



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
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Los Angeles, CA 90017
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www.scag.ca.gov

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HYBRID (IN-PERSON & REMOTE PARTICIPATION) *

EXECUTIVE/ ADMINISTRATION COMMITTEE

*In-Person & Remote Participation**

Wednesday, August 31, 2022

3:00 p.m. – 4:00 p.m.

**Public Participation: The SCAG offices are currently closed to members of the public. Please see next page for detailed instructions on how to participate in the meeting.*

To Attend and Participate on Your Computer:

<https://scag.zoom.us/j/889726747>

To Attend and Participate by Phone:

Call-in Number: 1-669-900-6833

Meeting ID: 889 726 747

PUBLIC ADVISORY

Given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A), the meeting will be conducted in a hybrid manner (both in-person and remotely by telephonic and video conference); however, SCAG's offices are currently closed to the general public and public participation will occur as described in the instructions below.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1420. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

You may submit public comments in two (2) ways:

1. **In Writing:** Submit written comments via email to: ePublicComment@scag.ca.gov by **5pm on Tuesday, August 30, 2022**. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below.

All written comments received after 5pm on Tuesday, August 30, 2022 will be announced and included as part of the official record of the meeting.

2. **In Real Time:** If participating in real time via Zoom or phone, during the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called, use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: ePublicComment@scag.ca.gov.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.



Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

To Participate and Provide Verbal Comments on Your Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select “Join Audio via Computer.”
4. The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), use the “raise hand” function located in the participants’ window and wait for SCAG staff to announce your name. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.

To Listen and Provide Verbal Comments by Phone

1. Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), press *9 to add yourself to the queue and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.



EAC - Executive/Administration Committee
Members – August 2022

- 1. Hon. Jan C. Harnik**
Chair, RCTC Representative
- 2. Hon. Art Brown**
2nd Vice Chair, Buena Park, RC District 21
- 3. Hon. Clint Lorimore**
Imm. Past President, Eastvale, RC District 4
- 4. Hon. Frank A. Yokoyama**
CEHD Chair, Cerritos, RC District 23
- 5. Hon. David J. Shapiro**
CEHD Vice Chair, Calabasas, RC District 44
- 6. Hon. Deborah Robertson**
EEC Chair, Rialto, RC District 8
- 7. Sup. Luis Plancarte**
EEC Vice Chair, Imperial County
- 8. Hon. Ray Marquez**
TC Chair, Chino Hills, RC District 10
- 9. Hon. Tim Sandoval**
TC Vice Chair, Pomona, RC District 38
- 10. Hon. Peggy Huang**
LCMC Chair, TCA Representative
- 11. Hon. Jose Luis Solache**
LCMC Vice Chair, Lynwood, RC District 26
- 12. Hon. Larry McCallon**
Highland, RC District 7, Pres. Appt.
- 13. Hon. Margaret Finlay**
Duarte, RC District 35, Pres. Appt.
- 14. Hon. Kathleen Kelly**
Palm Desert, RC District 2, Pres. Appt.
- 15. Hon. Nithya Raman**
Los Angeles, RC District 51, Pres. Appt.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



16. Hon. Andrew Masiel

Tribal Govt Regl Planning Board Representative

17. Ms. Lucy Dunn

Business Representative - Non-Voting Member

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EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
Wednesday, August 31, 2022
3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Jan Harnik, Chair)*

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for persons to comment on any matter pertinent to SCAG's jurisdiction that is *not* listed on the agenda. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time. Public comment for items listed on the agenda will be taken separately as further described below.

General information for all public comments: Members of the public are encouraged, but not required, to submit written comments by sending an email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, August 30, 2022. Such comments will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. Any writings or documents provided to a majority of the Executive Administration Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, located at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 during normal business hours and/or by contacting the office by phone, (213) 630-1420, or email to aguilarm@scag.ca.gov. Written comments received after 5pm on Tuesday, August 30, 2022, will be announced and included as part of the official record of the meeting. Members of the public wishing to verbally address the Executive/Administration Committee in real time during the meeting will be allowed up to a total of 3 minutes to speak on items on the agenda, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting. The presiding officer has the discretion to equally reduce the time limit of all speakers based upon the number of comments received. If you desire to speak on an item listed on the agenda, please wait for the chair to call the item and then indicate your interest in offering public comment by either using the "raise hand" function on your computer or pressing *9 on your telephone. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted upon with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.



REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings Under AB 361
(Ruben Duran, BB&K Board Counsel)

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

2. 2022-2023 Executive Administration Committee Strategic Work Plan
(Kome Ajise, Executive Director)

RECOMMENDED ACTION:

That the Executive/Administration Committee review and finalize the 2022-2023 EAC Strategic Work Plan and recommend approval by the Regional Council at the October 6, 2022 meeting.

CONSENT CALENDAR

Approval Items

3. Minutes of the Special Meeting – August 3, 2022
4. Minutes of the Special Meeting – August 15, 2022
5. Amend Previous Approval of Participation in the Vienna Social Housing Field Study, Occurring Sept 11-17, 2022 to Confirm and Identify SCAG Delegates for Attendance
6. Resolution No. 22-646-1 Approving Amendment 1 to the FY 2022-23 Overall Work Program (OWP)
7. Contracts \$200,000 or Greater: Contract No. 22-57-C01, Regional Data Platform Phase 2



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

8. Contracts \$200,000 or Greater: Contract No. 22-052-C01, Connect SoCal 2024 Public and Stakeholder Engagement
9. Contracts \$200,000 or Greater: Contract No. 22-055-C01 through 22-055-C09, Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID)
10. Contracts \$200,000 or Greater: Contract No. 22-061-C01, Streamlining Services for SCAG's Broadband Program
11. Contracts \$200,000 or Greater: Contract No. 22-062-C01, Strategic Services for SCAG's Broadband Program
12. Contract Amendment Greater than \$75,000 and 30% of the Contract's Original Value: Contract No. 22-064-C01, Amendment No. 1, Computing and Storage Services (On-Demand Availability of Scalable Computing Resources and Storage Over the Internet) Provided by Amazon Web Services (AWS)
13. Contracts \$200,000 or Greater: Contract No. 22-066-C01, Industry Forum: Tribal Engagement and General Outreach
14. SCAG Memberships and Sponsorships

Receive and File

15. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
16. CFO Monthly Report

INFORMATION ITEM

17. 2022 Federal Certification Review
(Kome Ajise, Executive Director)

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Jan C. Harnik, Chair)



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

EXECUTIVE DIRECTOR'S REPORT *(Kome Ajise, Executive Director)*

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

CLOSED SESSION

Public Employment

Pursuant to California Government Code Section 54957(b)(1)
Public Employee Performance Evaluation
Title: Executive Director

Public Employment

Pursuant to California Government Code Section 54957.6
Conference with Labor Negotiators
Agency designated representatives: Ruben Duran, Board Counsel
Unrepresented employee: Executive Director

REPORT OF CLOSED SESSION ACTIONS

ADJOURNMENT



AGENDA ITEM 1
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Michael Houston, Director of Legal Services/Chief Counsel
(213) 630-1467, houston@scag.ca.gov

Subject: Findings to Continue Holding Virtual Regional Council and Committee
Meetings Under AB 361

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

RECOMMENDED ACTION FOR RC:

That the Regional Council (RC): (1) ratify the prior actions of the Executive/Administration Committee taken at its August 3, 2022 and August 31, 2022 meetings relating to findings made pursuant to Government Code Section 54953(e)(3); (2) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the RC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (3) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the RC, EAC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis. Notwithstanding significant declines in COVID-19-related cases and hospitalizations from the winter of 2021-22 and the relaxing of COVID-19-related mandates, this State of Emergency is still in force. Additionally, recent variants (such as variant b.a.5) have increased positivity in test results and hospitalizations in the region, though the recent increase has been leveling or falling in certain areas. Social distancing measures are also still being recommended, as further discussed below. Further, while recent increases in positive COVID-19 test results did not result in a public health order mandating masks (as was contemplated and reported in many press outlets), the Los Angeles Public Health Officer continues to monitor case numbers, and has not ruled out mandatory masking in the future should circumstances change. Amendments to the Brown Act in Government Code section 54953(e) (hereafter, "Section 54953(e)") allow legislative bodies to conduct remote/teleconferenced meetings without posting the location of teleconferenced meeting sites or making such sites available to the public (as is required by Section 54953(b)(3)), provided that certain conditions facilitating "real time" public participation and other requirements are satisfied. SCAG's Regional Council Policy Manual permits the holding of remote and teleconferenced meetings in the manner permitted by Section 54953(e). Teleconference meetings include meetings that are held in a "hybrid" manner (that is, with both remote and "in-person" participation, and where the public is not permitted to attend in-person).

Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have met pursuant to Section 54953(e), subdivision (1)(A). SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) provided that certain findings are made to continue doing so. Further, to continue meeting in such manner, the meetings must be held pursuant to the requirements of subdivision (e) of Section 54953.

This staff report includes findings that the EAC and RC can make to continue meeting remotely. Action by the EAC and RC will facilitate and authorize all of SCAG's legislative bodies (the RC, EAC, Policy Committees, other committees and task forces) to continue utilizing teleconference/videoconference meetings for a thirty-day period. Further continuation of this practice would require the EAC and/or RC to reconsider the then-current circumstances and make findings accordingly.

BACKGROUND:

The United States Secretary of Health and Human Services declared a public health emergency based on the threat cause by COVID-19 on January 31, 2020. The President of the United States

issued a Proclamation Declaring a National State of Emergency Concerning COVID-19 beginning March 1, 2020. Thereafter, the Governor of California issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis on March 4, 2020. This proclamation has not yet been repealed or rescinded and is currently in force, notwithstanding declines in in COVID-19-related cases and hospitalizations from rates in the 2021-22 wintertime and the general relaxing of COVID-19-related mandates. As a result, a state of emergency continues to be declared in California with respect to COVID-19. Additionally, COVID-19 variants, including the b.a.5 variant, have recently demonstrated that the virus continues to transmit in public places, as evidenced by increase positivity in test results and an increase in COVID-related hospitalizations in the region, though recently these numbers have flattened or declined in certain areas. Recent increases in positive COVID-19 test results have led to significant discussion in late July as to whether a public health order mandating masks may be issued. While no mandatory masking policy was ordered by the Los Angeles Public Health Officer in July, Los Angeles County continues to monitor case numbers and the Public Health Officer has not ruled out mandatory masking in the future, should circumstances warrant.

Pursuant to Assembly Bill (AB) 361, which amended the Brown Act's teleconferencing provisions, Section 54953(e) allows legislative bodies to meet virtually without posting the remote meeting locations and without providing public access at such locations (as is generally required by section 54953(b)(3)), provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees. Additionally, Section 54953(e) imposes transparency requirements to the management of remote and teleconference public meetings held under this section. Specifically, Section 54953(e) imposes two requirements for remote public meetings:

1. Public agencies hosting teleconference meetings pursuant to Section 54953(e) in lieu of traditional in-person or teleconferenced meetings must permit direct "real time" public comment during the teleconference and must leave open the opportunity for public comment until the comment period is closed during the ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration to allow actual public participation.
2. Any action by the governing body during a public teleconference meeting held under Section 54953(e) must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored.

SCAG has implemented the requirements for conducting public meetings in compliance with the prior executive orders and Section 54953(e). Teleconference accessibility via call-in option or an internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting of SCAG legislative bodies, and on SCAG's website. Further, SCAG provides access for public comment opportunities in real time at the time noted on the agenda. The holding of remote meetings in compliance with Section 54953(e) promotes the public interests of facilitating robust public participation on a remote platform and, further, protecting the public, SCAG's members and its employees when congregating indoors and against recent variants (including variants b.a.4, b.a.5 and emerging variants) that pose health risks. Providing remote meetings also allows for the fully participation of SCAG's governing board members and staff who otherwise have tested positive, are mildly ill, and would be unable to personally attend meetings at SCAG's offices but for the accommodations in Section 54953(e). Recent SCAG meetings have included remote participation of either staff or committee members who have been ill with COVID-19 and, but for remote participation, would not have attended in person due to communicable illness.

Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have met pursuant to provisions in Government Code section 54953(e)(1)(A) because a declared state of emergency exists and County of Los Angeles Public Health Department and the City of Los Angeles currently recommends a variety of social distancing measures (including recommended masking, recommending avoidance of crowded indoor spaces and to maintain six feet of social distancing, especially in cases where, as is the case here, the vaccination status of persons outside your household is unknown).¹ The continued importance of social distancing measures is exemplified by current local health order recommendations to continue adhering to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated.²

SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) if certain findings are periodically made and provided, further, that such meetings continue to be held pursuant to the requirements of subdivision (e) of Section 54953. The required findings include: (1) the legislative

¹ See <https://coronavirus.lacity.org/> (visited March 9, 2022) Los Angeles County Public Health Department notation that social distancing is still a recommended practice.

² See <https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf> (City of Los Angeles Mayoral Order), noting "All persons living and working within the City of Los Angeles should continue to always practice required and recommended COVID-19 infection control measures at all times and when among other persons when in community, work, social, or school settings, especially when multiple unvaccinated persons from different households may be present and in close contact with each other, especially when in indoor or crowded outdoor settings." Also, noting "Consistent and correct mask use (covering nose and mouth) is especially important indoors when in close contact with others (less than six feet from) who are not fully vaccinated against COVID-19 or whose vaccination status is unknown."

body has reconsidered the circumstances of the state of emergency and (2) that either (i) state or local officials continue to recommend measures to promote social distancing or (ii) an in-person meeting would constitute an imminent risk to the safety of attendees.

SCAG's Regional Policy Manual permits holding teleconference/videoconference meetings and permits the President to waive certain requirements in the Policy Manual where state law permits such waiver. Likewise, SCAG's Bylaws authorize the EAC to make decisions and take actions binding on SCAG if such decisions or actions are necessary prior to the next regular meeting of the Regional Council. (Art. V.C(3)(a).) Given the Regional Council did not meet in August, the EAC made finding acting on behalf of the RC at the EAC's August 3, 2022 special meeting. Today's action will ratify this August 3, 2022 action of the EAC. Further, given the RC's regular meeting on September 1st will occur following the meeting of the EAC on August 31st and Policy Committee meetings held earlier on July 1st, SCAG's Bylaws authorize the EAC to make the findings contained in this staff report.

If the findings below are made, all SCAG legislative bodies (i.e., the RC, EAC, Policy Committees and other SCAG committees and task forces) are authorized to meet pursuant to Section 54953(e) for thirty days. Further continuation beyond this period would require the EAC and/or RC to reconsider the then-current circumstances.

FINDINGS:

The recommendations in this staff report are based on the following facts and findings, made pursuant to Government Code Section 54953(e)(3), which are incorporated into the recommended action taken by the EAC and RC, as noted above:

1. The EAC and RC have reconsidered the circumstances of the state of emergency initially declared by the Governor on March 4, 2020, pursuant to section 8625 of the California Emergency Services Act, relating to the COVID-19 public health crisis and find that the declaration remains in effect. The continuation of virtual meetings will allow for full participation by members of the public, consistent with continued social distancing recommendations, and will facilitate the purposes of such social distancing recommendations by preventing large crowds from congregating at in indoor facilities for extended periods of time. Given that the vaccination status of meeting participants (including members of the public) is not known, it is prudent to use caution in protecting the health of the public, SCAG's employees and its membership where, as here, adequate virtual means exist to permit the meeting to occur by teleconference/videoconference with the public being afforded the ability to comment in real time.³ Additionally, continuing

³ See

<https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf>, noting "People at risk for severe illness or death from COVID-19—such as

virtual meetings allows for the fully participation of SCAG’s governing board members and staff who otherwise have tested positive, are mildly ill, and would be unable to personally attend meetings at SCAG’s offices but for the accommodations in Section 54953(e). Allowing the continued participation of mildly ill persons by remote means while they isolate promotes the public interest and, in fact, has permitted staff and governing board members to fully participate in prior meetings.

2. The EAC and RC find that state and local officials continue to recommend measures to promote social distancing as exemplified by the discussion and footnoted provisions above. Further the Los Angeles County Department of Public Health and City of Los Angeles continue to recommend measures to promote social distancing, including recommendations to avoid crowded indoor spaces and to maintain six feet of social distancing, especially in cases where the vaccination status of persons outside a person’s household is unknown. The continued importance of social distancing measures is exemplified by recent health order recommending the need to continued adherence to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated. Finally, SCAG’s primary offices and its regional offices remain closed to the public in relation to the COVID-19 emergency declaration.

CONCLUSION:

Staff recommends the actions described above be taken based on the findings contained in this staff report. Should further remote meetings pursuant to Section 54953(e) be warranted, the EAC and/or RC are required to reconsider the circumstances and make findings to continue holding meetings in this manner.

FISCAL IMPACT:

None.

unvaccinated older adults and unvaccinated individuals with underlying medical conditions associated with higher risk for severe COVID-19—and members of their household, should defer participating in activities with other people outside their household where taking protective measures, including wearing face masks and social distancing, may not occur or will be difficult, especially indoors or in crowded spaces. For those who are not yet fully vaccinated, staying home or choosing outdoor activities as much as possible with physical distancing from other households whose vaccination status is unknown is the best way to prevent the risk of COVID-19 transmission.”



AGENDA ITEM 2
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Sarah Jepson, Director of Planning
213-236-1955, jepson@scag.ca.gov

Subject: 2022-2023 Executive Administration Committee Strategic Work Plan

RECOMMENDED ACTION:

That the Executive/Administration Committee review and finalize the 2022-2023 EAC Strategic Work Plan and recommend approval by the Regional Council at the October 6, 2022 meeting.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal

EXECUTIVE SUMMARY:

From June 30 to July 1, 2022, President Jan Harnik convened a retreat for the Executive/Administrative Committee (EAC) to discuss strategic priorities for the upcoming year. The agenda included a review of the 2021-2022 EAC Strategic Priorities established during President Lorimore’s term and a discussion of accomplishments, areas for improvement and new opportunities for policy leadership. As a result of the conversation and feedback, SCAG staff has prepared the attached 2022-2023 EAC Strategic Work Plan for review and further direction by the EAC. Once finalized by the EAC, the 2022-2023 EAC Strategic Work Plan will be brought forward to the Regional Council (RC) for endorsement of the plan and annual priorities.

The staff report highlights revisions to the work plan in response to EAC feedback in order to facilitate discussion and confirm the EAC’s direction. Once approved, we expect to report on progress to both the EAC and RC on a quarterly basis starting in January 2023.

BACKGROUND:

From June 30 to July 1, 2022, President Jan Harnik convened a retreat for the EAC to discuss strategic priorities for the upcoming year. The agenda included a review of the 2021-2022 EAC Strategic Priorities established during President Lorimore’s term and a discussion of accomplishments, areas for improvement and new opportunities for policy leadership in the upcoming year. Staff has proposed that the 2021-2022 EAC Strategic priorities and progress to date serve as the foundation for the 2022-2023 EAC Strategic Work Plan. The plan has been augmented with a set of new 2022-2023 Objectives that include new and expanded opportunities to advance

the EAC's priorities. The 2022-2023 EAC Strategic Plan is included as an attachment for further review and direction by the committee. Additions made by staff are underlined to draw your attention to the revisions made to incorporate EAC feedback to date. An RC Agenda Outlook and Emerging Technology Committee (ETC) Agenda Outlook have also been added to the EAC Strategic Plan to complement the outlooks that were previously provided for the regular Policy Committees and the Connect SoCal Special Committees.

The most significant change to the document is direction to staff to work with the President and Executive Officers to add an agenda outlook for the RC to the EAC Strategic Plan to expand and bridge conversations across Policy Committees and provide regional leadership and direction on intersectional issues including water resilience, digital equity, the clean energy economy and workforce development, and supply chain issues, among others. *A Regional Council Agenda Policy Outlook for FY 2023* has been added to the plan and is included in the attachment for review. In addition, staff has added an outlook for the ETC. The ETC has been leading policy conversations on several of the policy priorities discussed during the EAC retreat including broadband, energy and alternative fuels. To ensure the policy leadership provided by the ETC is reflected in Connect SoCal, the ETC outlook includes a work program and schedule for the committee to consider a *Clean Transportation Technology Policy* and *Emerging Technology Guiding Principles for Connect SoCal* to be recommended to the Regional Council for inclusion in the long-range plan.

FISCAL IMPACT:

None identified at this time. The work included in the 2021/22 work plan is budgeted, however, during the year staff may bring back necessary amendments to the budget to address the needs related to the Priority Areas.

ATTACHMENT(S):

1. ~~1.~~ 2022-2023 EAC Strategic Work Plan
2. ~~2.~~ Regional Council and Policy Committee Outlooks 2022-2023

Priority Area 1: Regional Policy Development—Regional Plan Update

Actions:

1. Elevate & Expand Policy Leadership
2. Strengthen Stakeholder Engagement

2021-2022 Accomplishments:

1. Engaged with staff to change the process for agenda development and staffing of Policy Committees to provide policymakers a greater role in agenda setting.
2. Directed and approved Policy Development Framework for 2024 Connect SoCal.
3. Conducted site tours across six-county region.
4. Approved Public Participation Plan and approved budget for Connect SoCal outreach to increase participation in plan development.
5. Appointed new Business Representative to the Regional Council with expanded role for chairing the Global Land-Use & Economic Council to elevate voice of business community in policy discussions.
6. Prioritized engagement with Subregional Councils of Governments, contributing to the successful launch of a redesigned local engagement process—the Local Data Exchange (LDX)—for Connect SoCal and expansion of the Subregional Partnership Program in the REAP 2 Program Development Framework.

2022-2023 Objectives:

1. Provide leadership and direction for update of Agency-wide Strategic Plan.
2. Guide “Return to Office” policy to ensure committee meeting format supports rich engagement and dialogue among the Regional Council.
- ~~3.~~ Continue to develop the leadership role of Policy Committee Chairs and Vice Chairs in prioritization of policy issues addressed by the committee through guiding preparation of an annual outlook and regular briefings with SCAG Executive staff to align agendas with priorities;
- ~~3.4.~~ Work with the President and Executive Officers to prepare an annual outlook for the Regional Council to expand and bridge conversations across Policy Committees to provide regional leadership and direction on intersectional issues including water resilience, digital equity, the clean energy economy and workforce development, and supply chain issues, among others.
- ~~4.5.~~ Foster policy leadership on emerging issues by establishing Special Committees for Connect SoCal 2024 to bring forward recommendations to advance equity, resilience and economic goals as directed by the Regional Council.
- ~~5.6.~~ Continue SCAG’s leadership and advancement of an Inclusive Economic Growth Strategy working in partnership with Economic Development Corporations and High Road Transition Collaboratives formed by the State’s Community Economic Resilience Fund program to build more inclusive and resilient economies.

- 6.7. Continue to bring elected leaders and community partners together to develop a shared understanding and explore solutions to regional challenges through site visits, mobile workshops and trainings.

Priority Area #2: Leadership in Resource Deployment—Connect SoCal Implementation

Actions:

1. Pursue REAP 2021 Resources
2. Accelerate deployment of general plan development tools
- 2.3. Expand communication strategies and outreach

2021-2022 Accomplishments:

1. Recommended approval of the REAP 2021 Program Development Framework to define core objectives, guiding principles, major program areas and decision-making process to prioritize resources and guide staff work in developing new programs through REAP 2021.
2. Provided direction and authorized staff to conduct outreach and pursue activities to develop program guidelines and identify projects to be funded with SCAG’s REAP 2021 resources.
3. Provided oversight for launch of Regional Data Platform and associated trainings to raise awareness and promote use of tool.

2022-2023 Objectives:

1. Review and approve guidelines for formula-based and competitive programs and projects to be included in SCAG’s application for REAP 2021 resources.
2. Provide direction to staff on continued refinement and enhancement of Regional Data Platform to serve local and regional planning needs.
3. Serve as ambassadors and champions of SCAG’s local planning programs to increase awareness, reach and impact of SCAG services to advance regional plans and policies.
4. Complete RAMP Policy Framework to ensure the Greenprint Tool is aligned with policy objectives.

Priority #3: Legislative Action

Actions:

1. Conduct targeted legislative advocacy with members of the State Assembly and State Senate in support of the Regional Council’s and SCAG region’s housing and transportation ~~budgetary~~ priorities.
2. Assume regional leadership by advocating for the Infill Infrastructure Grant program.
3. Support regional partners to identify and pursue federal funding opportunities for regionally significant infrastructure projects.

2021-2022 Accomplishments

1. Secured a budget letter in support of a \$1.5 billion augmentation for the Active Transportation Program from the Chair of the Assembly Transportation Committee.
2. Harnessed the political capital of SCAG’s GLUE Council in support of the Infill Infrastructure Grant program. While unsuccessful in increasing the funding amount, the Governor’s proposal

was agreed to by Legislative Leadership when not all of the Governor's housing priorities were funded by the Legislature.

3. Provided 37 letters of support for regional and local partners for state funding programs and 62 letters of support for regional and local partners for federal funding opportunities.

2022-2023 Objectives

1. Identify, develop, and execute advocacy opportunities to advance the Regional Council's legislative and budgetary priorities.
2. Continue to support SCAG region members and partners in funding opportunities that support the implementation of the Connect SoCal.
3. Provide leadership on RHNA reform.

Priority #4: Technology/Innovation Leadership

Actions:

1. Implement and continue to refine the Broadband Work Plan
2. Launch Regional Data Platform
3. Share best practices from the Future Communities Pilot Program
4. [Advance innovations and adoption of Support Agile IT](#)

2021-2022 Accomplishments

1. Completed broadband study which evaluates its potential role in reducing Vehicle Miles Travelled.
2. Identified Prospective Broadband Partners through Request for Qualifications.
3. Launched Regional Data Platform in conjunction with update of Connect SoCal to serve as a resource for improved data sharing.
4. Completed Future Communities Pilot projects and work underway to promote findings.
5. Completed key infrastructure upgrades to support SCAG planning and operational work; launched Enterprise Business Intelligence initiative to further financial reporting and data access.

2022-2023 Objectives

1. Advance broadband planning, clean technology and smart cities work initiatives.
2. Continue to support and bolster SCAG's Regional Data Platform.
3. Continue to promote innovation in regional planning and policy guided by the work of the Emerging Technology Committee and through technical assistance programs such as the Smart Cities & Mobility Innovations Call.
4. Strengthen SCAG's leadership in addressing the digital divide through research, partnerships, and advocacy.
5. Conduct modeling, outreach, and policy analysis to determine a regional road map for medium and heavy-duty zero emission infrastructure planning.
6. Evaluate and promote emerging technologies which may be beneficial to the SCAG region.

7. Continued evolution of SCAG's hybrid cloud strategy in support of regional data sharing, Connect SoCal modeling efforts, and enterprise business systems.

DRAFT

Transportation Committee Agenda Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
Sept	<ul style="list-style-type: none"> Proposed Final 2023 FTIP and Proposed Final Draft Amendment No. 2 to Connect SoCal 2020 Southern California Goods Movement Communities Opportunity Assessment: Findings and Tools LA Metro's Transit Ambassador Program 		<ul style="list-style-type: none"> TC 12-month lookahead Cycle 6 Active Transportation Program Update
Oct-Dec	<ul style="list-style-type: none"> Draft Connect SoCal 2020 Amendment No. 3 and Draft FTIP Consistency Amendment 23-03 CHSRA Status Update on Los Angeles-Anaheim Corridor Regional Dedicated Transit Lanes Final Report Curb Space Management Study Final Report TDM Data Standards Final Report NHS Infrastructure/System Performance Report LDX Process Update Final Performance Measures and Monitoring Core strategies #1: system preservation/management Draft Connect SoCal 2024 Core (Baseline) Revenues Draft Connect SoCal 2024 Core (Baseline) Costs Moving toward Universal Basic Mobility (UBM) Exploring transportation pricing & incentives via mobility wallet: MPO/Caltrans study overview Replacing California's Gas Tax: Road Charge Research 	<ul style="list-style-type: none"> Future Communities Pilot Program Update: Pilot Progress & Completed Pilot Findings Office of Traffic Safety Acceptance of Funds (upon award) Go Human Program Overview REAP 2.0 CTC Partnership Program Final Guidelines & Call for Projects REAP 2.0 CTC Partnership Program Project Selection REAP 2.0 SCAG Region Big Data Acquisition & Rollout 	<ul style="list-style-type: none"> Trade Corridor Enhancement Program (TCEP) Nominations & Submittal to the CA Transportation Commission

Transportation Committee Agenda Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
Jan-March	<ul style="list-style-type: none"> Proposed Final Connect SoCal 2020 Amendment No. 3 and Draft FTIP Consistency Amendment 23-03 California Integrated Travel Project (Cal-ITP) Overview Focus on transit & emerging shared mobility ecosystems Core strategies #2: Transit Core Strategies #3: Complete Streets/AT Core Strategies #4: Goods Movement Key Connections Re-defined for Draft Connect SoCal 2024 Draft Connect SoCal 2024 Aviation Forecast Draft Connect SoCal 2024 Plan Costs Draft Connect SoCal 2024 New Funding Strategies Draft Connect SoCal 2024 Financial Plan 	<ul style="list-style-type: none"> REAP 2.0 CTC Program Progress Report 	
Feb	<ul style="list-style-type: none"> Special Joint Policy Committee: Connect SoCal Committee Recommendations, LDX Findings and Survey Results 		
April-June	<ul style="list-style-type: none"> Key Connections Re-defined + new strategies for Draft Connect SoCal 2024 Review Subcommittee Recommendations/ Reports 	<ul style="list-style-type: none"> REAP 2.0 CTC Program Progress Report 	<ul style="list-style-type: none"> ATP Cycle 6 Regional Program Adoption

CEHD Committee Agenda Outlook for FY2023

Date	Connect SoCal	Local Assistance Program	Regional Update
July - Sept	<ul style="list-style-type: none"> Draft Goals & Performance Measures LDX and LIST Status Update 	<ul style="list-style-type: none"> REAP 1 Program Bi-Annual Status report REAP 2 Draft SRP 2 Guidelines Panel on HQTAs Projects 	<ul style="list-style-type: none"> Economic Development Work CEHD 12-month lookahead Demographic Workshop update
Oct - Nov	<ul style="list-style-type: none"> Final Performance Measures and Monitoring LDX and LIST Status Update 	<ul style="list-style-type: none"> Call for Collaboration update Housing Trust Fund panel (REAP 2 development) REAP 2 <ul style="list-style-type: none"> Draft HSIP Program Program development update Final Program Application REAP 1 HSD Program Summary Report 	<ul style="list-style-type: none"> Neighborhood Mobility Areas and Smart Centers

CEHD Committee Agenda Outlook for FY2023

Date	Connect SoCal	Local Assistance Program	Regional Update
Jan - Mar	<ul style="list-style-type: none"> LDX and LIST Status Update New Key Connections - land use Strategy Panel #1 Update on draft Forecasted Regional Development Pattern 	<ul style="list-style-type: none"> REAP 1 Panel of HPLA participants REAP 1 Bi-Annual Progress Report Panel on EIFD Program REAP 2 Program Development Progress Report 	<ul style="list-style-type: none"> Inclusive Economic Growth Progress Update
Feb	Special Joint Policy Committee Recommendations, LDX Findings and Survey Results, SB375 Workshop update		
Apr - June	<ul style="list-style-type: none"> New Key Connections - Land Use Strategy Panel #2&3 Discuss possible approval of Forecasted Regional Development Pattern (SB375) Approval of Key Connections and Land Use Strategies 	<ul style="list-style-type: none"> REAP 2 Report on Housing and Utilities Industry Forum REAP 2 Program Development Progress Report 	<ul style="list-style-type: none"> Inclusive Economic Growth Progress Report

EEC Committee Agenda Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
July-Sept	<ul style="list-style-type: none"> Draft Goals & Performance Measures Equity Analysis Update—Performance Measures Transportation Conformity Challenges Planning Context: Water Resilience Green Region Resource Areas Regional Resilience Framework Connect SoCal 2024 PEIR: CEQA Documentation Initiation Final 2022 Air Quality Management Plan Appendix IV-C RTP/SCS and Transportation Control Measures Transportation Conformity Analyses of Proposed Final 2023 FTIP, Proposed Final 2020 Connect SoCal Amendment #2 	<ul style="list-style-type: none"> Sustainable Communities Program: Civic Engagement, Equity, and EJ Projects: Approve Final Guidelines 	<ul style="list-style-type: none"> Scoping Plan SB 150 Report Climate Emergency Resolution Quarterly Update Racial Equity Baseline Conditions Report: 2022 EEC 12-month lookahead
Oct-Dec	<ul style="list-style-type: none"> Planning Context: Energy Planning Context: Natural & Working Lands Li Battery Recycling Group Report Overview Planning Context: Brownfields Request to Release Connect SoCal 2024 PEIR Notice of Preparation Local Data Exchange Update Transportation Conformity Analyses of Draft 2023 FTIP Modeling Amendment and Draft 2020 Connect SoCal Amendment #3 	<ul style="list-style-type: none"> Regional Advance Mitigation Planning White Paper and Policy Framework 	<ul style="list-style-type: none"> Climate Emergency Resolution Quarterly Update

EEC Committee Agenda Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
Jan-March	<ul style="list-style-type: none"> Sustainable Communities Strategy Technical Methodology Submittal to CARB Planning Context: Climate Adaptation & Resilience Strategies for Clean Transportation Technologies Connect SoCal CEQA Addendum No. 4 to Programmatic Environmental Impact Report Equity Analysis Update PEIR Alternatives Update 	<ul style="list-style-type: none"> Sustainable Communities Program: Civic Engagement, Equity, and EJ Projects: Approve Projects 	<ul style="list-style-type: none"> Climate Emergency Resolution Quarterly Update
Feb	<ul style="list-style-type: none"> Special Joint Policy Committee: Connect SoCal Committee Recommendations, LDX Findings and Survey Results 		
April-June	<ul style="list-style-type: none"> Strategies for Land-Use: Natural and Farmland Conservation Strategies for Land-Use: Housing Support Infrastructure (Water & Energy) PEIR Mitigation Measures 		<ul style="list-style-type: none"> Racial Equity Early Action Plan—Progress Update Climate Emergency Resolution Quarterly Update

NextGen Infrastructure Special Committee



GOAL

Build on Connect SoCal 2020 and provide guidance on the priorities and strategies for Connect SoCal 2024, reflecting the rapidly evolving developments across the region specific to the future of mobility and associated implications for public policy. The need for more comprehensive understanding of these developments and consensus building on key regional strategies and policies is even more evident today in preparation for Connect SoCal 2024 as we continue to grapple with the pandemic, a more challenging economic environment, and shifting state and federal priorities with increasing uncertainties across the planning horizon.

MEETING TOPICS

- How has travel changed with COVID and what will this mean for long-range transportation planning?
- (How) should our highway policies and investment strategies evolve to address shifting priorities?
- How do we ensure transit recovery?
- (How) should we better align the way we pay for transportation with equity and resiliency goals?

Resilience & Resource Conservation Special Committee



GOAL

By 2050 the region will add 1.7 million people, with a 15% increase in employment. Increased wildfire, extreme heat, drought, and rising sea levels - as well as seismic events – threaten our region's growth and resources. Vulnerable communities will experience particularly acute and disproportionate impacts. Prioritizing strategies and investments now to address future impacts can result in significant health and economic benefits. The Committee will explore how to maximize Connect SoCal's regional strategies and investments to mitigate and adapt to the impacts of climate and seismic-related hazards on our built and natural systems and increase our region's resilience.

MEETING TOPICS

- How resilience and resource conservation show up today in regional planning, policy, and the preliminary growth forecast
- Identifying acute shocks and stressors to a sustainable, thriving and equitable future, and creating opportunities to strengthen resilience
- Tools/best practices that can support climate adaptation, resilient systems and resource conservation
- Reducing impacts on vulnerable communities
- How Connect SoCal can reinforce resilience and resource conservation centered policies and programs

Racial Equity Special Committee



GOAL

Identify opportunities to advance racial equity through the policies and strategies in Connect SoCal and guide how planning and investments over the next 30 years can address and rectify the effects of racially discriminatory policies in SCAG’s Environmental Justice communities.

MEETING TOPICS

- How has systemic racism shaped the built environment?
- What are the outcomes of systemic racism in our region? Where are we today?
- How can public policy dismantle systemic racism and advance racial equity? What is the current federal, state, and local landscape?
- How is SCAG tackling systemic racism today? Are there gaps? How can we leverage Connect SoCal to fill those gaps
- Final Racial Equity in Regional Planning Subcommittee Recommendations

Emerging Tech Committee Agenda Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
July-Sept	<ul style="list-style-type: none"> • Broadband and Smart Cities <ul style="list-style-type: none"> • Permit Streamlining • Smart Cities • Broadband and VMT Reduction 		
Oct-Dec	<ul style="list-style-type: none"> • Clean Technology <ul style="list-style-type: none"> • SCAG Studies - Supporting Infrastructure for Med/Heavy Duty Vehicles, Passenger Electric Vehicle (PEV) Charging Stations • Future demand for critical materials for zero emissions transportation • Lithium and the Salton Sea <ul style="list-style-type: none"> • EV battery supply chain and lithium supply • Potential for Salton Sea to provide a third of the world’s lithium • Regional economic resiliency and equitable recovery goals 		

Emerging Tech Committee Agenda Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
Jan-March	<ul style="list-style-type: none"> Connected/Automated Vehicles (CAVs) <ul style="list-style-type: none"> Smart Cities, transportation infrastructure and CAVs Industry outlook Caltrans and state regulation Data and Privacy <ul style="list-style-type: none"> Public policy interest in collecting and using data Data sharing among public and private sector agencies Legislative safeguards to protect access and privacy Clean Transportation Technology Policy (Action) 		
April-June	<ul style="list-style-type: none"> Technology and Equity <ul style="list-style-type: none"> Access to new technologies Role of technology in addressing disparity Emerging Technology Guiding Principles for Connect SoCal (Action) <ul style="list-style-type: none"> Framework for assessment and policy decisions Local Govt and Transportation Agencies Emerging Technology Policy Matrix (recap of 2020 Connect SoCal) 		

Regional Council Agenda *Policy* Outlook for FY 2023

Date	Regional Policy/Connect SoCal	Local Assist. Program	Regional Update
Sept	<ul style="list-style-type: none"> Digital Equity—Call for Action (Action) 	<ul style="list-style-type: none"> REAP 2: Subregional Partnership Program Guidelines (Action) 	
Oct	<ul style="list-style-type: none"> EAC Strategic Plan (Action) Water Resilience (Action) Proposed Final 2023 FTIP and Proposed Final Draft Amendment No. 2 to the 2020 Connect SoCal (Action/Consent) 	<ul style="list-style-type: none"> REAP 2: CTC Partnership Program & Call for Projects (Action) ATP Augmentation (Action) REAP 2: SCP Call 4 Guidelines (Action) 	
Nov	<ul style="list-style-type: none"> Supply Chain—Call to Action TCEP Regional Project List (Action) 		
Dec (EAC on behalf of RC)		<ul style="list-style-type: none"> REAP 2: Authorization to Apply for Full Funding (Action) 	

Regional Council Agenda *Policy* Outlook for FY 2023

Date	Connect SoCal	Local Assist. Program	Regional Update
Jan	<ul style="list-style-type: none">Lithium/Salton Sea (Information Item)		
Feb			
March	<ul style="list-style-type: none">Connect SoCal—Special Committee Recommendations (Action)Emerging Technology Committee Recommendation--Clean Transportation Technology (Action)		
April			

Other Items To Be Scheduled Pending Committee Action:

- Regional Advanced Mitigation Planning Policy Framework
- STBG/CMAQ Compliance Action Plan



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, AUGUST 3, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

Members Present

Hon. Jan Harnik, President
Hon. Carmen Ramirez, 1st Vice President
Hon. Art Brown, 2nd Vice President
Hon. Clint Lorimore, Imm. Past President
Hon. Frank Yokoyama, Chair, CEHD
Hon. David J. Shapiro, Vice Chair, CEHD
Hon. Deborah Robertson, Chair, EEC
Hon. Luis Plancarte, Vice Chair, EEC
Hon. Peggy Huang, Chair, LCMC
Hon. Margaret Finlay, President’s Appt.
Hon. Kathleen Kelly, President’s Appt.
Hon. Larry McCallon, President’s Appt.
Hon. Nithya Raman, President’s Appt.
Hon. Lucy Dunn

Buena Park
Eastvale
Cerritos
Calabasas
Rialto

Duarte
Palm Desert
Highland
Los Angeles

RCTC
Ventura County
District 21
District 4
District 23
District 44
District 8
Imperial County
TCA
District 35
District 2
District 7
District 51
Business Representative

Members Not Present

Hon. Ray Marquez, Chair, TC
Hon. Andrew Masiel, Sr.
Hon. Tim Sandoval, Vice Chair, TC
Hon. Jose Luis Solache, Vice Chair, LCMC

Chino Hills
Pechanga Dev. Corp.
Pomona
Lynwood

District 10
TGRP Representative
District 38
District 26

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Javiera Cartagena, Director of Government and Public Affairs
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel, Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 3:02 p.m. President Harnik asked Regional Council Member Margaret Finlay, Duarte, District 35, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

A MOTION was made (McCallon) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Ramirez) and passed by the following votes:

AYES: Brown, Finlay, Harnik, Huang, Kelly, Lorimore, McCallon, Plancarte, Raman, Ramirez, Robertson, Shapiro, and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

First Vice President Ramirez acknowledged Item 8 on the Consent Calendar, H.R. 7642 Transportation Assistance for Olympic Cities Act of 2022, which was Julie Brownley, her Congresswoman in Ventura County doing something for the greater good and hoped it got support.

President Harnik recused herself on Item No. 6 due to property rights conflict.

Ruben Duran, Board Counsel, stated President Harnik was recusing herself due to a financial conflict due to a real property interest.

Approval Items

2. Minutes of the Special Meeting June 30- July 1, 2022

3. Minutes of the Regular Meeting – July 6, 2022
4. Approval of Business Representative as Ex Officio Policy Committee Member
5. Contract Amendment Greater Than \$75,000 and 30% of the Contract’s Original Value: Contract No. 21-030-C01, Infrastructure Upgrade – Hardware and Software
6. Contracts \$200,000 or Greater: Contract No. 22-028-C01, City of Pomona Complete Streets Ordinance (CCSO) – Network Visioning & Implementation
7. Contracts \$200,000 or Greater: Contract No. 22-058-C01, Industry Forum: Housing Supportive Infrastructure and Utilities
8. H.R. 7642 (Brownley) - Transportation Assistance for Olympic Cities Act of 2022

Receive and File

9. CFO Monthly Report

A MOTION was made (Brown) to approve Consent Calendar, Items 2 through 8; Receive and File Item 9. Motion was SECONDED (Finlay) and passed by the following votes:

AYES: Brown, Finlay, Harnik, Huang, Kelly, Lorimore, McCallon, Plancarte, Raman, Ramirez, Robertson, Shapiro, and Yokoyama (13)

NOES: None (0)

ABSTAIN: Harnik (1) Abstained on Agenda Item 6

CFO REPORT

Cindy Giraldo, Chief Financial Officer, highlighted the Audit Committee meeting on July 27, she reported that David James, SCAGs Internal Auditor, presented his findings on a completed procurement internal audit. She stated that while he found SCAG to be generally compliant with its policies and government regulations, he did have a number of recommendations predominantly aimed at approving the efficiency of the process. In addition, to the internal audit report, she suggested review of the Finance Status Report, which was also presented to the Audit Committee. She stated it was an updated status on the progress of the various recommendations included in the report.

PRESIDENT'S REPORT

President Harnik provided an update on the Connect SoCal subcommittee survey that was sent out on July 7th and had closed on July 31st. She informed the members staff was finalizing the lists based off of members preferences and would have a final list by the following week. President Harnik also reported members had spent significant time at the retreat discussing the current schedule for RC and PC meetings. She provided an update on two options that would facilitate more engagement of RC and PC members, with a view towards increasing both participation and the time these bodies could discuss policy issues and provide direction to staff. She informed members that SCAG staff would be sending a survey to RC members asking for their opinion and potential availability with respect to the two options. She also provided an update on the meeting SCAG hosted with State Senator Anthony Portantino on July 20. She informed members that during this meeting, they discussed their Legislative priorities and how they had reiterated their commitment to the Senator's SB 15. Lastly, President Harnik announced that the next meeting of the EAC was scheduled for Wednesday, August 31, 2022 at 3:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise followed up on President Harnik's comments regarding meeting schedules asking members to keep an eye out for the survey. He also reported members would see a draft of the President's Work Plan at the September meeting. He stated they would be looking for member input before they finalized it. Executive Director Ajise also touched on the Other-to-Residential Tool Kit, which he explained was a guide for policy makers on a step-by-step process of converting underutilized non-residential other land to residential uses. He stated this was one of the first deliverables under the REAP 1.0 program. He also reported on his discussion with the Director of HCD. He stated how gratified they were with the passage of SB 197 which provided the relief they were requesting. He stated that though there was relief, there was still work that needed to get done to get cities and counties certified by October 2022, in order to really make use of the relief. Furthermore, Executive Director Ajise, reported that Regional Councilmember Cheryl Viegas-Walker would not be running for re-election in November.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

Regional Council Member Frank Yokoyama, Cerritos, District 23, regarding the survey of the Policy Committees and Regional Council, asked the President if she or the Executive Director had



explained the options that were going to be presented. Executive Director Ajise clarified that the President had gone over that during her comments.

Deborah Robertson, Rialto, District 8, asked the Executive Director for a list of how many housing elements had been cleared, how many did not get adopted. Executive Director Ajise clarified that 21 agencies were compliant and among those there were 3 of the 6 counties and 19 cities. He stated 86 had been adopted and, in the process, and hopefully compliant by October [2022].

Regional Council Member Yokoyama also asked that the housing element status list get emailed to the EAC.

ADJOURNMENT

There being no further business, President Harnik adjourned the Special Meeting of the Executive Administration Committee at 3:31 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

MEMBERS	CITY	Representing	2022-23														Total Mtg Attended To Date
			JUN	30-Jun	1-Jul	JULY	AUG	31-Aug	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1										5
Sup. Carmen Ramirez, 1st Vice Chair		Ventura County	1	1	1	1	1										5
Hon. Art Brown, 2nd Vice Chair	Buena Park	District 21	1	0	0	1	1										3
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1										4
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1										5
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1										5
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1										4
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1										5
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0										4
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0										1
Hon. Peggy Huang, Chair, LCMC		TCA	1	1	0	1	1										4
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	0										2
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1										5
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1										5
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1										5
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1										5
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0										3
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Ma	Business Representative	1	1	1	1	1										5
			15	16	14	16	14	0	0	0	0	0	0	0	0	0	7

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - August 3, 2022)



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

**MINUTES OF THE MEETING SPECIAL
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
MONDAY, AUGUST 15, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.ig2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

Members Present

Hon. Jan Harnik, President

Hon. Art Brown, 2nd Vice President

Hon. Frank Yokoyama, Chair, CEHD

Hon. David J. Shapiro, Vice Chair, CEHD

Hon. Deborah Robertson, Chair, EEC

Hon. Luis Plancarte, Vice Chair, EEC

Hon. Ray Marquez, Chair, TC

Hon. Peggy Huang, Chair, LCMC

Hon. Jose Luis Solache, Vice Chair, LCMC

Hon. Margaret Finlay, President’s Appt.

Hon. Kathleen Kelly, President’s Appt.

Hon. Larry McCallon, President’s Appt.

Hon. Andrew Masiel, Sr.

Hon. Lucy Dunn

Buena Park

Cerritos

Calabasas

Rialto

Chino Hills

Lynwood

Duarte

Palm Desert

Highland

Pechanga Dev. Corp.

RCTC

District 21

District 23

District 44

District 8

Imperial County

District 10

TCA

District 26

District 35

District 2

District 7

TGRP Representative

Business Representative

Members Not Present

Hon. Clint Lorimore, Imm. Past President

Hon. Nithya Raman, President’s Appt.

Hon. Tim Sandoval, Vice Chair, TC

Eastvale

Los Angeles

Pomona

District 4

District 51

District 38

Staff Present

Kome Ajise, Executive Director
Michael Houston, Chief Counsel, Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 10:01 a.m. President Harnik asked Regional Council Member Ray Marquez, Chino Hills, District 10, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

President Harnik took a moment to recognize the tremendous loss of First Vice President Carmen Ramirez. She noted that First Vice President Ramirez would have been the next President and thought perhaps there was some way to commemorate this in the wall of President's. She indicated she would like this placed on a future agenda so they could talk about it and thanked Regional Councilmember Marquez for suggesting this.

CLOSED SESSION

Ruben Duran, Board Counsel, announced two Closed Session discussion items on:

President Harnik recessed the EAC into Closed Session.

REPORT OF CLOSED SESSION ACTIONS

President Harnik reconvened the meeting of the EAC.

-
- Public Employment: Pursuant to California Government Code Section 54957(b)(1), Public Employee Performance Evaluation - Title: Executive Director; and
 - Public Employment: Pursuant to California Government Code Section 54957.6, Conference with Labor Negotiators, Agency designated representatives: Ruben Duran, Board Counsel - Unrepresented employee: Executive Director.

Board Counsel Duran reported there was no reportable action.

ADJOURNMENT

There being no further business, President Harnik adjourned the Special Meeting of the Executive Administration Committee at 11:48 a.m. in memory of First Vice President Carmen Ramirez, Ventura.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2022-23																		Total M Attend To D
MEMBERS	CITY	Representing	JUN	30-Jun	1-Jul	JULY	AUG	15-Aug	31-Aug	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1	1										6
Hon. Art Brown, 2nd Vice Chair	Buena Park	District 21	1	0	0	1	1	1										4
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1	0										4
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1										6
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1										6
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1	1										5
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1	1										6
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0	1										5
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0	0										1
Hon. Peggy Huang, Chair, LCMC		TCA	1	1	0	1	1	1										5
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	0	1										3
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1	1										6
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1	1										6
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1	1										6
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1	0										5
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1										4
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	1	1	1	1	1	1										6
			14	15	13	15	13	14		0	0	0	0	0	0	0	0	0

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - August 15, 2022)



AGENDA ITEM 5
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Jenna Hornstock, Deputy Director of Planning, Land Use
(213) 630-1448, hornstock@scag.ca.gov

Subject: Amend previous approval of participation in the Vienna Social Housing
Field Study, occurring Sept 11-17, 2022 to confirm and identify SCAG
delegates for attendance

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Recommend that the Regional Council approve (1) the participation and attendance of three (3) delegates from SCAG as provided and identified in this staff report, in accordance with Article VIII.F of the Regional Council Policy Manual and the SCAG Employee Travel Policy, in the Global Policy Leadership Academy's Vienna Social Housing Field Study in Vienna, Austria from September 11 - 17, 2022; and (2) the expenditure of approximately \$27,000 to cover the participant fees and travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

SCAG was invited to send 3 participants to the inaugural Vienna Social Housing Field Study trip, being organized by the Global Policy Leadership Academy. The study trip will take place in Vienna, Austria and will include comprehensive programming from September 11-17, with travel dates added to the trip on September 10 and 18. The original proposed SCAG delegation was approved by the Regional Council on July 7, 2022; however tragic and difficult circumstances require that SCAG identify alternates for two of the three proposed SCAG delegates. SCAG's Deputy Director of Planning for Land Use, Jenna Hornstock, will attend as originally approved by the Regional Council, and staff recommends that Jacob Noonan, SCAG's Housing Program Manager for the REAP2.0 program attend as a second replacement delegate. If the recommended action is approved, then staff will also work with President Harnik to identify a third replacement delegate. Given the short timeframe, approval by the Regional Council to send the delegates as identified in this report would proceed because SCAG has already paid for the three registrations. The SCAG delegation will join a total of 50 leaders from across the State, including State officials,

elected officials from various levels of government, developers, architects and community advocates.

Program participants will learn from and engage with Viennese housing experts to gain firsthand knowledge about the Vienna Social Housing Model, with topics including the Viennese Land Procurement and Urban Renewal Fund, creating permanent affordability, and developer competitions. The registration fee of \$7,500 per person includes all of the learning, hotel and food accommodations. Additional budget is allocated for flights and ancillary travel expenses, for a total approximate budget of \$27,000, which is budgeted in SCAG's General Fund, Project Number 800-0160.01.

BACKGROUND

In 2019 SCAG was allocated \$47 million of funding through the Regional Early Action Planning Grant (REAP) to develop programs that accelerate and streamline housing production in the SCAG region. With the new REAP 2.0 program of 2021, SCAG will receive \$246 million to develop additional programs that support infill housing development and affirmatively furthering fair housing among other goals. With this unprecedented funding, SCAG's role and impact in supporting our region meet its housing production goals has grown exponentially.

At its June 1st meeting, the SCAG Executive Administration Committee adopted the REAP 2.0 Program Framework, which is being recommended for approval by the Regional Council at the July 7th meeting. The Framework describes creation of the Housing Supportive Infrastructure Program, which includes developing a technical assistance program to support public agencies with the re-development of publicly owned land into new housing opportunities. This proposed program is in response to the dramatic increase in the SCAG region's 6th cycle RHNA allocation, new State laws around development of publicly owned "surplus lands," and the loss of staff capacity and institutional knowledge at the local government level due to the dissolution of redevelopment in 2011. In the process of researching best practices around development of publicly owned land, SCAG staff learned about the Global Policy Leadership Academy's (GPLA) inaugural Vienna Social Housing Field Study.

About GPLA

The Global Policy Leadership Academy was founded to support established and emerging leaders in forging solutions to intractable global challenges. Their programs offer insights into root causes and adverse impacts, current problem-solving frameworks and best practices, forums for robust cross-sector collaboration and opportunities to apply knowledge and skills to real world challenges. SCAG is currently contracted with GPLA for the REAP 1.0-funded Housing Policy Leadership Academy (HPLA), which involves 8 subregional cohorts of 20-40 leaders attending trainings over a 10-month period. The HPLA also involves 4 regional housing policy forums, of which the first two were held in October 2021 and April 2022, and the third is planned for August 2022. SCAG's HPLA program was

acknowledged with an Achievement Award by the National Association of Regional Councils in June 2022.

About the Vienna Social Housing Field Study Trip

Vienna, Austria is considered one of the world's most livable and affordable cities. In the 1920s, the City of Vienna began a pioneering **Social Housing Program** in response to rapid rent escalation, overcrowding, and widespread housing insecurity that emerged after World War I. One hundred years ago, 10% of Viennese residents were living in squalid conditions. Today, 62% of Vienna's 1.7 million households live in high quality affordable housing, spending a fraction of the cost that the average California household spends on housing. Vienna has been ranked 10 times as the **most livable city in the world**.

GPLA in cooperation with the Vienna International Building Exhibition designed the Field Study program to give California local, regional, and state housing policy leaders a deep understanding of the Vienna Social Housing Program and an opportunity to learn how Vienna came to be one of the most livable cities in the world, and in particular to give insight into best practices in affordable, mixed-income housing.

The Vienna Social Housing Field Study takes a deep dive into Vienna's Social Housing Model to understand the forces that shape Vienna's unique approach to housing, and to evaluate how Vienna's model compares to and can help scale production for California's affordable housing system. Participants will learn from and engage with Viennese housing experts to gain firsthand knowledge about the housing ecosystem in Vienna from urban design, construction, financing, land management and subsidies to newer strategies for environmental sustainability and climate resilience. Participants will learn about Vienna's policy of "Social Mixing" which promotes inclusion through mixed income communities. The program will take a close look at Vienna's response to the growing need for deeper affordability and housing options for diverse populations, including young adults 20-30, single parents, seniors, newly arrived refugees and people experiencing homelessness. The Field Study Program includes:

- Daily lectures, symposia, gatherings, exhibits, and field trips
- Curriculum topics such as:
 - History of Social Housing in Vienna, 1917 – 2022
 - Urban Planning and Urban Design
 - Vienna Land Procurement and Urban Renewal Fund
 - Creating Permanent Affordability for All
 - Developer Competitions
 - Housing Subsidies in Vienna
 - Creating a Walkable and Bikeable City

Beyond SCAG's three allotted spots, participants will include senior officials at the state, regional and local levels, in particular those working on housing policy, as well as affordable housing developers, financing entities, urban planners, housing advocates and philanthropy.

Participation in the Field Study tour aligns with SCAG's work in developing the REAP 2.0 program application as well as the Housing Supportive Infrastructure Program identified as a Key Connection in the adopted 2020 Connect SoCal Plan. Further, the models and concepts in the Field Study program align with regular feedback from members of the Community, Economic and Human Development committee regarding the desire to create mixed-income communities to meet RHNA housing production goals. The SCAG delegation will extract lessons on innovative and scalable solutions to development of publicly owned land and will incorporate those lessons into proposed program guidelines for the Surplus Land technical assistance program to be funded with SCAG's REAP 2.0 funding. Participation in the Field Study will also further SCAG's growing prominence in State level discussions on housing policy and production.

SCAG staff is seeking approval to send three (3) delegates on the trip. SCAG's Deputy Director of Planning for Land Use, Jenna Hornstock was previously approved, and staff recommend that Jacob Noonan, Housing Program Manager for the REAP 2.0 program, be approved as a second delegate. Staff further recommends that President Harnik be authorized to identify the third delegate. Should the recommended action be approved, this would authorize those identified and described in this staff report to attend. The cost of the Field Study trip is \$7,500 per person. The price includes instruction, 6 nights at the Intercontinental Hotel in Vienna, ground transportation, and meals. Airfare is not included, and proposed budget of \$27,000 includes an estimated \$1,500 per person for airfare, parking and incidentals, all subject to SCAG's allowable travel expense rates and requirements. Funding will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

For more information regarding the Vienna Social Housing Field Study, please follow these links:
[Vienna Social Housing Academy – GPLA](#)

FISCAL IMPACT:

The proposed expenditure of up to \$27,000 will be allocated from the General Fund, Project Number 800-0160.01.



AGENDA ITEM 6
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov
Subject: Resolution No. 22-646-1 Approving Amendment 1 to the FY 2022-23
Overall Work Program (OWP)

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Adopt Resolution No. 22-646-1, approving Amendment 1 to the FY 2022-23 (FY23) Overall Work Program (OWP) budget and authorize the Executive Director, or his designee, to submit the necessary documentation to the California Department of Transportation (Caltrans).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

Staff recommends that the Executive Administration Committee (EAC) and Regional Council (RC) approve a first amendment to the FY23 OWP budget in the amount of \$831,476, increasing the OWP budget from \$116,959,232 to \$117,790,708 (Budget Amendment 1). Budget Amendment 1 is an administrative amendment that includes: programming \$817,369 for the State Other, primarily Mobile Source Air Pollution Reductions Review Committee (MSRC) Future Communities Pilot Program (FCPP) grant funds carry-over; \$11,581 for the Transportation Development Act (TDA) funds; \$2,526 for the in-kind commitments for ongoing regional transportation projects; and reallocating Consolidated Planning Grant (CPG) funds that result in budget neutral changes for various regional transportation planning projects. Further, staff is requesting approval for the reclassification of seven vacant positions to align the classification with agency needs. The proposed position reclassifications will increase the FY23 budget by \$153,367, which will be incorporated into the budget as part of FY23 Budget Amendment 2.

BACKGROUND:

On May 4 and 5, 2022, the EAC and RC, respectively, approved the FY23 Final Comprehensive Budget, which included the FY23 OWP budget in the amount of \$116.96 million. The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) subsequently approved SCAG's FY23 OWP on June 17, 2022.

DISCUSSION:

Staff recommends that the EAC and RC approve Budget Amendment 1 to the FY23 OWP in the amount of \$831,476, increasing the budget from \$116.96 million to \$117.79 million. Table 1 shows the changes to the FY23 OWP Funding Sources in the amount of \$831,476:

Table 1. FY 2022-23 OWP Funding Sources			
OWP FUNDING SOURCES	Adopted	Change	Amend#1
FHWA PL - Metropolitan Planning	\$ 28,992,734	\$ -	\$ 28,992,734
FTA 5303 - Metropolitan Planning	\$ 12,660,680	\$ -	\$ 12,660,680
FHWA SPR - Strategic Partnership Grants	\$ 256,027	\$ -	\$ 256,027
FTA 5304 - Sustainable Communities Grants	\$ -	\$ -	\$ -
FEDERAL OTHER	\$ 1,582,338	\$ -	\$ 1,582,338
SB 1 - Sustainable Communities Formula Grants	\$ 9,005,028	\$ -	\$ 9,005,028
SHA - Sustainable Communities Grants	\$ -	\$ -	\$ -
REAP 2019 Grant Program	\$ 27,873,842	\$ -	\$ 27,873,842
MSRC Last Mile Freight Program Grant	\$ 16,618,900	\$ -	\$ 16,618,900
STATE OTHER	\$ 9,779,416	\$ 817,369	\$ 10,596,785
TDA	\$ 3,852,688	\$ 11,581	\$ 3,864,269
IN-KIND COMMITMENTS	\$ 4,985,147	\$ 2,526	\$ 4,987,673
CASH/LOCAL OTHER	\$ 1,352,432	\$ -	\$ 1,352,432
TOTAL	\$ 116,959,232	\$ 831,476	\$ 117,790,708

- 1) \$817,369 grant balance adjustments for the State Other, primarily MSRC FCPP grant;
- 2) \$11,581 increase for the TDA to support various ongoing regional transportation planning projects; and
- 3) \$2,526 increase for the in-kind commitments to support various regional transportation planning projects.

Table 2 shows the changes to the FY23 OWP expenditure in the amount of \$831,476:

OWP EXPENDITURES	Adopted	Change	Amend#1
SALARIES & BENEFITS	\$ 44,696,123	\$ -	\$ 44,696,123
CONSULTANTS *	\$ 62,622,125	\$ 797,950	\$ 63,420,075
NON-PROFITS/IHL	132,875	\$ -	132,875
IN-KIND COMMITMENTS	\$ 4,985,147	\$ 2,526	\$ 4,987,673
CASH/LOCAL OTHER	\$ 484,449	\$ -	\$ 484,449
OTHER COSTS	\$ 4,038,513	\$ 31,000	\$ 4,069,513
TOTAL	\$ 116,959,232	\$ 831,476	\$ 117,790,708

* Consultants included: consultant, consultant TC, and consultant IC REAP

- 1) \$797,950 increase to the consultant budget related to various regional transportation planning projects;
- 2) \$2,526 increase to in-kind commitments to support various grants; and
- 3) \$31,000 increase to other costs, including travel budget and other small purchases, to support various regional transportation planning projects.

Attachment 2 includes a list of budget changes. The full report for Amendment 1 to the FY23 OWP is available online at https://scag.ca.gov/sites/main/files/file-attachments/fy22-23_owp_amend1.pdf?1660866894.

Salaries and Benefits Budget

This budget amendment, Budget Amendment 1, is reserved for administrative adjustments and does not include adjustments for Salaries and Benefits. However, due to identified and timely operational needs, we are requesting authorization to reclassify the following seven vacant positions so that they can be recruited and filled with the proposed classification. The fiscal impact of this request, stated below, is not included in this budget amendment but will be incorporated in FY23 Budget Amendment 2, scheduled to come to the EAC and RC in November.

- Reclassification of six Limited-Term Junior Planners to six Limited-Term Assistant Regional Planners:
 - **FY23 Budget Impact:** Approximately \$153.4K increase
 - **Annual Impact:** The budget for all limited-term positions is requested on an annual basis; hence the funding for limited-term positions for FY24 will be reviewed by the EAC and RC as part of the FY24 Budget approval process.
- Reclassification of one Accountant III to one Senior Accountant:
 - **FY23 Budget Impact:** The budget impact for this reclassification is anticipated to be offset by the delayed recruitment of the position.
 - **Annual Impact:** Approximately \$36.4K increase

The requested reclassifications align with the required level of work to be performed by these positions. The associated budget increase will be included in FY23 Budget Amendment 2. In advance of incorporating the budget impact in Budget Amendment 2, staff requests authorization to recruit, hire, and extend offers of employment to those selected through the hiring process for the seven positions mentioned above at the proposed classification level.

FISCAL IMPACT:

Amendment 1 to the FY23 OWP results in an increase of \$831,476, increasing the OWP budget from \$116,959,232 to \$117,790,708 and preauthorizes the reclassification of seven positions, at a cost of \$153,367, which will be formally incorporated into the budget as part of FY23 Budget Amendment 2. After approval by the EAC and RC, the revised budget will be submitted to Caltrans for their review.

ATTACHMENT(S):

1. Resolution No. 22-646-1
2. List of Budget Changes - FY23 OWP Amendment 1



RESOLUTION NO. 22-646-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) APPROVING AMENDMENT 1 TO THE FISCAL YEAR 2022-23 COMPREHENSIVE BUDGET, INCLUDING THE OVERALL WORK PROGRAM

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

- President Jan C. Harnik, Riverside County Transportation Commission
First Vice President Carmen Ramirez, County of Ventura
Second Vice President Art Brown, Buena Park
Immediate Past President Clint Lorimore, Eastvale

COMMITTEE CHAIRS

- Executive/Administration Jan C. Harnik, Riverside County Transportation Commission
Community, Economic & Human Development Frank Yokoyama, Cerritos
Energy & Environment Deborah Robertson, Rialto
Transportation Ray Marquez, Chino Hills

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six-county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.; and

WHEREAS, SCAG has developed the Fiscal Year (FY) 2022-23 Comprehensive Budget that includes the following budget components: the Overall Work Program (OWP); the FTA Discretionary and Formula Grant Budget; the TDA Capital and Debt Service Budget; the General Fund Budget; the Indirect Cost Budget; and the Fringe Benefits Budget; and

WHEREAS, the OWP is the basis for SCAG's annual regional planning activities and budget; and

WHEREAS, in conjunction with the OWP Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for the Consolidated Planning Grant (CPG), and the Sustainable Transportation Planning Grants; and

WHEREAS, SCAG is also eligible to receive other Federal and/or State grant funds and/or local funds for certain regional transportation planning related activities. For such funding upon award, the funds are implemented through the OWP and, SCAG and the applicable Federal or State agency shall execute the applicable grant agreement(s); and

WHEREAS, SCAG's Regional Council approved the FY 2022-23 Comprehensive Budget including the OWP in May 2022, which was subsequently approved by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) in June 2022; and

WHEREAS, Amendment 1 to the FY 2022-23 Comprehensive Budget, including the OWP, will result in an OWP budget increase of \$831,476, from \$116,959,232 to \$117,790,708, and pre-authorize staff to proceed with the recruitment and hiring of seven reclassified positions resulting in a FY23 budget increase of \$153,367, which will be formerly incorporated in a future budget amendment; and

WHEREAS, Amendment 1 to the FY 2022-23 Comprehensive Budget including the OWP, along with its corresponding staff report and this resolution, has been reviewed and discussed by SCAG's Regional Council on September 1, 2022.

Attachment: Resolution No. 22-646-1 (Resolution No. 22-646-1 Approving Amendment 1 to the FY 2022-23 Overall Work Program (OWP))

NOW, THEREFORE, BE IT RESOLVED, by the Regional Council of the Southern California Association of Governments, that the Amendment 1 to the FY 2022-23 Comprehensive Budget including the OWP is approved and adopted.

BE IT FURTHER RESOLVED THAT:

1. The Regional Council hereby authorizes submittal of Amendment 1 to the FY 2022-23 OWP to the participating State and Federal agencies.
2. The Regional Council hereby authorizes submittal of SCAG's approved FY 2022-23 Indirect Cost Rate Proposal (ICRP) to the participating State and Federal agencies.
3. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance.
4. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby designated and authorized to execute all related agreements and other documents on behalf of the Regional Council.
5. The SCAG Bylaws give the SCAG Executive Director authority to administer the Personnel Rules. In accordance with that authority, the SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby designated and authorized to make administrative amendments to the FY 2022-23 Comprehensive Budget including the OWP to implement the Personnel Rules.
6. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make and submit to the applicable funding agencies, the necessary work program, and budget amendments to SCAG's FY 2022-23 Comprehensive Budget including the OWP, based on actual available funds and to draw funds as necessary on a line of credit or other requisition basis.
7. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to submit grant applications and execute the applicable grant agreements and any amendments with the applicable Federal or State agency and to implement grant funds through SCAG's OWP, and this includes submittal and execution of the required Overall Work Program Agreement (OWPA) and the Master Fund Transfer Agreement (MFTA) with Caltrans, as part of the Caltrans Sustainable Transportation Planning Grant Programs.
8. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2022-23 OWP that do not affect the delivery of regional transportation planning tasks, activities, steps, products, or the funding amounts listed on the OWPA.
9. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2022-23 General Fund Budget; the Indirect Cost Budget; the Fringe Benefit Budget; FTA Discretionary and Formula Grant Budget; and

the TDA Budget that do not exceed the overall funding amounts approved by the SCAG Regional Council and the participating State and Federal agencies.

10. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2022-23 TDA Budget, including exceeding the TDA Budget approved by the Regional Council, for the purpose of allocating additional funding to projects that are included in the approved OWP, when such exceedance is necessary to execute or implement the OWP approved by the Regional Council.
11. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to negotiate and execute subrecipient agreements (e.g., memorandum of understanding) and related documents, on behalf of the Regional Council, involving the expenditure of funds programed under the FY 2022-23 Comprehensive Budget including the OWP.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 1st day of September, 2022.

Jan C. Harnik
President, SCAG
Riverside County Transportation Commission

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Michael R.W. Houston
Chief Counsel

FY 2022-23 OWP Amendment 1
List of Budget Changes

Project Task No.	Project Task Name	Category	Budget Change	CPG FHWA_PL	CPG FTA_5303	TDA	FHWA SPR	FY21 SB1 Formula	FY22 SB1 Formula	State Others	REAP AB 101	REAP 2021	FY21 OTS	FY22 OTS	DOE	MSRC	ATP	IERS Grant	Cash/Local Other	In-Kind Commitments
095.1633.01	Public Involvement	Staff	-	-	-															
225.3564.17	FY22 OTS - Pedestrian and Bicycle Safety Program	Consultant	81	-	-	81														
100.4901.01	Broadband Planning	Staff	96,360	85,307	-															11,053
100.1630.02	Intelligent Transportation Systems (ITS) Planning	Staff	(75,867)	(67,165)	-															(8,702)
100.4911.01	Smart Cities	Staff	(20,492)	(18,142)	-															(2,350)
055.1531.01	Southern California Economic Growth Strategy	Staff	68,501	60,644	-															7,857
055.1531.02	Economic Analysis of Transportation Planning Activities & Investments	Staff	(68,501)	(60,644)	-															(7,857)
055.4856.01	Regional Growth and Policy Analysis	Consultant	(17,500)	-	(17,500)															-
055.4856.01	Regional Growth and Policy Analysis	Staff	16,943	-	15,000															1,943
055.4856.01	Regional Growth and Policy Analysis	Staff	2,500	-		2,500														
055.4856.01	Regional Growth and Policy Analysis	Staff	2,824	-	2,500															324
055.0133.06	University Partnership & Collaboration	Consultant	(2,000)	-	(2,000)															-
055.0133.06	University Partnership & Collaboration	Staff	2,000	-		2,000														
055.0133.06	University Partnership & Collaboration	Staff	2,259	-	2,000															259
100.1630.02	Intelligent Transportation Systems (ITS) Planning	Staff	(87,943)	(77,856)	-															(10,087)
100.4901.01	Broadband Planning	Staff	21,985	19,464	-															2,521
100.4911.01	Smart Cities	Staff	29,314	25,952	-															3,362
115.4912.01	Clean Technology Program	Staff	36,643	32,440	-															4,203
280.4824.02	Future Communities Pilot Program (MSRC)	Consultant	817,359													817,359				
065.0137.07	Local Technical Assistance and Toolbox Tuesdays	Staff	5,000			5,000														
065.0137.07	Local Technical Assistance and Toolbox Tuesdays	Staff	2,000			2,000														
275.4892.02	Sustainable Communities Program - 2020 Call 1 (ATP Cycle 5)	Consultant	10															10		
130.0162.19	Curb Management & Integrated Strategies to Catalyze Market Adoption of EVs	Staff	13,128												13,128					
130.0162.19	Curb Management & Integrated Strategies to Catalyze Market Adoption of EVs	Staff	(13,128)												(13,128)					
TOTAL			\$ 831,476	-	-	11,581	-	-	-	-	-	-	-	-	817,359	10	-	-	-	2,526

Attachment: List of Budget Changes - FY23 OWP Amendment 1 (Resolution No. 22-646-1 Approving



AGENDA ITEM 7
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-57-C01, Regional Data Platform Phase 2

RECOMMENDED ACTION:

Approve Contract No. 22-057-C01 in an amount not to exceed \$500,000 with Environmental Systems Research Institute (ESRI), Inc. to build more capabilities and function to its system of systems on the existing framework of the Regional Data Platform that serves all 197 local jurisdictions, other partner agencies, and the general public in Southern California. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

Consistent with the requirements of Senate Bill 1 (SB 1) Sustainable Communities Formula Funds that supports this project, the consultant shall build more capabilities and functions on the Regional Data Platform that serves all SCAG local jurisdictions, other partner agencies, and the general public.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
ESRI, Inc. (22-057-C01)	The consultant shall build more capabilities and functions on the existing framework of the Regional Data Platform that serves local jurisdictions, other partner agencies, and the general public in Southern California.	\$500,000



FISCAL IMPACT:

Grant funds in the amount of \$225,000 are available in the FY 2022-23 Overall Work Program (OWP) Budget in Project Numbers 280-4832.04 and the remaining funds are expected to become available through the next budget amendment process, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-057-C01
2. Contract Summary 22-057-C01 COI

CONSULTANT CONTRACT NO. 22-057-C01

Recommended Consultant:

Environmental Systems Research Institute (ESRI), Inc.

Background & Scope of Work:

Consistent with the requirements of Senate Bill 1 (SB 1) Sustainable Communities Formula Funds that supports this project, the consultant shall build more capabilities and functions on the Regional Data Platform that serves all SCAG local jurisdictions, other partner agencies, and the general public. Among other things, the Regional Data Platform also:

- Facilitates stronger regional and local planning by providing modern tools and best practices to assist with planning at all levels with information-based decision making;
- Fosters collaboration between SCAG, local jurisdictions, stakeholders, the general public, and local communities by making data and information products used for decision-making more transparent and broadly available;
- Supports planning for sustainable growth by assessing the local and regional impacts of land use and transportation choices by benchmarking likely outcomes to regional performance metrics (that informs SCAG’s regional transportation and sustainable communities planning processes);
- Captures data and information and engages end users to provide more useful and insightful information products for day-to-day operations and decisions, while streamlining processes of collecting and integrating data from member agencies to SCAG, while providing useful information products and data sets to everyone; and
- Serves as a primary system for regional data resources to support regional and local planning, and provide forward-thinking information products like dashboards and other innovative tools to end-users to improve and enhance work flows.

Project’s Benefits & Key Deliverables:

The Regional Data Platform’s benefits and key deliverables include, but are not limited to:

- The Platform will provide enhanced capabilities and function to SCAG’s existing online tools for staff and local jurisdictions to access data necessary for local land use development, economic and demographic insights, and general decision making by monitoring transportation, land development trends, housing, population growth, economic development, and sustainability conditions; and
- The Regional Data Platform will continue to provide forums for data-driven collaboration to local jurisdictions, as well as to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies, and development impact assessments.

Strategic Plan:

This item supports SCAG’s Strategic Plan, Goal 1: Produce innovative solutions that improve the quality of live for Southern Californians, and Objective (C): Ensure quality, effectiveness, and implementation of plans through collaboration, pilot testing, and objective data-driven analysis; Goal 3: Be the foremost data information hub for the region, and Objectives (A): Develop and maintain models,

tools, and data sets that support innovative plan development, policy analysis and project implementation, and (B): Become the information hub of Southern California by improving access to current, historical, local and regional data sets that reduce the costs of planning and increase the efficiency of public services; Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Contract Amount: **Total not to exceed** **\$500,000**
 ESRI (prime consultant)
 Blue Raster (subconsultant)
 Quartic Solutions (subconsultant)
 Wallace Walrod (subconsultant)

Note: ESRI originally proposed \$877,533, but staff negotiated the price down to \$500,000 without reducing the scope of work, by eliminating the addition features ESRI included in its offer that exceeded our scope of work.

Contract Period: Notice to Proceed through June 30, 2023

Project Numbers: 280-4832U9.04 \$199,192
 280-4832E.04 \$25,808

Funding sources: Transportation Development Act (TDA) and FY21 SB 1 Sustainable Communities Formula Grant Funds.

Grant funds in the amount of \$225,000 are available in the FY 2022-23 Overall Work Program (OWP) Budget in Project Numbers 280-4832.04 and the remaining funds are expected to become available through the next budget amendment process, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 2,726 firms of the release of RFP 22-057 via SCAG's Solicitation Management System website. A total of 84 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

ESRI, Inc. (3 sub-consultants)	\$877,533
Inzata Analytics (no sub-consultants)	\$300,613

Selection Process: SCAG assembled a Proposal Review Committee (PRC) with participants having expertise in land use planning, regional planning, information technology, geographic information systems, data science, environmental justice, remote sensing, and demography. The PRC evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interview the two (2) offerors.

The PRC consisted of the following individuals:

Javier Aguilar (PM), Regional Planner Specialist, SCAG
 Jung Seo, Program Manager II, SCAG

Tom Vo, Program Manager I, SCAG
Jonathan Holt, Department Manager (Applications), SCAG
Sean Tucker, Lead Enterprise GIS Administrator, SCAG
Stephanie McGrath, Public Affairs Specialist III, SCAG
Jay Satalich, Office of Surveys Chief, Caltrans District 7

Basis for Selection:

The PRC recommended Esri, Inc. for the contract based on their proposed technical approach and previous experience on project's scale and scope, as well as time constraints. In the following, this report details reasons for the PRC selection:

- Esri's technical approach exceeded Inzata Analytics' as their proposal better identified how SCAG's Regional Data Platform tools would continue to help and facilitate local land use plan updates with geospatial technology and collaborative workflows;
- In addition, Esri's proposed solutions were more comprehensive in addressing how the Regional Data Platform can be integrated with SCAG's existing enterprise geographic information systems (GIS) infrastructure and open data platform, while emphasizing local jurisdictions' user operability and integration with existing local data systems; and
- Finally, ESRI demonstrated the best experience with producing similar project in scale and scope.

Although Inzata Analytics proposed a lower price, the PRC did not recommend this firm for contract award because it:

- Did not demonstrate the same level of comprehensiveness about an enterprise GIS, the SCAG region, planning data, and many of the requested information products.
- Did not properly detail their plan for integration of the Regional Data Platform with SCAG's and local jurisdictions on existing GIS systems and frameworks; and
- Did not demonstrate the necessary experience and competencies in working with public agencies on projects with similar scale and scope.

**Conflict Of Interest (COI) Form - Attachment
For September 1, 2022 Regional Council Approval**

Approve Contract No. 22-057-C01 in an amount not to exceed \$500,000 with Environmental Systems Research Institute (ESRI) Inc., to build more capabilities and function to its system of systems on the existing framework of the Regional Data Platform that serves all 197 local jurisdictions, other partner agencies, and the general public in Southern California. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
ESRI	No - form attached
Blue Raster	No - form attached
Quartic Solutions	No - form attached
Wallace Walrod	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-057-C01

RFP No./Contract No. Esri RFP No. 22-057-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Environmental Systems Research Institute, Inc. (Esri)

Name of Preparer: Tamisa Greening

Project Title: Regional Data Platform (RDP) Phase II

RFP Number: RFP No. 22-057-C01 Date Submitted: 3 June 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Tamisa Greening, hereby declare that I am the (position or title) Managing Business Attorney of (firm name) Esri, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 3 June 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Tamisa Greening

3 June 2022

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-057-C01

RFP No./Contract No. 22-057-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal.

Name of Firm: Dr. Wallace Walrod
Name of Preparer: Dr. Wallace Walrod
Project Title: RDP Phase II
RFP Number: 22-057-C01 Date Submitted: June 6, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship.

Name	Relationship
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Wallace Watrod, hereby declare that I am the (position or title) individual (consultant) of (firm name) individual, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 2, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

6/21/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-057-C01

RFP No./Contract No. 22-057-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Blue Raster LLC

Name of Preparer: Michael Lippmann

Project Title: RDP Phase 2

RFP Number: 22-057-C01 Date Submitted: 6/1/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 22-057-C01 COI (Contracts \$200,000 or Greater: Contract No. 22-57-C01, Regional Data Platform Phase 2)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

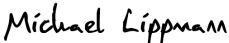
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Michael Lippmann, hereby declare that I am the (position or title) Principal & Co-founder of (firm name) Blue Raster LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 6/1/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

DocuSigned by:


 Signature of Person Certifying for Proposer (original signature required)

6/1/2022

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-057-C01

RFP No./Contract No. 22-057-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Quartic Solutions LLC
Name of Preparer: Timo Luostarinen
Project Title: Regional Data Platform (RDP) Phase II
RFP Number: 22-057-C01 Date Submitted: June 6, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

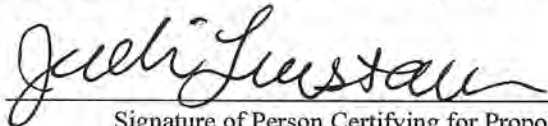
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jodi Luostarinen, hereby declare that I am the (position or title) CEO of (firm name) Quartic Solutions LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 1, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

6-1-22

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 8 REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-052-C01, Connect SoCal
2024 Public and Stakeholder Engagement

RECOMMENDED ACTION:

Approve Contract No. 22-052-C01 in an amount not to exceed \$1,378,540 (subject to final negotiation) with Peacock Sinning Public Relations to support the development of the 2024 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) (RTP/SCS), also known as "Connect SoCal" by providing planning and outreach services required to clearly communicate, present and receive feedback on the plan to meet the public outreach requirements of SB 375 and facilitate an inclusive planning process that is aligned with the goals and strategies of SCAG's Public Participation Plan. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

EXECUTIVE SUMMARY:

To support outreach and engagement for Connect SoCal 2024, the consultant shall develop a comprehensive stakeholder engagement strategy and execute multiple tasks to support plan development. This project supports the goals and strategies identified in SCAG's adopted Public Participation Plan to ensure that opportunities for public involvement are accessible to all communities. This project will lead to more responsive strategy development for Connect SoCal.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Peacock Sinning Public Relations 22-052-C01	The project will support the development of the 2024 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) (RTP/SCS), also known as "Connect SoCal".	\$1,378,540



FISCAL IMPACT:

Funding of \$1,116,300 is available in the FY 2022-23 OWP budget, and the remaining \$262,240 is expected to be available in the FY 2023-24 OWP budget in Project Numbers 310-4874.01 and 095-1533.01, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-052-C01
2. Contract Summary 22-052-C01 COI

CONSULTANT CONTRACT NO. 22-052-C01

Recommended Consultant:	Peacock Sinning Public Relations, Inc.	
Background & Scope of Work:	To support the development of the 2024 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) (RTP/SCS), better known as “Connect SoCal”, the Consultant shall provide planning and outreach services required to clearly communicate, present, and receive feedback on Connect SoCal to meet the public outreach requirements of Senate Bill (SB) 375 and facilitate an inclusive planning process that is aligned with the goals and strategies of SCAG’s Public Participation Plan.	
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"> • Marketing and Outreach Media related to Connect SoCal development and public input opportunities; • Community Based Organization Partnerships; • 16+ Public Workshops; and • Multifaceted engagement opportunities including an online survey and pop-up events. 	
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.	
Contract Amount:	Total not to exceed	\$1,378,540
	Peacock Sinning Public Relations, Inc. (prime consultant)	\$487,660
	JKH Consulting (subconsultant)	\$38,164
	Kit Cole Consulting, LLC (subconsultant)	\$46,650
	Estolano Advisors (subconsultant)	\$416,816
	Pro Media (subconsultant)	\$389,250
Contract Period:	Notice to Proceed through June 30, 2024	
Project Number(s):	310-4874A.01 \$750,000 095-1533B.01 \$366,300	
	Funding source(s): Consolidated Planning Grant (CPG) – Federal Highway Administration (FHWA) PL and Federal Transit Administration (FTA) 5303	
	Funding of \$1,116,300 is available in the FY 2022-23 OWP budget, and the remaining \$262,240 is expected to be available in the FY 2023-24 OWP budget in Project Numbers 310-4874.01 and 095-1533.01, subject to budget availability.	
Request for Proposal (RFP):	SCAG staff notified 4,094 firms of the release of RFP 22-052-C01 via SCAG’s Solicitation Management System website. A total of 46 firms downloaded the RFP. SCAG received the following one (1) proposal in response to the solicitation:	
	Peacock Sinning Public Relations Inc. (3 subconsultants)	\$1,378,540

Attachment: Contract Summary 22-052-C01 (Contracts \$200,000 or Greater: Contract No. 22-052-C01, Connect SoCal 2024 Public and

After receiving only one proposal, staff surveyed 45 firms that downloaded the RFP to determine why each did not submit a proposal. One (1) firm responded to staff's inquiry, which disclosed the main reason this firm did not respond was that it was not interested in submitting an offer after reviewing the RFP documents (they provided no substantive reason). Staff requested and received Caltrans authorization to proceed evaluating the single offer received.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Sarah Dominguez, Program Manager II, SCAG
- Sarah Patterson, Manager of Regional Services, SCAG
- Julia Lippe-Klein, Program Manager II, SCAG

Basis for Selection:

The PRC recommended Peacock Sinning Public Relations, Inc. for the contract award because the consultant:

- Demonstrated a strong understanding of the project, specifically the consultant proposed distinct strategies and methods for meeting different stakeholder groups. The consultant understood the need for connection between the outreach effort and staff work with the inclusion of a weekly comment/input tracker. The consultant proposal aligned with the vision for the project which aims to provide new and engaging ways for members of the public to learn about and engage with SCAG's work.
- Provided a sound technical approach, for example, the consultant proposed interim steps to ensure that we monitor and measure the efficacy of the outreach media strategy. The consultant provided details to ensure a successful public workshop series by articulating the necessary elements and steps. The consultant also thought through the necessary phasing and integration of the stakeholder engagement, meetings, and staff planning work. Lastly, the consultant provided a detailed and comprehensive schedule which demonstrates and understanding of the lead time needed for several of the core tasks.
- The consultant team is robust in that it is comprised of subject matter experts qualified to carry out project tasks with diverse skillsets on several facets of this project including but not limited to: tribal consultation,

International Association for Public Participation (IAP2 – a key metric) public participation practices, government and legislative outreach, and equity-based engagement. The consultant team also has key members that have direct experience conducting projects with similar workshop, stakeholder engagement and community-based organization partnerships for the last Connect SoCal development cycle.

**Conflict of Interest (COI) Form - Attachment
For September 1, 2022 Regional Council Approval**

Approve Contract No. 22-052-C01 in an amount not to exceed \$1,378,540 (subject to final negotiation) with Peacock Sinning Public Relations, Inc. to support the development of the 2024 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) (RTP/SCS), also known as “Connect SoCal” by providing planning and outreach services required to clearly communicate, present and receive feedback on the plan to meet the public outreach requirements of SB 375 and facilitate an inclusive planning process that is aligned with the goals and strategies of SCAG’s Public Participation Plan. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Peacock Sinning Public Relations, Inc. (prime consultant)	No - form attached
JKH Consulting (subconsultant)	No - form attached
Kit Cole Consulting (subconsultant)	No - form attached
Estolano Advisors (subconsultant)	No - form attached
Pro Media (subconsultant)	No - form attached

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Peacock Sinning Public Relations, Inc
Name of Preparer: Sarah Peacock Gohde
Project Title: Connect SoCal 2024 Public and Stakeholder Engagement
RFP Number: 22-035 **Date Submitted:** 03/03/2022

SECTION II: QUESTIONS

I. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Sarah Peacock Gohde, hereby declare that I am the (position or title) Principal of (firm name) Peacock Sinning Public Relations, Inc, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03/03/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



03/03/2022

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 22-052

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Estolano Advisors
Name of Preparer: Grethel Fuentes
Project Title: Connect SoCal 2024 Public and Stakeholder Engagement
RFP Number: 22-035 Date Submitted: 2/24/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

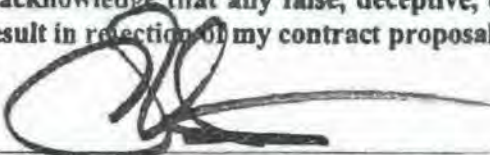
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Cecilia V. Estolano, hereby declare that I am the (position or title) CEO of (firm name) Estolano Advisors, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/24/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

2/24/2022

Date

NOTICE

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SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. _____

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: JKH Consulting

Name of Preparer: Jamarah Hayner

Project Title: Connect SoCal 2024 Public and Stakeholder Engagement

RFP Number: 22-035 Date Submitted: 03/01/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

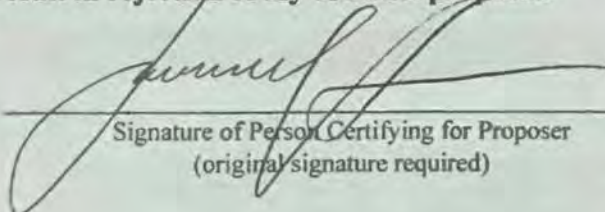
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jamarah Hayner, hereby declare that I am the (position or title) Principal of (firm name) JKH Consulting, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03/01/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

03/03/2022

Date

NOTICE

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SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 22-052

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Pro Media
Name of Preparer: Shelley Anderson
Project Title: Connect SoCal 2024 Public and Stakeholder Engagement
RFP Number: 22-035 Date Submitted: 2/21/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Shelley S. Anderson, hereby declare that I am the (position or title) President of (firm name) Pro Media, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/21/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


2/21/2022

 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No.

22-052

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Kit Cole Consulting, LLC

Name of Preparer: Katherine Cole

Project Title: Connect SoCal 2024 Public and Stakeholder Engagement

RFP Number: 22-035

Date Submitted: 03/03/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

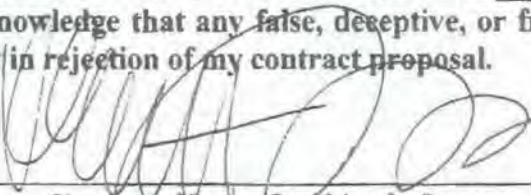
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Katherine Martha Cole, hereby declare that I am the (position or title) Founder and CEO of (firm name) Kit Cole Consulting, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/28/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 2/28/2022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 9
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-055-C01 through 22-055-C09, Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID)

RECOMMENDED ACTION:

Approve Contracts No. 22-055-C01 through 22-055-C09 in a combined total amount not to exceed \$384,212, with firms listed below, to provide Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID). Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

1. Berkeley Economic Advising & Research
2. California Economic Forecast
3. Center for Economic Research & Forecasting
4. Development Management Group, Inc.
5. Guidehouse, Inc.
6. Inland Empire Economic Partnership
7. Los Angeles County Economic Development Corporation (LAEDC)
8. Tech Coast Consulting Group
9. University of California, Riverside

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

The consultants shall provide Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID).



BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Consultants identified above (22-055-C01 through 22-055-C09)	The consultants shall provide Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID).	\$384,212

FISCAL IMPACT:

Funding of \$100,000 is available in the FY 2022-23 OWP budget in Project Number 055-1531.01, and the remaining funding is expected to be available in FY 2023-24 and FY 2024-25 OWP, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-055-C01
2. Contract Summary 22-055-C01 COI

CONSULTANT CONTRACT NO. 22-055-C01 through 22-055-C09

**Recommended
Consultants:**

1. Berkeley Economic Advising & Research
2. California Economic Forecast
3. Center for Economic Research & Forecasting
4. Development Management Group, Inc.
5. Guidehouse, Inc.
6. Inland Empire Economic Partnership
7. Los Angeles County Economic Development Corporation (LAEDC)
8. Tech Coast Consulting Group
9. University of California, Riverside

**Background &
Scope of Work:**

SCAG seeks to better understand the economic implications of SCAG’s planning activities. As a core element of the agency’s transportation planning efforts, the economic data and analysis contained within the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020 RTP/SCS or Connect SoCal) is important to a multitude of planning and research efforts at SCAG, such as informing development of annual regional economic outlooks and other analysis at the nexus of transportation and economic growth.

To help inform SCAG stakeholders about the regional economy, SCAG hosts the Annual Southern California Economic Summit (“Summit”) and brings together business, local government, and other stakeholders from across Southern California to consider how to expand the region’s economic base and determine priorities. The Summit has evolved from its initial formulation in response to the Great Recession and assessment of the economic conditions in the region’s counties to also address an array of topics driving the economic well-being of Southern Californians. As part of the Summit, SCAG develops and publishes an annual Regional Briefing Book which provides an economic outlook for the region and the individual counties and addresses topics of interest over the past year. For example, the 2020 Summit assessed the economic impacts of the novel coronavirus (COVID-19) pandemic and began a deeper discussion of institutionalized racial inequity in the region, which led to the development of SCAG’s Inclusive Economic Recovery Strategy (IERS).

These contracts will provide the continued economic analysis that is needed during multi-year development and implementation phases of the RTP/SCS, and to support the annual Summit and Briefing Book and other outreach efforts related to the agency’s economic strategy, such as the SCAG Quarterly Indicators Dashboard (SQID).

**Project’s Benefits
& Key Deliverables:**

- The project’s benefits and key deliverables include, but are not limited to:
- Participating in SCAG’s Economic Roundtable meetings;
 - Reviewing quarterly economic data and information; and
 - Contributing content to Annual Briefing Book and Economic Summit.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal: 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed

\$384,211

Berkeley Economic Advising & Research	\$59,750
California Economic Forecast	\$54,227
Center for Economic Research & Forecasting	\$31,803
Development Management Group, Inc	\$33,345
Guidehouse, Inc	\$56,051
Inland Empire Economic Partnership	\$56,232
Los Angeles County Economic Development Corporation (LAEDC)	\$21,512
Tech Coast Consulting Group	\$38,475
University of California, Riverside	\$32,817

Contract Period: Notice to Proceed through September 30, 2025

Project Number: 055-1531.01 \$100,000

Funding source(s): Consolidated Planning Grant (CPG) – Federal Highway Administration (FHWA) PL

Funding of \$100,000 is available in the FY 2022-23 OWP budget in Project Number 055-1531.01, and the remaining funding is expected to be available in FY 2023-24 and FY 2024-25 OWP, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 2,331 firms of the release of RFP 22-055 via SCAG’s Solicitation Management System website. A total of 54 firms downloaded the RFP. SCAG received the following eleven (11) proposals in response to the solicitation:

1. Berkeley Economic Advising & Research
2. California Economic Forecast
3. Center for Economic Research & Forecasting
4. Development Management Group, Inc.
5. Economic & Politics, Inc.
6. Fourth Economy Consulting, Inc.
7. Guidehouse, Inc.
8. Inland Empire Economic Partnership
9. Los Angeles County Economic Development Corporation (LAEDC)
10. Tech Coast Consulting Group
11. University of California, Riverside

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC determined interviews were necessary for the regions of Riverside and San Bernardino counties only. Each of the remaining regions had one offeror and each contained sufficient information on which to base a contract award. The PRC interviewed the three (3) highest ranked offerors who proposed on the regions of Riverside and San Bernardino counties.

The PRC consisted of the following individuals:

Georgina Moreno, Senior Economist, SCAG

Kevin Kane, Program Manager I, SCAG
John Cho, Senior Regional Planner, SCAG

Basis for Selection:

Per the RFP's requirements, all the proposers specified their regional expertise and/or their economic specialties. The PRC recommended the contract award be split between the nine (9) consultants listed above, since it will ensure that each SCAG region and economic specialty will be covered and will provide SCAG a broader level of localized economic expertise and expertise in key content areas. The PRC determined it is most advantageous for SCAG to get the full benefit of these different skill sets and will improve the quality of the project deliverables by awarding multiple contracts. Additionally, awarding multiple contracts provides SCAG the needed support for the annual Economic Summit and Briefing Book as well as other outreach efforts related to the agency's economic strategy, such as the SCAG Quarterly Indicators Dashboard (SQID) and it is in SCAG's best interest to do so.

The selected consultants were the highest ranked firms in each of their specific region and stated specialty and best demonstrated the following:

- An economic expertise in a geographical area or specialty field;
- Ability and expertise to perform analytical and outreach services;
- Ability to allocate resources to fulfill the required services;
- Clearly identified previous experience performing economic analysis of a similar scope;
- Understanding of the project intent; and
- Provided rates that were reasonable and within the desired range.

**Conflict of Interest (COI) Form - Attachment
For September 1, 2022 Regional Council Approval**

Approve Contracts No. 22-055-C01 through 22-055-C09 in an amount not-to-exceed \$384,211, with the firms listed below, to provide Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID). Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contracts on behalf of SCAG.

The consultants for these contracts include:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Berkeley Economic Advising & Research (prime consultant)	No - form attached
California Economic Forecast (prime consultant)	No - form attached
Center for Economic Research & Forecasting (prime consultant)	No - form attached
Development Management Group, Inc. (prime consultant)	No - form attached
Guidehouse, Inc. (prime consultant)	No - form attached
Inland Empire Economic Partnership (prime consultant)	No - form attached
Los Angeles County Economic Development Corporation (LAEDC) (prime consultant)	No - form attached
Tech Coast Consulting Group (prime consultant)	No - form attached
University of California, Riverside (prime consultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Berkeley Economic Advising and Research
Name of Preparer: Dr. David Wells Roland-Holst
Project Title: SCAG Economic Advisory and Analysis Services
RFP Number: #22-055 Date Submitted: 6/30/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) David Wells Roland-Holst, hereby declare that I am the (position or title) Executive Director of (firm name) Berkeley Economic Advising & Research and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 6/30/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 Signature of Person Certifying for Proposer
 (original signature required)

6/30/2022
 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: _____ California Economic Forecast _____
Name of Preparer: _____ Mark Schniepp _____
Project Title: _____ Economic Advisory and Analysis Services _____
RFP Number: _____ 22-055 _____ June 28, 2022 _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Mark Schniepp, hereby declare that I am the (position or title) Director of (firm name) California Economic Forecast, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 6-28-22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



6-28-22

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 22-055

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: Center for Economic Research & Forecasting (CLU-CERF)

Name of Preparer: Dan E Hamilton

Project Title: Economic Advisory and Analysis Services Supporting Economic Summit and SCAG Quarterly Indicators Dashboard

Date Submitted: 6/29/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Dan Elson Hamilton, **hereby declare that I am the (position or title)** Director of Economics **of (firm name)** CLU-CERF, **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 6/29/2022 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****

<u>Dan E Hamilton</u> Digitally signed by Dan E Hamilton Date: 2022.06.29 13:24:52 -07'00' Signature of Person Certifying for Proposer (original signature required)	<u>6/29/2022</u> Date
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: DEVELOPMENT MANAGEMENT GROUP, INC.
Name of Preparer: MICHAEL J. BRACKEN
Project Title: Economic Advisory and Analysis Services: Annual Summit and Quarterly
RFP Number: 22-055 Date Submitted: 06/30/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<u>N/A</u>	<u>N/A</u>
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
N/A	N/A	N/A

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
N/A	N/A

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
N/A	N/A

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
N/A	N/A	N/A

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) MICHAEL JAMES BRACKS, hereby declare that I am the (position or title) MANAGING PARTNER of (firm name) DEVELOPMENT MANAGEMENT GROUP INC., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/24/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer (original signature required) 06/24/22 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Guidehouse Inc.
Name of Preparer: Collin Lopes
Project Title: Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard
RFP Number: No. 22-055 **Date Submitted:** 6/30/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) _____, hereby declare that I am the (position or title) _____ of (firm name) _____, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated _____ is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer _____
 (original signature required) Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Inland Empire Economic Partnership
Name of Preparer: Paul C. Granillo
Project Title: Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID)
RFP Number: A 22-055 **Date Submitted:** June 30, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Paul C. Granillo, hereby declare that I am the (position or title) President and CEO of (firm name) Inland Empire Economic Partnership, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 30, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

<p><u>Paul C. Granillo</u> Signature of Person Certifying for Proposer (original signature required)</p>	<p><u>June 30, 2022</u> Date</p>
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NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Los Angeles County Economic Development Corporation
Name of Preparer: Shannon M. Sedgwick
Project Title: Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID)
RFP Number: A-22-055 **Date Submitted:** 06/29/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) William C. Allen, hereby declare that I am the (position or title) President and CEO of (firm name) Los Angeles County Economic Development Corporation, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/29/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

<u>William C. Allen</u> Signature of Person Certifying for Proposer (original signature required)	<u>June 29, 2022</u> Date
---------------------------------------------------------------------------------------------------------	------------------------------

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SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 22-055

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](#). The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: TCCG Tech Coast Consulting Group LLC

Name of Preparer: Dr. Wallace Walrod

Project Title: Economic Advisory & Analysis Services Supporting Annual Economic Summit & SCAG Quarterly Meetings (Economic Summit)

Date Submitted: June 29, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

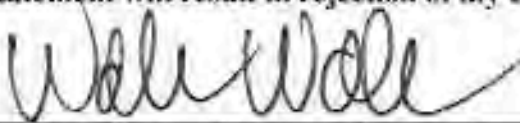
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Dr. Wallace Walrod, hereby declare that I am the (position or title) Managing Partner of (firm name) TCCG Tech Coast Consulting Group LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 29, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



June 29, 2022

Signature of Person Certifying for Proposer
(original signature required)

Date

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SCAG CONFLICT OF INTEREST FORM

RFP No. 22-055

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: The Regents of the University of California, on behalf of its Riverside Campus

Name of Preparer: Victoria Sissac

Project Title: Economic Advisory and Analysis Services Supporting Annual Economic Summit and SCAG Quarterly Indicators Dashboard (SQID)

RFP Number: 22-055 **Date Submitted:** June 30, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Victoria Sissac, **hereby declare that I am the (position or title)** Principal Contract and Grant Officer **of (firm name)** The Regents of the University of California, on behalf of its Riverside campus, **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 29, 2022 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****

*

Signature of Person Certifying for Proposer (original signature required) _____
Date

*This certification is being provided on behalf of the senior/key personnel working on this project and myself as the authorized official of the Regents of the University of California, on behalf of its Riverside campus

NOTICE

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Attachment: Contract Summary 22-055-C01 COI (Contracts \$200,000 or Greater: Contract No. 22-055-C09, Economic



AGENDA ITEM 10
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-061-C01, Streamlining
Services for SCAG's Broadband Program

RECOMMENDED ACTION:

Approve Contract No. 22-061-C01 in an amount not to exceed \$233,786 with Tectonic Engineering and Surveying Consultants, P.C., to provide permit streamlining solutions by developing permit streamlining reports, policies, and codes, as it relates to broadband. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

Consistent with the requirements of the California Emerging Technology Fund (CETF) Grant that funds this project, the consultant shall provide permit streamlining solutions by developing permit streamlining reports, policies, and codes, as it relates to broadband and shall conduct workshops, stakeholder coordination and outreach to fulfill the mandate (to develop solutions and strategies to assist in rapid deployment of broadband technology) set forth by SCAG's Regional Council adopted Resolution No. 21-629-2, which pledges SCAG to assist in bridging the digital divide in underserved communities.



BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Tectonic Engineering and Surveying Consultants P.C 22-061-C01	The project will provide permit streamlining solutions by developing permit streamlining reports, policies, and codes, as it relates to broadband.	\$233,786

FISCAL IMPACT:

Funding of \$233,786 is available in the FY 2022-23 Overall Work Program (OWP) Budget in Project Number 100-4901VA.01, and whatever is not spent in FY 2022-23 OWP will carry over into the FY 2023-24 OWP.

ATTACHMENT(S):

1. Contract Summary 22-061-C01
2. Contract Summary 22-061-C01 COI

CONSULTANT CONTRACT NO. 22-061-C01

Recommended Consultant:	Tectonic Engineering and Surveying Consultants, P.C.						
Background & Scope of Work:	Consistent with the requirements of the California Emerging Technology Fund (CETF) Grant that funds this project, the consultant shall provide solutions to streamline permits by developing permit streamlining reports, policies, and codes, as it relates to broadband (high speed internet connection) and shall conduct workshops, stakeholder coordination and outreach to fulfill the mandate (to develop solutions and strategies to assist in rapid deployment of broadband technology) set forth by SCAG’s Regional Council adopted Resolution No. 21-629-2, which pledges SCAG to assist in bridging the digital divide in underserved communities.						
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Consultant facilitating at least 14 task force and working group meetings to solicit best practices on permit streamlining;• Meetings tailored to specific communities in the SCAG region;• Meeting findings reported back to multiple state and regional governing bodies, including several SCAG Committees;• Consultant shall produce a draft and final report focused on Permit Streamlining;• Consultant shall produce a draft and final version of a Streamlined Model Permit, a Policy and an Ordinance; and• Consultant shall produce a draft and final version of a Memo and Flowchart to further illustrate the findings of the project.						
Strategic Plan:	<p>This item supports SCAG’s Strategic Plan Goals:</p> <ol style="list-style-type: none">1: Produce innovative solutions that improve the quality of life for Southern Californians;2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy; and4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.						
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 50%;">Total not to exceed</td><td style="text-align: right;">\$233,786</td></tr><tr><td>Tectonic Engineering and Surveying Consultants (prime consultant)</td><td style="text-align: right;">\$182,539</td></tr><tr><td>GenTech, LLC. (subconsultant)</td><td style="text-align: right;">\$51,247</td></tr></table>	Total not to exceed	\$233,786	Tectonic Engineering and Surveying Consultants (prime consultant)	\$182,539	GenTech, LLC. (subconsultant)	\$51,247
Total not to exceed	\$233,786						
Tectonic Engineering and Surveying Consultants (prime consultant)	\$182,539						
GenTech, LLC. (subconsultant)	\$51,247						
Contract Period:	Notice to Proceed through December 15, 2023						
Project Number(s):	100-4901VA.01 \$233,786 Funding source(s): California Emerging Technology Fund (CETF), Broadband Planning						
Request for Proposal (RFP):	SCAG staff notified 4,080 firms of the release of RFP 22-061 via SCAG’s Solicitation Management System website. A total of 33 firms downloaded the RFP. SCAG received the following one (1) proposal in response to the solicitation:						

Tectonic Engineering and Surveying Consultants (1 subconsultant) \$233,786

After receiving only one proposal, staff surveyed 32 firms that downloaded the RFP to determine why each did not submit a proposal. Six (6) firms responded to staff's inquiry, which disclosed the main reason these firms did not respond was that even though the solicitation was interesting they were more interested in the design jobs, and they needed more time to submit a strong proposal. Note staff advertised the RFP a six (6) week period (inclusive of addendums). Staff requested and received the grantor's (CETF's) authorization to proceed with evaluating the single offer.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct an interview because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Roland H. Ok, Project Manager, SCAG
Thomas Bellino, Senior Regional Planner, SCAG
Ryan Laws, Associate Regional Planner, SCAG

Basis for Selection:

The PRC recommended Tectonic Engineering and Surveying Consultants, P.C. for the contract award because the consultant:

- Provided a realistic price under SCAG's estimated cost;
- Provided a strong project management approach that covers all tasks in the Scope of Work. The consultant's four planned areas of focus, includes data management and inventory/development efforts that are unique and innovative, and their work schedule is within the constraints of SCAG's deadline dates;
- Demonstrated a clear understanding of the site acquisition, permitting, zoning and entitlement process with respect to broadband infrastructure development;
- Demonstrated prior experience related to broadband infrastructure such as: leasing, zoning, engineering, site acquisition, tower development services in California (T-Mobile, Verizon and Crown Castle) with clear knowledge of the telecommunications industry;
- Demonstrated technical understanding with respect to engineering, trenching and other construction related aspects with respect to broadband infrastructure development; and
- Proposed a knowledgeable project team consisting of certified engineers with telecom expertise and experience.

**Conflict of Interest (COI) Form - Attachment
For September 1, 2022 Regional Council Approval**

Approve Contract No. 22-061-C01 in an amount not to exceed \$233,786 with Tectonic Engineering and Surveying Consultants, P.C., to provide permit streamlining solutions by developing permit streamlining reports, policies, and codes, as it relates to broadband. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Tectonic Engineering and Surveying Consultants, P.C. (prime consultant)	No - form attached
GenTech, LLC (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-061

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Tectonic Engineering Consultants, Geologists and Land Surveyors, D. P. C

Name of Preparer: Edward F Martella

Project Title: Streamlining Services for SCAG's Broadband Program

RFP Number: No. 22-061 **Date Submitted:** _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

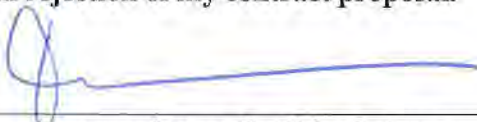
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Edward F Martella, hereby declare that I am the (position or title) Vice President of (firm name) Tectonic Engineering, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated _____ is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

7/5/22

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-061

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: GenTech LLC
Name of Preparer: Gregory Simon
Project Title: SCAG Streamlining Services for Rural Broadband Proposal
RFP Number: 22-0771 Date Submitted: 7/7/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

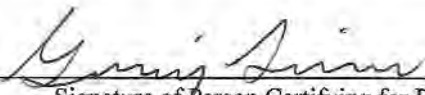
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Gregory Simon, hereby declare that I am the (position or title) Co-Founder of (firm name) GenTech LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 7/6/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


Signature of Person Certifying for Proposer
(original signature required)

7/6/2022
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 11
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC) **EXECUTIVE DIRECTOR'S APPROVAL**
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov *Kome Ajise*

Subject: Contracts \$200,000 or Greater: Contract No. 22-062-C01, Strategic Services for SCAG's Broadband Program

RECOMMENDED ACTION:

Approve Contract No. 22-062-C01 in an amount not to exceed \$219,226 with HDR Engineering, Inc., to provide strategic services for SCAG's Broadband Program. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

The selected consultant shall assist in providing general strategic services with respect to broadband. Broadband plays a pivotal role in transportation planning by providing an alternative/digital means of transportation via telework, telehealth, and e-commerce. Based on previous studies, broadband can serve as an effective tool to reduce vehicle miles traveled (VMT) impacts. The consultant shall evaluate "dig-smart/dig-once" policies, which advocate for installation of conduit during roadway improvements. Further, the consultant will provide tele-everything/broadband assumptions for the upcoming 2024 Connect SoCal Plan (Regional Transportation Plan/Sustainable Communities Strategy [RTP/SCS]).

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
HDR Engineering, Inc. 22-062-C01	The consultant shall provide strategic services for SCAG's Broadband Program.	\$219,226



FISCAL IMPACT:

Funding of \$219,226 is available in the FY 2022-23 OWP budget in Project Number 100-4901.01, and the unspent balance is expected to be available in the FY 2023-24 OWP budget, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-062-C01
2. Contract Summary 22-062-C01 COI

CONSULTANT CONTRACT NO. 22-062-C01

Recommended Consultant:

HDR Engineering, Inc.

Background & Scope of Work:

On February 2, 2021, SCAG’s Regional Council adopted Resolution No. 21-629-2, which pledges SCAG to assist in bridging the digital divide in underserved communities. One of the mandates set forth by the resolution directs staff to develop solutions and strategies to assist in expedited and streamlined deployment of broadband technology.

Broadband is now considered essential infrastructure for the 21st century. Schools, offices, retail and governments all rely on online platforms, offering people significant time savings and a digital avenue for economic prosperity. However, broadband is still far from a universal service across the State. Within the SCAG region alone, approximately 15 percent of all households do not have access to adequate internet speeds or no internet access. These households are disproportionately located in underserved urban communities and rural communities.

The selected consultant shall provide general strategic services with respect to broadband. Broadband plays a pivotal role in transportation planning by providing an alternative/digital means of transportation via telework, telehealth, and e-commerce to name a few. Based on previous studies, broadband can serve as an effective tool to reduce vehicle miles traveled (VMT) impacts. The consultant shall evaluate “dig-smart/dig-once” policies, which advocate for installation of conduit during roadway improvements. Further, the consultant shall provide tele-everything/broadband assumptions for the upcoming 2024 Connect SoCal Plan (Regional Transportation Plan/Sustainable Communities Strategy [RTP/SCS]).

Project’s Benefits & Key Deliverables:

- The project’s benefits and key deliverables include, but are not limited to:
- Preparing a Project Work Plan to guide the progression of the overall study effort;
 - Developing an Outreach Memo which will assist SCAG and its stakeholders with state and federal governments digital equity and/or subsidy initiatives;
 - Creating a Digital Literacy Tool Kit;
 - Developing off-model and on-model strategies and language which incorporates broadband based solutions;
 - Developing a VMT Report Memo; and
 - Assisting with data and mapping needs for SCAG’s Broadband Planning Program.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed	\$219,226
HDR Engineering, Inc. (prime consultant)	\$173,881
Arellano Associates (subconsultant)	\$45,345

Contract Period:

Notice to Proceed through June 30, 2024

Project Number(s): 100-4901B.01 \$219,226

Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) 5303

Funding of \$219,226 is available in the FY 2022-23 OWP budget, and the unspent balance is expected to be available in the FY 2023-24 OWP budget, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 4,196 firms of the release of RFP 22-062 via SCAG’s Solicitation Management System website. A total of 68 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

HDR Engineering, Inc. (1 subconsultant)	\$219,226
Parsons Transportation Group (1 subconsultant)	\$219,185
BizFed Institute (1 subconsultant)	\$219,335

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Roland Ok, Project Manager, SCAG
- Ryan Laws, Associate Regional Planner, SCAG
- Thomas Bellino, Senior Regional Planner, SCAG

Basis for Selection: The PRC recommended HDR Engineering, Inc. for the contract award because the consultant:

- Demonstrated the best understanding of SCAG’s broadband program and its relationship between other initiatives (i.e, Connect SoCal, VMT Report, Intelligent Traffic System Architecture) and further demonstrated the best understanding of SCAG’s technical needs (Tele-everything strategies for Connect SoCal, issue areas regarding broadband Geographic Information System (GIS) data and associated data needs);
- Demonstrated the best technical approach and knowledge of key issue areas regarding the digital divide and proposed potential solutions within their proposal including knowledge of the modelling data and the application of the RTP/SCS;
- Demonstrated the most relevant experience specifically projects related to GIS mapping, infrastructure development and modelling and provided the best understanding of federal and state funding sources (Infrastructure Investment and Jobs Act (IIJA-Broadband) administered by the National Telecommunications and Information Administration (IIJA) and Broadband For All grants administered by the California Department of Technology and California Public Utilities Commission; and

- Provided the most realistic price per hour and number of hours to complete the project.

The PRC did not recommend the other proposers for contract award because these firms:

- Proposed approach was heavily focused on stakeholder and public outreach which satisfies only a portion of the project's Scope of Work;
- Did not demonstrate the familiarity and breadth of experience regarding transportation planning;
- Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work; and
- Did not provide a clear division of labor between the prime consultant and subconsultant, as both consultants appear to focus on engineering, which may result in redundant work efforts.

**Conflict of Interest (COI) Form - Attachment
For September 1, 2022 Regional Council Approval**

Approve Contract No. 22-062-C01 in an amount not to exceed \$219,226 with HDR Engineering, Inc., to provide strategic services for SCAG's Broadband Program. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
HDR Engineering, Inc. (prime consultant)	No - form attached
Arellano Associates (subconsultant)	No - form attached

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: HDR Engineering, Inc.
Name of Preparer: Thomas T. Kim
Project Title: Strategic Services for SCAG's Broadband Program
RFP Number: 22-062 Date Submitted: July 12, 2022

SECTION II: QUESTIONS

- 1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
N/A	

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

	Name	Position	Dates of Service
N/A	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

	Name	Relationship
N/A	_____	_____
	_____	_____
	_____	_____
	_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

	Name	Relationship
N/A	_____	_____
	_____	_____
	_____	_____
	_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
N/A		

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Thomas T. Kim, hereby declare that I am the (position or title) Senior Vice President of (firm name) HDR Engineering, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated July 12, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 _____ Signature of Person Certifying for Proposer (original signature required)	<u>July 12, 2022</u> _____ Date
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-062

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Arellano Associates, LLC
Name of Preparer: Genoveva L. Arellano
Project Title: Strategic Services for SCAG's Broadband Program
RFP Number: No. 22-062, **Date Submitted:** 06/28/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Genoveva L. Arellano, hereby declare that I am the (position or title) Principal of (firm name) Arellano Associates, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/28/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ 06/28/2022

 Signature of Person Certifying for Proposer Date

 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 12
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC) **EXECUTIVE DIRECTOR'S APPROVAL**
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov *Kome Ajise*

Subject: Contract Amendment Greater than \$75,000 and 30% of the Contract's Original Value: Contract No. 22-064-C01, Amendment No. 1, Computing and Storage Services (On-Demand Availability of Scalable Computing Resources and Storage Over the Internet) Provided by Amazon Web Services (AWS)

RECOMMENDED ACTION:

Approve Amendment No. 1 to Contract No. 22-064-C01, AWS-RDP, with DLT Solutions, in an amount not to exceed \$181,202, increasing the contract value from \$127,166 to \$308,368 to provide funding for ongoing run costs for AWS resources. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the amendment on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

On July 7, 2022, SCAG awarded Contract 22-064-C01 to DLT Solutions to provide SCAG with Reserve Instances in support of the RDP to promote more efficient, cost-effective and transparent planning across the SCAG region. Under this agreement, DLT Solutions acts as the channel partner and reseller for the purchase of computing and storage services (on-demand availability of scalable computing resources and storage over the internet) provided by AWS.

This amendment is due to the ongoing run costs for the AWS resources. These costs include monthly recurring compute, storage and support costs for the AWS RDP initiative into high-speed cloud computing. The AWS Reserve Instances previously purchased, allows SCAG to take advantage of a discounted flat monthly rate for these services.

This amendment exceeds \$75,000, as well as 30% of the contract's original value. This amendment also increases the contract value above \$200,000. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it requires the Regional Council's approval.



BACKGROUND:

Staff recommends executing the following amendment greater than 30% of its original value:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Amendment Amount</u>
DLT Solutions (22-064-C01)	The vendor shall provide SCAG with cloud computing, storage and support.	\$181,202

FISCAL IMPACT:

Funding of \$120,000 is available in the FY 2022-23 Indirect Cost Budget in Project Number 811-1163.24. Remaining funding is expected to be reallocated to the Project Number 811-1163.24 through the next budget amendment, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-064-C01 Amendment No. 1
2. Contract Summary 22-064-C01 Amendment No. 1 COI

CONTRACT 22-064-C01 AMENDMENT NO. 01

Consultant: DLT Solutions

Background & Scope of Work: On July 14, 2022, SCAG awarded Contract 22-064-C01 to DLT Solutions to provide SCAG with Reserve Instances in support of the Regional Data Platform (RDP) to promote more efficient, cost-effective and transparent planning across the SCAG region. Under this agreement, DLT Solutions acts as the channel partner and reseller for the purchase of computing and storage services (on-demand availability of scalable computing resources and storage over the internet) provided by Amazon Web Services (AWS).

This amendment increases the contract value from \$127,166 to \$308,368 (\$181,202).

This increase is due to the ongoing deployment and increasing use of the Regional Data Platform hosted in the cloud on AWS. These costs include monthly recurring compute, storage and support costs for the AWS RDP initiative in high-speed cloud computing. The Regional Data Platform is hosted on a combination of AWS reserved and on-demand cloud computing resources. Reserved instances provide a core predictable computing platform while on-demand resources allow for scalability over time. This combination provides the most cost-effective agile approach to hosting the Regional Data Platform.

Project's Benefits & Key Deliverables: This project directly supports the development and implementation of the Regional Data Platform. Key benefits include flexibly to increase SCAG's computing capacity to meet the specialized needs of the Regional Data Platform, flexible high-capacity data storage, efficient and cost-effective computing resources.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

Amendment	Amendment 1	\$181,202
Amount:	Original contract value	<u>\$127,166</u>
	Total contract value is not to exceed	\$308,368

This amendment exceeds \$75,000, as well as 30% of the contract's original value. This amendment also increases the contract value above \$200,000. Therefore, in accordance with the SCAG Procurement Manual (dated January 2021) Section 9.3, it requires the Regional Council's approval.

Contract Period: July 1, 2022 through June 30, 2023

Project Number: 811.1163.24 \$181,202
Funding source: Indirect Cost

Funding of \$120,000 is available in the FY 2022-23 Indirect Cost Program Budget in Project Number 811-1163.24. The remaining funding is expected to be reallocated

Attachment: Contract Summary 22-064-C01 Amendment No. 1 (Contract amendment greater than \$75,000 and 30% of the contract's original

to the Project Number 811-1163.24 through the next available budget amendment, subject to budget availability.

Basis for the Amendment:

In accordance with SCAG’s Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements (Master Service Agreements – MSA’s, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement.) SCAG utilized an MSA with the OMNIA Partners Contract Number R190902 that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.

This project directly supports the development and implementation of the Regional Data Platform. The AWS infrastructure will enable SCAG to develop and implement a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region.

**Conflict Of Interest (COI) Form - Attachment
For September 1, day, 2022 Regional Council Approval**

Approve Amendment No. 1 to Contract No. 22-064-C01, AWS-RDP, with DLT Solutions, in an amount not to exceed \$181,202, increasing the contract value from \$127,166 to \$308,368 to provide funding for ongoing run costs for AWS resources. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
DLT Solutions (prime consultant)	No - form attached

Attachment: Contract Summary 22-064-C01 Amendment No. 1 (Contract amendment greater than \$75,000 and 30% of the contract's original

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 22-064-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: DLT Solutions, LLC

Name of Preparer: Elizabeth White

Project Title: _____

Date Submitted: 7/22/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 22-064-C01 Amendment No. 1 COI (Contract amendment greater than \$75,000 and 30% of the contract's

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 22-064-C01 Amendment No. 1 COI (Contract amendment greater than \$75,000 and 30% of the contract's

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

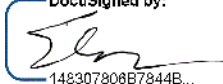
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Elizabeth White, hereby declare that I am the (position or title) Director of Contracts, Corporate Counsel of (firm name) DLT Solutions, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 7/22/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

DocuSigned by:

148307806B7844B...

Signature of Person Certifying for Proposer (original signature required) 7/22/22 _____
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

Attachment: Contract Summary 22-064-C01 Amendment No. 1 COI (Contract amendment greater than \$75,000 and 30% of the contract's



AGENDA ITEM 13
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-066-C01, Industry Forum:
Tribal Engagement and General Outreach

RECOMMENDED ACTION:

Approve Contract No. 22-066-C01 in an amount not to exceed \$550,000 with Peacock Sinning Public Relations, Inc. to provide tribal engagement and outreach to a broad array of stakeholders to identify programs and partners and develop the complete Regional Early Action Planning (REAP) 2021 application, due to the State by December 2022. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

SCAG aims to develop and implement a comprehensive REAP 2021 outreach program. The feedback from stakeholders will be incorporated in the final REAP program application; feedback will help identify partnership opportunities and establish priorities for transformative planning and implementation activities that reflect a balance of regional needs and geographical equity.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Peacock Sinning Public Relations, Inc. (22-066-C01)	The consultant shall assist staff with developing and implementing a comprehensive REAP 2021 outreach program.	\$550,000

FISCAL IMPACT:

Execution of this contract is subject to the California Department of Housing and Community Development (HCD) approval of the for the REAP 2.0 early application funding. Upon receipt of an award letter from the HCD for the REAP 2.0 early application funding, SCAG will use available fund balances to fund and commence this contract activities in the amount of \$550,000 and the funding will be later included and reconciled in a future amendment of the FY 2022-23 Overall Work Program (OWP), as approved by the Regional Council on February 3, 2022.

ATTACHMENT(S):

1. Contract Summary 22-066-C01
2. Contract Summary 22-066-C01 COI

CONSULTANT CONTRACT NO. 22-066-C01

Recommended Consultant:

Peacock Sinning Public Relations, Inc.

Background & Scope of Work:

SCAG envisions a robust and comprehensive outreach program that carefully considers the audience, goals, and objectives. The consultant is expected to contribute innovative ideas and strategies, develop and implement a comprehensive Regional Early Action Planning (REAP) 2021 outreach program and maximize participation through various outreach efforts. With support from SCAG staff, the consultant will take the lead on developing work plans, timelines and producing deliverables in support of the outreach tasks and activities.

As part of the engagement with disadvantaged and underserved communities, the consultant shall develop a tribal outreach and engagement plan that includes one-to-one meetings, convenings, and a leadership summit, to gather input and facilitate the determination of an ongoing tribal engagement program. The tribal leadership summit and other outreach efforts should engage tribal leadership and the community to learn about ongoing efforts across the region and identify priorities and areas where SCAG can provide technical assistance and, where applicable, direct programmatic support.

The consultant shall also provide full-service outreach and engagement support to the REAP 2021 team with various projects, programs and initiatives on an on-call, project specific basis.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Developing and implementing a comprehensive REAP 2021 outreach program; and
- A final comprehensive report.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; and 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy; and 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed	\$550,000
Peacock Sinning Public Relations, Inc. (prime consultant)	\$417,250
K. Cole & M. Holiday (subconsultant)	\$132,750

Contract Period:

Notice to Proceed through June 30, 2026

Project Number:

Funding source: Regional Early Action Planning (REAP) Grants of 2021 (REAP 2.0)

Execution of this contract is subject to the California Department of Housing and Community Development (HCD) approval of the for the REAP 2.0 early application funding. Upon receipt of an award letter from the HCD for the REAP 2.0 early application funding, SCAG will use available fund balances to fund and commence

this contract activities in the amount of \$274,100 and the funding will be later included and reconciled in a future amendment of the FY 2022-23 Overall Work Program (OWP), as approved by the Regional Council on February 3, 2022.

Request for Proposal (RFP):

SCAG staff notified 4,657 firms of the release of RFP 22-066-C01 via SCAG’s Solicitation Management System website, PlanetBids. A total of 55 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

Peacock Sinning Public Relations, Inc. (1 subconsultants)	\$550,000
Collaborate Inc. (1 subconsultant)	\$548,250
National Core – (1 subconsultant)	\$549,987

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Alisha James, Community Engagement Specialist, SCAG
Sarah Patterson, Manager of Regional Services, SCAG
David Salgado, Regional Affairs Officer, SCAG

Basis for Selection:

The PRC recommended Peacock Sinning Public Relations, Inc. for the contract award because the consultant:

- Provided the best technical approach, that was unique in that it allowed for leveraging existing tribal events and gatherings in order to further engage the tribal partners, and allowed for various engagement opportunities;
- While other teams briefly mentioned equity and sensitivities to tribal partners, Peacock Sinning Public Relation’s approach stressed the importance of cultural and societal sensitivities to working with tribal entities; and
- Demonstrated more experience working with the tribal communities than other firms and proposed a project team that includes a designated tribal representative, which staff can leverage. Other firms did not offer this.

Although other firms proposed lower prices, the PRC did not recommend these firms for contract award because these firms:

- Did not provide a feasible schedule; and
- Did not demonstrate the same level of experience, specifically, their technical approach to tribal engagement, a key component to this project, requires a significant amount of time for relationship building.

**Conflict of Interest (COI) Form - Attachment
For September 1, 2022 Regional Council Approval**

Approve Contract No. 22-066-C01 in an amount not to exceed \$550,000 with Peacock Sinning Public Relations, Inc. to provide tribal engagement and outreach to a broad array of stakeholders to identify programs and partners and develop the complete REAP 2021 application, due to the State by December 2022. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Peacock Sinning Public Relations, Inc. (prime consultant)	No - form attached
Michelle Holiday (subconsultant)	No - form attached
Kit Cole LLC (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-066

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Peacock Sinning Public Relations, Inc
Name of Preparer: Sarah Peacock Gohde
Project Title: Regional Early Action Plan (REAP) 2.0 Tribal Engagement and General Outreach
RFP Number: 22-066 **Date Submitted:** 6/25/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Sarah Peacock Gohde, hereby declare that I am the (position or title) Owner/Principal of (firm name) Peacock Sinning Public Relations, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/25/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

06/25/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-066

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Kit Cole Consulting, LLC
Name of Preparer: Kit Cole
Project Title: Regional Early Action Plan (REAP) 2.0 Tribal Engagement and General Outreach
RFP Number: 22-066 **Date Submitted:** 6/25/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Katherine Martha Cole, hereby declare that I am the (position or title) Founder and CEO of (firm name) Kit Cole Consulting, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/25/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer
 (original signature required)

06/25/2022

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-066

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Michelle Holiday & Associates
Name of Preparer: Michelle Holiday
Project Title: Regional Early Action Plan (REAP) 2.0 Tribal Engagement and General Outreach
RFP Number: 22-066 **Date Submitted:** 6/25/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

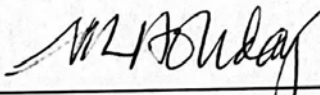
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Michelle L. Holiday, hereby declare that I am the (position or title) Founder/President of (firm name) Michelle Holiday & Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/25/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



06/25/2022

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 14
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Javiera Cartagena, Director of Government and Public Affairs
(213) 236-1980, cartagena@scag.ca.gov
Subject: SCAG Memberships and Sponsorships

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve up to \$71,200 for memberships with 1) the California Association of Councils of Governments (\$46,200) and 2) the Eno Center for Transportation (\$10,000), and sponsorships for 3) the University of California, Los Angeles' Lake Arrowhead Symposium (\$10,000) and 4) the Western Riverside Council of Governments' AltCar Expo (\$5,000).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its August 16, 2022, meeting, the Legislative/Communications and Membership Committee (LCMC) recommended approval of up to \$71,200 for memberships with 1) the California Association of Councils of Governments (\$46,200) and 2) the Eno Center for Transportation (\$10,000), and sponsorships for 3) the University of California, Los Angeles' Lake Arrowhead Symposium (\$10,000) and 4) the Western Riverside Council of Governments' (WRCOG) AltCar Expo (\$5,000).

BACKGROUND:

Item 1: California Association of Councils of Governments
Type: Membership **Amount:** \$46,200

Established in 1977, the California Association of Councils of Governments (CALCOG) is a statewide association representing 47 regional planning agencies working to assist each member in developing the capacity to serve its own members' needs for regional coordination and policy development. CALCOG works with and through its members to:

- Review plans and policies on subjects agreed upon by members;

- Coordinate policy development as appropriate to the League of California Cities, the California State Association of Counties, the National Association of Regional Councils, and the Association of Metropolitan Planning Organizations;
- Promote more effective planning at the regional level;
- Conduct statewide workshops and conferences which provide members with an ideal opportunity to discuss key issues and learn from recognized experts in various fields; and
- Provide an informational clearinghouse on issues of concern to the regions and state.

The Fiscal Year (FY) 2022-2023 annual dues are \$46,200, representing a \$2,355 increase from the FY 2021-2022 dues. Given the vast quantity of legislation and policies related to regional issues and sustainable communities, CALCOG membership remains invaluable to SCAG. CALCOG provides a strong voice for regional organizations in Sacramento. Two years ago, CALCOG was instrumental in including the first Regional Early Action Planning (REAP) Housing Grant 2019 program with a \$125 million allocation in Governor Newsom’s Housing Budget. SCAG received \$47 million to help local communities promote and increase the housing supply. CALCOG sought to expand the program this past year and secured \$600 million to MPO regions for the REAP 2.0 program. These funds will support the Sustainable Communities Strategy, support infill housing development, reduce Vehicle Miles Traveled (VMT), and support Affirmatively Furthering Fair Housing (AFFH).

Former SCAG President Cheryl Viegas-Walker is one of CALCOG’s Past Presidents. Other CALCOG Board Members include SCAG President Jan Harnik, First Vice President Carmen Ramirez, and Regional Council Members Margaret Finlay and Alan Wapner.

Item 2: Eno Center for Transportation

Type: Membership **Amount:** \$10,000

The Eno Center for Transportation’s mission is to continuously improve transportation and its public and public-private leadership to increase the system’s mobility, safety, and sustainability. Eno works across all modes of transportation with the mission of cultivating creative and visionary leadership for the sector. They pursue this mission by supporting activities in their Center for Transportation Policy (CTP) and their Center for Transportation Leadership (CTL).

Eno Transportation Weekly (ETW), a weekly roundup of transportation and infrastructure-related news and analyses, provides valuable information to SCAG staff on policy and legislation making its way through Washington D.C. ETW’s thorough and high-quality analyses cover different topics, including transportation reauthorization bills, competitive grant programs, proposed budgets for federal departments, and discussion of new and emerging technologies in the transportation sector.

SCAG staff recommends that the agency maintain membership at the “Gold” level. Although this membership level typically costs organizations \$15,000, SCAG receives a discount as a government agency, thus bringing the amount down to \$10,000. This membership provides the agency with the following benefits:

- 15 subscriptions to ETW;
- Opportunity to participate in an Eno research initiative, such as working groups that support research on current issues in transportation policy; and
- Choice of any one optional sponsorship opportunity.

Item 4: 32nd Annual UCLA Lake Arrowhead Symposium

Type: Sponsorship **Amount:** \$10,000

Each year, the University of California, Los Angeles (UCLA) Lewis Center and Institute of Transportation Studies Program holds a symposium dealing with regional and public policy issues. This year’s Symposium – *California’s Housing Crossroads* – will reconvene for the first time in three years from October 16-18, 2022, at the UCLA Lake Arrowhead Conference Center and will bring together a diverse and intimate group of influential policymakers, private sector stakeholders, public sector analysts, consultants, advocates, and researchers to delve into the pressing public policy challenges at the nexus of transportation, land use, and the environment. SCAG has been a sustaining co-sponsor for this program, enabling SCAG to maintain membership on the 2022-2023 Arrowhead Steering Committee and directly help plan and evaluate the event, including suggesting topics and speakers, nominating experts to attend the Symposium consistent with SCAG goals.

SCAG staff recommends that the agency sponsor the event at the “Platinum Sponsor” level in the amount of \$10,000, which provides SCAG with the following:

- Three (3) complimentary registrations;
- Two (2) registrations at 50% off (Early Bird registration costs \$1,095);
- Five (5) invitations for symposium attendees;
- Opportunity to nominate a speaker for UCLA’s review;
- Representation on the 2022-2023 Arrowhead Steering Committee;
- Recognition as sponsor of one of four dinners or receptions;
- Exclusive display of promotional materials during early evening reception;
- Shared display of promotional materials at registration area;
- Highlighted recognition on symposium website & online materials;
- Logo placement in printed symposium materials;
- Highlighted recognition as a Platinum sponsor from the podium; and
- Opportunity to network with speakers, faculty, prominent public officials.

Item 3: Western Riverside Council of Governments 18th Annual AltCar Expo
Type: Sponsorship **Amount:** \$5,000

The goal of the AltCar Conference and Expo is to provide an accessible and comprehensive setting where both industry and the general public can discover all existing energy-efficient car alternatives driving national and global change. AltCar is the only event in the United States that gathers every single model of alternative technology light duty vehicle available for purchase or lease in one location for free test drives. The goal of making this technology available to the general public is to help make esoteric climate policies more tangible. Since 40 percent of all Zero Emission Vehicle (ZEV) purchases are happening in California, even though we only have 10 percent of the nation's cars, this event is critical in building the momentum for the emerging marketplace.

The upcoming Fall 2022 AltCar will be presented by the Western Riverside Council of Governments (WRCOG) and is set for October 27, 2022, at the Moreno Valley Convention Center. The expo will have open registration and feature an opening panel comprised of the California Energy Commission, Air Resources Board, Go-Biz, and the South Coast Air Quality Management District, unveiling their new programs and making announcements with an extended Q & A with attendees. This will be followed by an update of the CARB Ce-Cert MOU that debuted and signed at their 2019 event. Those panels will be followed by numerous breakout sessions and trainings, as an extensive collaboration with dozens of organizations and agencies that will use AltCar as the venue for their outreach and deliverables.

SCAG staff recommends that the agency sponsor the event in the amount of \$5,000, which provides SCAG with the following:

- Ability to hold SCAG “Listening Session” as a break out session at AltCar;
- Opportunity to invite SCAG stakeholders to AltCar; and
- Display space in breakfast and lunch area.

PRIOR COMMITTEE ACTION:

Staff presented the memberships with 1) the California Association of Councils of Governments (CALCOG) (\$46,200) and 2) the Eno Center for Transportation (\$10,000), and sponsorships for 3) the University of California, Los Angeles’ 32nd Annual Lake Arrowhead Symposium (\$10,000), and 4) the Western Riverside Council of Governments (WRCOG) AltCar Expo (\$5,000) to the LCMC at its meeting on August 16, 2022. The LCMC approved all four items unanimously.

FISCAL IMPACT:

\$51,200 for membership with CALCOG and sponsorship for the WRCOG 18th AltCar Expo is included in the approved FY 22-23 General Fund Budget. \$20,000 for membership with the Eno Center for



Transportation and sponsorship for the UCLA Lake Arrowhead Symposium are included in the approved FY 22-23 Indirect Cost budget.



AGENDA ITEM 15
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov
Subject: Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and
Amendments \$5,000 - \$74,999

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:
Information Only - No Action Required

STRATEGIC PLAN:
This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) for more than \$5,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>PO' Purpose</u>	<u>Amount</u>
Liebert Cassidy Whitmore	FY23 Employment Law Services	\$40,000
Saba Software Canada Inc.	FY23 Saba License Renewal	\$30,718
Office Depot Business Services Div.	FY23 Office Supplies (Office Depot)	\$30,000
Law Offices of Jim Kahng	FY23 Law Offices of Jim Kahng Labor Law Services	\$30,000
SAS Institute, Inc.	FY23 SAS License Renewal	\$22,400
Staples Contract & Commercial, Inc.	FY23 Office Supplies (Staples)	\$20,000
Southern California Leadership Network	FY23 SCLN Leadership Training	\$13,365
AVSC Holding Corp, dba Encore Group USA	2022 EAC Retreat – Venue Audio Services	\$11,224
Fedex	FY23 FedEx Courier Service	\$10,000
IBM Corporation	FY23 IBM SPSS Statistical Analysis License Renewal	\$7,208
Intelligent Transportation Society of America	FY23 ITS America Membership	\$6,000
California Contract Cities Association	FY22 California Contract Cities Associations Membership	\$5,000
L.A. Plant Co.	FY23 Plant Maintenance	\$5,000



SCAG executed the following Contracts more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
Various (21-047-C01 through 21-047-C41)	Monthly report on Regional Early Action Plan Program (REAP) on-call services.	Various (as identified the attachment)
1. University of Southern California (USC) Sol Price School of Public Policy (22-037-C01)	This project will provide analysis and interpretation that will help SCAG better understand how demographic change in Southern California impacts housing need and housing demand. As such, SCAG will be better positioned to integrate population change into its projections and strategies for Connect SoCal 2024 and beyond.	\$175,259
2. Channel Island Regional Geographic Information System Collaborative (CIRGIS) 19-066-C04	The consultant, shall provide high quality aerial imagery, building outlines, and a hosting service.	\$150,000
3. KTU&A (21-048-MRFP-09)	The Consultant shall develop a First Mile/Last Mile (FMLM) Masterplan to provide City of Montebello staff with a roadmap to further assist and support residents and daily commuters to travel safely on their FMLM trips.	\$149,997
4. Cambridge Systematics, Inc 21-048-MRFP-11	The Consultant shall provide technical assistance to develop in conjunction with the region's transit operators, an updated regional transit asset management (TAM) and transit safety targets for inclusion in the 2024 Connect SoCal. This effort will also review and refine SCAG's process for ongoing coordinated target setting and evaluation, performance	\$148,811



SCAG executed the following Contracts more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
5. HBA Specto, Inc. (22-036-C01)	monitoring, and progress reporting in future Regional Transportation Plans (RTPs) and Federal Transportation Improvement Programs (FTIPs). The consultant shall update SCAG's Scenario Planning Model (SPM), a web-based scenario development, modeling and data organization tool, developed to facilitate informed and collaborative planning.	\$146,695
6. Charles T. Brown, dba, Equitable Cities LLC (22-053-C01)	SCAG staff needed expert, credible, established, respected, consulting services in the field of Regional Planning and Policy as it relates to Diversity, Equity, Inclusion and Awareness. Accordingly, staff procured the services of Charles T. Brown, MPA, CPD, LCI, senior researcher and adjunct professor at the Bloustein School's Alan M. Voorhees Transportation Center at Rutgers University to provide on-call expert counsel, consultation and advice to SCAG's Executive Director and other Executive Team members in support of developing the plan elements, committee structure and outreach for the 2024 Connect SoCal, which is also known as Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).	\$100,000
7. Kimley-Horn & Associates, Inc. (21-048-MRFP-02)	The consultant shall update and maintain SCAG's Intelligent Transportation Systems (ITS)	\$95,369



SCAG executed the following Contracts more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
	architecture as needed. The consultant will also work with SCAG's stakeholders and partners both within and outside the SCAG region and assist SCAG in updating their ITS Architecture.	
8. Carahsoft Technology Corporation (22-043-C01)	The consultant shall provide email security training.	\$62,341
9. Carahsoft Technology Corporation (22-049-C01)	The consultant shall provide licenses to New Relic One enterprise software that provide tools and monitoring services for various SCAG services and applications.	\$26,640

SCAG executed these Amendments for more than \$5,000 but less than \$75,000 and less than 30% of the original contract value

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
HBA Specto, Incorporated (21-063-C01)	This amendment enables the consultant to provide enhancements staff required to improve data processing efficiency and error reporting.	\$17,426

ATTACHMENT(S):

1. Contract Summary 21-047-C01 through C42
2. Contract Summary 22-037-C01
3. Contract Summary 19-066-C04
4. Contract Summary 21-048-MRFP-09
5. Contract Summary 21-048-MRFP-11
6. Contract Summary 22-036-C01
7. Contract Summary 22-053-C01
8. Contract Summary 21-048-MRFP-02
9. Contract Summary 22-043-C01



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- 10. Contract Summary 22-049-C01
 - 11. Contract Summary 21-063-C01 Amendment No. 2

CONSULTANT CONTRACT NOS. 21-047-C01 THROUGH 21-047-C42
MONTHLY REAP FOLLOW UP

**Selected
Consultants:**

1. AECOM Technical Services, Inc.
2. Arup North America, Ltd.
3. Ascent Environmental, Inc.
4. BAE Urban Economics, Inc.
5. CTY Housing, Inc.
6. ECONorthwest
7. Estolano Advisors
8. HR&A Advisors Inc.
9. Kimley-Horn and Associates, Inc.
10. Kosmont & Associates, Inc.
11. LeSar Development Consultants
12. National Community Renaissance of California
13. Opticos Design, Inc.
14. Raimi + Associates
15. Stantec Consulting Services, Inc.
16. RDC-S111 (dba Studio One Eleven)
17. Turner Housing Innovation Labs, Inc.
18. Woodsong Associates, LLC
19. WSP USA Inc.

**Background &
Scope of Work:**

On April 1, 2021, the Regional Council approved a procurement program to accelerate project delivery for the Regional Early Action Plan Program (REAP) and requested staff to report back monthly on procurement activities related to the On Call Services for the REAP Program. This report is to inform the Regional Council of procurement activities, contracts and amendments related to the On-call Services for the REAP Program. In addition, this report includes a summary of the contracts awarded under the REAP procurement program that were procured outside of the OCS.

In summary, the REAP Program provides a new model for timely implementation of SCAG's local assistance programs and the Regional Council has approved the following:

- (1) Authorized staff to enter into up to a total of \$10,000,000 in On Call Services contracts to implement the Regional Council's approved REAP work program, upon completion of competitive procurement and selection of consultants for the On Call Services;
- (2) Waived SCAG's procurement requirement to first obtain the Executive/Administration Committee's and Regional Council's approval for contracts at or above \$200,000 prior to execution, for any individual contract up to \$500,000 awarded to complete work that is part of the Regional Council's approved REAP grant funded program and authorization for the Executive Director or his/her designee to execute such contracts upon consultation with legal counsel;
- (3) Waived SCAG's procurement requirement necessitating Executive/Administration Committee's and Regional Council approval prior to entering any contract amendment exceeding \$75,000 or 30% (whichever is less) and, instead, requiring amendments of 30% or more to be first approved by the

Executive/Administration Committee and Regional Council, and authorizing the Executive Director or his/her designed to execute such amendments upon consultation with legal counsel; and (4) directing staff to make monthly informational reports to the Regional Council of procurement activities, contracts and amendments related to REAP made pursuant to this action.

Project’s Benefits & Key Deliverables:

- The project’s benefits and key deliverables include, but are not limited to:
- Supporting local jurisdictions in the update of their Housing Elements;
 - Assistance with integrated land use planning, urban design and land use policy;
 - Assistance with community development finance;
 - Assistance with racial equity analysis and training; and
 - Assistance with Grant Writing and Grant Program Administration.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed \$10,000,000

Note: This is for on-call, or as needed services with consultants to be paid upon a Task Order award. As such, there is no specific award amount to each consultant, nor does SCAG guarantee any specific amount of work to a consultant. Therefore, the amount that may be funded to each consultant is not yet determined

Contract Period:

June 2021 through December 31, 2023

Project Number(s):

- 300.4887.01 – 300.4887.04
- 300.4888.01
- 300.4889.01 – 300.4889.04
- 300.4890.01 – 300.4890.02
- 300.4891.01 – 300.4891.02

Funding source(s): REAP Program Grant

Update

Below is a table showing the on-call services procurements, and their status at present. Any future dates are subject to change, and procurements may be added or removed to this list.

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
1	Housing Policy Leadership Academy (P&O-1 Leadership Academy)	05/03/21	Agreement Executed	LeSar Development Consultants	\$815,823
2	SCAG Development Streamlining (HPS-1 CEQA)	05/25/21	Agreement Executed	Ascent Environmental, Inc.	\$337,738
3	Advanced Accessory Dwelling Unit (ADU) Bundle	06/30/21	Agreement Executed	AECOM Technical Services, Inc.	\$546,676

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
	(HSD 1-A - Advanced ADU Bundle)				
4	Westside Cities COG (WSCCOG) Partnership (Project 1)	07/16/21	Agreement Executed	ARUP US, Inc.	\$148,513
5	Other-To Residential Tool Kit	07/30/21	Agreement Executed	Studio One Eleven	\$137,740
6	1-B HSD Preliminary ADU Bundle (HSD 1-B Preliminary ADU Bundle)	08/04/21	Agreement Executed	Woodsong Associates	\$533,965
7	2-A HSD EIFD Bundle	07/30/21	Agreement Executed	Kosmont	\$582,638
8	3-A HSD Objective Development Standards	08/23/21	Cancelled	N/A	\$0
9	2-D HSD One San Pedro EIFD Study	08/11/21	Agreement Executed	Kosmont	\$222,834
10	Digitize Utilities Inventory For Housing Tool	08/11/21	Cancelled	N/A	\$0
11	2-C (HSD) – Heart of Hollywood TIF Study	08/19/21	Agreement Executed	HR&A Advisors	\$219,584
12	Digitize Utilities Inventory For Housing Tool Rerelease of MRFP-10	10/14/21	Agreement Executed	Black & Veatch	\$201,224
13	2-B HSD Palmdale Housing Project	09/21/21	Cancelled		\$0
14	Regional Resilience Framework (RRF)	01/13/22	Agreement Executed	AECOM Technical Services, Inc.	\$504,954
15	3-E HSD South El Monte Zoning Update	10/01/21	Agreement Executed	WSP USA, Inc.	\$239,394
16	3-C HSD Rialto Specific Plan Update	10/14/21	Agreement Executed	WSP USA, Inc.	\$467,604
17	San Fernando Valley COG (SFVCOG) Partnership Program	11/29/21	Agreement Executed	ARUP US, Inc.	\$198,742
18	3-A1 HSD Objective Development Standards LA Rerelease of MRFP-8	10/27/21	Agreement Executed	AECOM Technical Services, Inc.	\$583,057
19	3-A2 HSD Objective Development Standards Bundle	10/27/21	Cancelled	Woodsong Associates	\$0
20	HSD 3-D Burbank Media Specific Plan Update	02/08/22	Agreement Executed	WSP USA, Inc.	\$654,549

Attachment: Contract Summary 21-047-C01 through C42 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
21	Metro's Joint Development	12/01/21	Agreement Executed	HR&A Advisors	\$350,736
22	SRP-1A Westside Cities COG (WSCCOG) REAP Subregional Partnership (Project #2 and #4 - re-release)	12/21/21	Agreement Executed	ECONorthwest	\$105,519
23	Metro's Equitable Housing	12/23/21	Agreement Executed	Raimi + Associates	\$332,812
24	2-B HSD Palmdale Housing Project	01/07/22	Agreement Executed	LeSar Development Consultants	\$557,773
25	HPS-1 Grant Application Technical Assistance	03/21/22	Cancelled (1)		\$0
26	HSD 1-C - Compton ADU Project	01/21/22	Cancelled		\$0
27	HPS-3 TIF EIFD Projects (Barstow, County of Imperial)	05/12/22	RFP Released		\$185,820
28	SRP-4 Riverside County Thermal Community Plan	01/31/22	Cancelled		
29	3-A2 HSD Objective Development Standards Bundle Rerelease of MRFP-19	01/26/22	Consultant Selected/Agreement Routing	Crandall Arambula	638,400
30	TOD 2- Metrolink Area Station Analysis	02/15/22	Agreement Executed	BAE Urban Economics, Inc.	\$717,444
31	Los Angeles Metro's Joint Development Housing Accelerator Part C	02/09/22	Consultant Selected/Agreement Routing	LeSar Development Consultants	\$388,500
32	TCC Pomona Technical Assistance	02/14/22	Cancelled		\$0
33	TCC Riverside Technical Assistance	02/14/22	Cancelled		\$0
34	SRP-4 Riverside County Thermal Community Plan	03/09/22	Cancelled		\$0
35	SPR-5 Imperial County	03/31/22	Cancelled		\$0
36	TCC Pomona Technical Assistance	03/17/22	Agreement Executed	Lamar Johnson Collaborative	\$269,054
37	TCC Riverside Technical Assistance	04/07/22	Cancelled		\$0

Attachment: Contract Summary 21-047-C01 through C42 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
38	HSD 1-C - Compton ADU Project	04/01/24+P44	Agreement Executed	Woodsong Associates	\$128,615
39	SPR-5 Imperial County	5/16/2022	Pre-release/RFP Routing		\$285,863
40	HPS-1 Grant Application Technical Assistance	05/13/22	Agreement Executed	SCANPH	\$286,143
41	Prevention of At Risk Units	5/19/2022	Evaluating/Negotiating	HR&A Advisors	\$198,587
42	TCC Riverside Technical Assistance		Pre-release/RFP Routing		\$250,000
			Awarded or in Progress thru the REAP OCS		\$7,862,756
			Awarded or in Progress REAP Funded, outside OCS (2)		\$3,227,545
Grand Total					\$11,090,301

- (1) Most of the RFPs that are noted as cancelled were cancelled due to lack of response from OCS consultants. In these cases, SCAG staff took two steps (1) extended the response timeline and, if no responses were received after the extension, (2) re-released the procurement using SCAG's standard procurement portal, Planet Bids, which taps into a broader pool of consultants. Note that public agencies across the State are struggling with procurements for housing policy and related land use work, due to the large amount of funding flowing for this work and the impacts of COVID pandemic on the overall work force. In effect, the consultants with the capacity/expertise to do this work are incredibly busy and struggling to hire enough staff to keep up with demand. Given this, SCAG's OCS and REAP procurement program have been exceptionally successful in moving forward a large work program.
- (2) These procurements are primarily those that were cancelled and thus procured outside of the OCS through a larger pool of consultants (Planet Bids). Contracts procured through Planet Bids fall under the second category of the REAP Procurement Program approved by the RC, which allow for staff to execute contracts up to \$500,000 without seeking RC approval (two such awards are attached below). The total procurement for the OCS is within the \$10M approved by the RC, while the REAP program procurement as a whole exceeds \$10M.

CONSULTANT CONTRACT NO. 21-047-C01 MRFP 40

Recommended Consultant:	Southern California Association of Nonprofit Housing (SCANPH)	
Background & Scope of Work:	<p>The proposed project will provide grant writing technical assistance to selected jurisdictions and/or Tribal Governments (referred to as “Recipients”) that are interested in applying for funds administered by the California Department of Housing and Community Development (HCD) and potentially other public agencies. Through published notices of funding availability (NOFA), these funds are intended to provide local and Tribal governments financial support to produce housing or housing-supportive activities. These funding sources have various requirements and scoring metrics, and technical assistance in applying for these grants can increase the potential of an award for an applicant. All grants applied for under this project must help to accelerate housing production or increase housing supply and may include grants that fund infrastructure and other activities that directly support housing production.</p> <p>Consultant will provide grant application writing assistance to between 10 and 15 jurisdictions and/or Tribal Governments, with one (1) grant application for each Recipient participating. The applications could be for either federal or state funding opportunities, though to align with REAP 1.0 eligible activities the activity seeking funding in the grant application must accelerate housing production, increase housing supply, or support housing-supportive planning, infrastructure, or related activities.</p>	
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Project Management and status reporting to jurisdiction/Tribal Governments;• Candidate project competitiveness evaluation;• Draft and final application for each Recipient for the identified grant;• Support letter template for each application; and• Hard copy of each application.	
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians	
	Total not to exceed SCANPH (Prime Consultant)	\$286,143
Contract Period:	August 2, 2022 through April 1, 2024.	
Project Number(s):	300. 4890.02 \$286,143 Funding source(s): REAP	
	Funding of \$286,143 is available in the FY 2022-23 Overall Work Program (OWP) in Project Number 300-4890Y0.02	
Request for Proposal (RFP):	SCAG staff notified 29 firms of the release of RFP No. 21-047-MRFP 40 via SCAG’s Solicitation Management System. A total of three (3) firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:	
	SCANPH	\$286,143
	Intuitive Group	\$253,792

Attachment: Contract Summary 21-047-C01 through C42 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

Basis for Selection:

The PRC recommends SCANPH because the consultant team:

- Demonstrated familiarity with housing issues in Southern California and the varying needs of individual jurisdictions, particularly smaller jurisdictions with fewer resources. The firm has submitted comment letters to the State on housing grant NOFAs, indicating familiarity with potential barriers, and has prior experience with grant writing assistance for jurisdictions.

Although the other firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm:

- Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work; and
- Proposed approach, particularly on economics task, focused mainly on retail opportunities and did not represent a good value;
- Did not demonstrate familiarity with Southern California jurisdictions or housing issues in the region; and
- Did not demonstrate familiarity of timing of grant opportunities and NOFA publications, either from HCD or other public agencies.

Also note, this contract is part of the Regional Council's (RC's) approved REAP grant funded program. Therefore, staff made this award pursuant to the April 1, 2021 RC Agenda Item 6, which authorized staff to award contracts that exceed \$200,000 but are less than \$500,000.

CONSULTANT CONTRACT NO. 21-047-C01 MRFP 36

Recommended Consultant: The Lamar Johnson Collaborative

Background & Scope of Work: The proposed project consists of parking, mobility and open space infrastructure, and housing feasibility analysis for Pomona’s City-owned parking lots within its Downtown area to potentially support housing development and leverage the City’s Transformative Climate Communities (TCC) project outcomes. There are currently 26 parking lots owned by the City of Pomona’s Vehicle Parking District (VPD) and approximately 21 of those lots would be included in this study. This analysis and pre-development planning work is necessary to support the future release of Requests for Proposals for the re-development of one or more of these lots for housing development, and to establish definitive strategies for parking management and allocation within the Downtown Pomona Specific Plan area, and the enhancement of multi-modal and open space amenities for future residents. The proposed project also envisions supporting the City of Pomona’s sustainability goals, including energy and water efficiency.

Consultant shall provide comprehensive analysis of parking and open space infrastructure, market feasibility analysis for housing, and recommendations to the City for redevelopment of city owned parking lots.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Analysis of parking in the Downtown Pomona Specific Plan;
- Analysis of mobility and open space infrastructure;
- Feasibility analysis for housing on City owned lots;
- Recommendation of future programs and incentives; and
- Public Outreach.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians

Contract Amount:	Total not to exceed	\$269,054
	The Lamar Johnson Collaborative (Prime Consultant)	\$103,228
	Gibson Transportation (Subconsultant)	\$89,559
	Kosmont Companies (Subconsultant)	\$76,267

Contract Period: July 22, 2022 through June 30, 2023.

Project Number: 300. 4887.04 \$269,054
Funding source: REAP

Funding of \$269,054 is available in the FY 2022-23 Overall Work Program (OWP) in Project Number 300-4887Y0.04

Request for Proposal (RFP): SCAG staff notified 4,068 firms of the release of RFP No. 21-047-MRFP 36 via SCAG’s Solicitation Management System. A total of two (2) firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

Lamar Johnson Collaborative **\$269,054**

Subconsultant 1: Arellano & Associates

Subconsultant 2: Fehr & Peers

Walker Consultants **\$243,755**

The Arroyo Group (subconsultant)

LeSar Development Consultants (subconsultant)

IDAX (subconsultant)

Basis for Selection:

The PRC recommends Lamar Johnson Collaborative because the consultant team:

- Demonstrated expertise in a range of disciplines including planning, urban design, housing, parking/traffic, and economic feasibility that are needed to successfully achieve the deliverables for this Project;
- Presented and described experience from other similar projects that can be directly applied to executing the various tasks in this scope of work;
- Recommended a successful approach to community engagement and outreach based on prior experiences that would benefit the project; and
- Clearly outlined a technical understanding the project needs with a proposed schedule as well as the flexibility to adjust as is determined necessary.

Although the other firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm:

- Did not demonstrate the same level of diversity and skill within their proposed technical approach. The prime consultant's expertise was focused primarily on detailed parking management and demand analysis while the Scope called for more experience and interest around urban design and housing.
- Allocated more staff hours to background analysis that did not represent the best value for the Project.

CONSULTANT CONTRACT NO. 22-037-C01

Recommended Consultant:	University of Southern California (USC) Sol Price School of Public Policy				
Background & Scope of Work:	<p>This project will provide analysis and interpretation that will help SCAG better understand how demographic change in Southern California impacts housing need and housing demand. As such, SCAG will be better positioned to integrate population change into its projections and strategies for Connect SoCal 2024 and beyond.</p> <p>The key objectives for this project are to develop data and visualizations surrounding key demographic and housing topics, develop an annual demographic workshop, and conduct original research on housing demography.</p>				
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Providing analysis and interpretation that will help SCAG better understand how demographic change in Southern California impacts housing need and housing demand;• Developing the program for SCAG's Annual Demographic Workshop;• Analyzing housing demography, and• Collecting of key demographic data for the SCAG region, California and the U.S., and analysis of trends in these data.				
Strategic Plan:	<p>This item supports SCAG's Strategic Plan Goals:</p> <ul style="list-style-type: none">• Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians;• Goal 3: Be the foremost data information hub for the region;• Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration; and• Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.				
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 60%;">Total not to exceed</td><td style="text-align: right;">\$175,259</td></tr><tr><td colspan="2">USC Sol Price School of Public Policy</td></tr></table>	Total not to exceed	\$175,259	USC Sol Price School of Public Policy	
Total not to exceed	\$175,259				
USC Sol Price School of Public Policy					
Contract Period:	July 22, 2022 through June 30, 2025				
Project Number:	<p>055-0133B.06 \$56,775</p> <p>Funding source: Consolidated Planning Grant (CPG)—Federal Transit Administration (FTA 5303).</p> <p>Funding of \$56,775 is available in the FY 2022-23 OWP budget. The remaining funds are expected to be available in the FY 2023-24 OWP Project Number 055-0133.06 through the budget development process, subject to budget availability.</p>				

Attachment: Contract Summary 22-037-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

Request for Proposal (RFP):

SCAG staff notified 2,002 firms of the release of RFP 22-037 via SCAG’s Solicitation Management System website. A total of 45 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

Sole Price School of Public Policy USC (no subconsultants) \$175,259

Berkeley Economic Advising and Research (no subconsultants) \$177,257

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Gigi Moreno, Sr. Economist, SCAG
- Jason Greenspan, Manager Sustainable and Resilient Development, SCAG
- Daniel Flyte, Data Governance Manager, SANDAG

Basis for Selection:

The PRC recommended Sol Price School of Public Policy for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically the team from the Price School includes demographic expertise necessary for coordinating the Demographic Workshop, demographic data collection, and demographic research;
- The project plan was well-articulated and the methods and data sources are reasonable;
- The team has a clear understanding long track-record of what it takes to coordinate a successful demographic workshop;
- Provided the best technical approach, for example, specifically identified data resources for addressing the required demographic questions and proposed several novel and highly relevant research questions;
- Recognized by the demographics profession as being among the top researchers and thinkers in the field. This team has successfully coordinated and helped execute the Demographic Workshop.
- Provided the best overall value for the level of effort proposed, and
- Proposed the lowest most price to perform the scope of work.

CONSULTANT CONTRACT NO. 19-066-C04

Recommended Consultant:

Channel Island Regional Geographic Information System Collaborative (CIRGIS)

Background & Scope of Work:

The consultant, CIRGIS, will provide high quality aerial imagery, building outlines, and a hosting service. Aerial imagery is a seminal component for topographical mapping and the interpretation of geographies, objects, and features. Through remote sensing methods new data is derived for land use, water resources, agricultural management, vegetation, wildlife management, forestry, conservation, urban and regional planning, transportation, emergency response, utilities, sea level rise, climate change, smart cities, change detection, environmental remediation, 3D modeling, and others. These new insights are becoming useful to our sustainability, active transportation, modeling, forecasting, geographic information systems (GIS), and performance monitoring sections and will become central in the 2024 Regional Transportation Plan, Connect SoCal as well as in future transportation plan and other regional studies.

From aerial imagery, our staff performs feature extraction, land cover and land use maps, implements applications using the extracted features. The latter includes, but is not limited to:

1. Study the relationship between land cover composition/configuration and land surface temperature (LST) and urban heat island (UHI) mitigation.
2. Study if and how the landscape will interact with the human vulnerability in terms of the extreme heat.
3. Find the vacant land and parking lots as potential affordable housing.
4. The usage of artificial turf in residential parcels and sport courts.
5. Urban planning in vegetation to increase the cooling effects.

These new study implementations will help meet the new demands for data and information in climate change and resiliency studies, housing studies, transportation studies (to include active transportation), equity studies, air pollution and water quality studies, and more.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Enabling SCAG to provide better value and benefits to the member agencies in Ventura County and their constituents with imagery to "ground truth" existing conditions from a snapshot in time; and
- Providing high quality data sets and information to enable SCAG and local jurisdictions to make better planning decisions.

Strategic Plan:

This item supports the following Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed

\$150,000

Contract Period:

June 14, 2022 through June 30, 2022

Project Number(s): 280-4859U9.02 \$132,795
280-4859E.02 \$17,205

Funding source: FY 21 Senate Bill (SB) 1 Sustainable Communities Formula Grant funds allocated to SCAG under the Caltrans Sustainable Transportation Planning Grant Program and Transportation Development Act (TDA).

Request for Proposal (RFP): N/A – Sole Source

Selection Process: N/A – Sole Source

Basis for Selection: The subject contract award is in accordance with the Regional Council Policy Manual, Article VIII, Section 1.2 (updated September 2009, pg. 26), and the SCAG Procurement Manual (January 2021, sections 3.3.) which authorizes the Executive Director or his designee (the Chief Financial Officer) to approve a consultant contract without competition, if the contract is less than \$200,000. Staff also Requested and obtained Caltrans’ approval of the Sole Source.

Further SCAG awarded a sole source contract to The Channel Islands Regional Geographic Information System Collaborative (CIRGIS) because they are a non-profit primarily comprised of cities in Ventura and Santa Barbara counties, as well as private agencies in the Ventura County region that have procured aerial imagery and related products for its stakeholder for nearly 20 years. It is the only entity that provides aerial imagery, infrared bands, building outlines, and a hosting service (all products that SCAG requires) at a competitive price. As important, CIRGIS provide standard and consistent products that many of our Ventura County jurisdiction utilized; hence, it is “an apples to apples” comparisons with their data.

CONSULTANT CONTRACT NO. 21-048-MRFP-09

**Recommended
Consultant:**

KTU&A

**Background &
Scope of Work:**

The Consultant shall develop a First Mile/Last Mile (FMLM) Masterplan to provide City of Montebello staff with a roadmap to further assist and support residents and daily commuters to travel safely on their FMLM trips. The Masterplan will build on the results of the Comprehensive Operational Analysis, with an emphasis on improving FMLM options within the service area. The Masterplan will define, develop, and recommend implementing efforts that support a Vision Zero approach (i.e., working to eliminate traffic-related fatalities and serious injuries) to FMLM transportation system planning, policy, and programming.

The Masterplan will also focus on high impact bus stops, with the goal to provide improvements to FMLM trips to effectively make transportation safer and more accessible. The target area for the Masterplan will be for the City of Montebello and surrounding bus stops within a two (2) mile radius of City limits. In addition, the Masterplan shall include considerations of the Metro L Line (Gold) Eastside Extension project down Washington Blvd to provide the City with recommendations for FMLM improvements to better serve the public and transit users wishing to move around the City of Montebello.

The Masterplan will help to further the SCAG's regional transportation goals and strategies, including those outlined in the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020 RTP/SCS or Connect SoCal) in the Transportation Safety & Security Transportation Technical Report. The Masterplan aligns with the Connect SoCal regional goal of improving mobility, accessibility, reliability, and travel safety for people and goods, and the recommendations that local jurisdictions develop pedestrian safety action plans and consider pedestrian needs in all roadway and transit projects. It also aligns with the regional goal of reducing greenhouse gas emissions.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Maximizing the impact by prioritizing bus stops more frequently used and located in the most concerning transit corridors;
- Producing a prioritized list of active transportation projects adjacent to major bus stops for future rounds of grant funding;
- Identifying community-preferred non-infrastructure safety improvements that have proven successful at other agencies and are applicable to the City;
- Pairing infrastructure improvements with a robust safety campaign that educates residents on how to reduce risk while using active transportation; and
- Proposing new metrics to track Masterplan progress.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal: 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Contract Amount: **Total not to exceed** **\$149,997**
 KTU&A (prime consultant) \$109,200
 Circulate Planning (sub-consultant) \$40,797

Contract Period: July 20, 2022 through February 28, 2024

Project Number: 275.4892.01 \$149,997
 Funding source(s): SB 1 Sustainable Communities (SC) Formula and Transportation Development Act (TDA)

Funding of \$149,997 is available in the FY 2022-23 Overall Work Program (OWP) budget in Project Number 275.4892.01 and whatever is not spent in FY 2022-23 OWP will be carried over into the FY 2023- 24 OWP.

Request for Proposal (RFP): SCAG staff released RFP 21-048-MRFP 09 to all 21 firms on SCAG’s Transportation Planning Bench. Staff received the following two (2) proposals in response to the solicitation:

KTU&A (1 subconsultant)	\$149,997
IBI Group (1 subconsultant)	\$144,383

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations.

The PRC consisted of the following individuals:

Courtney Aguirre, Program Manager II (Project Manager), SCAG
 Abigail Marin, Grants and Project Administrator, City of Montebello
 Stephen Fox, Senior Regional Planner, SCAG

Basis for Selection: The PRC recommended KTU&A for the contract award because the consultant;

- Demonstrated the best understanding of the project, specifically the importance of developing strategic first/last mile connections to transit, improving first/last mile access to transit stops, while addressing existing transportation safety issues and opportunities to leverage Safe Routes to Schools/Parks efforts;
- Demonstrated the best understanding of local context, including existing plans, such as the City of Montebello’s Comprehensive Operational Analysis and Parks Master Plan, and transportation safety hotspots;
- Detailed how they will provide up to five (5) priority projects and a corridor and bus stop assessment toolkit, both of which are above and beyond the minimum scope requirements and will be provided within their proposed budget; and
- Provided specific examples of how they will coordinate with their subconsultant, Circulate Planning, to engage Community Based Organizations and other stakeholders in the planning process including the utilization of online surveys, a mapping platform provide detailed, location-specific comments in relation to a Montebello bus stop, and conducting multiple community workshops.

Although the other firm proposed a slightly lower price, the PRC did not recommend this firm for contract award because this firm’s Technical Approach

was minimally adjusted to consider City of Montebello’s current context (e.g. recent plans, existing efforts) and the challenges as well as the opportunities to overcome them.

CONSULTANT CONTRACT NO. 21-048-MRFP-11

Recommended Consultant:

Cambridge Systematics, Inc.

Background & Scope of Work:

In enacting the Moving Ahead for Progress in the 21st Century Act (MAP-21) in 2012, Congress established performance-based planning requirements for metropolitan transportation planning, including a federally required performance measure specifically for transit asset management (TAM) and state of good repair (SGR) and for transit safety. Although, SCAG is the designated recipient of certain FTA funds, it does not own, operate, or manage capital assets used for providing public transportation. However, as the designated Metropolitan Planning Organization (MPO) for the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura, SCAG has responsibilities for coordination, target setting and progress reporting as part of the Regional Transportation Plan (RTP) and Federal Transportation Improvement Program (FTIP), under the Metropolitan Planning Final Rule (23 CFR 450). TAM and safety targets must be set every four years in the RTP, and the RTP must include a system performance report evaluating the condition and performance of the transportation system with respect to the performance targets, including progress achieved in meeting the targets in comparison with system performance recorded in previous reports. Similarly, the FTIP must include, to the maximum extent practicable, a description of the anticipated effect of the FTIP toward achieving the TAM and safety targets identified in the RTP, linking investment priorities to those performance targets.

The Consultant shall provide technical assistance to develop in conjunction with the region's transit operators, an updated regional TAM and transit safety targets for inclusion in the 2024 Connect SoCal. This effort will also review and refine SCAG's process for ongoing coordinated target setting and evaluation, performance monitoring, and progress reporting in future RTPs and FTIPs.

The Consultant shall identify the draft regional TAM and safety targets for inclusion in the 2024 Connect SoCal, no later than June 2023.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Stakeholder Engagement Plan;
- Technical memorandum documenting new state and federal requirements impacting SCAG's target setting process, a strategy to incorporate zero emission bus rollout plans into the target setting process and identifying best practices from applicable peer MPOs;
- Asset management data submitted into TransAM, Transit safety database in Microsoft Excel format, technical memorandum documenting agency safety performance targets, SMS and other related data for regional safety target setting, gaps, resolutions and outcomes, technical memorandum documenting asset management data collection process, gaps, resolutions and outcomes;
- Technical memorandum summarizing methodology and approach, no less than three (3) scenarios and analysis and recommended regional transit safety and regional TAM targets for 2024 Connect SoCal;
- Performance Monitoring Process Technical Memorandum; and
- Draft and Final Report.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal : 1 - Produce innovative solutions that improve the quality of life for Southern Californians

Contract Amount: **Total not to exceed** **\$148,811**
Cambridge Systematic, Inc. (prime consultant) \$117,414
Chen Ryan (subconsultant) \$31,397

Contract Period: July 11, 2022 through June 30, 2024

Project Number: 140-0121B.08 \$148,811
Funding source: Federal Transit Administration (FTA 5303)

Funding of \$148,811 is available in the FY 2022-2023 Overall Work Program (OWP) budget, and if any of the funds are unspent in FY 2022-23 OWP, then the remaining funds shall be carried over into the FY 2023-2024 OWP budget in Project Number 140-0121B.08, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 21 firms of the release of RFP 21-048-MRFP 11 via bench invitational email. SCAG received the following two (2) proposals in response to the solicitation:

Cambridge Systematics, Inc. (1 subconsultants)	\$148,811
WSP (1 subconsultants)	\$423,947

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Priscilla Freduah-Agyemang, Senior Regional Planner, SCAG
- Philip Law, Manager of Mobility Planning and Goods Movement, SCAG
- John Xie, Revenue Manager, Foothill Transit

Basis for Selection: The PRC recommended Cambridge Systematics, Inc. for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically demonstrated knowledge and understanding of the scope and related tasks, showed comprehensive knowledge of the complexity of the SCAG region and related coordination which is critical for the work involved;
- Provided the best technical approach, for example, clarifies data stakeholder engagement process and data collection techniques, building on prior work to related to federal performance target setting and monitoring to develop the Transit Asset Management (TAM) and Transit safety targets, and identifies potential legislation and data needed to support both the target setting and the need to provide direct assistance to operators that lack capacity;
- Provided the best overall value for the level of effort proposed; and
- Proposed the lowest price, emphasized comprehensive range of services to successfully deliver on time and on budget using the appropriate personnel, tools and metrics.

CONSULTANT CONTRACT NO. 22-036-C01

Recommended Consultant:

HBA Specto, Inc.

Background & Scope of Work:

SCAG’s Scenario Planning Model (SPM) is a web-based scenario development, modeling and data organization tool, developed to facilitate informed and collaborative planning. The tool includes a suite of analytical modules that help quickly estimates the impacts of alternative plans and policies on transportation, environment, public health and more. SPM has been an integral part within an integrated analytical framework that SCAG utilizes to support SCAG’s various regional planning programs.

As we prepare for a successful adoption of the 2024 Connect SoCal, the consultant shall update SPM’s existing transportation module with enhanced capability to estimate the impact of new mobility options and transportation demand management and systems management strategies and calibrate to regional baselines from SCAG’s activity-based regional transportation model. The scope of work also includes the update of the current assumptions used for travel impact analysis.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to providing SCAG with updated SPM transportation analysis module which will be used in estimating the transportation impact of alternative growth scenarios which will support an informed decision-making in plan development. The primary deliverables include:

- Updated trip generation models;
- Updated assumptions set for transportation impact indicators; and
- Case studies and technical memo.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region.

Contract Amount:

Total not to exceed	\$146,695
HBA Specto, Inc. (prime consultant)	\$132,449
Compiler LLC (subconsultant)	\$14,246

Note: HBA Specto, Inc. originally proposed \$149,709 but staff negotiated the price down to \$146,695 without reducing the scope of work.

Contract Period:

July 13, 2022 through June 30, 2023

Project Number:

070-2665B.01 \$92,574
Funding source: Federal Transit Administration (FTA) 5303

Funding of \$92,574 is available in the FY 2022-23 Overall Work Program (OWP) budget. The remaining funds are expected to be become available in 070-2665.01 in FY2022-23 OWP budget through the next budget amendment process, subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 1,578 firms of the release of RFP 22-036 via SCAG’s Solicitation Management System website. A total of 31 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

HBA Specto, Inc (One subconsultant)	\$146,695
Manhan Group (one subconsultants) (Deemed non-responsive and therefore not considered)	\$149,090

After receiving only one responsive proposal, staff surveyed 31 firms that downloaded the RFP to determine why each did not submit a proposal. One firm responded to staff’s inquiry and said they did not pursue the RFP, without specifying why. Note staff initially advertised the RFP for 28 calendar days. Having received no response in the first 28 days, CA extended the deadline to submit proposals for two (2) additional weeks. Staff believes that resoliciting the RFP or extending the due date a second time was not likely to yield a different result and needed to maintain the project’s schedule and therefore proceed to evaluate the one responsive offer received. In addition, staff requested and received Caltrans’ authorization to proceed with evaluating the one responsive offer received.

Selection Process:

The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Jung A Uhm, Regional Planning Specialist, Modeling & Forecasting, SCAG
- Sungbin Cho, Transportation Modeler IV, SCAG
- Yang Wang, Transportation Modeler III, SCAG
- Thomas Bellino, Senior Planner, SCAG

Basis for Selection:

The PRC recommended HBA Specto, Inc. for the contract award because the consultant:

- Demonstrated a thorough understanding of the project, specifically in consideration of the project’s linkage to SCAG’s regional transportation model;
- Provided innovative approaches, for example proposing to use three (3) geographical layers and to apply meta-modeling for abstracted models;
- Is well recognized in the field of land use and transportation demand modeling with sufficient experiences in relevant projects; and
- Provided a good overall value for the level of effort proposed.

CONSULTANT CONTRACT NO. 22-053-C01

Recommended Consultant:	Charles T. Brown, dba, Equitable Cities LLC
Background & Scope of Work:	SCAG staff needed expert, credible, established, respected, consulting services in the field of Regional Planning and Policy as it relates to Diversity, Equity, Inclusion and Awareness. Accordingly, staff procured the services of Charles T. Brown, MPA, CPD, LCI, senior researcher and adjunct professor at the Bloustein School’s Alan M. Voorhees Transportation Center at Rutgers University to provide on-call expert counsel, consultation and advice to SCAG’s Executive Director and other Executive Team members in support of developing the plan elements, committee structure and outreach for the 2024 Connect SoCal, also known as Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). When needed, staff shall engage Professor Brown to provide services through April 30, 2024.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Expert consulting services in the field of Regional Planning and Policy as it relates to Diversity, Equity, Inclusion and Awareness.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; Goal 2. Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy; and Goal 6. Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning
Contract Amount:	Total not to exceed \$100,000
Contract Period:	May 23, 2022 through April 30, 2024
Project Number:	800-160.04 \$72,000 Funding source: General Fund Funding of \$72,000 is available in the FY 2022-23 General Fund Budget, and the remaining funding is expected to be available in the future year’s budgets, subject to budget availability.
Request for Proposal (RFP):	N/A – Sole Source
Selection Process:	N/A – Sole Source
Basis for Selection:	The subject contract award is in accordance with the Regional Council Policy Manual, Article VIII, Section 1.2 (updated September 2009, pg. 26), and the SCAG Procurement Manual (sections 3.3. and 3.4) which authorizes the Executive Director or his designee (the Chief Financial Officer) to approve a consultant contract without competition, if the contract is less than \$200,000 and paid for from the General Fund.

Attachment: Contract Summary 22-053-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

Further, as previously state, SCAG staff needed expert, credible, established, respected, consulting services in the field of Regional Planning and Policy as it relates to Diversity, Equity, Inclusion and Awareness. Using the previously cited authority, staff award a sole source contract to Professor Brown whom ably assisted SCAG with the development of the Racial Equity Early Action Plan in June 2020. He has established credibility, expertise and influence with SCAG's staff and elected leaders is highly valued and he is available to assist SCAG with on-call as needed advice up to 444 hours through April 2024. Without his assistance the 2024 Connect So Cal RTP will not be as insightful.

CONSULTANT CONTRACT NO. 21-048-MRFP-02

Recommended Consultant:

Kimley-Horn & Associates, Inc.

Background & Scope of Work:

As a Metropolitan Planning Organization (MPO), SCAG is charged with developing and maintaining the Southern California Regional Intelligent Transportation Systems (ITS) Architecture. The SCAG Regional ITS Architecture is mandated by the USDOT and this architecture is the regional planning tool for ensuring a cooperative process to prioritize and deploy ITS technologies as well as to identify critical data connections between institutional stakeholders. SCAG works closely with the County Transportation Commissions (CTCs), local governments and Caltrans Districts to update and maintain the regional architecture. By utilizing this development, it will assure the use of the required systems, engineering requirements and applicable standards, which is required when federal funds are used on ITS projects.

The consultant shall update and maintain SCAG’s Intelligent Transportation Systems (ITS) architecture as needed. The consultant will also work with SCAG’s stakeholders and partners both within and outside the SCAG region and assist SCAG in updating their ITS Architecture.

Project’s Benefits & Key Deliverables:

- The project’s benefits and key deliverables include, but are not limited to:
- Assisting the region with implementing its transportation planning initiatives.
 - Updating the ITS Architecture; and
 - Providing Status of Maintenance Requests

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region.

Contract Amount:

Total not to exceed	\$95,369
Kimley-Horn & Associates, Inc. (prime consultant)	\$63,025
Sam Schwartz (subconsultant)	\$10,390
Consyspec (subconsultant)	\$21,954

Contract Period:

June 24, 2022 through December 31, 2024

Project Number:

100-1630.04 \$95,369
Funding source: Federal Transit Administration (FTA 5303)

Request for Proposal (RFP):

SCAG staff notified 21 firms of the release of RFP 21-048-MRFP 02 via SCAG’s Bench Email. SCAG received the following one (1) proposal in response to the solicitation:

Kimley-Horn & Associates, Inc. (2 subconsultants) \$95,369

Selection Process:

After receiving only one (1) proposal after an addendum to extend the proposal due date. Staff also surveyed 21 firms from the bench list that received the email RFP. Six (6) firms stated they chose not to propose due to the following:

- Not having the staff available to work on the project
- Not possessing the tools to perform the work on the project

Staff subsequently requested and received Caltrans authorization to proceed with evaluating the single offer received.

The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC did not interview Kimley-Horn because their proposal contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Thomas Bellino, Senior Regional Planner, SCAG
Marisa Laderach, Senior Regional Planner, SCAG
Philip Law, Manager of Mobility Planning & Goods Movement, SCAG

Basis for Selection:

The PRC recommended Kimley-Horn & Associates, Inc. for the contract award because the consultant:

- Demonstrated successful prior experience working with SCAG and other agencies, to update the ITS architecture;
- Demonstrated a good understanding of the project, understanding the technical needs required for updating the ITS architecture; and
- Provided an excellent overall value for the level of effort proposed.

CONSULTANT CONTRACT NO. 22-043-C01

Recommended Consultant:	Carahsoft Technology Corporation
Background & Scope of Work:	On March 31, 2022, SCAG awarded Contract 22-043-C01 to Carahsoft Technology Corporation to provide SCAG with ProofPoint, Inc. E-mail Security Gateway Software Services and maintenance support. Under this agreement, Carahsoft is the reseller for the purchase of Proofpoint, Inc. software and ProofPoint, Inc. shall provide the actual maintenance support.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Preventing spam, phishing, and viruses from reaching Office365 mailboxes; and• Providing operational efficiencies through automation of security operation and threat response.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.
Contract Amount:	Total not to exceed \$62,341 Carahsoft Technology Corp
Contract Period:	April 1, 2022 through March 30, 2025
Project Number:	811.1163.08 \$15,586 Funding source: Indirect Cost Program Funding of \$5,195 was available in the FY 2021-22 Indirect Cost Program Budget in Project Number 811.1163.08, \$15,586 is available in the FY 2022-23 Indirect Cost Program Budget under Project Number 811.1163.08, and the remaining funding is expected to become available in future fiscal year’s Indirect Cost Program Budgets, subject to budget availability.
Basis for the Amendment:	In accordance with SCAG’s Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement.) SCAG utilized an MSA with the OMNIA Partners Contract Number R190902 that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing. This project directly supports the development and implementation of the Regional Data Platform. The AWS infrastructure will enable SCAG to develop and implement a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region.

Attachment: Contract Summary 22-043-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

CONSULTANT CONTRACT NO. 22-049-C01

Recommended Consultant: Carahsoft Technology Corp.

Background & Scope of Work: Under this agreement, Carahsoft Technology Corp. is the reseller of New Relic, Inc. software solutions. This purchase includes access to New Relic One enterprise solutions that provide tools and monitoring services for various SCAG services and applications.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Providing system monitoring capabilities;
- Allowing for performance data analysis for various applications; and
- Providing visibility for faster troubleshooting.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective: Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies

Contract Amount: **Total not to exceed** **\$26,640**
Carahsoft Technology Corp

Contract Period: March 15, 2022 through March 14, 2023

Project Number(s): 811-1163.20 \$18,757
Funding source(s): Indirect Cost Program

Funding of \$7,883 was available in the FY 2021-22 Indirect Cost Program Budget in Project Number 811.1163.20, and the remaining \$18,757 is available in the FY 2022-23 Indirect Cost Program Budget in Project Number 811.1163.20.

Basis for Selection: In accordance with SCAG’s Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement.) SCAG utilized an MSA contract OMNIA EDU Contract Number R191902, that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.

Attachment: Contract Summary 22-049-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

CONSULTANT CONTRACT NO. 21-063-C01 AMENDMENT NO. 2

Consultant: HBA Specto, Incorporated

Background & Scope of Work: On September 16 2021, SCAG awarded Contract 21-063-C01 to HBA Specto Incorporated to assess and update SCAG Scenario Planning Model (SPM)’s operating system and application software to the latest secured and stable version.

This amendment increased the contract value from \$59,818 to \$77,244 (\$17,426) and extended the contract term from 6/30/22 to 12/31/22. This increase is due to enhancements staff required to improve data processing efficiency and error reporting as a result of upgrading the software application in the base contract.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Providing SCAG with an updated and stable modeling system that will improve the process for performance analysis of the next Connect SoCal.
- Providing upgraded SPM application and database server.

Providing updated SPM codebase with compatible dependent libraries

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region.

Amendment Amount:	Amendment 2	\$17,426
	Amendment 1 (Term extension- no change to contract’s value)	\$0
	Original contract value	<u>\$59,818</u>
	Total contract value is not to exceed	\$77,244

This amendment does not exceed \$75,000 or 30% of the contract’s original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it does not require the Regional Council’s approval.

Contract Period: September 16, 2021 through December 31, 2022

Project Number: 070-2665B.01 \$17,426
Funding source: Federal Transit Administration (FTA) 5303

Funding of \$59,818 was available in the FY 2021-22 OWP budget, and the remaining \$17,426 is available in the FY 2022-23 OWP budget in Project Number 070-2665B.01.

Basis for the Amendment: This amendment was necessary to ensure optimal and secure performance of SPM based on updated operating system and application software. Not amending the contract would result in data processing delay and possible inaccurate reporting.

Attachment: Contract Summary 21-063-C01 Amendment No. 2 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and



AGENDA ITEM 16
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: CFO Monthly Report

EXECUTIVE DIRECTOR'S
APPROVAL

A handwritten signature in blue ink that reads "Kome Ajise". The signature is written in a cursive, flowing style.

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

CFO QUARTERLY CHARTS:

The CFO Quarterly Charts for the final quarter of Fiscal Year 2022 have been provided as an attachment to this report. Several improvements to the charts have been implemented as well as newly created reports have been added aimed at keeping the Regional Council informed of the core planning work currently underway and upcoming. Specifically, new reports include an overview of the completed Planning Division RFP's that directly benefit our SCAG region agencies, with the plan being to further expand this report in the future to include an update on executed MOUs. A second newly created report is an outlook for upcoming Planning Division RFPs which was developed to provide the Regional Council an update on when they may expect authorized work to enter the procurement stage.

ACCOUNTING:

During FY 2021-22, staff has prepared and submitted requests for reimbursements of approximately \$37.08 million to Caltrans for work funded with federal and state grants completed from July 2021 to May 2022. Of this amount, \$37.08 million has been received, and there are no outstanding reimbursement requests pending approval by Caltrans.

BUDGET & GRANTS (B&G):

On July 25, 2022, SCAG received its final allocation for the FY23 Senate Bill 1 (SB 1) Sustainable Communities Formula Grant in the amount of \$5,235,118 for transportation planning projects. SCAG staff will work with Caltrans staff to meet the conditions of grant acceptance as outlined in the award letter. This grant ends on February 28, 2025.

On July 28, 2022, SCAG submitted the FY 2021-22 (FY22) OWP 4th Quarter Progress Report with preliminary expenditures to Caltrans. The 4th Quarter Progress Report with final expenditures and FY22 OWP final work products will be submitted to Caltrans by August 30, 2022.

Also, staff executed 16 of 21 Memorandums of Understanding (MOUs) for the Last Mile Freight Program (LMFP) Owner Operator Cohort. The remaining five MOUs from the Owner-Operator cohort are anticipated to be executed in the next few months. MOUs for the other LMFP Phase 1 projects, including the contingency list projects approved by RC in February 2022, are being drafted and anticipated to be executed in the next few quarters.

CONTRACTS:

In July 2022, the Contracts Department issued two (2) Request for Proposal; awarded nine (9) contracts; issued one (1) contract amendment; and processed sixty (60) Purchase Orders to support ongoing business and enterprise operations. Staff also administered 176 consultant contracts. Contracts Department staff continued to negotiate better pricing as well as reduced costs for services. This month Contracts' staff negotiated \$129,085 in budget savings. It should be noted that for the Fiscal Year 2022, staff negotiated a total of \$1,389,678 in savings.

ATTACHMENT(S):

1. CFO Report Charts - June 2022



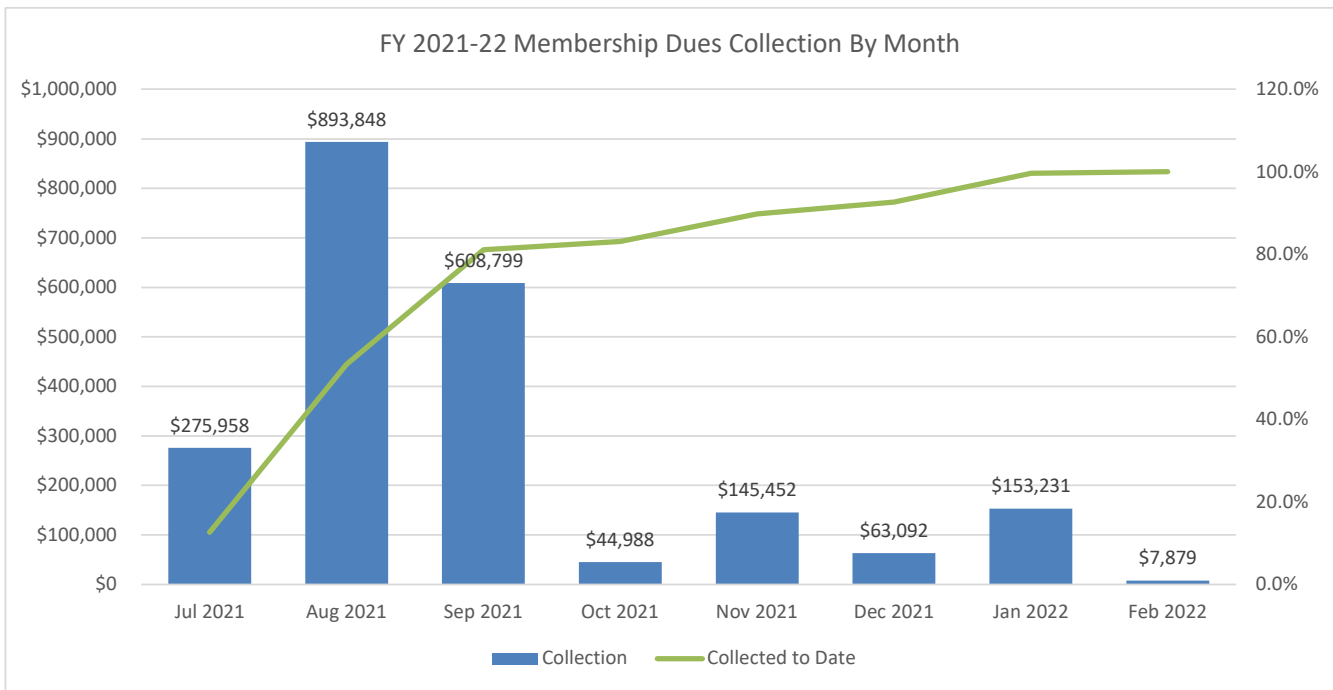
Office of the Chief Financial Officer

Quarterly Report

JUNE 2022



Membership Dues & Collections
July 1, 2021 through June 30, 2022



Summary

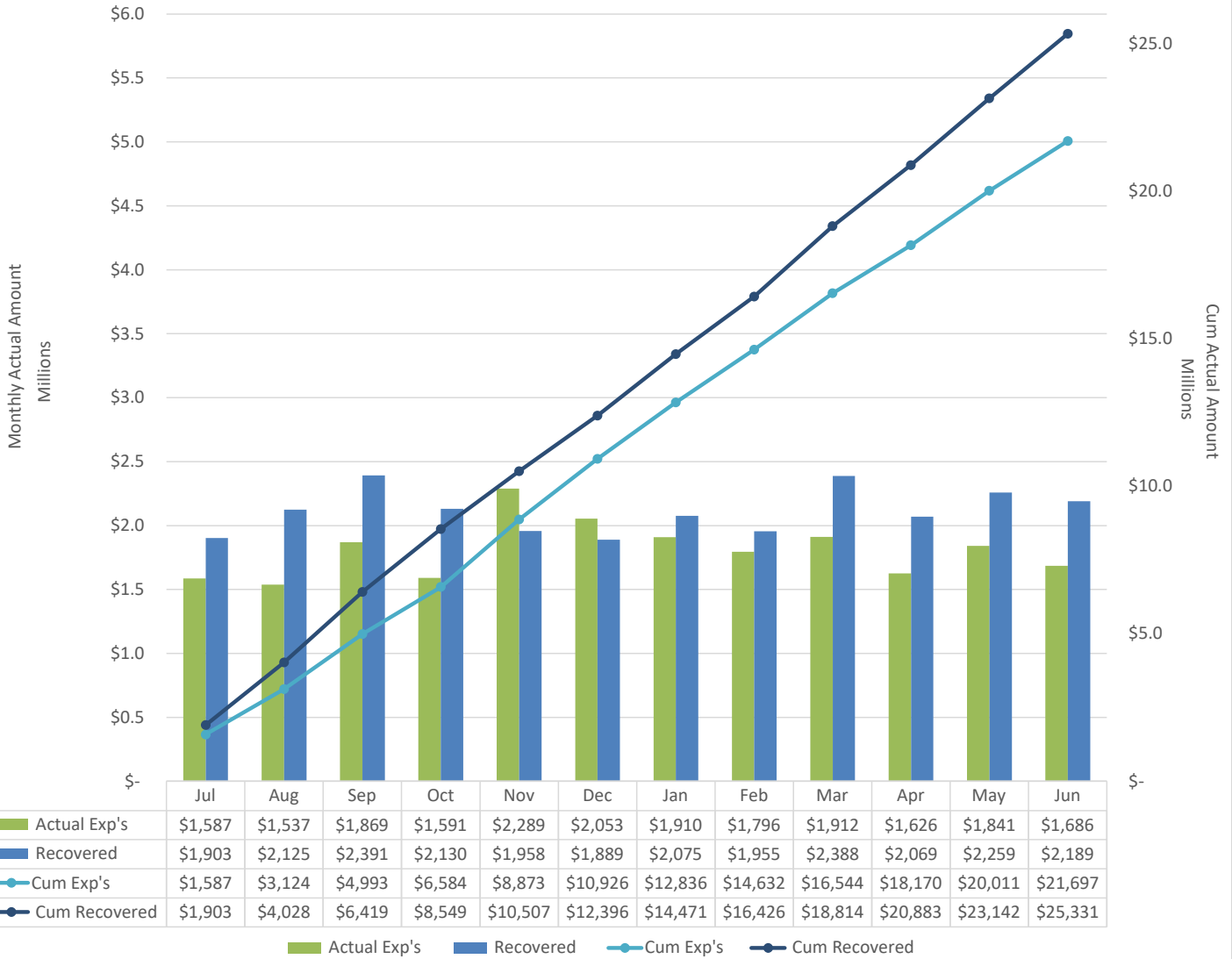
As of June 30 2022, 185 cities and 6 counties had paid their FY22 dues. This represents 100.00% of the dues assessment.

FY22 Membership Dues	<u><u>\$ 2,193,247</u></u>
Total Collected	<u><u>\$ 2,193,247</u></u>
Percentage Collected	<u><u>100%</u></u>

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)



Indirect Cost & Recovery
July 1, 2021 through June 30, 2022



Summary

This chart shows a comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants. Through June 2022, SCAG was over-recovered by \$3,633,812 due to unspent Indirect Cost budget. The FY 2021-22 IC rate includes a carry-forward of approximately \$1.4 million, which represents an under-recovery of costs from FY 2019-20.



**Preliminary Consolidated Balance Sheet
As of June 30, 2022**

	<u>March 31, 2022</u>	<u>June 30, 2022</u>	<u>Increase/(Decrease)</u>
Cash & Investment	13,660,836	13,738,992	78,156
Other Assets	22,741,540	20,939,639	(1,801,901) ⁽¹⁾
Total Assets	36,402,376	34,678,631	(1,723,745)
Total Liabilities	16,796,796	18,235,495	1,438,699 ⁽²⁾
Fund Balance	19,605,580	16,443,136	(3,162,444)
Total Liabilities & Fund Balance	36,402,376	34,678,631	(1,723,745)

(1) The decrease in total assets is due to an increase in Indirect Cost Recovery (a reduction in the indirect cost receivable/carryforward balance). The over recovery of indirect costs is also shown in the Indirect Cost & Recovery Chart.

(2) The increase in liabilities is due to an increase in Accounts Payable balance from accruals for May and June expenditures that were paid in the new fiscal year.

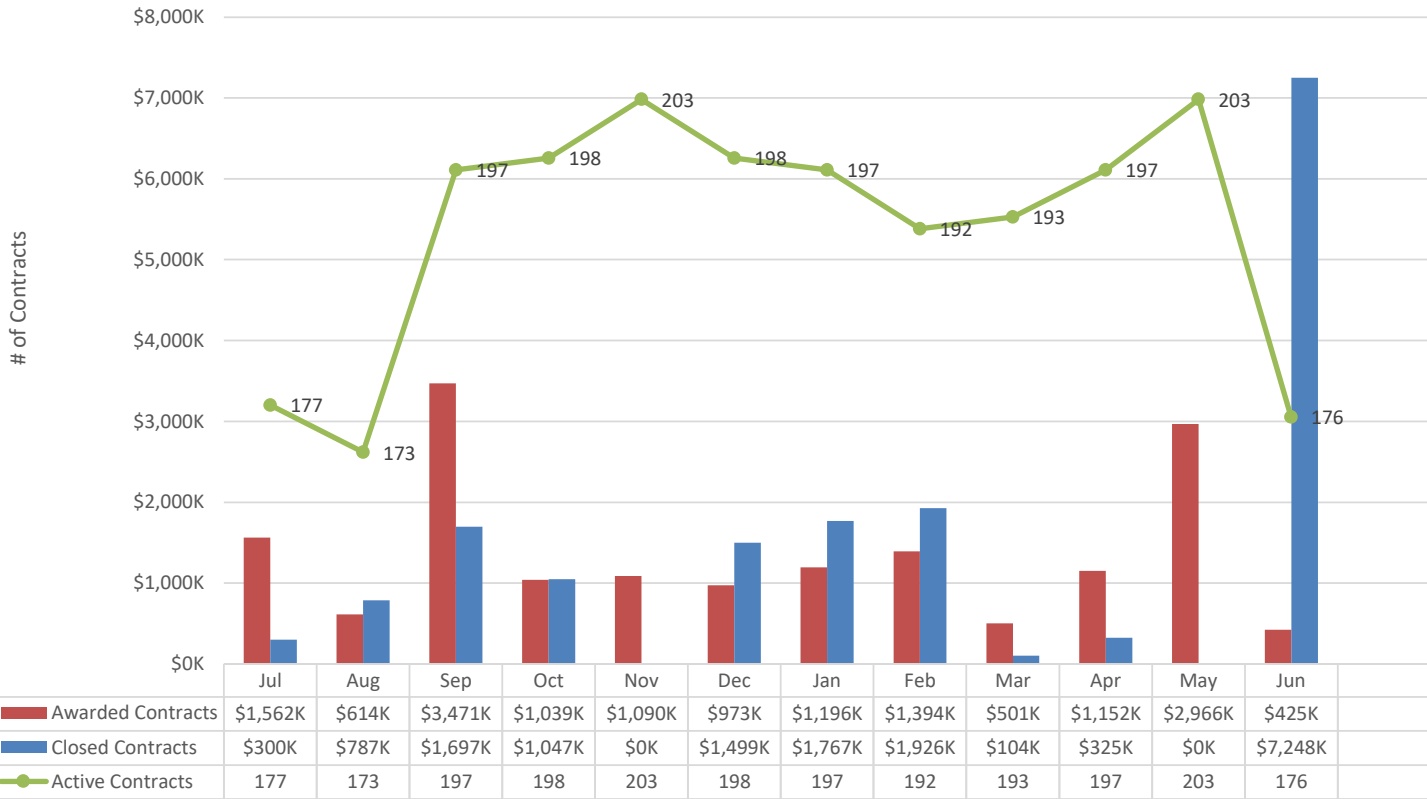


**Preliminary Consolidated Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended June 30, 2022**

	July 1, 2021 to March 31, 2022	July 1, 2021 to June 30, 2022	Increase / (Decrease)	June 2022 Budgetary Comparison Statement	
				FY 2021-22 Budget	Under / (Over) Budget
Revenues	114,112,659	123,967,898	9,855,239	192,568,167	68,600,269 ⁽¹⁾
Expenditures:					
Salaries & Benefits	13,314,087	17,925,663	4,611,576	18,301,154	375,491
Services & supplies	98,253,745	106,659,852	8,406,107	174,267,013	67,607,161 ⁽¹⁾
Total Expenditures	111,567,832	124,585,515	13,017,683	192,568,167	67,982,652
Change in Fund Balance	2,544,827	(617,617)	(3,162,444)	(2,544,827)	(1,927,210)
Fund Balance Beginning of the Year	17,060,753	17,060,753	-	17,060,753	-
Fund Balance at End of the Period	19,605,580	16,443,136	(3,162,444)	14,515,926	(1,927,210)

(1) Note that multi-year grant revenues and Services & Supplies expenditures are budgeted in the award year. The remaining balances are carried over to subsequent years of the grant period. The \$68.6 million revenue variance and the \$67.6 million expenditure variance are predominately related to anticipated grant implementation timing for REAP 1.0 and MSRC grants.

SCAG Contracts FY2021-22



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2021 thru June 2022



■ Awarded Contracts
 ■ Closed Contracts
 ● Active Contracts

Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 176 contracts. Thirty-two (32) are Cost Plus Fee contracts; seventy (70) are Lump Sum (formerly Fixed Price) contracts, and the remaining seventy-four (74) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



SCAG FY22 Q4 Completed Planning Division Requests for Proposals

Total Number of Active Planning Contracts During Each Quarter:

FY22 Q1	FY22 Q2	FY22 Q3	FY22 Q4
156	148	178	200

Total Number of Planning Contracts Closed During Each Quarter:

FY22 Q1	FY22 Q2	FY22 Q3	FY22 Q4
6	13	15	21

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award Amount
1.	Regional Early Action Plan (REAP)	Laguna Woods Mobility Technology Plan,	City of Laguna Woods	The consultant shall assist the City of Laguna Woods with creating a Mobility Technology Plan to define strategies with actionable steps to establish new mobility service capabilities through technology implementation. The overall goal of this project is to harness innovative technology to support lifelong mobility for senior and disabled populations, including removing barriers to access and maintaining the dignity and independence of all persons, and can be used as a template for other Cities in the region.	IBI Group	21-048-MRFP-01	\$149,885

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)

SCAG FY22 Q4 Completed Planning Division Requests for Proposals

	Major SCAG Program or Initiative	Project Name	Region/Agency Served	Project Description	Consultant	Contract No.	Award Amount
2.	Regional Early Action Plan (REAP)	Regional ITS Architecture On-Call Support	SCAG Region	The consultant shall assist SCAG with its critical role of developing and maintaining the Southern California Regional Intelligent Transportation Systems (ITS) Architecture. This particular architecture is the regional planning tool for ensuring a cooperative process to prioritize and deploy ITS technologies as well as to identify critical data connections between institutional stakeholders.	Kimley-Horn and Associates	21-048-MRFP-02	\$95,369
3.	Regional Early Action Plan (REAP)	REAP MRFP 38 (HSD 1-C) Compton ADU	City of Compton	The consultant shall provide the City of Compton (City) Community Development Department with technical planning assistance to help the jurisdiction develop standard Accessory Dwelling Unit (ADU) prototype plans that will reduce construction costs, streamline and expedite the City's permitting process and accelerate housing production.	Woodsong Associates LLC	21-047-MRFP-38	\$128,615
4.	Regional Early Action Plan (REAP)	REAP MRFP 30 (TOD 2) Metrolink Area Station Analysis	SCAG Region	The consultant shall complete an overall system-wide scan of various Metrolink station areas to identify opportunities for housing development utilizing city, SCAG and consultant-developed data. Consultant shall work with SCAG staff to review all the relevant data, mapping, and analysis prepared by SCAG for use in Connect SoCal to identify future growth opportunity areas and apply this data and analysis to all Metrolink station areas.	BAE Urban Economics, Inc.	21-047-MRFP-30	\$717,444

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)

SCAG FY22 Q4 Completed Planning Division Requests for Proposals

	Major SCAG Program or Initiative	Project Name	Region/Agency Served	Project Description	Consultant	Contract No.	Award Amount
5.	Regional Early Action Plan (REAP)	REAP MRFP 23 Metro's Joint Development Part B	SCAG Region	The consultant shall conduct community asset mapping, identifying key stakeholders for community relationship building, increasing participation by Community Based Development Organizations (CBDOs), create a community housing education strategy, and create digital and print educational content that visualize and simplify housing economics and affordable housing financing.	Raimi + Associates, Inc.	21-047-MRFP-23	\$332,812
6.	Regional Early Action Plan (REAP)	REAP MRFP-22 (TO 1) - SRP-1A West Side Cities Council of Governments (WSSCOG)	West Side Cities Council of Governments	The consultant shall assist West Side Cities Council of Governments (WSSCOG) with developing a comprehensive subregional approach to accelerate housing production in support of WSSCOG's efforts to accommodate critically needed affordable housing within the Westside subregion.	Economic Consultants Oregon Limited	21-047-MRFP-22	\$105,519
7.	Regional Early Action Plan (REAP)	REAP MRFP 21 (TO 2) - Metro's Joint Development	SCAG Region	Metro's Board of Directors adopted an updated Joint Development Policy in June of 2021 which lays the groundwork for a strengthened commitment to affordable housing and equity. Subsequently, in October 2021, the Metro Board adopted an aggressive goal for the Joint Development Program to complete 10,000 units of housing, at least 5,000 of which will be income-restricted, in the next 10 years. The consultant shall assist Metro with developing a robust, strategic planning to accelerate the delivery of units as sites become available for development.	HR and A Advisors, Inc.	21-047-MRFP-21	\$350,736

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)

SCAG FY22 Q4 Completed Planning Division Requests for Proposals

	Major SCAG Program or Initiative	Project Name	Region/Agency Served	Project Description	Consultant	Contract No.	Award Amount
8.	Regional Early Action Plan (REAP)	REAP MRFP 20 (TO 1) - Burbank Media Specific Plan Update	City of Burbank	The consultant shall assist the City of Burbank with updating its Media District Specific Plan (MDSP) and associated environmental assessment pursuant to the California Environmental Quality Act (CEQA). This will create an opportunity to reevaluate specific plan policies to facilitate responsible development in the area. The proposed update will seek to identify new opportunity sites for residential infill development that are supported by publicly accessible transportation and public infrastructure that will facilitate new affordable, workforce housing, and mixed-use projects.	WSP USA, Inc.	21-047-MRFP-20	\$654,549
9.	Regional Early Action Plan (REAP)	REAP MRFP 14 (Contract) - Regional Resilience Framework (SB1 Funds)	SCAG Region	To better anticipate a wide range of potential futures and strengthen the resilience and preparedness of the region, the consultant shall develop a "Regional Resilience Framework" (Resilience Framework) to identify, understand, and prioritize the degree of shocks and stressors across the myriad settings and jurisdictions within all six (6) counties in the SCAG region.	AECOM Technical Services, Inc. California	21-047-MRFP-14	\$504,954

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)

SCAG FY22 Q4 Completed Planning Division Requests for Proposals

	Major SCAG Program or Initiative	Project Name	Region/Agency Served	Project Description	Consultant	Contract No.	Award Amount
10.	Regional Early Action Plan (REAP)	REAP MRFP 12 (Contract) - Housing Tool	City of Palmdale	The consultant shall assist the City of Palmdale and unincorporated parts of Los Angeles County with developing a Digital Utility Data Inventory Tool for Housing, which entails creating a comprehensive utility data inventory and an interactive online viewing tool showing built and future master planned utility infrastructure supportive of housing development in the Palmdale area.	Black and Veatch Corporation	21-047-MRFP-12	\$201,224
11.	Regional Forecasting, Socioeconomic Technical & Policy Analysis	Aerial Imagery	County of Imperial	The consultant shall provide high quality aerial imagery, building outlines, and a hosting service for the County of Imperial.	County of Imperial	19-066-C06	\$300,000
12.	Regional Forecasting, Socioeconomic Technical & Policy Analysis	Aerial Imagery	County of Ventura	The consultant shall provide high quality aerial imagery, building outlines, and a hosting service for the County of Ventura.	Channel Island Regional GIS Collaborative Inc.	19-066-C04	\$150,000

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)



SCAG FY23 Upcoming Planning Division Requests for Proposals

Budget Range: **Small** = Less than \$200,000 | **Medium** = \$200,000-\$500,000 | **Large** = Greater than \$500,000

The following is a selection of RFPs to be released by SCAG’s Planning Division. This initial list is not indicative of the totality of SCAG’s work.

Project Name	Description	Estimated Consultant Budget Range	RFP Release Expected
Big Dataset Purchase	Big Dataset Purchase	Medium	FY23 Q1
Regional Transportation Plan Technical Support	To facilitate the technical work necessary for the development of Connect SoCal 2024. Includes GHG strategies analyses support, SB375 mitigation support, and other related tech support.	Large	FY23 Q1
Mobility Innovation Pilot Project Consultant	Pilot Project Consultant: support staff in the development of a regional program to test innovative mobility concepts across the region; includes public agency and private industry engagement; public opinion polling; technical and administrative support to establish regional program and develop and/or solicit for concepts, etc.	Large	FY23 Q1
Low Income Travel Survey Work	Support Universal Basic Mobility research (A part of Mobility Wallet Groundwork)	Medium	FY23 Q1
Active Transportation Plan	This project will develop the first city-wide Active Transportation Plan for a jurisdiction in the SCAG region. The plan will evaluate needs and identify and prioritize recommendations.	Medium	FY23 Q1
Chief Economic Adviser	Serve for a 3-year period as SCAG's lead external economic adviser.	Small	FY23 Q1
Clean Tech Program Support	Provide support for RTP development and implementation of clean tech vision and commitments	Small	FY23 Q1

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)

SCAG FY23 Upcoming Planning Division Requests for Proposals

Budget Range: **Small** = Less than \$200,000 | **Medium** = \$200,000-\$500,000 | **Large** = Greater than \$500,000

Project Name	Description	Estimated Consultant Budget Range	RFP Release Expected
City of Santa Monica - East Pico Quick Build Safety Project	Plan for, design, implement, and evaluate a Quick Build project on East Pico Boulevard in the City of Santa Monica.	Medium	FY23 Q1
Active Transportation-related Plans Bundle for LA County and OCTA	Lennox Community Pedestrian Plan for LA County Dept of Public Health and Bus Stop Safety and Accessibility Study (First Mile/Last Mile) for OCTA.	Large	FY23 Q1
MaaS Transit Pilot Planning	Develop strategic assessment and program for MaaS and related transit pilot demonstrations.	Small	FY23 Q1
Broadband Permit Streamlining	Develop best management practices, model policy and ordinance, and technical report for Broadband Permit Streamlining	Medium	FY23 Q1
Strategic Services for SCAG's Broadband Program	General Strategic Services to evaluate business partnerships, Data and GIS collection, outreach, RTP/SCS Support	Medium	FY23 Q1
Local Technical Assistance	To provide technical assistance on various tools and resources within RDP to local jurisdictions in the region. In addition to demo/training, the consultant shall provide office hours and technical analysis (per request)	Small	FY23 Q2
LMFP Implementation Management	Last Mile Freight Program Phase 1 implementation and final report - Phase 2 development, implementation and final report	Small	FY23 Q2
Multi-Modal Freight Strategy - Phase 1	Develop a framework and strategic assessment of multi-modal freight infrastructure for long-range investment considerations (including existing/new technologies and approaches)	Medium	FY23 Q2

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)

SCAG FY23 Upcoming Planning Division Requests for Proposals

Budget Range: **Small** = Less than \$200,000 | **Medium** = \$200,000-\$500,000 | **Large** = Greater than \$500,000

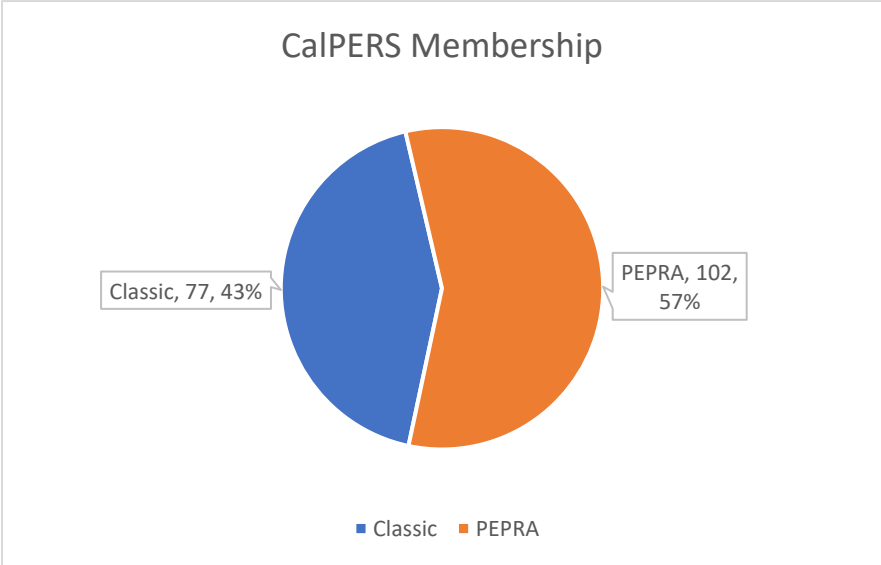
Project Name	Description	Estimated Consultant Budget Range	RFP Release Expected
Go Human Evolution / Community Engagement Strategies	This project aims to leverage Go Human's successful community engagement strategies and repackage/reshape to apply to other agency programs and areas.	Small	Future RFP
Travel survey	Travel Survey for SCAG region. The data will be used for updating SCAG travel demand model.	Large	Future RFP
Public-Private Freight Collaboration	Convene freight roundtables, interview/engagement sessions, and identify universe of freight funding programs/grants/other opportunities (including technology-based pilot/commercial deployment/other)	Small	Future RFP
ITS Architecture Update Phase 2	Phase 2- Assist CTCs with updating their ITS Architecture	Small	Future RFP
Highways to Boulevards Regional Study	Plan for replacing aging highways with facilities that better support community needs, particularly in historically underserved areas. Identify and evaluate urban highways for potential conversion to city streets or "capping" projects.	Large	Future RFP

CFO Report

As of July 1, 2022

Staffing Update

Division	Authorized Positions	Filled Positions	Vacant Positions	Interns/Temps	Agency Temps	Volunteers	Total
Executive Office	9	7	2	0	1	0	8
Human Resources	11	8	3	0	0	0	8
Legal Services	3	2	1	0	0	0	2
Finance	30	26	4	0	0	0	26
Information Technology	27	25	2	0	0	0	25
Gov. & Public Affairs	24	21	3	0	0	0	21
Planning & Programs	104	90	14	7	0	4	101
Total	208	179	29	7	1	4	191



CFO Report

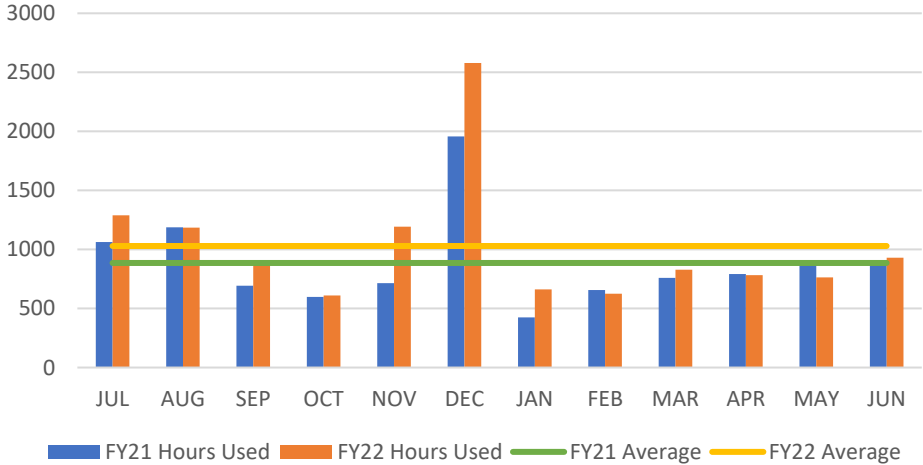
As of July 1, 2022

Vacation Update

Vacation Usage FY22

	Hours Used	Cost
Total	12,349.95	\$ 787,048.06
Average	89.49	\$ 5,703.25
# of Staff	138	
% of Staff	77.09%	

Vacation Hours Used



Vacation Cash Out Pilot Program Usage in FY22 and FY21

	FY22 Hours Used	FY22 Cost	FY21 Hours Used	FY21 Cost
Total	880.00	\$ 63,892.80	1,180	\$ 81,956.80
Average	38.26	\$ 2,777.95	39.33	\$ 2,731.80
Lowest	20	\$ 1,227.00	20	\$ 1,352.40
Highest	40 (max)	\$ 5,902.40	40 (max)	\$ 5,568.40
# of Staff	22		30	
% of Staff	12.29%		17.75%	

Attachment: CFO Report Charts - June 2022 (CFO Monthly Report)



AGENDA ITEM 17
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
August 31, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Kome Ajise, Executive Director
(213) 236-1835, Ajise@scag.ca.gov

Subject: 2022 Federal Certification Review

RECOMMENDED ACTION FOR EAC:

Information Only – No Action Required

RECOMMENDED ACTION FOR RC:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

Federal regulations require the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to jointly review and evaluate the metropolitan transportation planning process of all urbanized areas that have populations totaling 200,000 or greater every four (4) years. During the first half of 2022, FHWA and FTA reviewed and evaluated the Southern California Association of Governments' (SCAG's) transportation planning process. On July 27, 2022, FHWA and FTA supplied SCAG with the draft report of the findings. The review found that the metropolitan planning process conducted in the SCAG region meets federal requirements with one corrective action, several recommendations, and three (3) commendations. The corrective action pertains to the prioritization and selection of projects funded with Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) funds, including SCAG's role. Final reporting of the findings and issuance of certification is anticipated by the close of August 2022. The final certification will remain valid for the next four (4) years.

BACKGROUND:

As a federally designated Metropolitan Planning Organization (MPO)/Transportation Management Agency (TMA), SCAG undergoes a certification process every four years. The certification review process encompasses all areas of SCAG's business including, but not limited to, SCAG's planning and

programming processes, organization structure, policy board, planning boundary, contracts and procurement processes, public participation plan, etc. Typically, the certification process begins with SCAG receiving a written notice of the process initiation along with a series of written desk audit questions from FHWA and FTA. SCAG then submits written responses to each of the desk audit questions. A second step in the process consists of interviews with a select number of Regional Councilmembers and representatives from transit operators by the federal Department of Transportation representatives, as well as a formal public listening session where members of the public, interested parties and SCAG's stakeholders are invited to comment on SCAG's processes and practices. The final step in the process is the reporting of the findings and issuance of certification jointly by FHWA and FTA, which will remain in effect for the next four years.

For the 2022 certification review, FHWA and FTA initiated the transportation planning process certification review with a desk audit for SCAG on January 21, 2022. A virtual site visit was conducted April 12-13, 2022. On July 27, 2022, FHWA and FTA supplied SCAG with the draft report of the findings. The FHWA and FTA review found that the metropolitan planning process conducted in the SCAG region meets federal requirements with one corrective action, several recommendations, and four (4) commendations. A summary of the findings and SCAG staff responses are provided below. Final reporting of findings and issuance of certification is anticipated by the close of August 2022. SCAG staff will provide periodic updates on resolution activities.

Corrective Action

- Review Caltrans' CMAQ and STBG administrative policies, update SCAG policies and procedures if warranted, and develop a process to ensure administration of CMAQ and STBG programs in compliance with Federal program guidelines and regulations.

SCAG Response: SCAG staff has initiated actions to ensure compliance with Federal program guidelines and regulation, especially with respect to prioritization and selection of CMAQ-funded projects and sub-allocation of STBG funds. (*Resolution Due Date: June 30, 2023*)

Recommendations

- Improve performance-based planning and programming process to include a regional, performance-based, uniform approach to prioritize and select projects. Coordinate improvements with noted corrective action. Improve monitoring process to assess progress in meeting targets.

SCAG Response: In coordination with efforts to address the corrective action for CMAQ and STBG programs, SCAG staff has initiated actions to improve performance-based planning and programming, including monitoring progress in meeting targets. (*Resolution Due Date: June 30, 2024*)

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- Incorporate updated Transit Asset Management (TAM) targets in next Regional Transportation Plan (RTP) and Federal Transportation Improvement Program (FTIP) with input from technical advisory committees.

SCAG Response: SCAG staff has initiated updates to the TAM targets for 2024 Connect SoCal (2024 RTP) and associated FTIPs, including procuring consultant support and engagement with technical stakeholders and transit operators. (*Resolution due date: June 30, 2024*)

- Establish public transportation safety targets with input from technical advisory committees and transit operators. Incorporate public transportation safety targets in planning and programming process through next RTP and FTIP.

SCAG Response: SCAG established initial transit safety targets in June 2021 (within 180 days of transit operators establishing their own initial targets) in accordance with federal regulations. This should be reflected in the final version of the Certification Report. SCAG staff has secured consultant support and initiated engagement with technical stakeholders and transit operators on the transit safety targets for 2024 Connect SoCal and associated FTIPs. (*Resolution due date: June 30, 2024*)

- Include language on FTA formula programs (e.g., 5337 and 5339) in next public participation plan.

SCAG Response: FTA Sections 5337 and 5339 are part of the FTA Program of Projects (POP) listing included on SCAG's FTIP website. Accordingly, in the next public participation plan update, SCAG staff will incorporate language on FTA formula programs, including FTA Sections 5337 and 5339. (*Resolution due date: February 2026*)

- Review and update (as needed) consultation policy to ensure Tribal Governments consultation needs are met. Jointly with Tribal partners, develop and implement process to further engage Tribal partners in transportation planning process.

SCAG Response: In coordination with Tribal partners, SCAG staff will review consultation policies and processes to enhance Tribal partner engagement in the transportation planning process. (*Resolution due date: February 2026*)

- Update Federal Land Management Agencies (FLMA) contact list. Develop FLMA coordination guidance with Central Federal Lands Highway Division (supported by the FHWA California Division Planning and Air Quality Team, and Caltrans Division of Transportation Planning) to increase partnership opportunities.

SCAG Response: SCAG staff will update the FLMA contact list and, in coordination with Central Federal Lands Highway Division, explore projects of mutual interest and develop FLMA coordination procedures. (*Resolution due date: Spring 2023*)

Commendations

- Toolbox Tuesdays provide excellent opportunity for interested stakeholders to learn and discuss transportation planning related themes.
- Review team valued commitment to equity as illustrated through the Equity Resource Guide.
- Review team impressed with public engagement done for Electric Vehicle Charging Station Study.

FISCAL IMPACT:

Work associated with this item is included in the Fiscal Year 2021-2022 and 2022-2023 Overall Work Program (WBS No. 23-010.0170.01: RTP Amendments, Management, and Coordination and WBS No. 23-030.0146.02: Federal Transportation Improvement Program).