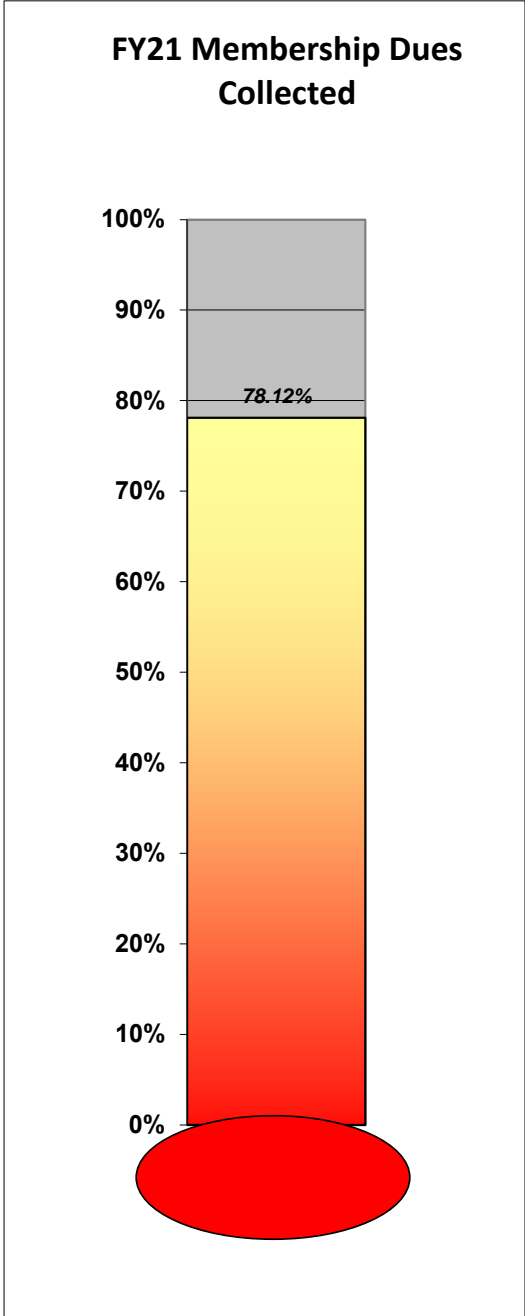
JANUARY 2021

OVERVIEW

As of February 16, 2021, 161 cities and 4 counties had paid their FY21 dues. This represents 78.12% of the dues assessment. This leaves 27 cities and 2 counties yet to renew. Three cities are being recruited for membership.

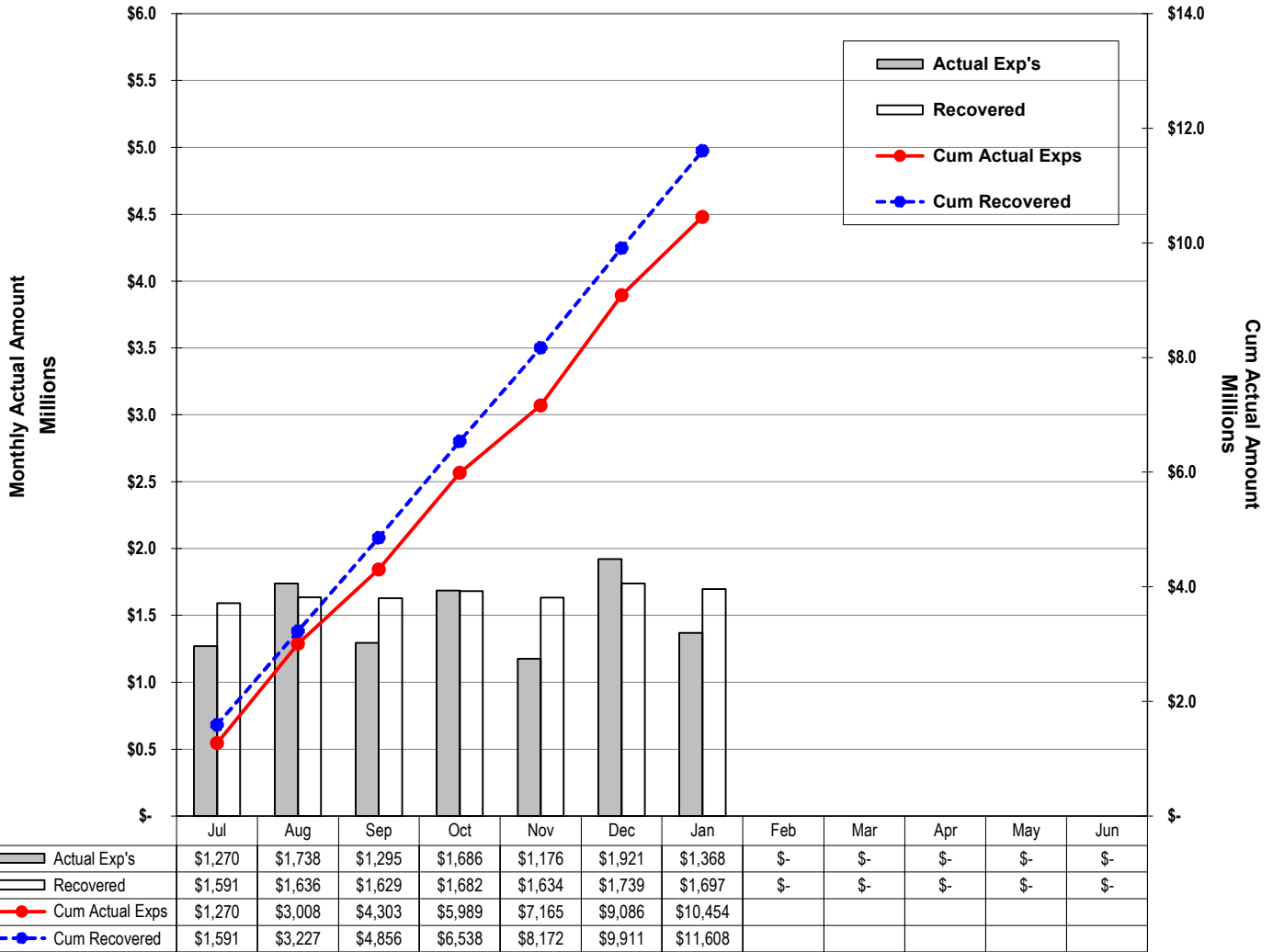
SUMMARY

FY21 Membership Dues	<u>\$ 2,172,297</u>
Total Collected	<u>\$ 1,697,088</u>
Percentage Collected	<u>78.12%</u>





FY21 INDIRECT COST & RECOVERY



Attachment: CFO Charts March 2021 [Revision 2] (CFO Monthly Report)

OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

SUMMARY

Through January 2021, SCAG was over-recovered by \$1,154,088.21 due to unspent Indirect Cost budget. This is in line with the over-recovery built in to the FY21 IC rate.



Office of the CFO
Consolidated Balance Sheet

	12/31/2020	1/31/2021	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 7,277,786	\$ 7,443,748		
LA County Investment Pool	\$ 13,112,876	\$ 11,724,409		
Cash & Investments	\$ 20,390,662	\$ 19,168,157	\$ (1,222,505)	Revenues of \$6.48M and Expenses of \$7.7M both on cash basis.
Accounts Receivable	\$ 11,743,614	\$ 12,202,718	\$ 459,104	Billings of \$830K to FTA 5303, \$473K to SB1, \$346K to REAP, and \$121K to FHWA offset by payments of \$948K from OTS, \$391K from FHWA PL.
Other Current Assets	\$ 2,741,609	\$ 3,098,689	\$ 357,080	Net amortization of \$685K in prepaid expenses less IC fund over-recovery of \$329K.
Fixed Assets - Net Book Value	\$ 5,433,945	\$ 5,433,945	\$ -	No change.
Total Assets	\$ 40,309,829	\$ 39,903,509	\$ (406,320)	
Accounts Payable	\$ (782,282)	\$ (856,102)	\$ (73,820)	Receipt of quarterly invoices.
Employee-related Liabilities	\$ (669,112)	\$ (751,365)	\$ (82,253)	December had 9 unpaid working days while January had 10.
Deferred Revenue	\$ (12,740,169)	\$ (12,739,837)	\$ 332	Reclass of Cobra revenues.
Total Liabilities and Deferred Revenue	\$ (14,191,563)	\$ (14,347,304)	\$ (155,741)	
Fund Balance	\$ 26,118,266	\$ 25,556,205	\$ (562,062)	
WORKING CAPITAL				
	12/31/2020	1/31/2021	Incr (decr) to working capital	
Cash	\$ 20,390,662	\$ 19,168,157	\$ (1,222,505)	
Accounts Receivable	\$ 11,743,614	\$ 12,202,718	\$ 459,104	
Accounts Payable	\$ (782,282)	\$ (856,102)	\$ (73,820)	
Employee-related Liabilities	\$ (669,112)	\$ (751,365)	\$ (82,253)	
Working Capital	\$ 30,682,882	\$ 29,763,408	\$ (919,474)	

Attachment: CFO Charts March 2021 [Revision 2] (CFO Monthly Report)



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through January 31, 2021

COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	237,765	237,765	28,195	-	209,570	11.9%
2	51001 Allocated Indirect Costs	311,548	311,548	36,930	-	274,618	11.9%
3	54300 SCAG Consultants	327,000	302,294	120,602	181,693	(0)	39.9%
4	54340 Legal costs	100,000	100,000	60,168	39,832	0	60.2%
5	55210 Software	76,400	76,400	12,502	-	63,898	16.4%
6	55441 Payroll, bank fees	15,000	15,000	5,188	9,812	(0)	34.6%
7	55600 SCAG Memberships	116,000	132,706	132,706	0	0	100.0%
8	55610 Professional Membership	11,500	11,500	3,742	957	6,801	32.5%
9	55620 Res mat/sub	2,000	2,000	1,005	-	995	50.3%
10	55860 Scholarships	36,000	44,000	44,000	-	0	100.0%
11	55910 RC/Committee Mtgs	15,000	15,000	-	-	15,000	0.0%
12	55912 RC Retreat	13,000	13,000	-	-	13,000	0.0%
13	55914 RC General Assembly	611,500	611,500	-	28,281	583,219	0.0%
14	55915 Demographic Workshop	28,000	28,000	-	-	28,000	0.0%
15	55916 Economic Summit	85,000	85,000	46,740	-	38,260	55.0%
16	55918 Housing Summit	20,000	20,000	-	-	20,000	0.0%
17	55920 Other Meeting Expense	86,500	86,500	237	19,763	66,500	0.3%
18	55xxx Miscellaneous other	67,260	67,260	8,883	772	57,605	13.2%
19	55940 Stipend - RC Meetings	195,000	195,000	113,810	-	81,190	58.4%
20	56100 Printing	10,000	10,000	-	-	10,000	0.0%
21	58100 Travel - outside SCAG region	77,500	77,500	-	-	77,500	0.0%
22	58101 Travel - local	47,500	47,500	-	-	47,500	0.0%
23	58110 Mileage - local	31,500	31,500	-	-	31,500	0.0%
24	58150 Travel Lodging	13,000	13,000	-	-	13,000	0.0%
25	58800 RC Sponsorships	150,000	150,000	48,713	-	101,287	32.5%
26	Total General Fund	2,683,973	2,683,973	663,419	281,110	1,739,444	24.7%
27				-			
28	Staff & Allocated Fringe Benefits	16,803,872	16,803,872	8,834,349	-	7,969,523	52.6%
29	51001 Allocated Indirect Costs	22,010,306	22,010,306	11,571,231	-	10,439,075	52.6%
30	54300 SCAG Consultants	30,910,906	32,738,061	4,227,386	15,049,656	13,461,019	12.9%
31	54302 Non-Profits/IHL	705,601	705,601	68,718	294,572	342,311	9.7%
32	54303 Consultants TC - FTA 5303	6,919,788	6,919,788	536,787	1,449,968	4,933,033	7.8%
33	54340 Legal Services - FTA 5303	50,000	121,349	121,349	(0)	0	100.0%
34	54360 Pass-through Payments	3,031,153	9,191,406	-	7,191,406	2,000,000	0.0%
35	55210 Software Support	250,000	250,000	152,564	-	97,436	61.0%
36	55250 Cloud Services	2,122,030	2,122,030	165,691	179,101	1,777,238	7.8%
37	5528x Third Party Contributions	5,569,260	5,539,601	2,425,669	-	3,113,932	43.8%
38	55310 F&F Principal	251,852	251,852	145,427	105,755	670	57.7%
39	55315 F&F Interest	19,237	19,237	12,268	6,969	0	63.8%
40	55320 AV Principal	141,160	141,160	81,411	59,749	0	57.7%
41	55325 AV Interest	4,567	4,567	2,892	1,675	0	63.3%
42	55415 Off Site Storage	-	1,076	1,076	-	1	100.0%
43	55xxx Office Expenses	-	159	159	-	0	100.0%
44	55520 Hardware Supp	5,000	5,000	-	-	5,000	0.0%
45	55580 Outreach/Advertisement	50,000	50,000	7,406	21,018	21,576	14.8%
46	55620 Resource Materials - subscrib	610,000	610,000	115,575	5,441	488,985	18.9%
47	55730 Capital Outlay	100,000	100,000	33,282	20,697	46,022	33.3%
48	55810 Public Notices	95,000	95,000	21,685	4,087	69,229	22.8%
49	55830 Conf. Registration	4,000	4,000	135	2,742	1,123	3.4%
50	55920 Other Meeting Expense	23,250	22,000	-	-	22,000	0.0%
51	55930 Miscellaneous	1,925,394	221,256	50	19,354	201,852	0.0%
52	55931 Misc Labor - TDA	-	255,239	-	-	255,239	0.0%
53	55932 Misc Labor, Future - TDA	-	1,305,763	-	-	1,305,763	0.0%
54	55950 Temp Help	-	65,583	65,583	0	0	100.0%
55	56100 Printing	17,000	17,000	436	-	16,564	2.6%
56	58xxx Travel	245,466	243,516	-	-	243,516	0.0%
57	59090 Exp - Local Other	877,163	40,011,607	-	-	40,011,607	0.0%
58	Total OWP & TDA Capital	92,742,005	139,826,029	28,591,128	24,412,189	86,822,712	20.4%
59				-			
60	Comprehensive Budget	95,425,978	142,510,002	29,254,548	24,693,298	88,562,156	20.5%

Attachment: CFO Charts March 2021 [Revision 2] (CFO Monthly Report)



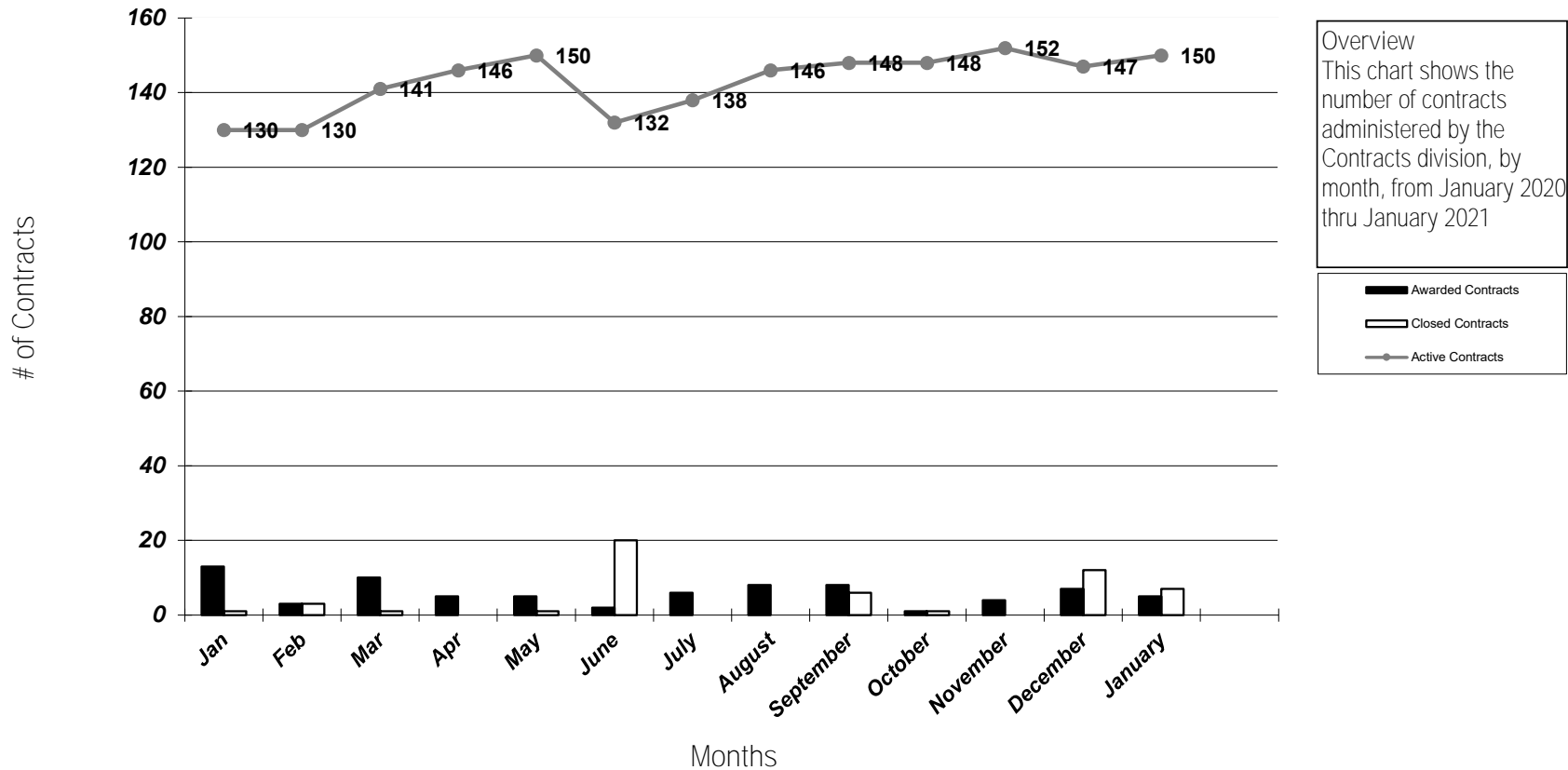
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through January 31, 2021

INDIRECT COST EXPENDITURES

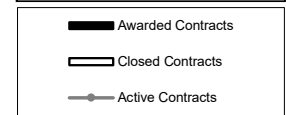
		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	6,854,986	6,854,986	3,885,617		2,969,369	56.7%
2	50013	1,000	1,000	376		624	37.6%
3	50014	78,000	78,000	65,033		12,967	83.4%
4	50030	80,000	80,000	-		80,000	0.0%
5	51xxx	5,486,258	5,486,258	2,908,001	-	2,578,257	53.0%
6	54300	768,300	768,300	116,638	231,753	419,910	15.2%
7	54301	1,318,000	1,213,240	452,848	760,392	0	37.3%
8	54340	40,000	138,412	138,411	0	0	100.0%
9	55210	1,279,900	1,279,900	405,752	448,202	425,946	31.7%
10	55220	2,715,000	2,715,000	241,241	1,743,587	730,172	8.9%
11	55240	26,500	26,500	6,449	20,051	0	24.3%
12	55270		1,243	1,243	-	0	100.0%
13	55315	8,078	8,078	5,153	-	2,925	63.8%
14	55325	14,111	14,111	8,936	-	5,175	63.3%
15	55400	2,192,805	2,192,805	1,528,181	664,624	(0)	69.7%
16	55410	260,000	260,000	76,083	94,117	89,800	29.3%
17	55415	5,000	5,000	2,253	2,747	(0)	45.1%
18	55420	100,000	100,000	29,933	41,575	28,492	29.9%
19	55430	1,000	1,690	1,690	-	1	100.0%
20	55435	100,000	100,000	-	100,000	0	0.0%
21	55440	285,931	285,931	219,275	-	66,656	76.7%
22	55441	15,000	15,000	6,519	8,481	(0)	43.5%
23	55445	5,000	5,000	591	2,900	1,509	11.8%
24	55460	64,000	64,000	3,535	-	60,465	5.5%
25	55510	73,800	73,800	10,980	62,820	(0)	14.9%
26	55520	4,000	4,000	-	-	4,000	0.0%
27	55530	195,000	195,000	85,365	83,880	25,755	43.8%
28	55540	10,000	10,000	90	9,910	0	0.9%
29	55550	5,000	5,000	4,959	41	0	99.2%
30	55600	92,200	92,200	29,155	25,000	38,045	31.6%
31	55610	1,500	1,500	-	-	1,500	0.0%
32	55611	1,350	1,350	-	-	1,350	0.0%
33	55620	60,300	60,300	30,799	7,888	21,613	51.1%
34	55630		4,415	4,415		0	100.0%
35	55700	185,000	185,000	-	-	185,000	0.0%
36	55720	75,000	75,000	-	-	75,000	0.0%
37	55800	25,000	25,000	13,019	11,981	(0)	52.1%
38	55801	45,000	45,000	26,183	3,317	15,500	58.2%
39	55810	2,500	2,500	-	-	2,500	0.0%
40	55820	30,000	30,000	12,750	-	17,250	42.5%
41	55830	20,000	20,000	327	-	19,673	1.6%
42	55840	65,000	65,000	37,247	-	27,753	57.3%
43	55920	2,500	2,500	1,000	-	1,500	40.0%
44	55950	106,000	106,000	85,019	20,981	0	80.2%
45	55xxx	26,500	26,500	-	-	26,500	0.0%
46	56100	23,000	23,000	8,384	2,000	12,616	36.5%
47	58100	83,300	83,300	-	-	83,300	0.0%
48	58101	20,000	20,000	625	-	19,375	3.1%
49	58110	23,500	23,500	-	-	23,500	0.0%
50	58120	3,000	3,000	-	-	3,000	0.0%
51	Total Indirect Cost	22,877,319	22,877,319	10,454,073	4,346,248	8,076,998	45.7%

Attachment: CFO Charts March 2021 [Revision 2] (CFO Monthly Report)

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from January 2020 thru January 2021



Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 150 contracts. Fifty-one (51) are Cost Plus Fee contracts; Sixty-four (64) are Lump Sum (formerly Fixed Price) contracts, and the remaining thirty-five (35) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately thirty (30) contracts for FY 2020-21. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Staffing Report As Of January 31, 2021

Division	Authorized Positions	Filled Positions	Vacant Positions	Interns/Volunteers	Temp Positions	Agency Temps	Total
Executive Office	9	9	0	0	0	0	9
Human Resources	7	5	2	0	0	0	5
Legal Services	3	2	1	0	0	0	2
Finance	25	23	2	0	1	1	25
Information Technology	26	22	4	0	0	0	22
Policy & Public Affairs	21	20	1	0	0	0	20
Planning & Programs	89	85	4	11	1	1	98
Total	180	166	14	11	2	2	181

Classic Employees	48%	80
PEPRA Employees*	<u>52%</u>	<u>86</u>
	100%	166

*hired into CalPERS after 01/01/2013

Vacation Cash Out Pilot Progress Report

Measurement	Hours Used	Cost
Total	1020	\$ 70,703.20
Lowest	20	\$ 1,352.40
Highest	40 (maximum)	\$ 5,568.40
Average	39.23	\$ 2,719.35
Employee Utilization	<u>Count</u>	<u>Percentage</u>
Total	26	15.66%

Employee Vacation Utilization	FY21	FY20
Total Vacation Hours Used	6775.95	10,515.85
Number of Employees Used	108	129
Average Vacation Hours per Employee	62.74	81.52