



Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
August 31, 2022

**MINUTES OF THE MEETING  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
WEDNESDAY, AUGUST 3, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

**Members Present**

**Hon. Jan Harnik, President**  
**Hon. Carmen Ramirez, 1<sup>st</sup> Vice President**  
**Hon. Art Brown, 2<sup>nd</sup> Vice President**  
**Hon. Clint Lorimore, Imm. Past President**  
Hon. Frank Yokoyama, Chair, CEHD  
Hon. David J. Shapiro, Vice Chair, CEHD  
Hon. Deborah Robertson, Chair, EEC  
Hon. Luis Plancarte, Vice Chair, EEC  
Hon. Peggy Huang, Chair, LCMC  
Hon. Margaret Finlay, President’s Appt.  
Hon. Kathleen Kelly, President’s Appt.  
Hon. Larry McCallon, President’s Appt.  
Hon. Nithya Raman, President’s Appt.  
Hon. Lucy Dunn

*Buena Park*  
*Eastvale*  
*Cerritos*  
*Calabasas*  
*Rialto*  
  
*Duarte*  
*Palm Desert*  
*Highland*  
*Los Angeles*

**RCTC**  
**Ventura County**  
**District 21**  
**District 4**  
District 23  
District 44  
District 8  
Imperial County  
TCA  
District 35  
District 2  
District 7  
District 51  
Business Representative

**Members Not Present**

Hon. Ray Marquez, Chair, TC  
Hon. Andrew Masiel, Sr.  
Hon. Tim Sandoval, Vice Chair, TC  
Hon. Jose Luis Solache, Vice Chair, LCMC

*Chino Hills*  
*Pechanga Dev. Corp.*  
*Pomona*  
*Lynwood*

District 10  
TGRP Representative  
District 38  
District 26

**Staff Present**

Kome Ajise, Executive Director  
Darin Chidsey, Chief Operating Officer  
Debbie Dillon, Chief Strategy Officer  
Cindy Giraldo, Chief Financial Officer  
Sarah Jepson, Director of Planning  
Javiera Cartagena, Director of Government and Public Affairs  
Julie Shroyer, Chief Information Officer  
Michael Houston, Chief Counsel, Director of Legal Services  
Ruben Duran, Board Counsel  
Maggie Aguilar, Clerk of the Board  
Cecilia Pulido, Deputy Clerk of the Board

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Jan Harnik called the meeting to order at 3:02 p.m. President Harnik asked Regional Council Member Margaret Finlay, Duarte, District 35, to lead the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov).

Ruben Duran, Board Counsel, acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

**ACTION ITEM**

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Harnik opened the Public Comment Period.

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Seeing no public comment speakers, President Harnik closed the Public Comment Period.

A MOTION was made (McCallon) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Ramirez) and passed by the following votes:

**AYES:** Brown, Finlay, Harnik, Huang, Kelly, Lorimore, McCallon, Plancarte, Raman, Ramirez, Robertson, Shapiro, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** None (0)

#### **CONSENT CALENDAR**

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

First Vice President Ramirez acknowledged Item 8 on the Consent Calendar, H.R. 7642 Transportation Assistance for Olympic Cities Act of 2022, which was Julie Brownley, her Congresswoman in Ventura County doing something for the greater good and hoped it got support.

President Harnik recused herself on Item No. 6 due to property rights conflict.

Ruben Duran, Board Counsel, stated President Harnik was recusing herself due to a financial conflict due to a real property interest.

#### Approval Items

2. Minutes of the Special Meeting June 30- July 1, 2022
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3. Minutes of the Regular Meeting – July 6, 2022
4. Approval of Business Representative as Ex Officio Policy Committee Member
5. Contract Amendment Greater Than \$75,000 and 30% of the Contract’s Original Value: Contract No. 21-030-C01, Infrastructure Upgrade – Hardware and Software
6. Contracts \$200,000 or Greater: Contract No. 22-028-C01, City of Pomona Complete Streets Ordinance (CCSO) – Network Visioning & Implementation
7. Contracts \$200,000 or Greater: Contract No. 22-058-C01, Industry Forum: Housing Supportive Infrastructure and Utilities
8. H.R. 7642 (Brownley) - Transportation Assistance for Olympic Cities Act of 2022

#### Receive and File

9. CFO Monthly Report

A MOTION was made (Brown) to approve Consent Calendar, Items 2 through 8; Receive and File Item 9. Motion was SECONDED (Finlay) and passed by the following votes:

**AYES:** Brown, Finlay, Harnik, Huang, Kelly, Lorimore, McCallon, Plancarte, Raman, Ramirez, Robertson, Shapiro, and Yokoyama (13)

**NOES:** None (0)

**ABSTAIN:** Harnik (1) Abstained on Agenda Item 6

#### CFO REPORT

Cindy Giraldo, Chief Financial Officer, highlighted the Audit Committee meeting on July 27, she reported that David James, SCAGs Internal Auditor, presented his findings on a completed procurement internal audit. She stated that while he found SCAG to be generally compliant with its policies and government regulations, he did have a number of recommendations predominantly aimed at approving the efficiency of the process. In addition, to the internal audit report, she suggested review of the Finance Status Report, which was also presented to the Audit Committee. She stated it was an updated status on the progress of the various recommendations included in the report.

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## **PRESIDENT'S REPORT**

President Harnik provided an update on the Connect SoCal subcommittee survey that was sent out on July 7th and had closed on July 31st. She informed the members staff was finalizing the lists based off of members preferences and would have a final list by the following week. President Harnik also reported members had spent significant time at the retreat discussing the current schedule for RC and PC meetings. She provided an update on two options that would facilitate more engagement of RC and PC members, with a view towards increasing both participation and the time these bodies could discuss policy issues and provide direction to staff. She informed members that SCAG staff would be sending a survey to RC members asking for their opinion and potential availability with respect to the two options. She also provided an update on the meeting SCAG hosted with State Senator Anthony Portantino on July 20. She informed members that during this meeting, they discussed their Legislative priorities and how they had reiterated their commitment to the Senator's SB 15. Lastly, President Harnik announced that the next meeting of the EAC was scheduled for Wednesday, August 31, 2022 at 3:00 p.m.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Kome Ajise followed up on President Harnik's comments regarding meeting schedules asking members to keep an eye out for the survey. He also reported members would see a draft of the President's Work Plan at the September meeting. He stated they would be looking for member input before they finalized it. Executive Director Ajise also touched on the Other-to-Residential Tool Kit, which he explained was a guide for policy makers on a step-by-step process of converting underutilized non-residential other land to residential uses. He stated this was one of the first deliverables under the REAP 1.0 program. He also reported on his discussion with the Director of HCD. He stated how gratified they were with the passage of SB 197 which provided the relief they were requesting. He stated that though there was relief, there was still work that needed to get done to get cities and counties certified by October 2022, in order to really make use of the relief. Furthermore, Executive Director Ajise, reported that Regional Councilmember Cheryl Viegas-Walker would not be running for re-election in November.

## **FUTURE AGENDA ITEMS**

There were no future agenda items.

## **ANNOUNCEMENTS**

Regional Council Member Frank Yokoyama, Cerritos, District 23, regarding the survey of the Policy Committees and Regional Council, asked the President if she or the Executive Director had

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explained the options that were going to be presented. Executive Director Ajise clarified that the President had gone over that during her comments.

Deborah Robertson, Rialto, District 8, asked the Executive Director for a list of how many housing elements had been cleared, how many did not get adopted. Executive Director Ajise clarified that 21 agencies were compliant and among those there were 3 of the 6 counties and 19 cities. He stated 86 had been adopted and, in the process, and hopefully compliant by October [2022].

Regional Council Member Yokoyama also asked that the housing element status list get emailed to the EAC.

**ADJOURNMENT**

There being no further business, President Harnik adjourned the Special Meeting of the Executive Administration Committee at 3:31 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

MEMBERS	CITY	Representing	2022-23														Total Mtg Attended To Date
			JUN	30-Jun	1-Jul	JULY	AUG	31-Aug	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1										5
Sup. Carmen Ramirez, 1st Vice Chair		Ventura County	1	1	1	1	1										5
Hon. Art Brown, 2nd Vice Chair	Buena Park	District 21	1	0	0	1	1										3
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1										4
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1										5
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1										5
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1										4
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1										5
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0										4
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0										1
Hon. Peggy Huang, Chair, LCMC		TCA	1	1	0	1	1										4
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	0										2
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1										5
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1										5
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1										5
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1										5
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0										3
Ms. Lucy Dunn, Ex-Officio Member	<b>Lucy Dunn Strategic Issues Ma</b>	Business Representative	1	1	1	1	1										5
			15	16	14	16	14	0	0	0	0	0	0	0	0	0	7

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - August 3, 2022)