



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

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Energy & Environment
Linda Parks, Ventura County

Transportation
Curt Hagman, San Bernardino
County

REGULAR MEETING

EXECUTIVE/ ADMINISTRATION COMMITTEE

Thursday, February 7, 2019
9:00 a.m. - 9:30 a.m.

SCAG MAIN OFFICE
900 Wilshire Blvd., Ste. 1700
Policy B Meeting Room
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at REY@scag.ca.gov. Agendas & Minutes for the Executive/Administration Committee are also available at: www.scag.ca.gov/committees

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1908. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Executive/Administration Committee
Members – February 2019

1. **Hon. Alan Wapner**
Chair, SBCTA Representative
 2. **Hon. Bill Jahn**
1st Vice Chair, Big Bear Lake, RC District 11
 3. **Hon. Randon Lane**
2nd Vice Chair, Murrieta, RC District 5
 4. **Hon. Margaret Finlay**
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 5. **Hon. Peggy Huang**
CEHD Chair, TCA Representative
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EEC Chair, Ventura County Rep.
 8. **Sup. Luis Plancarte**
EEC Vice Chair, Imperial County Rep.
 9. **Sup. Curt Hagman**
TC Chair, San Bernardino County Rep.
 10. **Hon. Cheryl Viegas-Walker**
TC Vice Chair, El Centro, RC District 1
 11. **Hon. Clint Lorimore**
LCMC Chair, Eastvale, RC District 4
 12. **Hon. Margaret Clark**
LCMC Vice Chair, Rosemead, RC District 32
 13. **Hon. Frank Navarro**
Pres. Appt., Colton, RC District 6
 14. **Hon. Fred Minagar**
Pres. Appt., Laguna Niguel, RC District 12
 15. **Hon. Judy Mitchell**
Pres. Appt., Rolling Hills Estates, RC District 40
 16. **Hon. Carmen Ramirez**
Pres. Appt., Oxnard, RC District 45
 17. **Mr. Randall Lewis, Ex-Officio, Business Representative**
-



EXECUTIVE/ADMINISTRATION COMMITTEE AGENDA

Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 – Policy B Meeting Room
Los Angeles, California 90017
Thursday, February 7, 2019
9:00 AM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Alan D. Wapner, Chair)*

PUBLIC COMMENT PERIOD

Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker. The Chair has the discretion to reduce the time limit based upon the number of speakers and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION/DISCUSSION ITEM/S

1. Imperial County Walk Ride Learn
(Kome Ajise, Director of Planning)

RECOMMENDED ACTION FOR EEC AND EAC:

Recommend the Regional Council adopt Resolution No. 19-608-1, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the *Imperial County Walk Ride Learn Safe Routes to School Program*, subject to the 30-day public inspection period; and adopt Resolution No. 19-608-2, accepting the California Active Transportation Program Grant.

RECOMMENDED ACTION FOR RC:

Adopt Resolution No. 19-608-1, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the *Imperial County Walk Ride Learn Safe Routes to School Program*, subject to the 30-day public inspection period; and adopt Resolution No. 19-608-2, accepting the California Active Transportation Program Grant.

CONSENT CALENDAR

Approval Items

2. Minutes of the Special Meeting - January 16, 2019
3. Future Communities Pilot Program

Receive and File

4. ARB SB 150 Report on SB 375 Implementation Progress
 5. February State and Federal Legislative Monthly Update
-



6. Contract Greater than \$5K but less than \$200K

CFO MONTHLY REPORT

(Basil Panas, Chief Financial Officer)

7. CFO Monthly Report

PRESIDENT'S REPORT

(The Honorable Alan D. Wapner, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Darin Chidsey, Interim Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
February 7, 2019

To: Executive/Administration Committee (EAC)
Energy & Environment Committee (EEC)
Regional Council (RC)
From: Kome Ajise, Director of Planning, Planning Division, 213-236-1835, Ajise@scag.ca.gov
Subject: Imperial County Walk Ride Learn

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR EEC AND EAC:

Recommend the Regional Council adopt Resolution No. 19-608-1, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the *Imperial County Walk Ride Learn Safe Routes to School Program*, subject to the 30-day public inspection period; and adopt Resolution No. 19-608-2, accepting the California Active Transportation Program Grant.

RECOMMENDED ACTION FOR RC:

Adopt Resolution No. 19-608-1, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the *Imperial County Walk Ride Learn Safe Routes to School Program*, subject to the 30-day public inspection period; and adopt Resolution No. 19-608-2, accepting the California Active Transportation Program Grant.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

SCAG seeks to accept and manage \$203,000 in California Active Transportation Program (ATP) funds (“Grant Funds”) to manage the Imperial County Walk Ride Learn Safe Routes to School Program (“Project”), awarded originally to the Imperial County Office of Education but relinquished to SCAG. As part of acceptance of the Grant Funds, SCAG assessed potential environmental impacts as required under CEQA and determined the Project is exempt from CEQA.

BACKGROUND:

In coordination with the Imperial County Office of Education, SCAG will administer the Project Ride, Walk, Learn, a non-infrastructure, educationally focused program targeted to students and their parents to impart information on bicycle and pedestrian safety, with health and environmental components, through school assemblies, bicycle rodeos, and educational materials. Specifically, the Project aims to:

- a) Develop Safety Education programs for underserved K-8 schools within Imperial County

- b) Develop Health programs focusing on physical activity, walking and biking to school and nutrition
- c) Perform bicycle rodeos to develop safe riding techniques and habits

Prior to Caltrans allocating the awarded Grant Funds, SCAG must conduct an assessment of potential environmental impacts of the Project, pursuant to CEQA, in order to determine the type of CEQA document to be needed or whether the Project is exempt. SCAG staff has reviewed the Project and has determined that it is exempt from CEQA under the exemptions discussed herein.

BASIS FOR EXEMPTIONS:

The key considerations for determining if a project is exempt from CEQA are outlined in Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Section 15002(k)(1), 15061, 15062, and 15300 to 15332. In general, CEQA Guidelines include a list of 33 classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. A project is exempt from CEQA if the project falls within one or more of the 33 classes.

Once the lead agency determines that the project falls within any of the 33 classes, the project is exempt from CEQA, and the environmental review process does not need to proceed any farther. The lead agency may prepare and file a Notice of Exemption (NOE) pursuant to CEQA Guidelines Section 15062. The NOE serves as a public notice that the lead agency has determined that a project is exempt from CEQA. The NOE may be filed with the OPR and the county clerk of each county in which the project will be located after approval of the project. Submission of the NOE to the Office of Planning and Research (OPR) and the county clerks completes the review of exemption process for a lead agency under the provisions of CEQA. The filing and posting of an NOE will begin a 30-day public inspection period.

ENVIRONMENTAL ASSESSMENT:

SCAG staff has conducted an environmental assessment of the Project pursuant to Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Sections 15002(k)(1), 15061, 15062, and 15300 to 15332. Based upon its assessment, SCAG staff has determined that the following exemptions apply to the Project:

- **CEQA Guidelines §15301(c) – Existing Facilities:** The Project would involve developing Safe Routes to school education and encouragement programs for the communities of Calipatria, Niland, Westmorland, Seeley and Heber within Imperial County, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
- **CEQA Guidelines § 15304 (e) - Minor Alterations to Land:** The Project would involve developing temporary demonstration projects that would exist for a limited duration (less

than three months) on existing rights of way, as set forth in the exemption under CEQA Guidelines § 15304 (e) - Minor Alterations to Land;

- **CEQA Guidelines §15306- Information Collection:** The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection; and
- **CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes:** The Project would consist of education and outreach programs involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

SCHEDULE:

Upon approval by the Regional Council, SCAG will submit the NOE to be filed with OPR and Imperial County Clerk for a 30-day public inspection period, which will begin on or around February 11, 2019 and end on or around March 15, 2019. It is anticipated that the Project would be implemented beginning in July 2019 and completed by June 2021.

FISCAL IMPACT:

This project is funded by California Active Transportation Program funds in the amount of \$203,000. Grant funds will be programmed in the FY 2019-20 Overall Work Program (OWP) in May 2019.

ATTACHMENT(S):

1. Resolution No. 19-608-1 approving the filing of Notice of Exemption
2. Notice of Exemption for the Imperial County Walk Ride Learn Safe Routes to School Program
3. Resolution No. 19-608-2 authorizing SCAG to manage the award.
4. Relinquishment Letter from the Imperial County office of Education



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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Los Angeles, CA 90017
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RESOLUTION NO. 19-608-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS APPROVING THE NOTICE OF EXEMPTION FOR THE IMPERIAL COUNTY WALK RIDE LEARN SAFE ROUTES TO SCHOOL PROGRAM

REGIONAL COUNCIL OFFICERS

President
Margaret E. Finlay, Duarte

First Vice President
Alan D. Wapner, Ontario

Second Vice President
Bill Jahn, Big Bear Lake

Immediate Past President
Michele Martinez, Santa Ana

COMMITTEE CHAIRS

Executive/Administration
Margaret E. Finlay, Duarte

Community, Economic & Human Development
Rex Richardson, Long Beach

Energy & Environment
Carmen Ramirez, Oxnard

Transportation
Curt Hagman, San Bernardino County

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, SCAG adopted the 2016 Regional Transportation Plan and Sustainable Communities Strategy ("RTP/SCS") which included five goals for active transportation: 1) Decrease Bicycle and Pedestrian Fatalities and Injuries, 2) Develop an Active Transportation Friendly Environment throughout the SCAG Region, 3) Increase Active Transportation Usage in the SCAG Region, and 4) Encourage the Development of Local Active Transportation Plans; and 5) Develop Safe Routes to School Policies;

WHEREAS, on March 16, 2017, the Imperial County Office of Education was awarded \$203,000 in Active Transportation Program funds to complete the Imperial County Walk Ride Learn Safe Routes to School Project ("Project" herein);

WHEREAS, the primary goal of the Project is to Develop Safe Routes to School Education and Encouragement Campaigns for the communities of Calipatria, Niland, Westmorland, Seeley and Heber within Imperial County;

WHEREAS, the Imperial County Office of Education requested SCAG assume responsibility for managing the Active Transportation Program funds and complete the subject Safe Routes to School Program;

WHEREAS, , the Regional Council will subsequently consider acceptance of Grant Funds for the Project on February 7, 2019 pursuant to this Resolution and accompanying staff report;

WHEREAS, the Project is scheduled to be implemented in July 2019 and completed by June 2021;

WHEREAS, SCAG is required to conduct an assessment of potential environmental impacts of the Project pursuant to the California Environmental Quality Act (CEQA), prior to receiving allocation of the awarded Grant Funds; and

Attachment: Resolution No. 19-608-1 approving the filing of Notice of Exemption [Revision 1] (Imperial County Walk Ride Learn)

WHEREAS, the Project would consist of two distinct activities: (1) Develop a safe routes to school safety and encouragement campaign (2) seek resident and stakeholder engagement through a community planning process.

WHEREAS, SCAG has conducted an environmental assessment of the Project and determined that the Project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301(c)- Existing Facilities, Section 15304(h)- Minor Alterations to Land, Section 15306- Information Collection, and is statutorily exempt from CEQA pursuant to CEQA Guidelines Section 15262- Feasibility and Planning Studies; and the scope of the Project activities have been determined to not have a significant effect on the environment; and

WHEREAS, SCAG has prepared a Notice of Exemption (NOE) to be filed with the State of California Office of Planning and Research (OPR) and the Clerk for the County of Imperial, where the Project will be located for a 30-day public inspection period pursuant to CEQA Guidelines Section 15062.

NOW THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that the foregoing recitals are true and correct and incorporated by this reference.

BE IT FURTHER RESOLVED THAT the SCAG Regional Council finds that based upon an environmental assessment of the Project pursuant to Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Sections 15002(k)(1), 15061, 15062, and 15300 to 15332, SCAG has determined that the following CEQA exemptions apply to the Project:

1. The Project would involve implementing Safe Routes to School programs in Imperial County, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
2. The Project could involve developing temporary demonstration projects that would exist for a limited duration (less than three days) on existing rights of way, as set forth in the exemption under CEQA Guidelines § 15304 (e) - Minor Alterations to Land;
3. The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The Project is strictly for information gathering purposes and feasibility/planning study for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Regional Council, that:

1. The Notice of Exemption for the proposed Project has been completed in compliance with CEQA and will be filed with OPR and the Imperial County Clerk for a 30-day public inspection period; and

2. The proposed Project does not have a significant effect on the environment, and thus additional environmental review by SCAG is not required for the Project and a Notice of Exemption fulfills the requirements of CEQA.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 7th Day of February, 2019.

Alan D. Wapner
President, SCAG

Attested by:

Darin Chidsey
Interim Executive Director

Approved as to Form:

Joann Africa
Chief Counsel

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

From: Southern California Association of Governments
818 West 7th Street, 12th Floor
Los Angeles, CA 90017

Imperial County Clerk

Project Title:

Southern California Association of Governments (SCAG) Walk, Ride, Learn Safety and Encouragement Campaign

Project Location:

Imperial County and the communities of Calipatria, Niland, Westmorland, Seeley and Heber.

Description of Nature, Purpose, and Beneficiaries of Project:

Project Ride, Walk, Learn is a non-infrastructure, educationally focused program targeted to students and their parents in underserved communities to impart information on bicycle and pedestrian safety, with health and environmental components, through school assemblies, bicycle rodeos, and educational materials.

Project Ride, Walk, Learn will focus on some of Imperial County's neediest communities, and by extension, serving some of the county's neediest students traversing some of the poorest infrastructure conditions to and from school. Roads in poor condition and limited sidewalks in some cases affect the safety of children walking and riding their bicycles to and from school. This educationally focused program will impart important information programmed around key components of the community wants as outlined in the "education" and "encouragement" portions of the Imperial County Safe Routes to Schools Master Plan drawn up by the Imperial County Transportation Commission in spring 2016. The communities of focus will be Calipatria, Niland, Westmorland, Seeley and Heber. Students will come away with instruction on the safe use of bikes and being a safe pedestrian to and from school. Additionally, students will learn how human-powered transportation will promote healthy lifestyles in communities that struggle with child obesity and cut down on pollution in conditions where air quality can be of concern. Information will delivered in school assemblies, bicycle rodeos and educational materials for parents.

Name of Public Agency Approving Project:

Southern California Association of Governments

Name of Person or Agency Carrying Out Project:

Southern California Association of Governments

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a)); Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: CEQA Guidelines § 15002 (k)(1) – General Concepts; CEQA Guidelines § 15061 – Review for Exemption; CEQA Guidelines § 15301 (c) and 15301 (f) – Existing Facilities; CEQA Guidelines § 15304 (e) and 15304 (e) – Minor Alterations to Land; CEQA Guidelines § 15311 (a) and 15311 (c) – Accessory Structures; CEQA Guidelines § 15322 – Educational or Training Programs Involving No Physical Changes
- Statutory Exemptions

Reasons why project is exempt:

SCAG has reviewed the proposed project pursuant to CEQA Guidelines § 15002 (k)(1) – General Concepts, and CEQA Guidelines § 15061 – Review for Exemption, and has determined that the proposed project is categorically exempt from CEQA because the scope of the project activities are included in the classes of projects which have been determined not to have a significant effect on the environment.

Therefore SCAG has determined that the proposed project is exempt from CEQA pursuant to following:

- The Project would involve implementing Safe Routes to School programs in Imperial County, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
- The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection
- The Project may involve developing temporary demonstration projects within the project cities that would exist for a limited duration (less than seven days) on existing rights of way, as set forth in the exemption under CEQA Guidelines § 15304 (e) - Minor Alterations to Land;
- Educational or Training Programs Involving No Physical Changes: The Project would consist of education and outreach programs in the communities of Calipatria, Niland, Westmorland, Seeley and Heber involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

Project Approval Date: SCAG's Regional Council Approved the project on February 7, 2019
The California Transportation Commission awarded funding for this project on **March 16, 2017**

CEQA Contact Person:	Phone Number:	Fax Number:	Email:
Roland Ok	(213) 236-1819	(213) 236-1963	ok@scag.ca.gov

Project Contact Person:	Phone Number:	Fax Number:	Email:
Rye Baerg	(213) 236-1866	(213) 236-1963	Baerg@scag.ca.gov

Date received for filing at OPR: _____ Signature of Applicant: _____

Ping Chang, Acting Manager
Compliance and Performance Monitoring
Southern California Association of Governments



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

RESOLUTION NO. 19-608-2

**A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS AUTHORIZING THE
ACCEPTANCE OF CALIFORNIA ACTIVE TRANSPORTATION
PLANNING GRANT FUNDS FOR THE IMPERIAL COUNTY WALK RIDE LEARN
SAFE ROUTES TO SCHOOL PROGRAM**

REGIONAL COUNCIL OFFICERS

President
Margaret E. Finlay, Duarte

First Vice President
Alan D. Wapner, Ontario

Second Vice President
Bill Jahn, Big Bear Lake

Immediate Past President
Michele Martinez, Santa Ana

COMMITTEE CHAIRS

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Community, Economic &
Human Development
Rex Richardson, Long Beach

Energy & Environment
Carmen Ramirez, Oxnard

Transportation
Curt Hagman, San Bernardino County

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, SCAG adopted the 2016 Regional Transportation Plan and Sustainable Communities Strategy ("RTP/SCS") which included five goals for active transportation: 1) Decrease Bicycle and Pedestrian Fatalities and Injuries, 2) Develop an Active Transportation Friendly Environment throughout the SCAG Region, 3) Increase Active Transportation Usage in the SCAG Region, and 4) Encourage the Development of Local Active Transportation Plans; and 5) Develop Safe Routes to School Policies;

WHEREAS, on March 16, 2017, the Imperial County Office of Education was awarded \$203,000 in Active Transportation Program funds ("Grant Funds") to complete the Imperial County Walk Ride Learn Safe Routes to School Program ("Project");

WHEREAS, the Imperial County Office of Education requested SCAG assume responsibility for managing the Safe Routes to School Program, and officially notified the State of its relinquishment of the Grant Funds to SCAG on April 16, 2018; and

WHEREAS, the primary goal of the Project is to Develop Safe Routes to School Education and Encouragement Campaigns for the communities of Calipatria, Niland, Westmorland, Seeley and Heber within Imperial County.

Attachment: Resolution No. 19-608-2 authorizing SCAG to manage the award. [Revision 1] (Imperial County Walk Ride Learn)

NOW THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that:

1. That the Regional Council hereby authorizes SCAG to accept and administer the Grant Funds in the amount of approximately \$203,000 to support the Imperial County Walk Ride Learn Safe Routes to School Program; and
2. SCAG's Interim Executive Director or his designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to receipt of the Grant Funds supporting the Active Transportation Safety and Encouragement Campaign.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 7th Day of February, 2019.

Alan D. Wapner
President, SCAG

Attested by:

Darin Chidsey
Interim Executive Director

Approved as to Form:

Joann Africa
Chief Counsel



April 16, 2018

Seth Cutter
Bicycle Coordinator, Caltrans, MS240
California Dept. of Transportation
4050 Taylor Street
San Diego, CA. 92110-2737

Project ID: 11-Imperial-1
CTC ID:
Imperial County Walk, Ride, Learn

RE: Imperial County Walk, Ride, Learn

Dear Mr. Cutter:

I am writing you regarding Cycle 3 ATP Grant 11-Imperial-1. The Imperial County Office of Education relinquishes this project to the Southern California Association of Governments (SCAG).

Project Ride, Walk, Learn will focus on some of Imperial County's neediest communities, and by extension, serving some of the county's neediest students traversing some of the poorest infrastructure conditions to and from school. The project encompasses the underserved communities of Calipatria, Niland, Westmorland, Seeley and Heber. These communities have roads in poor condition, and limited sidewalks, some near elementary school campuses. It is critical that this grant moves forward, and SCAG has the capabilities to procure consultants and manage the contract.

We appreciate your assistance on this matter. Should you have any questions, please contact Miriam Belopolsky of my staff at (760) 312-6498 or mbell@icoe.org.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Finnell', is written over a white background.

J. Todd Finnell, Ed.D.
Imperial County Superintendent of Schools

Attachment: Relinquishment Letter from the Imperial County office of Education (Imperial County Walk Ride Learn)



Southern California Association of Governments
900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017

MINUTES OF THE SPECIAL MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, JANUARY 16, 2019

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017. A quorum was present.

Members Present

Hon. Alan Wapner, <i>Chair</i>	<i>Ontario</i>	SBCTA
Hon. Bill Jahn, <i>1ST Vice Chair</i>	<i>Big Bear Lake</i>	District 11
Hon. Randon Lane, <i>2ND Vice Chair</i>	<i>Murrieta</i>	District 5
Hon. Margaret E. Finlay, <i>Immediate Past Chair</i>	<i>Duarte</i>	District 35
Sup. Curt Hagman, <i>Chair, TC</i>		San Bernardino County
Hon. Cheryl Viegas-Walker, <i>Vice Chair, TC</i>	<i>El Centro</i>	District 1
Hon. Peggy Huang, <i>Chair, CEHD</i>		TCA
Hon. James Mulvihill, <i>Vice Chair, CEHD</i>	<i>San Bernardino</i>	District 7
Sup. Luis Plancarte, <i>Vice Chair, EEC</i>		Imperial County
Hon. Clint Lorimore, <i>Chair, LCMC</i>	<i>Eastvale</i>	District 4
Hon. Frank Navarro, <i>President's Appt.</i>	<i>Colton</i>	District 6
Fred Minagar, <i>President's Appt.</i>	<i>Laguna Niguel</i>	District 12
Hon. Judy Mitchell, <i>President's Appt.</i>	<i>Rolling Hills Estates</i>	District 40
Mr. Randall Lewis, <i>Ex-officio</i>	<i>Lewis Group of Companies</i>	Business Representative

Members Not Present

Sup. Linda Parks, <i>Chair, EEC</i>		Ventura County
Hon. Carmen Ramirez, <i>President's Appt.</i>	<i>Oxnard</i>	District 45
VACANT, <i>Vice Chair, LCMC</i>		
VACANT		Tribal Government Planning Board

Attachment: Minutes of the Special Meeting of EAC- January 2019 (Minutes of the Special Meeting - January 16, 2019)

Staff Present

Darin Chidsey, Interim Executive Director
Debbie Dillon, Deputy Executive Director of Administration
Frank J. Lizarraga, Jr., General Counsel
Joann Africa, Chief Legal Counsel/Director of Legal Services
Kome Ajise, Director of Planning
Basil Panas, Chief Financial Officer
Julie Loats, Chief Information Officer
Tess Rey-Chaput, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Alan D. Wapner, called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

President Wapner announced the passing of the Honorable Greg Pettis and asked the members to observe a moment of silence. President Wapner stated that time will be reserved at the February 7, 2019 Regional Council meeting to honor Councilmember Pettis’ life and work.

PUBLIC COMMENT PERIOD

There was no public comment speaker.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION / DISCUSSION ITEM

- 1. Resolution No. 19-607-1 Approving Amendment 5 to the FY 2018-19 Overall Work Program (OWP)

President Wapner introduced the item and asked Basil Panas, Chief Financial Officer, to provide background information.

Mr. Panas reported the amendment is for a \$148,220 budget increase that will result from \$72,156,032 to \$72,304,252 for revenue increases of SB 1 Sustainable Communities Formula Grant and Transportation Development Act (TDA) funds for the required local match.

A MOTION was made (Navarro) to adopt Resolution No. 19-607-1 approving Amendment 5 to the FY 2018-19 Overall Work Program (OWP) and authorize the Interim Executive Director, or his designee, to submit the necessary documentation to the California Department of Transportation (Caltrans). Motion was SECONDED (Mulvihill) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Hagman, Huang, Mulvihill, Plancarte, Viegas-Walker, Lorimore, Navarro and Minagar (12).

NOE/S: None (0).

ABSTAIN: None (0).

2. Notice of Preparation (NOP) for the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal) Program Environmental Impact Report (PEIR)

President Wapner introduced the item and asked Kome Ajise, Director of Planning, to provide background information.

Mr. Ajise reported that the item requests the EAC authorize the release of the NOP for a 30-day review and public comment period, beginning in January 23, 2019 and ending on February 22, 2019. Following the release of the NOP, there will be two (2) scoping meetings scheduled at 3PM and 6:30PM on February 13, 2019, at SCAG's main office in Los Angeles. Except for the Ventura site, the meetings will be available for webcast at the SCAG regional offices. The public is encouraged to participate.

A MOTION was made (Jahn) to authorize the release of the NOP for the 2020 RTP/SCS PEIR and initiate a 30-day public review and comment period, beginning January 23, 2019 and ending February 22, 2019. Motion was SECONDED (Finlay) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Hagman, Huang, Mulvihill, Plancarte, Viegas-Walker, Lorimore, Navarro, Minagar and Mitchell (13).

NOE/S: None (0).

ABSTAIN: None (0).

CONSENT CALENDAR

Approval Items

3. Minutes of the Special Meeting – December 6, 2018
4. Contracts \$200,000 or Greater: Contract No. 19-036-C01, Cloud-based Computing and Storage Infrastructure
5. Contract Amendment \$75,000 or Greater: Contract No. 17-024-C1, High Quality Transit Area (HQTA)
6. Contract Amendment \$75,000 or Greater: Contract No. 12-019-C1, Managed Information Technology
7. Approval for Additional Stipend Payments
8. SCAG Participation at the 2019 MuniWorld Conference, Tel Aviv, Israel – February 26-28, 2019
9. 2019 Legislative Principles and Priorities

10. SCAG Memberships and Sponsorships

11. Fiscal Year (FY) 2017-18 External Financial Audit

A MOTION was made (Huang) to approve the Consent Calendar*. Motion was SECONDED (Finlay) and passed by the following votes:

AYE/S: Wapner, Jahn*, Lane, Finlay, Hagman*, Huang, Minagar*, Mulvihill, Plancarte, Viegas-Walker, Lorimore, Navarro and Mitchell (13).

NOE/S: None (0).

ABSTAIN: [only for Agenda Item 3*] Jahn, Hagman and Minagar (3).

Receive and File

12. CFO Monthly Report

President Wapner introduced the item and asked Basil Panas, Chief Financial Officer, to provide background information.

Mr. Panas reported that there are only two (2) member cities who have not renewed its membership dues.

PRESIDENT’S REPORT

In reference to the President’s Memo, President Wapner announced and congratulated new members and committee appointments.

President Wapner acknowledged receipt of a letter from a member of the public, Andrew Dupree, regarding concerns relative to potential congestion pricing in the City of Los Angeles. President Wapner asked staff to note and include the letter on the record.

So that all Policy Committee members can gain a broad understanding of the 2020 RTP/SCS process, President Wapner announced convening one hour Joint Meetings of the Policy Committees at the February and March meetings. Thereafter, the individual Policy Committees will convene to continue policy discussions on specific topics relevant to their individual group.

President Wapner provided an update regarding the executive search for a SCAG Executive Director. He stated the search will be conducted by a public sector executive search firm specializing in local government recruiting. The firm has interviewed the Executive Board Officers and other stakeholders to put together a profile of what they are looking for in an Executive Director. As part of the search for an ideal candidate, a profile/brochure is being drafted. President Wapner asked the members to contact Debbie Dillon, Deputy Director of Administration, should there be anything specific the members wish to be added on the profile. Ms. Dillon will

forward the information to the recruiting firm. While the desire is to move the process as quickly as possible, President Wapner stated he also does not want to lose the quality of the process itself.

EXECUTIVE DIRECTOR'S REPORT

As a continuing update to the EAC members, Darin Chidsey, Interim Executive Director, reported that SCAG will continue to work with Caltrans regarding a corrective action plan for the agency's Incurred Cost Audit. With respect to the final Indirect Cost Allocation Plan (ICAP) Audit that was recently issued, Caltrans noted an unallowable costs in the amount of \$2.5 million dollars. Mr. Chidsey emphasized that SCAG is committed to working with Caltrans on bringing the amount down. He stated that staff will review the matter with the Audit Committee as well as prepare suggested corrective actions to Caltrans.

Mr. Chidsey reported that SCAG's funding partners, the Federal Highway Administration and Federal Transit Administration are impacted by the federal shutdown. Therefore, any amendments to the Regional Transportation Plan FTIP portion will not be processed at this time and will be delayed.

Finally, Mr. Chidsey invited the members to attend the annual SCAG Legislative Advocacy Trip in Sacramento, scheduled for February 12-13, 2019.

FUTURE AGENDA ITEM/S

None

ANNOUNCEMENT/S

None

ADJOURNMENT

There being no further business, Chair Wapner adjourned the meeting at 11:20 a.m.

[MINUTES ARE UNOFFICAL UNTIL APPROVED BY THE EAC]

Executive/Administration Committee (EAC) Attendance Report

MEMBERS	CITY	Representing	2018														2019	Total Mtg Attendee To Date
			Jan (SpM)	Feb	Mar	Apr	May	Jun	Jun (Retreat)	Jul (SpM)	Aug (SpM)	Sept	Oct	Nov	Dec (SpM)	JAN (SpM)		
Alan D. Wapner (CHAIR)	Ontario	SBCTA	1	1	1	1		1	1	1	1	1	1	1	1	1	1	13
Bill Jahn (1st VICE CHAIR)	Big Bear Lake	District 11	1	1	1	1		1	1	1	1	1	1	1	1	0	1	12
Randon Lane (2nd VICE CHAIR)	Murrieta	District 5	0	1	1	1		1	1	1	1	1	1	1	1	1	1	12
Margaret E. Finlay (IMM. PAST CHAIR)	Duarte	District 35	1	1	1	1		1	1	1	1	1	1	1	1	1	1	13
Peggy Huang (CEHD Chair)	Yorba Linda	TCA						1	1	1	1	1	1	1	1	1	1	9
James Mulvihill, CEHD Vice Chair)	San Bernardino	District 7											1	1	1	1	1	3
Linda Parks (EEC Chair)		Ventura County	1	1	1	1		1	1	1	1	0	1	1	1	1	0	11
Luis Plancarte (EEC Vice Chair)		Imperial County						1	1	1	0	1	0	1	1	1	1	7
Curt Hagman (TC Chair)		San Bernardino County	1	1	1	1		1	1	0	1	1	1	1	0	1	1	11
Cheryl Viegas-Walker (TC Vice Chair)	El Centro	District 1	1	1	1	1		1	1	1	1	0	1	1	0	1	1	11
Clint Lorimore (LCMC Chair)	Eastvale	District 4	1	1	1	1		1	1	1	1	1	0	1	0	1	1	11
Greg Pettis (LCMC Vice Chair)	Cathedral City	District 2	1	1	1	1		1	0	1	1	1	1	1	0			10
Frank Navarro (Pres. Appointment)	Colton	District 6						1	1	1	1	0	1	1	1	1	1	8
Fred Minagar (Pres. Appointment)	Laguna Niguel	District 12														1		0
Michele Martinez (Pres. Appointment)	Santa Ana	District 16	1	1	1	1		1	0	0	1	1	1	1	1			10
Judy Mitchell (Pres. Appointment)	Rolling Hills Estates	District 40						1	1	0	1	1	0	1	1	1	1	7
Carmen Ramirez (Pres. Appointment)	Oxnard	District 45	1	1	1	1		1	1	1	1	1	1	1	1	1	0	12
Randall Lewis (Ex-Officio Member)		Business Representative	1	1	1	1		1	1	1	1	1	1	1	1	1	1	13
Sabrina LeRoy (Tribal Govt Plng Board)		San Manuel Band of MI	0	1	1	0		0	0	0	0	0						2

Attachment: Minutes of the Special Meeting of EAC- January 2019 (Minutes of the Special Meeting -



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
February 7, 2019

To: Executive/Administration Committee (EAC)
Community
Economic & Human Development Committee (CEHD)
Energy & Environment Committee (EEC)
Transportation Committee (TC)
Regional Council (RC)

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

From: Rye Baerg, Senior Regional Planner, Active Transportation &
Special Programs, (213) 236-1866, baerg@scag.ca.gov

Subject: Future Communities Pilot Program

RECOMMENDED ACTION FOR EAC:

Recommend the Regional Council approve the Future Communities Pilot Program Call for Projects Staff Recommendations.

RECOMMENDED ACTION FOR TC, EEC, CEHD:

Receive and File

RECOMMENDED ACTION FOR RC:

Approve the Future Communities Pilot Program Call for Project Staff Recommendations.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 3: Be the foremost data information hub for the region. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

Staff recommends that the Regional Council approve the Future Communities Pilot Program (FCPP) award recommendations of up to \$2.7 million. In the fall of 2018, SCAG, with support of consultants, released a Call for Projects, received and scored applications, and developed a list of recommended projects to award. The recommended projects have been scored for their ability to advance the goals of the FCPP including their ability to reduce vehicle miles traveled (VMT) from local travel or municipal operations through the use of new technologies and enhanced data analytics.

BACKGROUND:

The Future Communities Pilot Program (FCPP) is a grant opportunity to support city and county agencies in implementing innovative pilot projects that reduce vehicle miles traveled (VMT) from local travel and municipal operations through the use of new technologies and enhanced data analytics. In July 2018, SCAG partnered with the Mobile Source Air Pollution Reduction Committee (MSRC) of the South Coast Air Quality Management District to implement the FCPP in four phases:

1) Promising Practice Research 2) Call for Projects 3) Implementation and 4) Evaluation and Final Report.

In July 2018, SCAG hired consultant Nelson Nygaard to conduct the Promising Practice Research phase of the program. Research included the following five efforts to identify new and innovative VMT reduction strategies that use data and new technologies and prepare for the development of the FCPP Call for Projects Guidelines.

- Technical Advisory Committee (TAC)
- Expert Interviews
- Promising Practice Identification
- Case Studies
- Readiness Survey

Building on the Promising Practice Research completed in October 2018, SCAG staff and the consultant team developed program guidelines and an application for the FCPP Call for Projects. The Regional Council approved the program guidelines at the November 1, 2018 meeting.

Call for Projects Period

Upon approval of the program guidelines on November 1, SCAG released the FCPP Call for Projects. To promote the grant program and to provide technical assistance to local jurisdictions, SCAG staff hosted a total of three workshops in November and December.

SCAG staff advertised the workshops through contact with City staff, email newsletters to SCAG stakeholders and City Managers, and on SCAG social media. Representatives from over 60 local jurisdictions attended at least one of the outreach workshops.

Additionally, during the Call for Projects period, SCAG staff were available to answer questions and provide project development assistance to agency staff through meetings, phone conferences, and email.

Project Evaluation

The FCPP Call for Projects closed on December 13, 2018. SCAG received ten application submissions totaling \$3.7 million in requested funding. SCAG received applications from each of the four eligible counties, with Los Angeles County jurisdictions submitting the most applications and Orange County jurisdictions the least. The applicants proposed the following project types:

- Remote services (permitting and warrants)
- Route optimization and fleet telematics
- Data analytics to implement strategic mobility pricing and incentives
- Parking guidance
- Broadband internet installation and subsidy
- Telecommuting
- Internet of things applications

SCAG staff scored each application out of 100 using the rubric provided in the application (Project Rationale, Project Design, Readiness and Sustainability). The scores were then averaged and the projects ranked.

Due to similarities in project scores, all ten applicants were invited to attend a project interview. Applicants were asked to prepare a brief presentation and respond to a set questions on the proposed project’s scope of work, budget, and sustainability. Applicants received an interview score out of 30 points.

The sum of the average application and interview scores were used to determine the applicant’s total score out of 130 and final project rank.

SCAG shared the final project rank list with the MSRC to further assess VMT and emissions reduction potential and return on investment. The MSRC identified the lowest scoring projects as ineligible due to their limited potential for VMT reduction within the grant program’s timeline and for the projects’ limited use of technology or innovation.

Recommended Project List

The following project award list indicates the projects and funding allocations that SCAG staff with guidance from the MSRC recommend for the FCPP award. The projects selected represent those most suited to advance the goals of the FCPP and achieve success within grant program’s timeline.

The project selection and funding allocations align as close as possible to the geographic targets per the requirements of partnership with the MSRC. SCAG intends to fund each applicant up to the grant award listed below.

Agency	Project Name	Grant Award
City of Cerritos	Remote Services Enhancement Project	\$211,000
City of Glendale	Route Optimization & Fleet Telematics	\$76,813
City of Los Angeles Department of Transportation	Measuring VMT Reduction from Shared Mobility Services through Real-Time Data	\$500,000
City of Monrovia	Evaluate Alternative Strategies to Optimize the GoMonrovia Program	\$500,000
City of Anaheim	Smart Center City - Parking Guidance and Mobile App Integration	\$197,100
City of Riverside	Integrated Electronic Plans Solution	\$499,700
County of San Bernardino	Remote Electronic Warrants	\$297,242
City of Ontario	Smart City Rapid Validation Hub	\$418,200

If the project award list is approved by the Regional Council, SCAG staff will begin the administration of each pilot project. Pilot projects are expected to launch in the summer of 2019 and conclude by December 2020.

FISCAL IMPACT:



The Future Communities Pilot Program is funded with \$2,000,000 in funding from the Mobile Source Air Pollution Reduction Committee (MSRC) and \$1,000,000 in SB1 Funding in OWP Task Number 280.4824.01. An additional \$1,000,000 will be provided by applicants in the form of local match.

ATTACHMENT(S):

1. PowerPoint Presentation - Future Communities

Future Communities Pilot Program Award Recommendations

Rye Baerg
 Program Manager, SCAG
 February 7, 2018



Attachment: PowerPoint Presentation - Future Communities [Revision 1] (Future Communities Pilot Program)

Future Communities Pilot Projects

Overview

- Available Funding: \$2.7 M
- 25% local match requirement
- Maximum project request \$500,000
- Pilot Projects must be located in South Coast Air Basin
- Research and Best Practices inform *Connect SoCal* (2020 RTP/SCS) and serve as local resource



Key Dates



Program Goals



- Apply new technologies and data analytics to reduce emissions-producing VMT from local travel and municipal operations
- Explore opportunities for projects in a variety of contexts/communities (with consideration for disadvantaged communities)
- Improve efficiency and reduce costs of county and municipal services
- Identify and quantify relative impacts of a variety of technology-based VMT reduction strategies
- Promote replicable Pilot Projects

Promising Practice Research



July 2018–November 2018



SURVEY



FLEET INVENTORY



EXPERT INTERVIEWS



TECHNICAL ADVISORY COMMITTEE



PROMISING PRACTICES



CASE STUDY

Project Evaluation



Projects Received:

- 10 application submissions
- \$3.7 million in total funding request
- County applications represented:
 - 4 LA County
 - 3 Riverside County
 - 2 San Bernardino County
 - 1 Orange County

Proposed Project Types:

- Remote services
- Route optimization
- Strategic mobility pricing and incentives
- Parking guidance
- Broadband internet installation and subsidy
- Telecommuting
- Internet of things application

Recommended Project List



Agency Name	Project Name	Recommended Amount
City of Cerritos	Remote Services Enhancement Project	\$ 211,000
City of Glendale	Route Optimization & Fleet Telematics	\$ 76,813
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City of Riverside	Integrated Electronic Plans Solution	\$ 499,700
County of San Bernardino	Remote Electronic Warrants	\$ 297,242
The City of Ontario	Smart City Rapid Validation Hub	\$ 418,200

Next Steps



Milestone	Date
Regional Council Approve Project List	February 2019
Pilot Launch	Summer 2019
Pilot Programs Conclude	December 2020
Pilot Program Final Reporting	December 2020

Thank you

Rye Baerg
baerg@scag.ca.gov
213-236-1866





Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
February 7, 2019

To: Executive/Administration Committee (EAC)
Community
Economic & Human Development Committee (CEHD)
Energy & Environment Committee (EEC)
Transportation Committee (TC)
Regional Council (RC)
From: Ping Chang, Manager, Compliance & Performance Monitoring,
213-236-1839, chang@scag.ca.gov
Subject: ARB SB 150 Report on SB 375 Implementation Progress

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR EAC, CEHD AND EEC:

For Information Only – No Action Required

RECOMMENDED ACTION FOR TC AND RC:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On November 26, 2018, ARB released its first Progress Report (or "SB 150 Report") on California's Sustainable Communities and Climate Protection Act (SB 375) pursuant to SB 150 (Allen) passed in 2017. SB 150 requires ARB to provide a report assessing the progress of SB 375 implementation beginning in 2018 and every four years thereafter. The SB 150 Report had its first public discussions at the Joint ARB/CTC meeting on December 4, 2018 where the large MPOs in the state provided a joint presentation on MPOs' efforts, challenges and recommendations related to SCS implementation. Staff comments included in this report are aimed to provide a broader context for assessing SB 375 implementation to facilitate collaborative efforts moving forward. The complete SB 150 Report could be viewed at <https://ww2.arb.ca.gov/resources/documents/tracking-progress>.

BACKGROUND:

SB 375, passed in 2008, requires each of California's 18 regional Metropolitan Planning Organizations (MPOs) to include a new Sustainable Communities Strategy (SCS) element in their long-range regional transportation plans. In the SCS, the MPO, in partnership with their local member agencies and the State, identifies strategies to reduce greenhouse gas (GHG) emissions from driving and foster healthier and more equitable and sustainable communities. In 2017, the Legislature tasked the California Air Resources Board (ARB) with issuing a report every four years, beginning in 2018, to analyze the progress of SB 375 implementation pursuant to SB 150 (Allen, Chapter 646, Statutes of 2017). The report would assess on-the-ground progress made toward

meeting the regional SB 375 GHG reduction targets, and to include data-supported metrics for strategies utilized to meet the targets. The report is also required to include a discussion of best practices and challenges faced by MPOs in meeting the targets, including the effect of state policies and funding.

Primary Findings

The fundamental finding of the SB 150 Report is that California is not on track to meet GHG reductions expected under SB 375. This finding is based on ARB's analysis of 24 data-supported indicators to help assess what on-the-ground change has occurred since SB 375 was enacted related to strategies identified in SCSs to meet the targets (e.g., travel patterns, funding for high-quality transit and making communities safe and convenient for walking and cycling, and building homes at all income levels near jobs and other opportunities).

The SB 150 Report also found that *key reasons for being not on-track* include primarily the longstanding disconnect between the factors that shape regional growth and development – such as transportation investment, regulatory and housing market conditions at the local, regional, and state levels – and the state's environmental, equity, climate, health, economic, and housing goals. While positive gains have been made to improve the alignment of transportation, land use, and housing policies with state goals, the data suggest that more and accelerated action is critical for public health, equity, economic, and climate success.

Specifically, the SB 150 Report identifies eight challenge and opportunity areas, which can serve as action areas for collaborative efforts moving forward. These include (1) State funding for transportation and development projects; (2) growth and the housing crisis; (3) under-served communities; (4) traveler incentives; (5) transportation pricing; (6) new mobility; (7) data and research needs; and (8) limitations of SB 375. For each challenge and opportunity area, CARB summarizes information gathered through stakeholder discussions during preparation of this report on what actions are already being taken, where there are potential opportunities to address each challenge, and ideas that can be considered for next steps. The report also identified best practices among the MPOs for SCS development and implementation in housing/displacement, land use, new mobility, social equity analysis and transportation.

SB 375 focused its efforts on MPOs and initiating change in the way planning for growth and travel occurs, but structural changes and additional work by all levels of government are still needed to implement what regions have identified to be needed strategies. While no single agency or level of government alone bears the responsibility for this work; there is an important opportunity to partner across many agencies, with regional and local government staff and elected officials, and with communities on taking collaborative action toward better results.

ARB Staff Recommendations

Based on the report findings on GHG performance and the challenge and opportunity areas, ARB staff made the following recommendations in the SB 150 Report. Specifically, ARB staff

recommends that an interagency body involving the Secretaries and Chairs of key California agencies and Commissions, and representatives from regional and local governments produce and implement a new “**State Mobility Action Plan (MAP) for Healthy Communities**” that responds to this report’s findings on challenges, opportunities, and data gaps. As a starting point, SB 150 Report identifies eight priority areas as below for the MAP for Health Communities work.

- Better align transportation, housing and climate funding with state goals
- Incentives and legal certainty for projects meeting certain conditions
- Pilot test of innovative ideas for clean and efficient transportation
- Complement Mobility Innovation with policies for environmental and equitable outcomes
- Improve data and monitoring
- Sustainable and equitable financing mechanism
- Strengthen and update SB 375 to address state goals other than climate change and also extend beyond 2035

SCAG Staff Comments on SB 375 Implementation

ARB staff should be commended for their efforts to compile empirical data, conduct interviews and organize those information in a report format with extensive Appendices of data and best practices. During the SB 150 Report development process, while SCAG staff provided data and responses to a questionnaire, SCAG staff did not have a chance to review the Draft Report prior to its release. Staff comments provided below are aimed to provide a broader context for assessing SB 375 implementation to facilitate collaborative efforts moving forward.

- **Broader positive outcomes associated with SB 375 implementation**

While the fundamental finding of SB 150 Report on SB 375 implementation focuses on the state being not on track to meet the GHG reduction targets, there are broader positive outcomes associated with SB 375 implementation. Importantly for the longer-term, SB 375 has changed the focus and conversations of regional and local planning in California. It has also facilitated the beginning of building partnership among MPOs, state and local planning agencies and other stakeholders.

- **Land use changes are slow and take time**

SB 375 focuses on land use changes in coordination with transportation investment to reduce per capita GHG emissions. However, land use changes are slow and take time. Since the passage of SB 375, SCAG has adopted two cycles of SCS in 2012 and 2016, respectively. Therefore, there has been only six years since the adoption of the first (2012) SCS post SB 375, too short for any significant land use changes at the regional level.

In addition, while SCS provides a regional vision, land use authority resides in local jurisdictions. It should be noted that to encourage local implementation of the regional SCS, SCAG has funded about 260 local sustainability projects with over \$33 million over the past decade.

- **Key factors affecting SCS implementation have changed significantly since the SB 375 passage in 2008**

Since the 2008 passage of SB 375, there are significant changes in several key factors including, for example, funding, technology and fuel prices affecting the travel behavior and associated performance of per capita GHG emissions.

First, the elimination of the redevelopment agencies (RDAs) in 2011 deleted the primary source for affordable housing by local jurisdictions.

Second, the rise of the Transportation Network Companies (e.g., Uber and Lyft), not anticipated in 2008, has facilitated automobile-based travel and adversely impacted GHG performance.

Third, real fuel price (after adjusting for inflation) has been declining in recent years and was cheaper in 2018 than that in 2008. The cheaper fuel prices have resulted in increase of automobile-based travel and adversely impacted GHG performance. This is in contrast to the modeling assumptions of continuing increase of real fuel prices for the past couple RTPs/SCSs.

- **Major shift of transportation investment in the SCAG region toward transit took place primarily between about 1990 and the SB 375 passage in 2008**

On transit investment specifically, about half of the \$556 billion investment in the 2016 RTP/SCS is devoted to transit capital, operation and maintenance. The 2016 RTP/SCS is planned to increase the urban rail and commuter rail system by over 200 miles (from 941 miles to 1,145 miles) during the next two decades. Since the first Metro-rail was built in 1990, the major shift of transportation investment in the SCAG region toward transit occurred primarily between about 1990 and the SB 375 passage in 2008.

It should also be noted that since the passage of SB 375 in 2008, SCAG has continued to invest about half of the total investment in transit through the RTP/SCS, as well as substantially increased the investment in active transportation. Specifically, SCAG first tripled the investment in active transportation (from about \$2 billion in the 2008 RTP/SCS to \$6 billion in the 2012 RTP/SCS), and then further doubled it (from \$6 billion in the 2012 RTP/SCS to \$13 billion in the 2016 RTP/SCS).

- **There are significant constraints for existing transportation funding mechanism to provide major support of climate goals**

For example, among the \$556 billion investment in the 2016 RTP/SCS, \$255 billion are from local revenues of which \$133 billion are generated from local sales tax measures which have various conditions attached and may not have GHG reductions as the primary objective.

Large MPOs' Joint Recommendations

SB 150 Report had its first public discussions at the Joint ARB/CTC meeting on December 4, 2018 where large MPOs in the state provided a joint presentation on MPO efforts, challenges and recommendations. Specifically, the joint MPO presentation also include recommendations as below to support SCS implementation:

- *Reinvent Redevelopment.* Establish location-efficient Redevelopment with GHG reduction strategy emphasis
- *Adapt to Evolving Mobility and Technology.* Funds must be flexible enough to support this evolution and EV infrastructure
- *Embrace Innovation.* State leadership roles in deploying new transportation technologies with VMT reductions
- *Pricing Should Account for Equity.* State leadership roles in implementing equitable pricing strategies with VMT reductions
- *Reliable and Consistent Funding.* Greater and sustainable funding and tools to support RTP/SCS housing, transportation, and equity outcomes
- *Incentivize Bold Housing Actions.* Incentives to encourage innovative GHG reducing housing solutions and infill

Staff looks forward to continuing working with ARB, other state agencies and MPOs, and local entities for a more effective SB 375 implementation.

FISCAL IMPACT:

Work associated with this item is included in fiscal year 18/19 Overall Work Program (080.SCG153.04: Regional Assessment)



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
February 7, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: February State & Federal Legislative Monthly Update

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

STATE

GOVERNOR GAVIN NEWSOM ASSUMES OFFICE

Governor Gavin Newsom took the oath of office on Monday, January 7, 2019, to become the state’s 40th governor. Newsom and his partner, Jennifer Siebel Newsom, and their four children, will live in Fair Oaks, CA.

GOVERNOR NEWSOM PRESENTS PROPOSED BUDGET FOR FISCAL YEAR 2019-20

On January 10, 2019, Governor Newsom submitted his proposed Fiscal Year (FY) 2019-2020 budget to the California State Legislature. The \$209 billion spending plan includes \$144 billion from the state’s General Fund, \$59 billion from special funds, and \$6 billion in bond funds.

Highlights from the Governor’s budget include:

- *Transportation and Infrastructure:* The Governor’s proposed budget includes \$4.8 billion for transportation generated by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017). Funding is distributed from the Road Maintenance and Rehabilitation Account and is allocated to the following local and state programs:

Local Allocations

- \$1.2 billion for local streets and roads;
- \$458 million for transit, commuter, and intercity rail;
- \$200 million for the State-Local Partnership Program;
- \$100 million for the Active Transportation Program; and
- \$25 million for Local Planning Grants.

State Allocations

- \$1.2 billion for the repair and maintenance of the state highway system (referred to as the State Highway Operation and Protection Program or SHOPP);
- \$400 million for bridges and culverts;
- \$307 million for trade corridor improvements; and
- \$250 for congested commuter corridor improvements.

It is worth noting that the Governor has proposed linking housing production (through the Regional Housing Needs Assessment) with certain transportation funding given to local cities and counties. Lastly, the Governor plans to release a five-year infrastructure package later this year.

- Environmental Protection: Since its inception, the Cap-and-Trade Program has appropriated \$9.3 billion of revenues to various programs that seek to further the state's climate goals. The Governor's proposed budget includes a \$956 million Cap-and-Trade Expenditure Plan, which is \$400 million less than the previous fiscal year. Noteworthy highlights of the expenditure plan include:

Air Resources Board

- \$200 million for the Clean Vehicle Rebate Project;
- \$200 million for the Community Air Protection Program, established by Assembly Bill 617 (Garcia, Chapter 14, Statutes of 2017);
- \$132 million for the Clean Trucks, Buses, and Off-Road Freight Equipment Program;
- \$50 million for the Enhanced Fleet Modernization Program;
- \$25 million for the Agricultural Diesel Engine Replacement and Upgrades Program;
- \$20 million for the Local Air District Implementation Program established by Assembly Bill 617 (Garcia, Chapter 14, Statutes of 2017); and
- \$10 million for the Technical Assistance to Community Groups Program.

Strategic Growth Council

- \$40 million for the Transformative Climate Communities Program; and
- \$10 million for the Climate Change Research Program.

California Department of Forestry and Fire Protection

- \$165 million for the Healthy and Resilient Forests Program; and
- \$35 million for the Prescribed Fire and Fuel Reduction Program.

Other departments receiving funding under the expenditure plan include the California Department of Food and Agriculture (\$43 million), the California Department of Resources Recycling and Recovery (\$25 million), the Coastal Commission and San Francisco Bay Conservation and Development Commission (\$3 million), the California Department of Community Services and Development (\$10 million), the California Conservation Corps (\$6 million), and the Workforce Development Board (\$27 million).

- **Bond Funding:** Of the \$6 billion in total proposed bond funding, \$4 billion is allocated for various housing programs as specified by the Veterans and Affordable Housing Bond Act of 2018, including the Multifamily Housing Program, the Joe Serna Jr. Farmworker Housing Grant Program, the Local Housing Trust Fund, the Transit-Oriented Development Program, and the Infill Infrastructure Grant Program, among others. The remaining \$2 billion in bond funding is allocated for qualifying housing projects for the homeless and mentally ill, authorized by the passage of Proposition 2 by the voters during the November 2018 General Election.
- **Education:** Education (K-12 Education, Higher Education) makes up the majority of General Fund expenditures (52.6%). The Local Control Funding Formula (LCFF), which provides base grants to K-12 schools and extra funding for targeted student groups, will have an additional \$2 billion under the Governor's proposed budget. The Governor's budget also proposes using a one-time expenditure of \$3 billion from the General Fund to reduce pension costs for K-12 schools and community colleges, and another \$125 million from the General Fund to expand State Preschool.

SPECIAL ELECTIONS DATE ANNOUNCED FOR SENATE DISTRICT 1 AND SENATE DISTRICT 33

Governor Newsom has announced March 26, 2019 as the date for the primary special elections in Senate District (SD) 1 and SD 33 to fill the vacancies left by Senator Ted Gaines, who was elected as a state Board of Equalization member, and Senator Ricardo Lara, who was elected as Insurance Commissioner, respectively. If no candidate in either primary receives 50% + 1 vote, the top two vote getters will face off in the general special elections on June 4, 2019.

SD 1 encompasses all of Alpine, El Dorado, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, and Siskiyou counties, as well as portions of Placer and Sacramento counties.

SD 33 encompasses the Los Angeles County cities and communities of Bell, Bell Gardens, Cudahy, Huntington Park, Lynwood, Maywood, Paramount, Signal Hill, South Gate, Vernon, Walnut Park, and most of Long Beach.

NEW COMMITTEES CREATED IN CALIFORNIA SENATE

Senate President pro Tempore Toni Atkins announced in December the creation of two new standing committees: the Housing Committee and Transportation Committee. Previously, both of these committees were combined and known as the Transportation and Housing Committee.

Senator Scott Wiener (D-San Francisco) was appointed as the Chair of the Housing Committee and Senator Mike Morrell (R-Rancho Cucamonga) was appointed as the Vice Chair. Senator Jim Beall (D-San Jose) was appointed as the Chair of the Transportation Committee and Senator Shannon Grove (R-Bakersfield) was appointed as the Vice Chair.

SENATE BILL 2 PLANNING GRANTS PROGRAM FINAL GUIDELINES RELEASED

On January 4, 2019, the California Department of Housing and Community Development (HCD) announced that it had released its finalized Senate Bill (SB) 2 Planning Grants Program Guidelines. SB 2, which imposed a fee on real estate documents, was part of Governor Jerry Brown's 15 bill

housing package during the 2017 Legislative cycle. 50 percent of revenue collected during the first year would be used to establish a program that provides financial and technical assistance to local governments to update planning documents and zoning ordinances in order to streamline housing production. According to HCD, a Notice of Funding Availability (NOFA) is scheduled to be released in March 2019. Finalized guidelines can be found here: <https://bit.ly/2RwhR5s>.

FEDERAL

PARTIAL FEDERAL GOVERNMENT SHUTDOWN CONTINUES

Since midnight December 21, 2018, discretionary spending authority for Agriculture; Commerce, Justice, Science; Financial Services & General Government; Homeland Security; Interior, Environment; State, Foreign Operations; and Transportation, HUD has expired resulting in a partial government shutdown. While negotiations on a spending plan are ongoing, there is no immediate end in sight. Spending authority for Energy & Water; Legislative Branch; Military Construction & Veterans Affairs; and Defense and Labor-Health & Human Services-Education, were passed prior to the end of the 2017-18 fiscal year and are not subject to the government shutdown.

Shortly after the swearing-in of the 116th Congress on January 3, 2019, the House passed new appropriations bills under its new Democratic leadership. Those measures included an “omnibus appropriations bill” for six of the seven remaining appropriations bills for the duration of the 2018-19 fiscal year and a CR for Homeland Security to expire February 8, 2019.

On January 24, 2019, the Senate will vote on two different bills: a \$354.5 billion fiscal 2019 omnibus spending package which includes \$5.7 billion for border wall construction alongside temporary relief for Deferred Action for Childhood Arrivals (DACA) program enrollees and immigrants receiving Temporary Protected Status (TPS), and a clean continuing resolution that would reopen government through February 8, 2019.

This partial federal government shutdown became the longest in American history on January 12, surpassing the 21-day record set in 1995.

116TH CONGRESS SWORN IN

The 116th Congress was officially sworn in on January 3, 2019, with Democrats taking control of the House of Representatives for the first time in eight years and Republicans maintaining control of the Senate.

In the House, California Democrat Nancy Pelosi was elected Speaker of the House. Though the entire House of Representatives votes for the Speaker, it is customary that only members of the majority party vote for the Speaker. Of the 435 members of the House, Pelosi received 220 votes. 15 Democrats supported other people or voted “present.”

Democrat and Republican caucuses approved the following two slates for their respective leadership teams:

House Democratic Leadership	House Republican Leadership
Rep. Steny Hoyer, Majority Leader	Rep. Kevin McCarthy, Republican Leader
Rep. James Clyburn, Majority Whip	Rep. Steve Scalise, Republican Whip
Rep. Ben Ray Lujan, Assistant Speaker	Rep. Liz Cheney, Republican Conference Chairman
Rep. Hakeem Jeffries, Democratic Caucus Chairman	Rep. Gary Palmer, Policy Committee Chairman

In the Senate, where Republicans expanded their majority and Democrat ranks decreased, the leadership team remain largely the same. Democrat and Republican caucuses approved the following two slates for their respective leadership teams:

Senate Republican Leadership	Senate Democratic Leadership
Sen. Mitch McConnell, Republican Leader	Sen. Charles Schumer, Democratic Leader
Sen. John Thune, Assistant Republican Leader	Sen. Dick Durbin, Democratic Whip
Sen. John Barrasso, Republican Conference Chairman	Sen. Patty Murray, Assistant Democratic Leader
Sen. Joni Ernst, Vice Chairman of the Senate Republican Caucus	Sen. Debbie Stabenow, Chairwoman of the Policy & Communications Committee
Sen. Roy Blunt, Republican Policy Committee Chairman	Sen. Elizabeth Warren, Vice Chair of the Conference
Sen. Todd Young, Republican Senatorial Committee Chairman	Sen. Mark Warner, Vice Chair of the Conference
	Sen. Amy Klobuchar, Chair of the Steering Committee
	Sen. Bernard Sanders, Chairman of Outreach
	Sen. Joe Manchin, III, Vice Chairman of Policy & Communications Committee
	Sen. Tammy Baldwin, Secretary of the Conference
	Sen. Chris Van Hollen, Chairman of the Campaign Committee

2018 BUILD GRANTS PROJECTS ANNOUNCED

On Tuesday, December 11, 2018, the United States Department of Transportation (USDOT) Secretary Elaine Chao announced projects receiving 2018 BUILD Grant Funding. The Better Utilizing Investments to Leverage Development, or BUILD Transportation Discretionary Grant program, are awarded to road, rail, transit and port projects that play a critical role in the nation’s ability to move freight.

Among the recipients was the Imperial County Transportation Commission (ICTC), which was awarded \$20 million for its Calexico East Port of Entry Bridge Expansion project. With an estimated total cost of \$29 million, the BUILD Grant Award covers nearly 70% of the total cost of the project. ICTC’s project will widen the existing bridge along the US-Mexico border to accommodate two



commercial truck lanes and two passenger vehicle lanes. The project will also include improvements to the bicycle and pedestrian facilities at the border crossing.

Elsewhere in the state, the County of Stanislaus, the City and County of San Francisco, and the Kern Council of Governments were also awarded BUILD Grant Funding, bringing the grand total to four projects awarded funding in California.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
February 7, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Purchase Orders more than \$5,000 but less than \$200,000;
Contracts more than \$25,000 but less than \$200,000; and
Amendments \$5,000 but less than \$75,000

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) more than \$5,000 but less than \$200,000

Table with 3 columns: Vendor, PO Purpose, PO Amount. Lists various vendors and their respective PO amounts.

SCAG executed the following Contract more than \$25,000 but less than \$200,000

Table with 3 columns: Consultant/Contract #, Contract's Purpose, Contract Amount. Lists contract details for Gartner, Inc.



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
	provide Enterprise IT leaders Research and Advisory Services support to provide additional capacity, best practice knowledge, and depth to guide SCAG's process and support SCAG's evolving IT environment.	
2. Alta Planning + Design, Inc. (18-001-B38)	The consultant shall provide services for a Sustainability Planning Grant for the City of Los Angeles. Specifically, the consultant shall provide the engagement support, as part of the City of Los Angeles' Vision Zero Education Campaign (Year 2), that shall build on existing efforts to raise awareness of traffic safety and motivate behavioral change to reduce traffic fatalities.	\$198,811
3. KOA Corporation (18-029-C01)	The consultant shall provide services for a Sustainability Planning Grant for the City of Montclair. Specifically, the consultant shall develop a Safe Routes to School (SRTS) Plan to address seven (7) elementary schools in the City of Montclair. Consultant will leverage the efforts completed through Healthy Montclair Initiative, to develop a plan that provides strategies to implement and evaluate community based programming and infrastructure projects that increase physical activity, increase the use of public facilities including bicycle and walking paths, create safer routes to school, and ensure that streets in the City are designed and maintained with all users in mind.	\$178,566
4. University of Southern California (18-012-C01)	The consultant shall conduct research related to housing and employment to help SCAG staff better understand demographic (population) changes within the region and the impact population change has on regional housing and employment trends. This project will also help SCAG staff to enhance its planning, modeling capability and related housing needs for the	\$148,202



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
	Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).	
5. Alta Planning + Design, Inc. (18-036-C01)	The consultant shall conduct a study which will serve as a resource for local and regional governments, partner agencies, and stakeholders to coordinate bike share system improvements and expansion within the Los Angeles County. The study will also offer an opportunity to compare the opportunities posed by different bike share technologies while carefully controlling for differences in local demographics and land use patterns.	\$99,303
6. Ralph Andersen & Associates (19-025-C01)	The consultant shall conduct an executive search to hire a new Executive Director for the agency.	\$55,950
7. Axtegrity Consulting (19-003A-C01)	The consultant shall provide ad hoc support and consultation related to SCAG's financial accounting system, known Microsoft Dynamics Great Plains (GP).	\$55,800
8. KTU&A (18-001-B29)	The consultant shall provide services for a Sustainability Planning Grant for the County of San Bernardino (County). Specifically, the consultant shall create two publically-accessible web portals (known as "Dynamic Data Stories") to illustrate how health and wellness relate to the built and planned environment (places and spaces created or modified by people including buildings, parks, and transportation systems) in San Bernardino County, with an overall outcome of providing information that may encourage active transportation, thereby reducing Vehicles Miles Traveled (VMT) and related Greenhouse Gas (GHG) emissions.	\$29,863



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
9. Crown Castle - Wilcon (19-013-C01)	The consultant shall provide backup internet access to maintain businesses continuity in the event the SCAG's primary service becomes unavailable.	\$26,400

SCAG executed the Amendment more than \$5,000 but less than \$75,000

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
N/A	N/A	N/A

ATTACHMENT(S):

1. Contract 19-008-C01 Summary
2. Contract 18-001-B38 Summary
3. Contract 18-029-C01 Summary
4. Contract 18-012-C01 Summary
5. Contract 18-036-C01 Summary
6. Contact 19-025-C01 Summary
7. Contract 19-003A-C01 Summary
8. Contract 18-001-B29 Summary
9. Contract 19-013-C01 Summary

CONSULTANT CONTRACT 19-008-C01

Recommended Consultant:	Gartner, Inc.
Background & Scope of Work:	SCAG is assessing and re-scoping its current and future information technology (IT) needs through the issuance of a competitive procurement sometime in 2019. SCAG will be adding staff capacity for infrastructure and operations to oversee the process and provide more active strategic and operational management of its services agreement and infrastructure. To that end, the consultant shall provide Enterprise IT leaders Research and Advisory Services support to provide additional capacity, best practice knowledge, and depth to guide SCAG’s process and support SCAG’s evolving IT environment.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to the consultant providing industry leading research and advisory services.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 2: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.
Contract Amount:	Total not to exceed: \$199,400
Contract Period:	December 21, 2018 through August 31, 2021
Project Number(s):	800-0160.04 \$199,400 Funding source: General Fund Funding of \$49,200 is available in the FY 2018-19 budget, and the remaining \$150,200 is expected to be available in the FY 2019-2020 and FY 2020 – 2021 budgets in Project Number 800-0160.04, subject to budget availability.
Basis for Selection:	In accordance with SCAG’s Contract Manual Section 6.3, dated 12/1/16, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements (Master Service Agreements – MSA’s). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy backing” on the agreement.) SCAG utilized an MSA with The State of Kansas Department of Administration and Gartner, Inc. (Contract #35945) that was competitively procured. SCAG has vetted Kansas Contract 35945 (MSA) with Gartner, Inc. for Gartner Enterprise for IT Leaders Research and Advisory Services. Kansas Department of Administration expressly granted SCAG permission to leverage the contract through a participating addendum. Through negotiations, Gartner agreed to escalate the annual rate at 3.5% per year, which is less than the 6% capped escalation rate outlined the Kansas MSA. This is a three-year service agreement for IT Leaders Research and Advisory Services.

Attachment: Contract 19-008-C01 Summary (Contract Greater than \$5K but less than \$200K)

CONSULTANT CONTRACT 18-001-B38

Recommended Consultant:	Alta Planning + Design, Inc.						
Background & Scope of Work:	The consultant shall provide services for a Sustainability Planning Grant for the City of Los Angeles. Specifically, the consultant shall provide the engagement support, as part of the City of Los Angeles' Vision Zero Education Campaign (Year 2), that shall build on existing efforts to raise awareness of traffic safety and motivate behavioral change to reduce traffic fatalities. The consultant shall empower and train local voices in Southwest Los Angeles, focusing on the "each-one-teach-one" model of community-based education and a leadership training program; as well as support local leaders to implement five (5) community-driven education events. The consultant and local leaders shall develop a creative community-based education campaign that includes interactive approaches to engage and inform residents around traffic safety.						
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Leveraging a leadership development format that includes Vision Zero messaging, advocacy, organizing, community engagement, and the connection between transportation and social equity;• Supporting local leaders to develop a community-driven Vision Zero education campaign aimed at changing traffic behavior;• A database of community members that champion Vision Zero in Southwest Los Angeles;• Five interactive cultural interventions that build upon the Vision Zero message in Southwest Los Angeles; and• Meaningful engagement with at least 2,500 people with Vision Zero messaging.						
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.						
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 50%;">Total not to exceed</td><td style="text-align: right;">\$198,811</td></tr><tr><td>Alta Planning (prime consultant)</td><td style="text-align: right;">\$156,223</td></tr><tr><td>Los Angeles Neighborhood Initiative (subconsultant)</td><td style="text-align: right;">\$42,588</td></tr></table>	Total not to exceed	\$198,811	Alta Planning (prime consultant)	\$156,223	Los Angeles Neighborhood Initiative (subconsultant)	\$42,588
Total not to exceed	\$198,811						
Alta Planning (prime consultant)	\$156,223						
Los Angeles Neighborhood Initiative (subconsultant)	\$42,588						
Contract Period:	November 20, 2018 through December 31, 2019						
Project Number(s):	225-3564J2. 11 \$198,811 Funding source: Federal Highway Administration (FHWA) ATP						
	Funding of \$185,000 is available in the FY 2018-19 budget, and the remaining \$13,811 is expected to be available in the FY 2019-20 budget subject to availability.						
Request for Proposal (RFP):	SCAG staff notified 2,889 firms of the release of RFP 18-001-B38 via SCAG's Solicitation Management System website. A total of 45 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:						

Attachment: Contract 18-001-B38 Summary (Contract Greater than \$5K but less than \$200K)

Alta Planning (1 subconsultant) \$198,811

The Monares Group (1 subconsultant) \$192,543
ZHarrison, dba Zel Design (2 subconsultants) \$248,074

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors. Zel Design initially ranked the highest. However, after staff initiated negotiations, Zel Design did not fulfill SCAG’s audit requirements. Consequently, staff terminated negotiations with Zel Design and entered into negotiations with the second highest ranked firm, Alta Planning, who complied with SCAG’s audit requirements, and staff selected for contract award.

The PRC consisted of the following individuals:

- Courtney Aguirre, Senior Regional Planner, SCAG
- Julia Lippe-Klein, Associate Regional Planner, SCAG
- Destiny Thomas, PhD, Transportation Planning Associate, LA Department of Transportation
- Carlos Hernandez, Transportation Planning Associate, LA Department of Transportation

Basis for Selection:

The PRC recommended Alta Planning for the contract award because the consultant:

- Demonstrated an excellent understanding of the project, specifically around Vision Zero strategies and tactical urbanism as engagement opportunities;
- Provided the most sound project management, experience and capacity, specifically their strong tracking tools and experience with other contracts in similar size and scope; and
- Provided the best overall value for the level of effort proposed.

Attachment: Contract 18-001-B38 Summary (Contract Greater than \$5K but less than \$200K)

CONSULTANT CONTRACT 18-029-C01

Recommended Consultant: KOA Corporation

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Montclair. Specifically, the consultant shall develop a Safe Routes to School (SRTS) Plan to address seven (7) elementary schools in the City of Montclair. Consultant will leverage the efforts completed through Healthy Montclair Initiative, to develop a plan that provides strategies to implement and evaluate community based programming and infrastructure projects that increase physical activity, increase the use of public facilities including bicycle and walking paths, create safer routes to school, and ensure that streets in the City are designed and maintained with all users in mind.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Identifying mobility deficiencies in the multimodal transportation system through a SRTS Plan;
- Encouraging stakeholder and community collaboration in the planning stages of the SRTS Plan;
- Improving public engagement through community engagement meetings and activities;
- Developing a SRTS Plan, integrating Smart Mobility 2010 concepts, resulting in programmed system improvements; and
- Supporting the implementation of SCAG’s 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; and Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:	Total not to exceed	\$178,566
	KOA Corporation (prime consultant)	\$132,010
	Leslie Scott Consulting (subconsultant)	\$26,860
	KWS Consulting (subconsultant)	\$19,696

Note: Consultant’s Name originally proposed \$211,237, but staff negotiated the price down to \$178,566 without reducing the scope of work.

Contract Period: January 10, 2019 through June 30, 2020

Project Number(s): 145-4815C.01 \$178,566
 Funding source: Federal Transit Administration (FTA) 5304 Caltrans Regional Planning

Funding of \$70,000 is available in the FY 2018-19 budget, and the remaining \$108,566 is expected to be available in the FY 2019-20 budget in Project Number 145-4815C.01, subject to budget availability.

Attachment: Contract 18-029-C01 Summary (Contract Greater than \$5K but less than \$200K)

Request for Proposal (RFP):

SCAG staff notified 2,053 firms of the release of RFP 18-029 via SCAG’s Solicitation Management System website. A total of 30 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

KOA Corporation (2 subconsultants) \$211,237

Alta Planning (1 subconsultants) \$211,176

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed both offerors.

The PRC consisted of the following individuals:

- Alan Thompson, Senior Regional Planner, SCAG
- Ricky Rivers, Transportation Planner, Caltrans District 8
- Noel Castillo, Public Works Director, City of Montclair
- Misha Penn, Fiscal & Contract Compliance, City of Montclair
- Alyssa Colunga, Administrative Analyst, City of Montclair

Basis for Selection:

The PRC recommended KOA Corporation for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically, their proposal was more succinct and more clearly articulated how they would meet the terms of the scope of work;
- Provided the best technical approach and acknowledges current challenges and innovative solutions. Recommended involving local police to help alleviate security concerns; and
- Provided the best overall value for the level of effort proposed, recommending several steps designed to increase efficiency and reduce costs, such as combining several tasks.

Although the other firm proposed a slightly lower price, the PRC did not recommend this firm for contract award because this firm:

- Did not demonstrate the same level of creativity and innovation within their proposed technical approach. Their proposed approach, particularly on economics task, focused mainly on retail opportunities and did not represent a good value.

Attachment: Contract 18-029-C01 Summary (Contract Greater than \$5K but less than \$200K)

CONSULTANT CONTRACT 18-012-C01

Recommended Consultant:	University of Southern California
Background & Scope of Work:	Consistent with the requirements of the Caltrans Planning Grant that funds this project, the consultant shall conduct research related to housing and employment to help SCAG staff better understand demographic (population) changes within the region and the impact population change has on regional housing and employment trends. The consultant shall develop a program for annual demographic workshops to publicize and promote research findings and analyze additional relevant demographic topics. This project will also help SCAG staff to enhance its planning, modeling capability and related housing needs for the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Population change and policy implication;• Homeownership trend and policy implication;• Changes in housing affordability and policy implication; and• Annual Demographic Workshop program.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy; and Goal 3: Be the foremost data information hub for the region.
Contract Amount:	Total not to exceed \$148,202 University of Southern California (prime consultant)
Contract Period:	November 13, 2018 through June 30, 2021
Project Number(s):	150-4096B.02 \$131,203 150-4096E.02 \$16,999 Funding sources: Consolidated Planning Grant (CPG) Federal Transit Administration (FTA) 5303 Transportation Development Act (TDA). Funding of \$49,875 is available in the FY 2019-20 budget, and the remaining \$98,327 is expected to be available in the FY 2020-21 budget in Project Number 150-4096.02, subject to budget availability.
Request for Proposal (RFP):	SCAG staff notified 1,118 firms of the release of RFP 18-012 via SCAG's Solicitation Management System website. A total of 57 firms downloaded the RFP. SCAG received the following proposal in response to the solicitation: University of Southern California (no subconsultants) \$148,202 After receiving only one proposal, staff surveyed 69 firms that downloaded the RFP to determine why each did not submit a proposal. Four (4) firms responded to staff's inquiry, which disclosed the main reasons these firms did not respond was due to lack of experience and short time-line. Note staff advertised the RFP four (4)

Attachment: Contract 18-012-C01 Summary (Contract Greater than \$5K but less than \$200K)

weeks consistent with SCAG's Procurement Manual (Section 6.6.3). Staff subsequently requested and received Caltrans approval to move forward with reviewing the single offer received.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

John Cho, Associate Regional Planner, SCAG
Rye Baerg, Senior Regional Planner, SCAG
Kevin Kane, Associate Regional Planner, SCAG
Joann Chiu, Transportation Engineer, Caltrans District 7

Basis for Selection:

The PRC recommended the University of Southern California for the contract award because the consultant:

- Demonstrated a complete understanding of the project and the approach needed to meet all the requirements of the scope of work. Specifically, they provided a robust overall analysis, which included comparisons to employment trends in SCAG's six (6) counties, with a clear connection to SCAG's priorities (for example, the Regional Housing Needs Assessment); and
- Demonstrated vast experience and knowledge with similar projects. Specifically, in constructing various state-of-the-art demographic models including housing-demographic cascade model, jobs-housing ratio model, housing affordability quartile model, and an immigration new arrivals trend model.

CONSULTANT CONTRACT 18-036-C01

Recommended Consultant:	Alta Planning + Design, Inc.	
Background & Scope of Work:	The consultant shall conduct a study which will serve as a resource for local and regional governments, partner agencies, and stakeholders to coordinate bike share system improvements and expansion within the Los Angeles County. The study will also offer an opportunity to compare the opportunities posed by different bike share technologies while carefully controlling for differences in local demographics and land use patterns.	
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"> • Developing recommendations for Metro and Santa Monica on how to improve and optimize their existing bike share system based upon user feedback; • Identifying lessons learned related to the planning, as well as implementation of bike share systems in Los Angeles County and how these vary across vendor platforms; and • Developing a set of lessons learned and planning recommendations for the Metro Board to inform future funding priorities related to bike share, and specifically to provide recommendations for agencies that opt to not use Metro's selected vendor but who would still need to accommodate Metro's interoperability objectives. 	
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.	
Contract Amount:	Total not to exceed	\$99,303
	Alta Planning (prime consultant)	\$74,613
	Moore & Associates, Inc. (subconsultant)	\$24,690
	Note: Alta Planning originally proposed \$102,038, but staff negotiated the price down to \$99,303 without reducing the scope of work.	
Contract Period:	November 5, 2018 through June 30, 2019	
Project Number(s):	225-4821Q2.01	\$99,303
	Funding source: LA Metro Bike Share Program	
Request for Proposal (RFP):	SCAG staff notified 2,166 firms of the release of RFP 18-036 via SCAG's Solicitation Management System website. A total of 36 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:	
	Alta Planning (1 subconsultant)	\$102,038
	Nelson Nygaard (no subconsultants)	\$82,276
	Fehr & Peers (1 subconsultants)	\$130,169
	Steer Davies Gleave (1 subconsultants)	\$143,143
	Maroon Society (no subconsultants)	\$149,045
	Cambridge Systematics (2 subconsultants)	\$247,321

Attachment: Contract 18-036-C01 Summary (Contract Greater than \$5K but less than \$200K)

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Rye Baerg, Senior Regional Planner, SCAG
Deanna Dupuy, Assistant Regional Planner, SCAG
Dolores Roybal Saltarelli, Senior Director, LA Metro
Lauren Grabowski, Principal, LA Metro

Basis for Selection: The PRC recommended Alta Planning for the contract award because the consultant: Demonstrated the best understanding of the project, specifically the selected consultant had the best understanding of the bike share industry and the most experience in completing similar studies for other clients;

- Provided the best technical approach, for example they were the only consultant to provide a strategy for addressing the impacts to traditional bike share from new dockless technologies and scooters within their scope which will be necessary for developing final recommendations; and
- Recognized by the PRC for their inclusion of translation services in multiple languages if needed.

Although one other firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm:

- Did not demonstrate the same level of creativity and innovation within their proposed outreach approach. Proposed approach, relied heavily on agency partners which may have limited capacity to support the project in this manner; and,
- Did not propose a technical approach that fully met the RFP scope specifically conducting surveys in low income and disadvantaged communities and did not demonstrate the familiarity and breadth of experience as did the selected consultant.

CONSULTANT CONTRACT 19-025-C01

Recommended Consultant: Ralph Andersen & Associates

Background & Scope of Work: The Southern California Association of Governments (SCAG) solicited proposals from qualified executive search firms to conduct an executive search to replace the outgoing Executive Director.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Recruiting the best available candidates;
- Screening and vetting candidates, including performing thorough background and reference checks;
- Creating an ideal candidate profile; and
- Recommending best qualified candidates for consideration as finalists for the position.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy; and Goal 5: Recruit, support, and develop a world-class workforce and be the workplace of choice.

Contract Amount: **Total not to exceed** **\$55,950**
Ralph Andersen & Associates (prime consultant)

Contract Period: December 13, 2018 through June 30, 2019

Project Number(s): 810-0120.04 \$55,950
Funding source: Indirect Cost

Request for Proposal (RFP): SCAG staff notified 371 firms of the release of RFP 19-025 via SCAG’s Solicitation Management System website. A total of 20 firms downloaded or viewed the RFP. SCAG received three (3) proposals, however, one (1) shown below was non-responsive:

Ralph Andersen & Associates	\$55,950
Lincoln Leadership Advisors	\$100,000
Angels Recruiting Agency	Non-responsive

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Hon. Alan Wapner, President, SCAG
Hon. Bill Jahn, 1st Vice President, SCAG
Hon. Randon Lane, 2nd Vice President, SCAG

Attachment: Contact 19-025-C01 Summary (Contract Greater than \$5K but less than \$200K)

Hon. Margaret Finlay, Immediate Past President, SCAG

Basis for Selection:

The PRC recommended Ralph Andersen & Associates for the contract award because the consultant:

- Demonstrated the best relevant experience;
- Demonstrated the best understanding of the project;
- Provided the best overall value for the level of effort proposed; and
- Proposed the lowest price.

Attachment: Contact 19-025-C01 Summary (Contract Greater than \$5K but less than \$200K)

CONSULTANT CONTRACT 19-003A-C01

Recommended Consultant:	Axtegrity Consulting				
Background & Scope of Work:	<p>SCAG is seeking a consultant to provide ad hoc support and consultation, including the following potential tasks related to SCAG’s financial accounting system, known as Microsoft Dynamics Great Plains (GP):</p> <ul style="list-style-type: none">• Providing support for outages or critical issues that may arise; and• Providing expert advice as needed for support questions.				
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Providing support for outages or critical issues that may arise, and expert advice as needed for support questions;• Assisting in escalation and communication of issues, as needed to Microsoft;• Assisting with the GP 2018 upgrade from GP 2016; and• Providing recommendations on the current GP 2016 and reporting environment.				
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.				
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 60%;">Total not to exceed</td><td style="text-align: right;">\$55,800</td></tr><tr><td>Axtegrity Consulting (prime consultant)</td><td></td></tr></table>	Total not to exceed	\$55,800	Axtegrity Consulting (prime consultant)	
Total not to exceed	\$55,800				
Axtegrity Consulting (prime consultant)					
Contract Period:	November 14, 2018 through October 31, 2021				
Project Number(s):	811-1163.01 \$55,800 Funding source: Indirect Cost				
	Funding of \$18,600 is available in the FY 2019-20 budget, and the remaining \$37,200 is expected to be available in the FY 2020-21 budget in Project Number 811-1163.01, subject to budget availability.				
Request for Proposal (RFP):	<p>SCAG staff notified ten (10) firms of the release of RFP 19-003A. SCAG received the following two (2) proposals in response to the solicitation:</p> <table border="0" style="width: 100%;"><tr><td style="width: 60%;">Axtegrity Consulting (no subconsultants)</td><td style="text-align: right;">\$55,800</td></tr><tr><td>UGM Enterprises (no subconsultants)</td><td style="text-align: right;">\$50,400</td></tr></table>	Axtegrity Consulting (no subconsultants)	\$55,800	UGM Enterprises (no subconsultants)	\$50,400
Axtegrity Consulting (no subconsultants)	\$55,800				
UGM Enterprises (no subconsultants)	\$50,400				
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interview both offerors.				

Attachment: Contract 19-003A-C01 Summary (Contract Greater than \$5K but less than \$200K)

The PRC consisted of the following individuals:

Jianhong Sun, Database Administrator, SCAG
Basil Panas, CFO, SCAG
Carol Ng, Lead Accountant, SCAG

Basis for Selection:

The PRC recommended Axtegrity Consulting for the contract award because:

- Axtegrity has 24/7 support which is important as SCAG needs after-hours support for its implementations, upgrades and incidents. UGM Enterprises provides after-hours support on a limited basis.
- Axtegrity is a larger firm and has more MS certified professionals than UGM Enterprises which will provide a deeper bench of resources to draw upon.

CONSULTANT CONTRACT 18-001-B29

Recommended Consultant:

KTU&A

Background & Scope of Work:

The consultant shall provide services for a Sustainability Planning Grant for the County of San Bernardino (County). Specifically, the consultant shall create two publically-accessible web portals (known as “Dynamic Data Stories”) to illustrate how health and wellness relate to the built and planned environment (places and spaces created or modified by people including buildings, parks, and transportation systems) in San Bernardino County, with an overall outcome of providing information that may encourage active transportation, thereby reducing Vehicles Miles Traveled (VMT) and related Greenhouse Gas (GHG) emissions.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Improving the region’s ability to distribute countywide and local health-related information;
- Informing decision-making for public agencies by providing data for reports as well as planning documents; and
- Promoting health-benefits and options for active transportation, helping to reduce greenhouse gas emissions through VMT.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Provide innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed	\$29,863
KTU&A (prime consultant)	\$21,525
Katherine Padilla Associates (subconsultant)	\$8,338

Note: Consultant’s Name originally proposed \$49,810, but staff negotiated the price down to \$29,863 without reducing the scope of work.

Contract Period:

December 11, 2018 through November 30, 2019

Project Number(s):

150-4590B.01 \$19,836

150-4590E.01 \$10,027

Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) 5303 and Transportation Development Act (TDA).

Funding of \$19,836 is available in the FY 2018-19 budget, and the remaining \$10,027 is expected to be available in the FY 2019-20 budget in Project Number 150-4590.01, subject to budget availability.

Attachment: Contract 18-001-B29 Summary (Contract Greater than \$5K but less than \$200K)

Request for Proposal (RFP):

SCAG staff notified 1,792 of the release of RFP 18-001-B29 via SCAG’s Solicitation Management System website. A total of 49 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

KTUA (1 subconsultant)	\$49,810
AECOM (1 subconsultant)	\$71,359
The Glue, LLC (1 subconsultant)	\$245,071

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- India Brookover, Assistant Regional Planner, SCAG
- Josh Lee, Chief of Planning, San Bernardino County Transportation Authority
- Ginger Koblasz, GIS Administrator, San Bernardino County Transportation Authority
- Nina Jackson, Business Systems Analyst, San Bernardino County Dept. of Public Health
- Kwasi Agyakwa, Transportation Planner, Caltrans District 8

Basis for Selection:

- The PRC recommended KTU&A for the contract award because the consultant:
- Demonstrated the best understanding of the project, especially issues relating to the SCAG Region and by anticipating the exact data needed for this project;
 - Provided the best technical approach, specifically, with their examples of graphics/layouts, and their thorough structure of the final deliverables;
 - Demonstrated the most relevant experience, specifically, their previous work with public health elements and Geographic Information Systems (GIS); and
 - Proposed the lowest price.

Attachment: Contract 18-001-B29 Summary (Contract Greater than \$5K but less than \$200K)

CONSULTANT CONTRACT 19-013-C01

Recommended Consultant: Crown Castle - Wilcon

Background & Scope of Work: The consultant shall provide backup internet access to maintain businesses continuity in the event the SCAG’s primary service becomes unavailable. Under this agreement, the consultant shall provide backup internet services for a two-year period.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to, back up Internet Services, 100 Megabits (MB) – upload and download (100/100), as well as Dedicate internet access (DIA).

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 2: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

Contract Amount: **Total not to exceed:** **\$26,400**

Contract Period: December 21, 2018 through December 21, 2020

Project Number(s): 811-1163.08 \$26,400

Funding source(s): Indirect Cost

Funding of \$7,700 is available in the FY 2018-19 budget, and the remaining \$18,700 is expected to be available in the FY 2019-2020 and FY 2020 – 2021 budgets in Project Number 811-1163.08, subject to budget availability.

Basis for Selection: The 900 Wilshire Blvd. land lord only authorized four (4) internet service providers, AT&T, Meridian (this firm is a broker and obtains the actual internet service via one of the other 3 internet service providers), Spectrum and Crown Castle – Wilcon, to service the building. SCAG staff solicited quotes (a monthly fixed rate) from all four (4) internet service providers that the building landlord authorized and received three (3) quotes (Time Warner Cable declined to submit a quote). Consistent with the requirements for informal quotes (i.e. contracts that have an estimated value of less than \$50,000) staff evaluated each proposal for responsiveness and found all three (3) responsive. Staff awarded the contract to Crown Castle – Wilcon because the total cost of switching to AT&T (either directly or through Meridian), including implementation costs, proved to be more costly than obtaining internet services thru Crown Castle - Wilcon.

Attachment: Contract 19-013-C01 Summary (Contract Greater than \$5K but less than \$200K)



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
February 7, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov
Subject: CFO Monthly Report

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

RECOMMENDED ACTION:

For Information Only - No Action Required

AUDITS

A draft corrective action plan for SCAG's Incurred Cost Audit has been submitted to Caltrans who will issue the final corrective action plan to SCAG. On January 9, 2019, Caltrans issued to SCAG its final report of the Indirect Cost Allocation Plan (ICAP) Audit. A copy of the full report is available at: <http://ig.dot.ca.gov/audit/audit-landing.html>. Staff is drafting a corrective action plan to the ICAP Audit which it intends to submit to Caltrans before March 11, 2019.

MEMBERSHIP DUES:

As of January 22, 2019, 187 cities and 6 counties had paid their FY19 dues. This represents about 99% of the dues assessment. Two cities had yet to pay and another two cities were being recruited for membership.

BUDGET & GRANTS (B&G):

Caltrans approved Amendment 3 and Amendment 4 to the FY 2018-19 Overall Work Program (OWP) on January 7, 2019. Amendment 5 to the OWP was approved by the EAC, acting on behalf of the Regional Council, on January 16, 2019, in the amount of \$148,220 increasing the budget from \$72.2 million to \$72.3 million. Staff will submit the necessary documentation to Caltrans for approval on Amendment 5.

B&G staff began development of the FY 2019-20 Comprehensive Budget and Overall Work Program (OWP). A draft budget will be presented to the EAC and RC in March.

Staff also began preparation of the FY 2018-19 2nd Quarter OWP Progress Report. This mid-year progress report for OWP projects is due to Caltrans on January 30, 2019.



CONTRACTS:

In December 2018, the Contracts Department issued two (2) Request for Proposals (RFP's); awarded two (2) contracts; issued five (5) contract amendments; and processed 41 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 113 consultant contracts. Thus far, the Contracts Department has negotiated \$216,392 in budget savings.

ATTACHMENT(S):

1. Monthly Report



Office of the Chief Financial Officer

Monthly Status Report

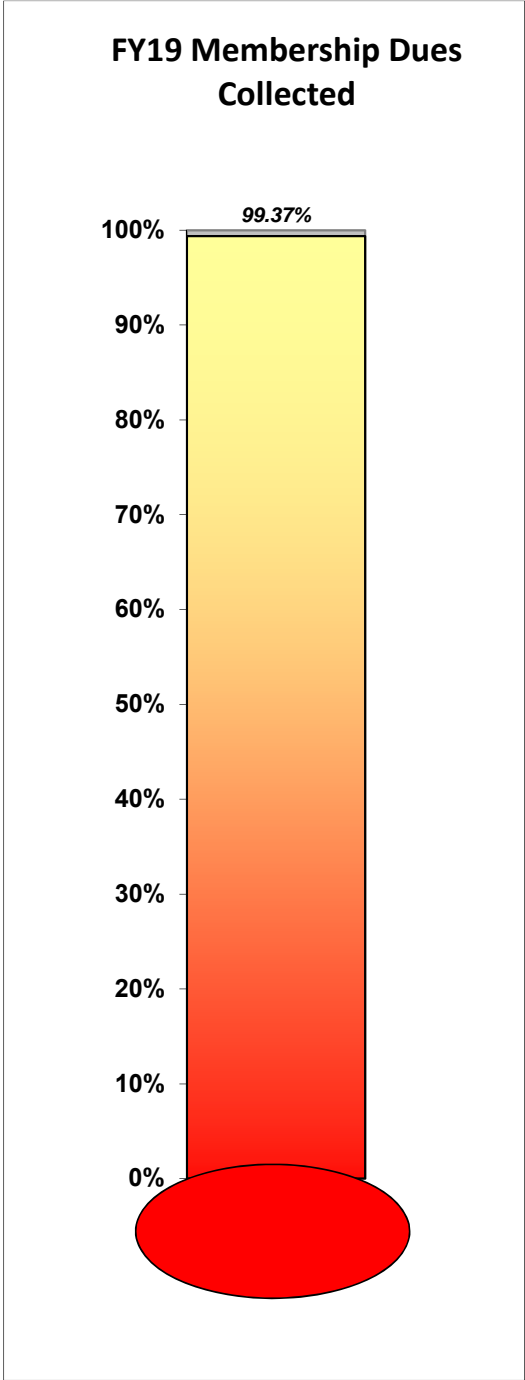
DECEMBER 2018

OVERVIEW

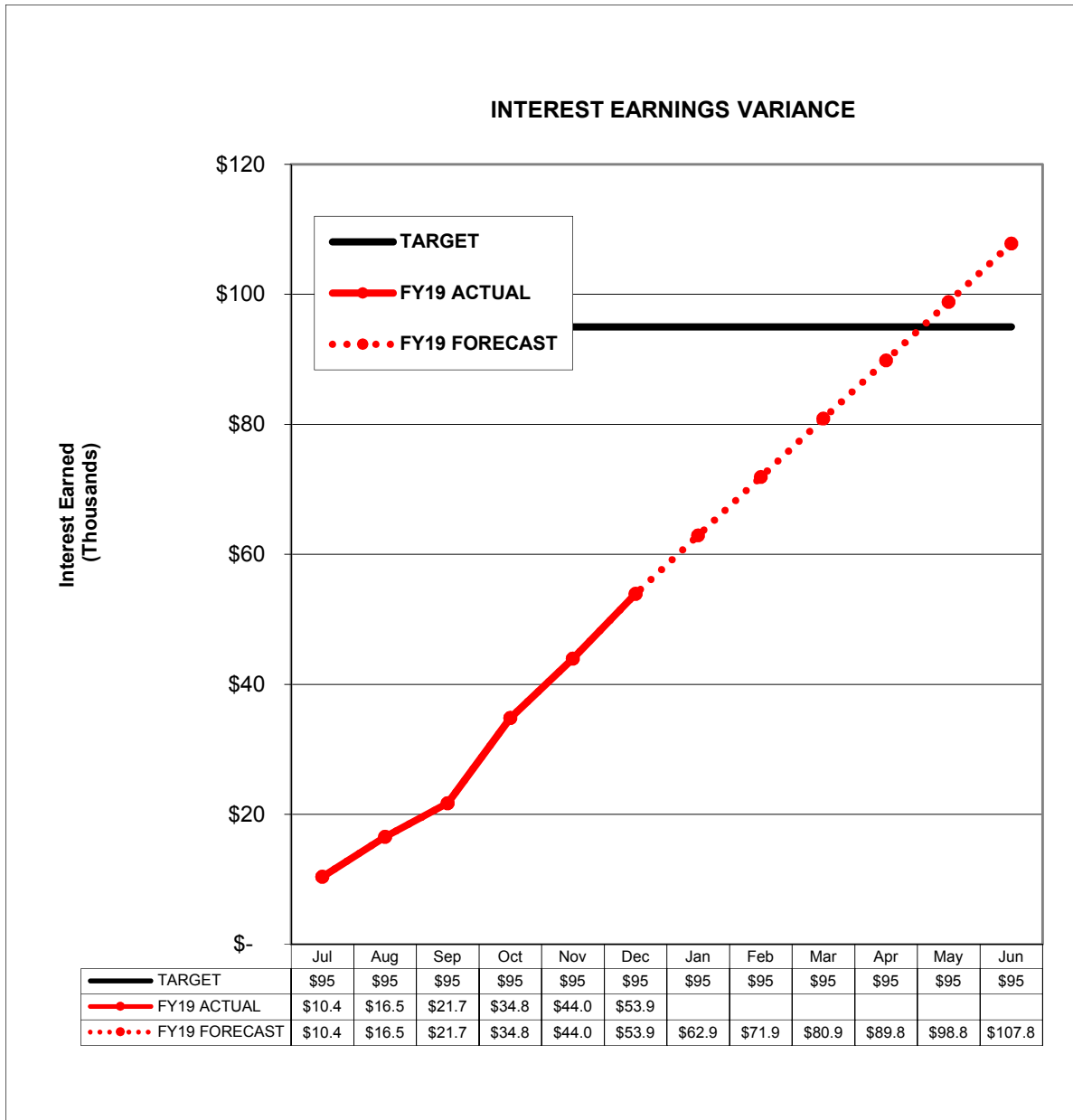
As of January 22, 2019, 187 cities and six counties had paid their FY19 dues. This represents 99% of the dues assessment. Two cities had yet to pay their dues. Two cities are being recruited for membership.

SUMMARY

FY19 Membership Dues	<u>\$ 2,053,962</u>
Total Collected	<u>\$ 2,040,928</u>
Percentage Collected *	<u>99.37%</u>



Attachment: Monthly Report (CFO Monthly Report)



Attachment: Monthly Report (CFO Monthly Report)

OVERVIEW

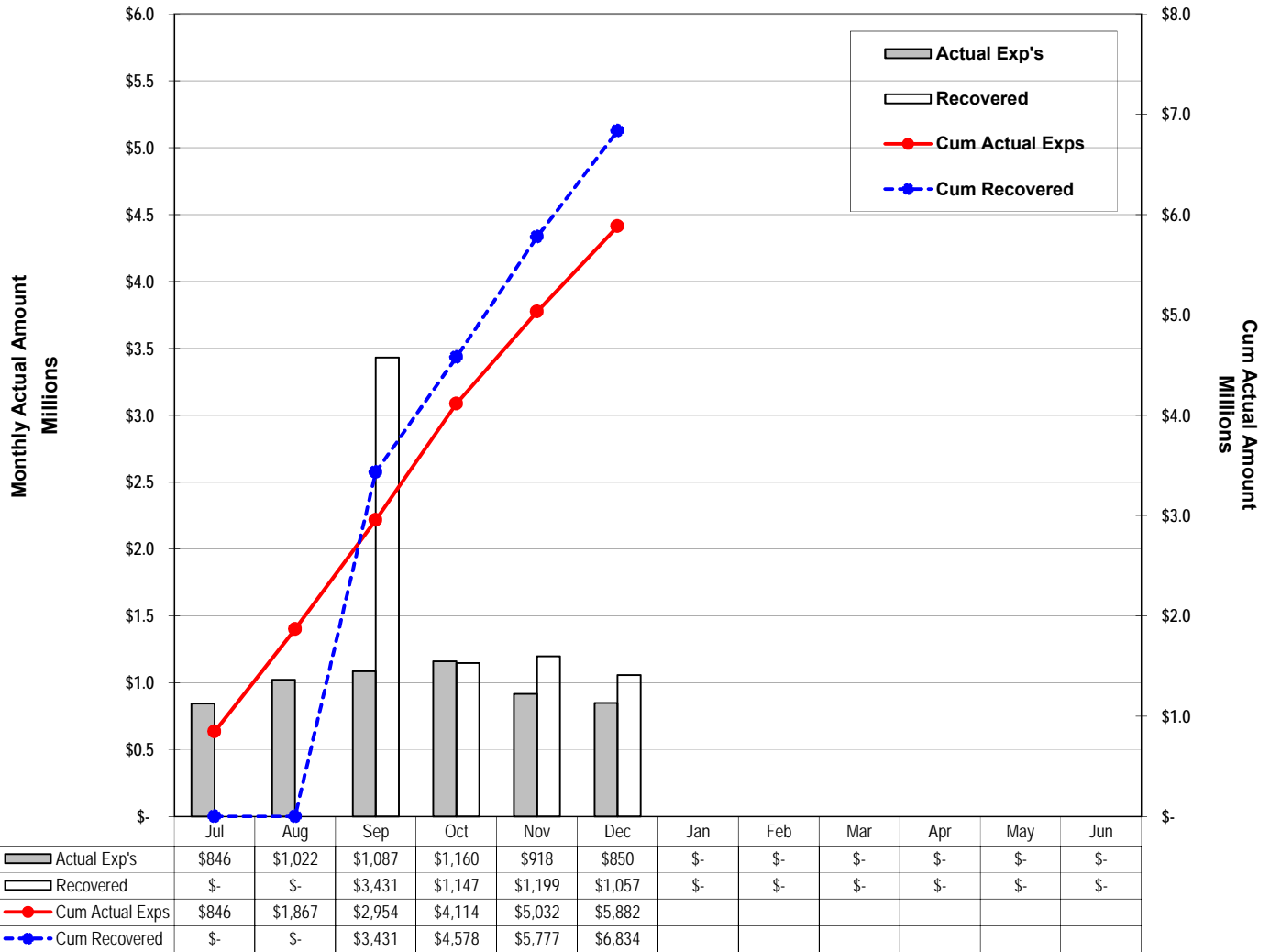
Actual interest income is plotted against the target amount. The amount credited to SCAG's account through November was \$53,908. The LA County Pool earned 2.06% in November.

SUMMARY

The amount projected for FY19 is \$107,822.



FY19 INDIRECT COST & RECOVERY



Attachment: Monthly Report (CFO Monthly Report)

OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

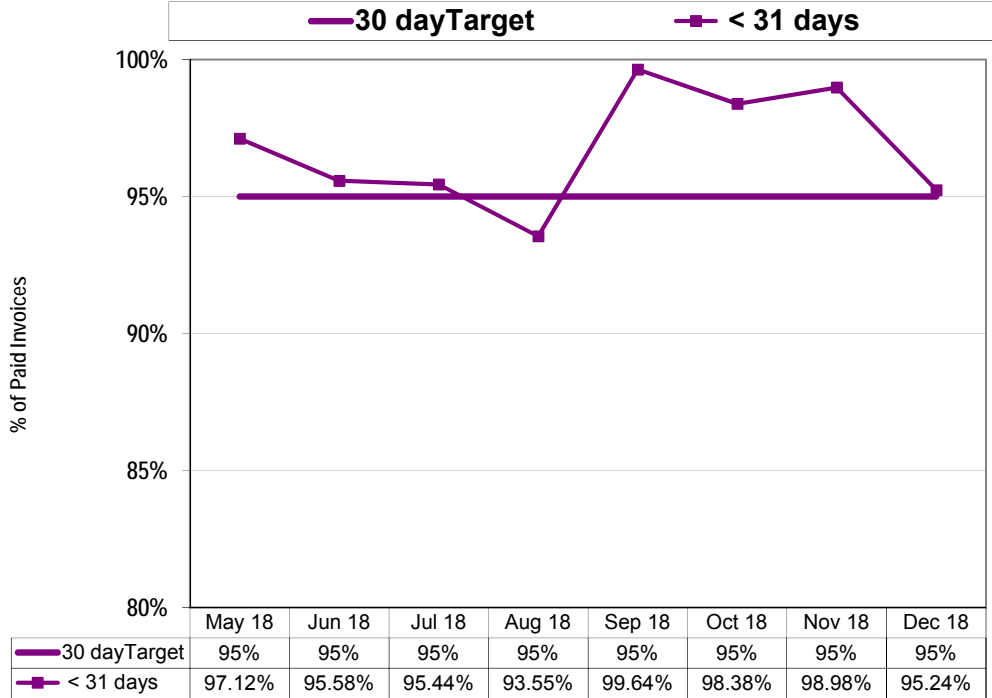
SUMMARY

Through December 2018, SCAG was over-recovered by \$951,448 due to unspent budget.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

95.24% of December 2018's payments were made within 30 days of invoice receipt.
At month-end, 43 invoices remained unpaid less than 30 days.

Actual

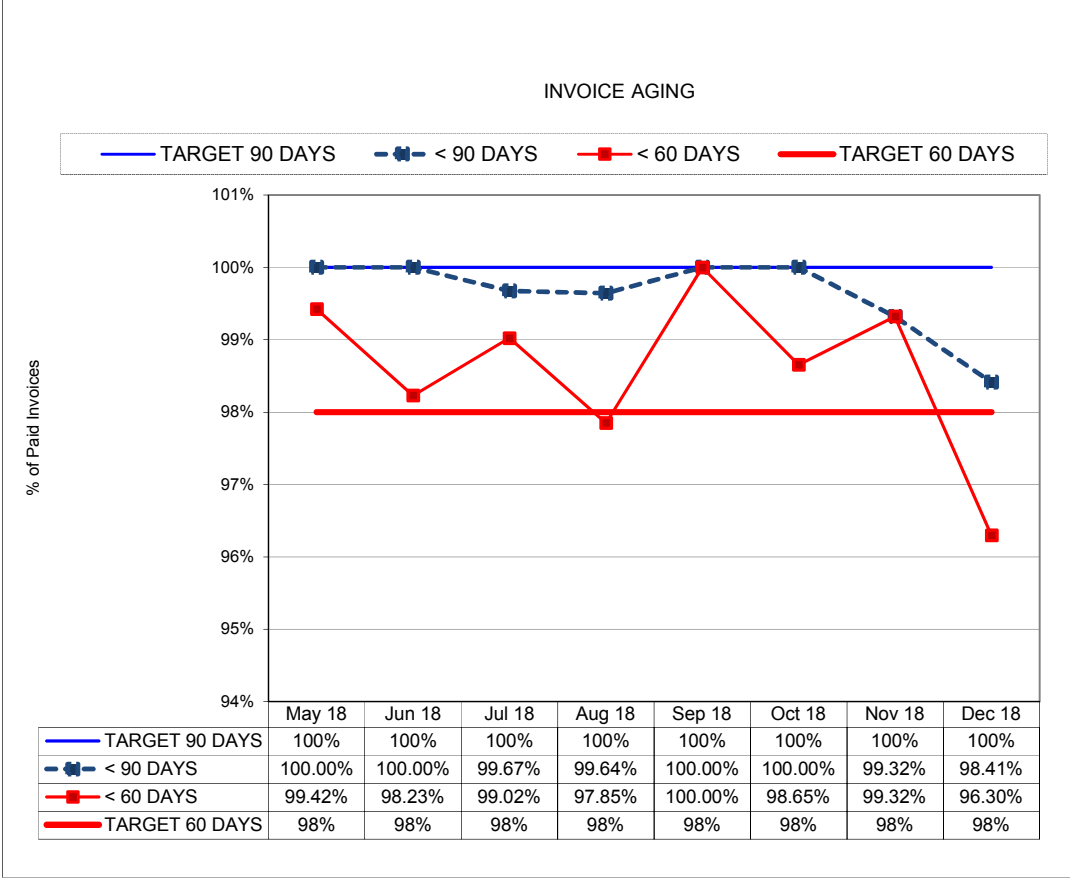
OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were not met during this period.

96.30% of December 2018's payments were within 60 days of invoice receipt and 98.41% within 90 days. Invoices unpaid 30-60 days totaled 34; 60-90 days: 12; >90 days: 8.



Attachment: Monthly Report (CFO Monthly Report)



Office of the CFO
Consolidated Balance Sheet

	11/30/2018	12/31/2018	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 478,608	\$ 1,828,630		
LA County Investment Pool	\$ 5,300,245	\$ 8,425,180		
Cash & Investments	\$ 5,778,853	\$ 10,253,810	\$ 4,474,957	CPG cash collected in excess of \$4.0 million along with other A/R
Accounts Receivable	\$ 10,624,173	\$ 6,424,286	\$ (4,199,887)	CPG cash collected in excess of \$4.0 million along with other A/R
Other Current Assets	\$ 6,032,674	\$ 5,603,926	\$ (428,748)	Prepays of \$222K were expensed; IC fund over-recovered \$206K
Fixed Assets - Net Book Value	\$ 6,672,535	\$ 6,672,535	\$ -	
Total Assets	\$ 29,108,236	\$ 28,954,558	\$ (153,678)	
Accounts Payable	\$ (195,611)	\$ (209,432)	\$ (13,821)	Immaterial change
Employee-related Liabilities	\$ (273,097)	\$ (319,153)	\$ (46,056)	Nov had five unpaid work days, Dec had six
Deferred Revenue	\$ (80,918)	\$ (80,918)	\$ -	
Total Liabilities and Deferred Revenue	\$ (549,626)	\$ (609,502)	\$ (59,877)	
Fund Balance	\$ 28,558,610	\$ 28,345,055	\$ (213,555)	
WORKING CAPITAL				
	11/30/2018	12/31/2018	Incr (decr) to working capital	
Cash	\$ 5,778,853	\$ 10,253,810	\$ 4,474,957	
Accounts Receivable	\$ 10,624,173	\$ 6,424,286	\$ (4,199,887)	
Accounts Payable	\$ (195,611)	\$ (209,432)	\$ (13,821)	
Employee-related Liabilities	\$ (273,097)	\$ (319,153)	\$ (46,056)	
Working Capital	\$ 15,934,319	\$ 16,149,512	\$ 215,193	

Attachment: Monthly Report (CFO Monthly Report)



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through December 31, 2018

COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	500,715	500,549	265,498	-	235,051	53.0%
2	51001 Allocated Indirect Costs	467,122	468,291	248,373	-	219,918	53.0%
3	54300 SCAG Consultants	274,850	210,198	87,010	123,188	(0)	41.4%
4	54340 Legal costs	180,000	155,000	73,448	21,090	60,463	47.4%
5	55441 Payroll, bank fees	12,500	12,500	2,260	10,240	-	18.1%
6	55460 Mat & equip <\$5K		50	50	0	0	99.0%
7	55510 Office Supplies	25,000	20,000	397	19,603	(0)	2.0%
8	55580 Outreach		2,100	2,100	-	-	100.0%
9	55600 SCAG Memberships	22,000	128,203	59,678	-	68,525	46.5%
10	55610 Professional Membership	11,500	11,500	4,800	720	5,980	41.7%
11	55620 Res mat/sub		1,876	1,876	-	-	100.0%
12	55730 Capital Outlay > \$5,000	-	3,893	3,893	-	(0)	100.0%
13	55801 Recruitment Other		13	13	-	0	99.8%
14	55830 Conference - Registration	15,000	15,000	60	-	14,940	0.4%
15	55860 Scholarships	32,000	32,000	32,000	-	-	100.0%
16	55910 RC/Committee Mtgs	25,000	20,000	6,528	4,972	8,500	32.6%
17	55912 RC Retreat	5,000	5,000	-	-	5,000	0.0%
18	55914 RC General Assembly	375,000	375,000	60,000	1	314,999	16.0%
19	55915 Demographic Workshop	18,000	18,000	-	25	17,975	0.0%
20	55916 Economic Summit	80,000	80,000	6,556	-	73,444	8.2%
21	55918 Housing Summit	40,000	40,000	-	-	40,000	0.0%
22	55919 Go Human	-	8,685	8,685	(0)	(0)	100.0%
23	55920 Other Meeting Expense	40,000	36,107	26,668	9,439	(0)	73.9%
24	58150 Travel Lodging		5,875	5,875	-	(0)	100.0%
25	55xxx Miscellaneous other	12,000	11,779	11,778	0	0	100.0%
26	55940 Stipend - RC Meetings	215,925	207,422	64,540	-	142,882	31.1%
27	56100 Printing	30,500	30,500	-	-	30,500	0.0%
28	58100 Travel - outside SCAG region	44,500	19,096	11,386	-	7,710	59.6%
29	58101 Travel - local	25,500	20,500	16,695	-	3,805	81.4%
30	58110 Mileage - local	23,500	18,500	9,201	-	9,299	49.7%
31	58800 RC Sponsorships	135,000	152,975	152,975	-	-	100.0%
32	Total General Fund	2,610,612	2,610,612	1,162,343	189,279	1,258,990	44.5%
33				-			
34	Staff & Allocated Fringe Benefits	15,130,995	14,472,879	7,039,534	-	7,433,345	48.6%
35	51001 Allocated Indirect Costs	14,115,805	13,540,058	6,585,484	-	6,954,574	48.6%
36	54300 SCAG Consultants	30,586,917	30,286,025	1,638,397	11,563,042	17,084,586	5.4%
37	54302 Non-Profits/IHL		1,087	1,087	(0)	0	100.0%
37	54360 Pass-through Payments	12,075,472	12,075,472	1,719,959	9,915,803	439,710	14.2%
38	55210 Software Support	247,231	247,231	161,541	30,857	54,833	65.3%
39	5528x Third Party Contributions	4,567,848	4,556,881	1,673,917	-	2,882,964	36.7%
40	55310 F&F Principal	231,850	231,850	112,899	96,586	22,365	48.7%
41	55315 F&F Interest	49,426	49,426	26,685	19,734	3,007	54.0%
42	55320 AV Principal	102,665	102,665	62,460	40,205	-	60.8%
43	55325 AV Interest	21,886	21,886	17,458	4,428	-	79.8%
44	55520 Hardware Supp	5,000	5,000	-	-	5,000	0.0%
45	55580 Outreach/Advertisement	-	75,480	75,479	1	0	100.0%
46	55620 Resource Materials - subscrib	931,456	931,456	144,672	151,170	635,614	15.5%
47	55730 Capital Outlay	300,000	300,000	122,595	-	177,405	40.9%
48	55810 Public Notices	56,000	56,000	29,707	575	25,718	53.0%
49	55830 Conf. Registration	3,500	3,500	1,405	-	2,095	40.1%
50	55920 Other Meeting Expense	83,500	83,500	110	-	83,390	0.1%
51	55435 Security Services	-	1,280	1,280	-	-	100.0%
52	55510 Office Supplies		255	255	-	0	99.8%
53	55540 Postage		19	19	-	0	98.9%
54	55930 Misc Other	150,211	931,747	-	3,425	928,322	0.0%
55	56100 Printing	28,000	75,862	37,130	0	38,731	48.9%
56	58100 Travel - Outside	246,750	244,055	36,804	-	207,251	15.1%
57	58101 Travel - Local	5,500	8,195	8,195	-	0	100.0%
58	58110 Mileage - local	25,800	25,800	13,957	-	11,843	54.1%
59	58200 Travel - Reg Fees	5,000	5,000	-	-	5,000	0.0%
60	59090 Exp - Local Other	9,767,224	9,767,224	213,349	-	9,553,875	2.2%
	Total OWP & TDA Capital	88,738,036	88,099,833	19,724,378	21,825,826	46,549,629	22.4%
				-			
	Comprehensive Budget	91,348,648	90,710,445	20,886,722	22,015,104	47,808,619	23.0%

Attachment: Monthly Report (CFO Monthly Report)



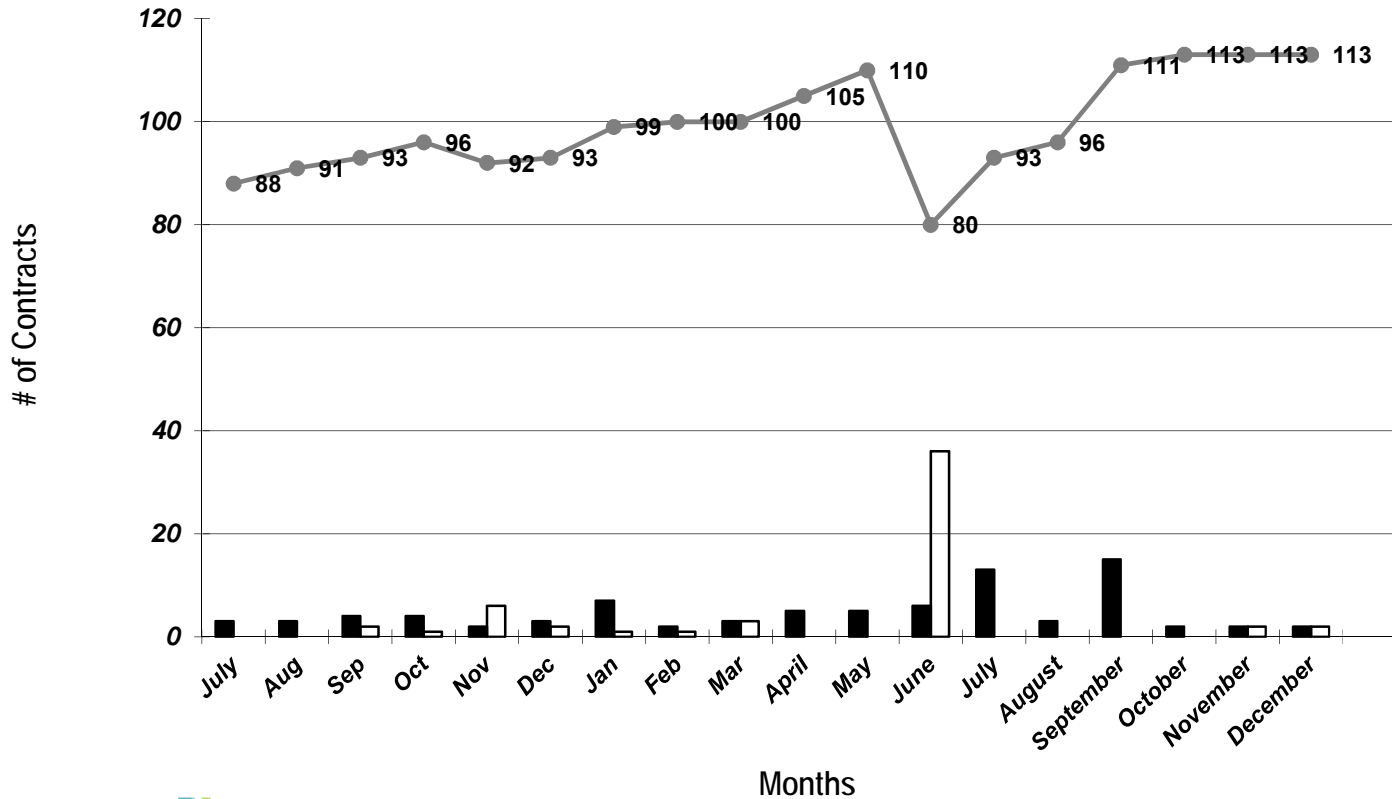
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through December 31, 2018

INDIRECT COST EXPENDITURES

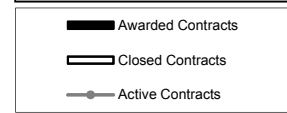
		Adopted Budget	Amended Budget	Expenditures	Commitments before Adjustments	Commitments	Budget Balance	% Budget Spent
1	50010	4,540,919	4,850,133	2,363,076			2,487,057	48.7%
2	50013	1,000	1,000	524			476	52.4%
3	50014	75,000	75,000	28,962			46,038	38.6%
4	50030	85,000	85,000	11,183			73,817	13.2%
5	51xxx	3,587,327	3,828,743	1,877,678	-	-	1,951,065	49.0%
6	54300	234,570	141,787	7,400	2,924	2,924	131,463	5.2%
7	54301	1,421,750	1,453,602	235,915	334,134	334,134	883,553	16.2%
8	54340	125,000	125,000	833	40,949	40,949	83,218	0.7%
9	55210	484,980	453,078	274,761	76,641	76,641	101,676	60.6%
10	55220	86,000	172,177	172,177	134,619	0	(0)	100.0%
11	55240	15,000	17,596	17,596	4,596	(0)	0	100.0%
12	55270		3,473	3,473	-	-	0	100.0%
13	55400	724,350	724,350	352,383	393,380	371,967	0	48.6%
14	55410	245,883	245,883	80,024	67,807	67,807	98,052	32.5%
15	55420	120,000	120,000	20,544	53,432	53,432	46,024	17.1%
16	55430	26,500	24,381	15,153	24,337	9,229	(0)	62.1%
17	55435	100,000	100,000	22,511	37,029	37,029	40,460	22.5%
18	55440	199,089	199,089	133,029	-	-	66,060	66.8%
19	55441	15,000	15,000	4,732	8,268	8,268	2,000	31.5%
20	55445	5,000	5,000	128	5,759	4,872	0	2.6%
21	55460	14,000	16,604	16,604	1,760	-	0	100.0%
22	55510	73,800	73,800	27,494	26,701	26,701	19,605	37.3%
23	55520	2,500	2,500	2,237	15	15	248	89.5%
24	55530	170,000	170,000	49,132	74,119	74,119	46,749	28.9%
25	55540	10,000	10,052	10,052	-	-	(0)	100.0%
26	55600	188,450	91,950	54,663	163	163	37,125	59.4%
27	55620	57,300	57,300	24,789	3,083	3,083	29,428	43.3%
28	55700	232,000	232,000	-	-	-	232,000	0.0%
29	55710	35,000	35,000	-	-	-	35,000	0.0%
30	55715	250,000	250,000	-	-	-	250,000	0.0%
31	55720	70,000	70,000	-	-	-	70,000	0.0%
32	55800	20,000	20,000	4,047	90	90	15,863	20.2%
33	55801	38,000	38,000	3,812	50,913	34,188	0	10.0%
34	55810	2,500	2,500	-	-	-	2,500	0.0%
35	55820	20,000	20,000	1,815	-	-	18,185	9.1%
36	55830	11,500	11,500	5,199	-	-	6,301	45.2%
37	55840	65,000	65,000	27,221	391	391	37,388	41.9%
38	55920	2,500	2,500	-	-	-	2,500	0.0%
39	55230	2,000	2,000	-	-	-	2,000	0.0%
40	55415	2,500	2,500	1,352	1,250	1,146	2	54.1%
41	55550		1,335	1,335	6,736	(0)	0	100.0%
42	55610		1,364	1,364	-	-	(0)	100.0%
43	58120		870	870	-	-	0	100.0%
44	55xxx	6,500	2,931	435	-	-	2,496	14.8%
45	55950	38,500	38,500	10,402	-	-	28,098	27.0%
46	56100	20,000	20,000	3,902	-	-	16,098	19.5%
47	58100	85,000	85,000	8,587	-	-	76,413	10.1%
48	58101	18,750	18,750	3,180	-	-	15,570	17.0%
49	58110	26,100	26,100	1,840	-	-	24,260	7.0%
50	Total Indirect Cost	13,554,268	14,008,348	5,882,412	1,349,095	1,147,147	6,978,789	42.0%

Attachment: Monthly Report (CFO Monthly Report)

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2017 thru December 2018



Summary

The chart shows that the Contracts Department is managing One hundred and thirteen contracts. Fifty-three are Cost Plus Fixed Fee contracts, 21 are fixed price contracts, and the remaining 39 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 40 contracts for FY 2018-19. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of January 1, 2019



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	7	5	2
Legal	2	2	0
Policy & Public Affairs	18	12	6
Administration	42	36	6
Planning & Programs	64	58	6
Total	133	113	20

OTHER POSITIONS

GROUPS	Limited Term Positions	Interns or Volunteers	Temp Positions	Agency Temps
Executive	0	0	0	0
Legal	0	0	0	0
Policy & Public Affairs	2	0	0	0
Administration	3	3	0	0
Planning & Programs	7	15	3	0
Total	12	18	3	0

Attachment: Monthly Report (CFO Monthly Report)